

DIRECTORATE GENRAL, C.R.P.F.

BLOCK NO.1, C.G.O. COMPLEX, LODHI ROAD, NEW DELHI-110003

No. T.9/I-Pers

Dated, the 24 Nov' 2014

STANDING ORDER NO. - 07/2014

Subject: **TRANSFER POLICY FOR GOs (EXECUTIVE) AND MEDICAL OFFICERS**

INTRODUCTION:-

In a milieu of rising expectations and ever increasing operational responsibilities, the transfer policy of GOs including Medical Officers assumes great importance. Though the organisational goals and the individual needs are at variance, there is a requirement to evolve a policy which meets both aspects. The policy, therefore, has to be balanced, pragmatic, and transparent and to cater to the organisational and individual needs as well. The underlying objective of transfer is job rotation and job enrichment and it has to be in public interest. Keeping in view the above objectives, the following guidelines are laid down in supersession of guidelines issued vide Standing Order No 04/2014 dated 10/02/2014, which will, henceforth, be followed scrupulously.

2. THE MAIN FEATURES OF THE POLICY ARE:-

- i) Transfer policy should be followed strictly in letter and spirit in a transparent manner without any bias.
- ii) Posting/Transfer should be impartial and based on the past posting particulars of an officer.
- iii) Normal tenure from Asstt Comdt to DIG would be 03 years. No officer should be allowed to continue for more than a period of 03 years at a stretch except Training Institution/Intelligence Set-up/Parliament Duty Group/ Special Duty Group/Signals/Legal Cells and CoBRA. The tenure of officer posted in Training Institution/Intelligence Set-up/Parliament Duty Group/ Special Duty Group/Signals/Legal Cells and CoBRA would be 04 years.
- iv) Officers who are posted in locations at Category-"A" shall be given posting at soft/choices location only after completion of normal tenure. The officers posted in locations at Category - "B" shall be considered for soft/choice posting only after accommodating officers posted in locations at Category-"A" i.e. preference for choices/soft posting shall be given to officers posted in locations at Category-"A".
- v) Area wise categorization of units will be updated/reclassified by Ops Dte. every year by 01st March as per present requirement in the categories as per Annexure-"A".
- vi) **Generally posting of offices should be:-**

Category – "A" unit locations	Other Categorized locations
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- vii) In case more than one officer applies for the same place, priority will be as follows:-
 - a) Not availed posting to the place before.
 - b) Number of years spent outside after last posting to same station and served in Category-"A" unit locations and other Categorized locations.
 - c) Ranking of unit as per deployment.
- viii) First posting of DAGO / DEGO should invariably be to Category-"A" unit locations and if vacancy not available then other categorized locations. Their services in the field will be utilized by unit immediately on completion of their Army Training/CIAT/Training at ANTS.

