

**DIRECTORATE GENERAL, C.R.P.F.,**  
**CGO COMPLEX, LODHI ROAD, NEW DELHI-110003.**

(Ministry of Home Affairs)

No. P.III-Inst/2017-18-Adm.I(DA-2)

Dated 4 August, 2017

To,

The Spl. DG,  
Central Zone / J&K Zone / N.E. Zone / Southern Zone,  
Kolkata / Jammu / Guwahati / Hyderabad.

The ADG, CRPF Academy, Kadarapur.

All Sector IsG (including Ops), CRPF.

The IG / Director ISA, Mount Abu.

The IG / Medical Supdt,  
Composite Hospital, CRPF New Delhi, Hyderabad, Guwahati, Jammu.

The IsG, CTCs, CIATs & CSJWT, CRPF.

All Range DIsG (including Ops Ranges), CRPF.

All DIsG, Group Centres / PDG, CRPF.

The DIG, CWS, Rampur / Pune / Siliguri.

The DIsG, 50 Bedded Composite Hospitals, CRPF.

The DIG / Principal, RTCs, CTC (T&IT), DB&TS.

All Commandants (including CoBRA, RAF, SDG & Signal Bns), CRPF.

Subject :-

**DISABILITY EX-GRATIA LUMP SUM COMPENSATION TO CRPF  
PERSONNEL BOARDED OUT FROM SERVICE ON ACCOUNT OF  
DISABILITY ATTRIBUTABLE TO OR AGGRAVATED IN SERVICE :  
TIMELY PROCESSING OF PROPOSALS THEREOF**

CRPF employees who are disabled in the performance of their bonafide official duties under various circumstances and are boarded out from service on account of disability attributable or aggravated in service are eligible for 'Disability Ex-Gratia lump sum compensation' as per GoI, MHA O.M. No. 27011/64/2009-R&W dated 21/04/2011 and O.M. No. 27011/64/2010-R&W (Part) dated 07/06/2017. These provisions are applicable to the cases of CRPF personnel boarded out from service on or after April 01, 2011.

02. The rate of Disability Ex-Gratia lump sum compensation is Rs. 20 lakh for 100% disability w.e.f. Jan 01, 2016 { Rs. 9 lakh w.e.f. 01/04/2011 to 31/12/2015 for 100% disability). For cases with less than 100% disability, the amount of disability ex-gratia lumpsum compensation may be reduced in proportion to the degree of disability i.e. for 50% disability, an ex-gratia lump sum compensation of Rs. 10 lakh will be payable. However, a minimum of 20% disability will be the condition for grant of Ex-Gratia lump sum Compensation.

03. Even though, this Directorate has issued several instructions in the past in this regard including letter No. P.III-Inst/2015-16-Adm.I dated 28/09/2015, signal(s) No. P.III-1/2015-16-ADM-1(DA-2) dated 02/12/2015, No. P.III-01/2016-17-Adm-I(DA-2) dated 24/03/2017 and P.III-01/2017-18-Adm-I(DA-2) dated 13/06/2017, it is still being observed that the proposals are not being submitted to this Directorate by the Sectors within stipulated time and delay is being caused due to one or other reasons. In one such case, it took 03 years to process the case by Unit which has been viewed seriously by the DG and directed to ameliorate the unwarranted impediments in timely processing of Disability Ex-Gratia lump sum compensation proposals.

04. Accordingly, in order to further streamline the process and obviate any delay in timely processing of disability Ex-Gratia lumpsum compensation proposals, following guidelines are hereby issued for strict compliance ;

- (i) Disability Ex-Gratia lump sum compensation proposals should invariably be sent to this Directorate through Sector Hqr within One (01) Month from the date of invalidation alongwith following documents / formalities ;
  - (a) Proposal in prescribed format (Annexure A1 and AII)
  - (b) Copy of COI file of the incident leading to injury / disability of the individual. COI file should be submitted to this Directorate in a presentable manner (i.e. proper file cover with legible attested copies in A4 size paper which should be serial numbered) as the same is required to be submitted to MHA with the proposal.
  - (c) Medical Invalidation Board Proceedings, Form 23, Form C, Form D / E issued by the Medical Invalidation Board. Copy of authority of Director / IG (Medical) of this Directorate vide which concurrence for percentage of disability has been accorded should also be enclosed with the proposal.
  - (d) Notice of Invalidation from Service and office order regarding Invalidation of Government servant.
  - (e) Departmental Rehabilitation Board proceedings.
  - (f) Recommendation of Head of Office, Range DIG and Sector IG, comprising brief of circumstances leading to injury and further invalidation from service, in separate sheets.
  - (g) Home and Banker's address of individual in separate sheets.
  - (h) Copy of first page of bank pass book of individual.
  - (i) Copy of Aadhar Card.
- (ii) Any delay in submission of disability ex-gratia cases beyond stipulated time limit (of 01 Month) even for a day should be accompanied by suitable justification. In the event of failure to submit proposals in time, responsibility against erring officers/officials should be fixed and action taken report is to be attached alongwith the proposal for apprising same to the MHA and to curb laxity in processing such cases.

