



INTERNAL SECURITY ACADEMY

“Power through pursuit of knowledge” is the motto of Internal Security Academy (An ISO Certified Training Academy) The Academy endeavors to impart professional knowledge/skills, inculcate right attitudes and develop values in the trainee officers to enable them to serve the nation better.

The Academy was established at Mount Abu (Rajasthan) on 1st February 1975 on shifting of the Central Police Training College (later rechristened, Sardar Vallabh Bhai Patel National Police Academy) to Hyderabad. ISA took over all properties from NPA which were either hired or owned by CPWD. The main Academy campus is the campus of erstwhile the Abu Lawrence School. “Never give in” the motto of erstwhile Abu Lawrence school is also a motivating factor of the academy besides our own motto.

THE MISSION

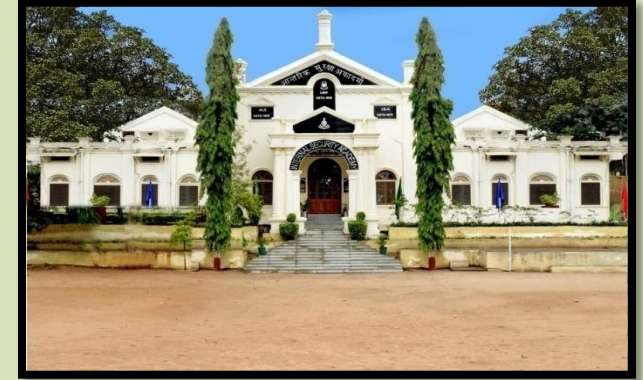
The primary mission of the Internal Security Academy is to orient/re-orient officers of the CRPF/CPMF/State Police forces to carry out their assigned tasks and responsibilities with right attitude, uprightness, and dedication and with a strong commitment of service to the people. The Academy aims at quality training with total quality management of the Institution. The Academy is a "Centre of Excellence" for training and research in various fields.



Centre of Excellence

**Internal Security Academy
Mount Abu (Rajasthan)**

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**STAFF OFFICERS COURSE (JUNIOR
LEVEL) SL NO. 17**

19th to 30th Oct.' 2020

**INTERNAL SECURITY ACADEMY
MOUNT ABU (RAJ.)
(ISO-9001:2015)**

**[www.crpf.gov.in/internal security
academy](http://www.crpf.gov.in/internal_security_academy)**

AIM

To prepare the participants for the efficient performance of duties as staff officer.

SCOPE

The participants will be able to:-

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- Perform duties as per office procedure and do staff duties.
- Develop organizing capacity for visit of VIPs, conferences, press conferences etc.
- Use latest theories of management and for better conflict management in the force.
- To gather intelligence, its dissemination and coordinating joint operations.

ELIGIBILITY

Second-in-Commands and Dy. Commandants of CRPF

CAPACITY- 40

BLOCK TIME TABLE

Duration	12 Days
Total No. of working days	10 Days
Total periods in a day.	09 day
Total periods during course.	90 periods
Duration of a period.	40 minutes

CONTENT OF THE COURSE

- Control Room duties, preparation of Control Room and Ops Room in a duty Bn. and higher formations.
- Procurement and safe keeping of the maps, plotting of the maps and indication of deployment and visit to Survey of India office, Mt.Abu.
- Office management, procedure, major-minor staff duties Duties and attributes of a staff officer.

- Writing signals/office secrecy, lodging of complaints/FIR in case of incidents/accidents/losses, writing of special satraps /detailed report.
- SELO-Overview, PIS data up-dation and inventory management.
- Practical exercises.
- Intelligence and Counter Intelligence in general-objectives & Principles and Int. needs of CRPF including Campus Security.
- Intelligence Terminology Intelligence Cycle, Collections of Intelligence source Developing, Dissemination of Intelligence and taking advantage.
- Talent Spotting Source Management, Preparation of Source Particulars, etc.
- Elicitation-Principles and methods, Co-coordinating operations based on intelligence, Int. based case study.
- Briefing on deployment with the help of Google/Digital/Terra maps, GIS System-an over view.
- Use of technology/hardware/software aids in enhancing ops efficiency-presentation/discussion-Presentation /discussion-Planning of Ops on Google.
- SOP of all theatres-discussion, documentation of Ops data (SOP in case of recoveries by CRPF)-Documentation of Ops data as per DG's Monday meeting held on 26/8/13 para(ii)-ops branch.
- Exercise-planning of ops on Google map/GPS/Terra maps etc.
- Local visit to Ops Room of Army, Air Force and other institutions.
- Arranging Sainik Sammelan, welfare meeting, cultural programme,

- regimental functions, sports meet, etc.
- Planning, preparation and conduct of senior officers visit, inspections, conferences etc. preparation of inspection data and information folder.
- Organizing courses at unit level, parameters of progressive training in CRPF. theatre specific rotational training, PI Training, SWATI training etc.
- Conducting training at adhoc Institutions, Issues and remedies.
- Circuit training, ultra fit training, training in constraint scenario, demonstration and practical exercises.
- Interpersonal skill and resolving conflicts.
- Communication skills.
- Presentation skills.
- Motivational techniques and creating High Performer Teams.
- Emotional Intelligence, Personnel & Behavioral Management.
- Time management.
- Review of previous day's learning.
- Implementation of Rajbhasa as Official Language.
- Spare/library studies.
- 60 seconds exercise and syndicate presentation.
- Soft Skills, Ice Breaking, Stress Management.
- Time management.