- ix) Training Institutions, O/O Special DsG, Addl. DG, IsG, DIsG, Dte. Genl., RAF, Signal Bns, CWS, AWS, SWS, MWS, Special Duty Group, Parliament Duty Group and Group Centres will be treated as static posting for the purpose of transfers. All deputations will also be treated as static posting.
- x) For the purpose of posting, the deployment of unit locations of CRPF has been broadly categorized as per Annexure-“A” (Categorized as A, B and C) and remaining offices/establishments will be treated as static formation.
- xi) All officers up to the rank of Comdt on promotion should compulsorily be posted to duty Bn in order to complete Mandatory Field Service so as to become eligible for next promotion. However, if officer posted to static/peace area after completion of full tenure in Category-“A” unit locations will be allowed to remain in the same area on promotion till completion of normal tenure as far as possible subject to availability of vacancy.
- xii) Cooling off period will be six years for posting to the previous place of posting.
- xiii) Officer on promotion and repatriation from deputation should be first posted to Field Area of Category-“A” unit locations. In case there is no vacancy in Category-“A” unit locations then to other categorized unit locations.
- xiv) Husband and wife serving in the Force shall, as far as possible, be considered for posting to same or nearby place/station alternately peace and hard area, but within the constraints of administrative and operational feasibilities.
- xv) Further, in order to identify the choice posting availed by the officer, the same should be indicated in the transfer order itself for a quick reference in future and it should be entered in PIS data.
- xvi) For promotee officers, the static/peace posting availed by them in the NGO rank will also be taken into consideration for deciding further static/peace posting.
- xvii) Cut off date for Reckoning tenure for transfer would be 31st March.
- xviii) Transfer applications shall be routed through concerned Sector/Zonal HQrs only with their recommendations.
- xix) All transferees whose transfer is ordered by Dte. Including promotion should be relieved within 20 days from the date of issue of the transfer order, so that the transferees join the new Unit/Office on due date after availing admissible joining time. In case, a transferee has represented against his transfer Units and Sectors will process it without delay and in case no reply has been received on his representation from the competent authority who issued the transfer order, the transferee should invariably be relieved within the above said stipulated time of 20 days irrespective of the fact whether decision on his request has been received or otherwise from the higher authorities.
- xx) Officers posted on request to particular disturbed home state will be treated as having availed peace/static posting after completion of tenure.
- xxi) All DAGOs/DEGOs will have to complete a minimum of 3 years of service in the field Units before they could be considered for posting to static institutions/ attachment with Dte. Genl or for deputation to NSG/SPG.
- xxii) On completion of deputation, special assignments like posting to Training Institutions, Intelligence Set-up, Special Duty Group, Parliament Duty Group/Signals/Legal Cells/RAF and GC etc., the officer should be posted to Category-“A” unit locations. In case, officers who have completed 3 years service in Category-“A” unit locations are not available for transfer out, the officer having longest stay in the rank may be shifted from the area and the officer reported on repatriation/completed tenure in static institutions be posted to the place.

- xxiii) Similarly, Officer temporarily moved out of the Bn on compassionate/medical ground on completion of the given period should be posted to a field unit.
- xxiv) Attachment period of officers of more than 3 months with static institutions shall be treated as static posting.
- xxv) As far as possible these newly appointed Medical Officers will be posted to station/nearby area of their choice for at least one year. On completion of one year they may be posted anywhere in the country.
- xxvi) Attachment of Medical Officer with field unit for more than 03 months shall be excluded from the static tenure.
- xxvii) Transfer of officers against whom disciplinary action is reported or is found to be incompetent in Ops field which is a detrimental factor to the discipline of the Force should be considered prematurely. Exigency of administrative/ operational requirement of the force and complaints on any account that merits and attract any attribute of indiscipline act shall be taken in to consideration.
- xxviii) Tenure of officers posted in new raising establishments where permanent basic infrastructure including family accommodation is not available, will be treated as hard area tenure under Category-"A" unit locations up to 02 years from the date of their initial raising.
- xxix) The transfer policy will not effect the monetary benefits admissible to officer/men in specialized units/ units deployed in certain area.

COMPETENT AUTHORITY TO TRANSFER:-

- i) Transfer of Technical officers of all ranks of Signal Group Centre/Bns, CWS, AWS, SWS, MWS etc., would be done centrally by the Directorate General after getting comments from respective IsG.
- ii) Transfer of officers of the rank of 2-I/C and above will be done by the Dte. General.
- iii) Request for Inter Zone/Sector Transfer in respect of ACs and DCs will be considered by the Dte. Genl. Further, Dte. General can also issue transfer order of Asstt. Comdt and Dy. Comdt as per requirement and on case to case basis.
- iv) Transfer up to the rank of Dy. Comdts will be decided by the Zones within their Zone.
- v) Transfer up to the rank of Dy. Comdts will be decided by the Sectors within their Sector.
- vi) Transfer of Medical Officer up to the rank of CMO (SG) excluding Specialists and GDMO with PG qualification will be decided by the Directorate General.
- vii) Transfer of Intelligence officer/Law officer within Zone/Sector up to the rank of Dy. Comdts will be decided by respective Zone/Sector in consultation with Intelligence /Law Directorate.

4. TERMINAL POSTING:-

Terminal posting of 02 years to the requested place will be considered on case to case basis, if vacancy is available and posting at such place not availed during last four years.