- (iii) Maximum efforts are made to rehabilitate a CRPF person in cases of disability / injury in action or while on duty, as per the rehabilitation policy, and resultantly, he is often boarded out from service after 10-15 years of sustaining injury i.e. when he is declared completely and permanently incapacitated for further service in CRPF. In such circumstances, tracing / obtaining COI file from the concerned Unit where the incident occurred, consumes considerable time. Thus, in order to timely process the disability ex-gratia lumpsum compensation proposal as well as disability pension proposal (wherever applicable), the concerned Head of Office should obtain COI file of the incident in which the individual sustained injury from the concerned Unit, well before issue of invalidation order (preferably at the time of producing / sending individual before Medical Invalidation Board) and will process the disability ex-gratia compensation proposal immediately after invalidation of individual. It should be ensured that requisite conditions as per GoI, MHA O.M. No. 27011/64/2009-R&W dated 21/04/2011 and O.M. No. 27011/64/2010-R&W (Part) dated 07/06/2017, as mentioned in preceding para, are satisfied.
- (iv) In order to facilitate this Directorate to have a proper monitoring on cases where disability ex-gratia lump sum compensation is admissible, it is ordered that henceforth, **all** orders of 'invalidation from service' should invariably be endorsed to **DIG (Adm)** of this Directorate (apart from Sector IG and Range DIG), preferably through SeLo (SOA1-ADM-DG). Besides, details of all pending Disability Ex-Gratia compensation proposals shall continue to be sent through 'weekly return' being submitted to this Directorate.
- (v) DIG (IT) is also instructed to provide details of CRPF personnel died / boarded out alongwith reasons to DIG (Adm) on Monthly basis.
- (vi) In certain cases, it has come to notice that despite injury to CRPF personnel, COI was not conducted by the respective Head of Office. It is ordered that all such incidents wherein our personnel sustain injury or become disabled, whether on duty or otherwise, should be inquired into by constituting a COI. The Board of Officers conducting COI is supposed to work out the circumstances and causal connection between 'injury / disability' and Government duty and if it is proved in COI that the injury sustained by the individual is attributable to Government duty, specific recommendations should be made by the COI to deal the case as per relevant para of CCS (EOP) Rules and for payment of disability ex-gratia lump sum compensation, whenever such person is boarded out from service.
- (vii) Further, in some cases of disability ex-gratia lump sum compensation, the delay occurred due to non availability (weeding out etc) of COI file. COI in such cases should not be weeded out even if it completes prescribed period of retention i.e. 05 years as COI is inevitable / mandatory to process 'Disability Ex-Gratia lump sum compensation' proposals to MHA. Appendix III of CRPF Establishment Manual stands modified to this extent. ***Subject to operational feasibility, the Head of Office may also consider providing a certified copy of COI file to such disabled / injured personnel.***

(viii) Cases of temporary CRPF personnel / recruits who are disabled in the performance of bonafide official duties under various circumstances, should not be dealt under CCS (Temporary Service) Rules, 1965. Such, cases should always be processed in accordance with the provisions of CCS (EOP) Rules, after observance of all requisite / procedural formalities as mentioned in CCS (Medical Examination) Rules, Standing Order No 04/2011 and CRPF Medical Manual etc (viz COI, Departmental Rehabilitation Board / Medical Invalidation Board etc.). Provisions of Rule 6 of CCS (Temporary Service) Rules, 1965 are relevant for termination of a temporary Government servant whose medical unfitness is not attributable to Government duty.

(ix) In case, a recruit sustain injury while undergoing basic training, COI will be conducted by respective training Centre. While returning such recruit, who is unable to complete basic training due to said injury, the concerned training centre shall provide complete details of the case **alongwith** COI file to his / her parent Unit / Office for processing legitimate dues whenever required.

05. All Sector IsG are requested to issue detailed instructions to all offices under their administrative control in this regard and to ensure that Disability Ex-Gratia lumpsum compensation proposals are invariably submitted to this Directorate within stipulated time of 01 Month. In case of delay beyond 01 Month, no proposal should be sent to this Directorate without suitable justification of delay / action taken report against person(s) responsible for the lapse, if any.

