

# Joining Instruction of OPS Writer Course

## Aim of the Course

To develop skills in designated Operational Writers of Companies/Offices to plot Geo reference, to plan induct & retreat routes as per terrain, planning of operations in Google earth/Terra explorer and on, Offline Software like Orux, Maverick. To analysis GPS Logs towards Operational plan and send to higher ups as well as lower formations, writing FIR, prepare report and return. Working with GIS software, tracing the route of tracker on net and Plotting on Google Earth/Terra and familiarise with sat phones.

### A) Conduct of training:-

**Duration:-** Duration of the course will be three weeks . Detailed candidate should report three days in advance for pre course formalities.

### B) Eligibility Criteria:-

Keeping in view of Computer and Software base Training. Following eligible criteria are required to be fulfil to undergo OPS Writer Course:-

- i. Education 12<sup>th</sup> Pass.
- ii. Basic Knowledge of Computer.
- iii. Writing/Reading Knowledge of English.
- iv. Medically fit i.e SHAPE-I
- v. Age below 35 yrs.
- vi. Desirable- Working experience in Ops room of Unit/Higher office, Coy officer .

C) **Dress and equipments:** - All personnel are required to bring following items of Dress and Eqpt along with them:-

#### I. Dress items:

- i. Two pairs of Combat Dress with B Scale
- ii. Light bedding with Mosquito Net. They should not carry steel Boxes along with them.
- iii. Water bottles of 4 Ltrs

#### II. Equipments:-

- i. Sufficient writing material.
- ii. GPS with Data Cable @ each trainee.

#### III. Valid AME Report

### D) Arrival at Shivpuri :

Shivpuri is well Connected by road and rail track. It is connected by regular bus service with Gwalior, Indore, Bhopal and Jhansi. The nearest main rail heads are Gwalior and Jhansi which are at a distance of about 115 Km and 109 Km respectively. Shivpuri has also got its own railway station but with limited train services on Gwalior-indore/Bhopal Section. However direct Train connectivity exists between Bina Jn - Shivpuri by Bhopal-Gwalior intercity which plies 05 days a week and Gwalior-Shivpuri for which daily Train services are available.

**E) Location:**

CIAT School Shivpuri is located at distance of 08 Kms from Railway Station Shivpuri (MP) on NH-3, popularly known as A.B Road towards Guna. It is situated at an altitude of 1515 Feet (462m) above mean sea level.

**F) Climate :**

Shivpuri lies close to the tropic of cancer in the northern hemisphere. It has warm & dry climate during summer and cool & dry climate during winters. The hot weather starts from the middle of April and lasts up to mid July. The temperature during this period soars up to 45 Degree C and beyond.

**G) Withdrawal from Training:-**

- i. Trainees who are medically unfit or suffering from any chronic disease shall not be permitted to undergo Training.
- ii. Absence from training for more than 2days on any account will lead to withdrawal from Training.

**H) Railway warrant and A/Voucher:** This institute will not provide any Air voucher or railway warrant for return journey. The Unit/Coy may arrange the same at its own level.

**I) Family Accommodation:-**

No Family Accommodation is available at this Institute and Officers / personnel will not be not permitted to bring and stay with their families during the course of Training.

**J) Note: No leave will be sanction by this institute during training period.**

**Contacts**

Further query, if any, on the subject may be addressed to email ID [pplciatsvp@crpf.gov.in](mailto:pplciatsvp@crpf.gov.in) or Control Room No. 07492-225700.