5. TIME SCHEDULE FOR SUMMER CHAIN TRANSFER (SCT)

Annual change-over of officers will be ordered as per the schedule given below:-

i) **By Dte. General**

2-IC/Comdt/ DIG = By 01st March
(Including SCT of ACs & DCs)

Tech. Officers all ranks = By 01st March

Officers of all ranks in Trg. Instns/Spl.Duty Group = By 01st March

By Zone/Sectors:

ACs and DCs = By 01st April

6. Director General reserves the right to relax one or more of the above guidelines, at his discretion on administrative or operational grounds.

Sd/-24/11/2014

**(DILIP TRIVEDI), IPS
DIRECTOR GENERAL**

T.9/I-Pers-I

Dated, the 24 Nov' 2014

Copy forwarded to:-

01. The Spl. DG J&K /Central/NE Zones.
02. The Addl. DG South Zone.
03. The IsG of all Sectors including Ops Sectors.
04. The Director, ISA, CRPF Mt. Abu/CRPF Academy Kaderpur.
05. The IG(Medical) Composite Hospitals, CRPF, New Delhi/Hyderabad/Guwahati/Jammu.
06. The Range DIsG, CRPF (Including Ops Ranges).
07. The Principals/DIsG, CTCs/RTCs/CIAT Schools/CTC T&IT.
08. The DIsG, GC, CRPF and CWS-I/II/III.
09. The DIsG(Medical), 50 Bedded CHs at location.
10. The Commandants, all Battalions, CRPF at locations(including Signal Bn and SDG).
11. The OsC, all AWSs/CWSs at location.

Sd/-24/11/2014

**(M.C. PANWAR)
DIG (PERS) DTE**

Internal

1. Sr. PS to DG
2. Sr. PS to ADG(HQ)/ADG(Works/ADG(Trg)
3. All IsG at Dte. Genl./FA/Dir(Med).
4. All DIsG at Dte. Genl./Dy.FA/PRO/CRO/SO(Adm)/Accts/IT Wing
5. Master folder/ All DA Pers Branch.

CATEGORIZATION OF UNITSCATEGORY- “A”

STATE	DISTRICT	BN	LOCATION	RANKING
CHHATTISGARH	SUKMA	219	INJIRAM	1
CHHATTISGARH	SUKMA	150	DORNAPAL	2
CHHATTISGARH	SUKMA	74	DORNAPAL	3
CHHATTISGARH	BIJAPUR	168	BIJAPUR	4
CHHATTISGARH	NARAYANPUR	39	NARAYANPUR	5
CHHATTISGARH	BIJAPUR	85	NIMED	6
CHHATTISGARH	BIJAPUR	170	BIJAPUR	7
CHHATTISGARH	BIJAPUR	222	NIMED	8
CHHATTISGARH	KHAMMAM (SUKMA)	217	CHINTOOR (KONTA)	9
CHHATTISGARH	NARAYANPUR	139	NARAYANPUR	10
CHHATTISGARH	SUKMA	2	SUKMA	11
CHHATTISGARH	DANTEWADA	111	KARLI	12
CHHATTISGARH	DANTEWADA	195	BARSOOR	13
CHHATTISGARH	BIJAPUR	199	PATURPARA	14
CHHATTISGARH	DANTEWADA	223	BARSOOR	15
CHHATTISGARH	BASTAR	151	KARANPUR	16
CHHATTISGARH	BASTAR	80	JAGDALPUR	17
CHHATTISGARH	BASTAR	212	JAGDALPUR	18
CHHATTISGARH	KONDAGAON	188	CHIKALPUTI	19
JHARKHAND	DALTONGANJ	112	CHIYANKI	20
JHARKHAND	WEST SINGHBHUM	197	KIRIBURU	21
JHARKHAND	EAST SINGHBHUM	174	CHAIBASA	22
JHARKHAND	WEST SINGHBHUM	60	CHAKRADHARPUR	23
JHARKHAND	EAST SINGHBHUM	157	ADITYPUR	24
JHARKHAND	SARAIKELA KHARSAWAN	196	DUGUNI	25
JHARKHAND	GUMLA	218	SILAM	26
JHARKHAND	LOHARDAGA	158	LOHARDAGA	27
JHARKHAND	LATEHAR	11	LATEHAR	28
JHARKHAND	LATEHAR	214	DALDA FACTORY	29
JHARKHAND	GARHWA	172	POLICELINE, GARHWA	30
BIHAR	JAMUI	215	DPL , JAMUI	31
ODISHA	NUAPADA	216	RESERVE POLICE LINE NUAPADA	32