06. Specimen proforma Ex-Gratia lumpsum compensation proposals are attached as Annexure "A-I" and "A-II".

07. This supersedes all previous instructions issued on the subject by this Directorate.

08. This is issued with the approval of the Director General.

Encl :- Annexure "A-I" and "A-II" (02 leaves)

  
(Arun Kumar)  
**IGP (ADM)**

**Internal:-**

- *IG (Ops) Directorate General, CRPF.*
- *DIGP (Welfare). As per the practice in vogue, prior approval of the DG is being obtained through Welfare branch of this Directorate before boarding out any CRPF personnel who become disabled in action against militants, terrorists, naxalites etc. In future, while conveying approval, the details of the case may also be informed to DIG (Adm), who will issue necessary direction to concerned Unit / Office to submit the proposal in time and monitor the case further.*
- *All branches of Directorate.*
- *AC/Min. (Adm-3) for keeping in permanent / Master file.*
- *Instruction File.*

- केन्द्रीय अर्धसैनिक बल का नाम : केन्द्रीय रिजर्व पुलिस बल ।
- विषय :- : केन्द्रीय अर्धसैनिक बल के सेवा से अशक्तता के कारण इनवेलिड आउट होने वाले कार्मिकों को अशक्तता अनुग्रह राशि की स्वीकृति प्रदान करने हेतु प्रस्ताव ।
1. घटना की तारीख । : ..... [..... बटालियन, केरिपुबल में तैनाती के दौरान] (दिनांक ..... से सेवा से अशक्तता सेवानिवृत्त)
  2. घटनास्थल । :
  3. कार्मिक का नाम । : बल संख्या ..... पद ..... नाम ..... (..... बटालियन, केरिपुबल)। भर्ती की तिथि :- .....
  4. घटना का विवरण । :
  5. अदालती जाँच की राय। : अदालती जाँच के अनुसार .....
  6. पुलिस उप महानिरीक्षक की सिफारिश/संस्तुति । : रैंज मुख्यालय द्वारा अलग से प्रस्तुत किया जाए।
  7. पुलिस महानिरीक्षक की संस्तुति : सेक्टर मुख्यालय द्वारा अलग से प्रस्तुत किया जाए।
  8. संस्तुत अनुग्रह राशि । : रू0 ...../- (रूपए .....) मात्र । [..... प्रतिशत अशक्तता]।
  9. श्रेणी जिसके अंतर्गत अनुग्रह राशि का प्रस्ताव प्रतिपादित है। : भारत सरकार, गृह मंत्रालय, (पुनर्वास एवं कल्याण महानिदेशालय) का दिनांक 21/04/2011 के कार्यालय ज्ञापन संख्या 27011/64/2009-आर0 एण्ड डब्ल्यू0 व 05/08/2011 तथा दिनांक 07/06/2017 का कार्यालय ज्ञापन संख्या 27011/64/2010-आर0 एण्ड डब्ल्यू0 (पार्ट)
  10. सरकारी कर्मचारी का नाम/ अनुग्रह राशि की हकदारी/संस्तुति । : बल संख्या ..... पद ..... नाम ..... (..... बटालियन, केरिपुबल /कार्यालय .....)। [आधार संख्या .....]
  11. प्रस्तावित अनुग्रह राशि पर वित्तीय सलाहकार की संस्तुति एवं महानिदेशक महोदय का अनुमोदन। : महानिदेशालय द्वारा अलग से प्रस्तुत किया जाए।
  12. अनुग्रह राशि के लिए केन्द्रीय अर्ध सैनिक बल की संस्तुति । : पैरा - 8 व 9 के अनुसार ..... के बल संख्या ..... भूतपूर्व ..... को रू0 ...../- (रूपए .....) मात्र अनुग्रह राशि प्रदान करने की संस्तुति की जाती है।
- संलग्नक : ( पन्ने अदालती जाँच रिपोर्ट की फाइल सहित ) ।

कार्यालय अध्यक्ष के हस्ताक्षर

## प्रमाण-पत्र

यह प्रमाणित किया जाता है कि बल संख्या ..... पद भूतपूर्व .....  
नाम ..... बटालियन / कार्यालय ..... केरिपुबल  
को अशक्तता पर सेवानिवृत्त (इन्वेलिड आउट) होने पर अशक्तता अनुग्रह राशि प्रदान करने के  
लिए संलग्न प्रस्ताव में दी गई सूचनाओं की सम्पूर्ण जांच मूल रिकार्ड के संदर्भ में कर ली गई है  
और सही है ।

2. यह भी प्रमाणित किया जाता है कि उपरोक्त मामले से सम्बन्धित अनुग्रह राशि की  
अनुशंसा गृह मंत्रालय को पहले नहीं की गई है ।

कार्यालय अध्यक्ष के हस्ताक्षर