STATE	DISTRICT	BN	LOCATION	RANKING
JHARKHAND	KHUNTI	94	KHUNTI	33
JHARKHAND	GIRIDIH	7	PACHAMBA BAZAR SAMITI	34
JHARKHAND	DHANBAD	154	PRADHANKHANTA	35
JHARKHAND	HAZARIBAGH	22	HAZARIBAGH	36
JHARKHAND	BOKARO	26	OLD COURT COMPLEX CHAS	37
JHARKHAND	PALAMU	134	DALTONGANJ	38
JHARKHAND	CHATRA	190	CHATRA	39
ODISHA	RAYAGADA	8	MUNIGUDA	40
JHARKHAND	EAST SINGHBHUM	193	MUSABANI	41
MAHARASHTRA	GADCHIROLI	37	PRANHITA AHERI	42
MAHARASHTRA	GADCHIROLI	9	PRANHITA AHERI	43
MAHARASHTRA	GADCHIROLI	192	DISTT POLICE LINE	44
MAHARASHTRA	GADCHIROLI	113	PS- DHANORA	45
MAHARASHTRA	GADCHIROLI	191	DESAIGANJ, WADSA	46
CHHATTISGARH	BASTAR	226	INTER SE RANKING WILL BE DECIDED AFTER DEPLOYMENT	47
CHHATTISGARH	BASTAR	227		48
CHHATTISGARH	BASTAR	228		49
CHHATTISGARH	BASTAR	229		50
All CoBRA units (201 to 210)				

CATEGORY- ‘B’

STATE	DISTRICT	BN	LOCATION	RANKING
JHARKHAND	RANCHI	133	DHURWA	51
BIHAR	PATNA	131	M.H. STADIUM	52
BIHAR	GAYA	159	ITI COLLEGE ,BODH GAYA	53
BIHAR	EAST CHAMPARAN	153	ENGG. COLLEGE, MOTIHARI	54
CHHATTISGARH	RAIPUR	211	THANOD	55
CHHATTISGARH	SARGUJA	62	AMBIKAPUR	56
CHHATTISGARH	JASHPUR	81	JASHPUR	57
BIHAR	ARA	47	T.V.S. KOILWAR	58
CHHATTISGARH	RAIPUR	65	BARADERA	59
ACP	LOHIT	186	TEZU	60
ACP	TIRAP	36	KHONSA	61
J&K	PULWAMA	182	SHEEP COMPLEX	62
J&K	PULWAMA	183	NEAR DC OFFICE	63
J&K	BARAMULLA	92	WADOORA,SOPORE	64
J&K	BARAMULLA	179	SOPORE	65
J&K	KUPWARA	162	DPL KUPWARA	66
J&K	BUDGAM	181	CHARAR-E-SHARIEF	67
J&K	GANDERBAL	118	GUND	68
J&K	KUPWARA	98	DPL KUPWARA	69
J&K	KULGAM	24	YATRI NIWAS	70
J&K	BARAMULLA	176	WARIPORA	71
J&K	BARAMULLA	177	AMARGARH, SOPORE	72
J&K	BARAMULLA	53	DPL BARAMULLA	73
J&K	BANDIPORA	45	SUMBAL	74
J&K	AWANTIPORA	185	TRAL	75
J&K	AWANTIPORA	180	IRRIGATION BUILDING, TRAL	76
J&K	SHOPIAN	14	GAGRIN, SHOPIAN	77
J&K	KISHTWAR	52	P.D.C KISHTWAR	78
J&K	ANANTNAG	163	VERINAG	79
AP	KHAMMAM	141	BHADRACHALAM	80
AP	VISAKHAPATNAM	198	VISAKHAPATNAM	81
ODISHA	MAYURBHANJ	189	SIP CAMPUS LAXMIPOSI	82
ODISHA	RAYAGADA	4	3RD OSAP CAMP	83

STATE	DISTRICT	BN	LOCATION	RANKING
ODISHA	GANJAM	127	BHANJNAGAR, GANJAM	84
ODISHA	SAMBHALPUR	12	JAIL ROAD BHUTAPARA	85
ODISHA	KEONJHAR	64	SHANKARPUR	86
ODISHA	SUNDARGARH	19	SEC- 5, RAURKELA	87
TELANGANA	EAST GODAVARI	42	RAJHMUNDARY	88
TELANGANA	WARANGAL	58	BEEMARAM	89
WB	BURDWAN	169	GC DURGAPUR	90
WB	KOLKATA	167	KOLKATA	91
WB	WEST MEDINIPUR	184	JHARGRAM	92
WB	WEST MEDINIPUR	50	LALGARH	93
WB	WEST MEDINIPUR	66	GOALTORE	94
WB	WEST MEDINIPUR	165	TANGASOLE	95
J&K	AWANTIPORA	110	LETHPORA	96
J&K	AWANTIPORA	130	AWANTIPORA	97
J&K	KULGAM	18	KULGAM	98
J&K	ANANTNAG	164	KOKERNAG	99
J&K	BUDGAM	43	DPL, BUDGAM	100
J&K	BUDGAM	178	NAGAM	101
J&K	REASI	126	BIDDA	102
J&K	JAMMU	84	CHATHA	103
J&K	UDHAMPUR	137	UDHAMPUR	104
J&K	ANANTNAG	96	MATTAN	105
J&K	ANANTNAG	40	ANANTNAG	106
J&K	ANANTNAG	116	MAMAL	107
J&K	ANANTNAG	90	BIJBEHARA, SICOP CPX	108
J&K	SRINAGAR	29	RAWALPORA	109
J&K	SRINAGAR	28	BEMINA	110
J&K	SRINAGAR	61	SHIVPORA	111
J&K	BUDGAM	25	HUMAMA, BUDGAM	112
J&K	BUDGAM	35	HUMHAMA	113
J&K	JAMMU	33	GANGYAL	114
J&K	JAMMU	72	CHANNI HIMMAT	115
J&K	UDHAMPUR	187	B.B.CAMP	116
J&K	JAMMU	76	CHANNI HIMMAT	117
J&K	SRINAGAR	21	METRO HOTEL	118

STATE	DISTRICT	BN	LOCATION	RANKING
J&K	SRINAGAR	73	BEMINA	119
J&K	SRINAGAR	115	ZAKOORA	120
J&K	SRINAGAR	44	PARIMPORA	121
J&K	SRINAGAR	23	KARAN NAGAR	122
J&K	SRINAGAR	49	KARAN NAGAR	123
J&K	SRINAGAR	75	INDRA NAGAR	124
J&K	SRINAGAR	3	INDRA NAGAR, SRINAGAR	125
J&K	SRINAGAR	117	WAZIR BAGH	126
J&K	SRINAGAR	79	A.S. CLUB	127
J&K	SRINAGAR	82	IKHWAN HOTEL	128
J&K	SRINAGAR	132	SANAT NAGER	129
J&K	SRINAGAR	54	NISHAT	130
J&K	SRINAGAR	161	DALGATE	131
J&K	SRINAGAR	144	HOTEL BOULEWARD	132
MP	BALAGHAT	123	PS- BHARVELI	133
ASSAM	DIBRUGARH	171	POLICE LINE DIBRUGARH	134
TRIPURA	WEST TRIPURA	71	KHUMLUNG	135
TRIPURA	DHALAI	140	BETBAGAN,AMBASSA	136
TRIPURA	WEST TRIPURA	124	SALBAGAN, AGARTALA	137
MANIPUR	EAST IMPHAL	87	STC/CIAT COMPLEX	138
ASSAM	KHOWAI	152	GAMAIBARI KHOWAI	139
ASSAM	CACHAR	147	KASHIPUR	140
ACP	PAPUMPARE	138	ITANAGAR	141
MIZORAM	AIZAWL	1	AIZAWL	142
MEGHALAYA	WEST GARO HILLS	120	TURA	143
MANIPUR	WEST IMPHAL	143	LAMPHELPAT	144
MANIPUR	CHURACHANDPUR	32	LOKTAK	145
MANIPUR	WEST IMPHAL	86	LAMPHELPAT	146
MANIPUR	EAST IMPHAL	69	MANTRIPUKHARI	147
MANIPUR	WEST IMPHAL	109	MONSANGAEI	148
ASSAM	SONITPUR	30	CHARIDUAR	149
ASSAM	TINSUKIA	68	MONPHOLI	150
ASSAM	SIBASAGAR	149	JOYSAGAR	151
ASSAM	JORHAT	119	ROWRIAH	152
NAGALAND	KOHIMA	78	ZUBZA	153

STATE	DISTRICT	BN	LOCATION	RANKING
MEGHALAYA	SHILONG	67	POLO GROUND E.K.HILL	154
ASSAM	GOLAGHAT	142	JONAKI NAGAR	155
ASSAM	KARBI ANGLONG	155	BOKAJAN	156
ASSAM	WEST K/LONG	20	DIPHU	157
NAGALAND	DIMAPUR	173	AIRFIELD DIMAPUR	158
ASSAM	NAGAON	34	NAGAON	159
ASSAM	NALBARI	136	NALBARI	160
ASSAM	BARPETA	10	BTC HOWLY	161
ASSAM	DHUBRI	48	GAURIPUR	162
ASSAM	BONGAIGAON	156	KUKURMARI,DHALIGAON	163
ASSAM	KOKRAJHAR	129	BOTHEGAON	164
J&K	KATHUA	121	KATHUA	165
J&K	REASI	6	KATRA	166
ASSAM	KAMRUP	128	JAGI ROAD, GTY	167
ASSAM	KAMRUP	175	RANI	168
UP	SONEBHADRA	148	SONEBHADRA	169

CATEGORY- "C"

STATE	DISTRICT	BN	LOCATION	RANKING
J&K	JAMMU	166	CHANNI HIMMAT	170
J&K	JAMMU	160	CHANNI HIMMAT	171
J&K	JAMMU	38	SAMILPUR	172
UP	FAIZABAD	63	FAIZABAD	173
UP	MATHURA	16	MATHURA	174
UP	VARANASI	95	VARANASI	175
UP	LUCKNOW	93	LUCKNOW	176
MP	BHOPAL	41	BANGRASIA	177
PUNJAB	JALANDHAR	114	LIDHRAN CAMP	178
DELHI	NW DELHI	194	BAWANA	179
UP	LUCKNOW	91	LUCKNOW	180
RAJASTHAN	JAIPUR	83	JAIPUR	181
MP	NEEMUCH	225	NEEMUCH	182
DELHI	NEW DELHI	27	BAWANA	183
DELHI	NEW DELHI	200	DWARKA	184
PUNJAB	AMRITSAR	13	AJNALA ROAD	185
PUNJAB	CHANDIGARH	51	HALLOMAJRA	186
DELHI	WEST DELHI	05	MAHAVIR NAGAR	187
DELHI	SOUTH DELHI	31	KALKAJI	188
DELHI	EAST DELHI	46	MAYUR VIHAR	189
DELHI	NORTH WEST	55	BAWANA	190
DELHI	NEW DELHI	70	BAWANA	191
DELHI	NEW DELHI	89	BAWANA	192
DELHI	NEW DELHI	122	BAWANA	193
UP	ALLAHABAD	224	ALLAHABAD	194
HARYANA	ROHTAK	220	POLICE TRAINING SUNARIA	195
RAJASTHAN	SURATGARH	221	SURATGARH	196
TAMILNADU	TIRUVALLUR	97	GC AVD	197
TAMILNADU	CHENNAI	77	POONAMALLI	198
DELHI	SOUTH WEST	88	PAPPAN KALAN	199
GUJRAT	GANDHINAGAR	135	GANDHINAGAR	200
MAHARASHTRA	NAGPUR	213	NAGPUR	201
All 05 Signal Units				202
All 10 RAF Units				203