

INVITATION TO TENDER



OFFICE OF THE DY. INSPECTOR GENERAL OF POLICE, PDG, CRPF, KALKAJI, NEW DELHI

No. L.VII-1/2022-23-PDG-Q-Minor Work

Dated, the 21 Jan 2023

OPEN E- TENDER NOTICE

The Dy Inspector General of Police, PDG, CRPF invites **Open Tender** (e-Tender) for and on behalf of the President of India under **Two bid system** consisting of Technical and Financial for under mentioned works at PDG, Kalkaji, New Delhi.

2. The description of store and time of completion of supply mentioned below.

Category 1- Documents required to be deposited in hard/original copies through by registered Post.

(a) EMD.

(b) Tender Acceptance Letter (duly filled, signed and stamped by the tenderer)

Category 2- Tender documents required to be deposited online (soft copies) duly filled, signed and stamped by the tenderer through CPP Portal **website: <https://eprocure.gov.in/eprocure/app>**, rest of documents considered at page No.04, Para No-06 except category 01 document.

3. Tender will be opened in the presence of Tenderers on the date mentioned below at PDG, HQ, Kalkaji, New Delhi-110019. Tenderers are requested to submit Tender documents before the date and time to avoid last minute rush. In case date of opening of tender happens to be a closed holiday, the tender will be opened on next working day at the stipulated time. Please read the tender Enquiry carefully before filling the tender.

A.

SCHEDULE TO TENDER

| Validity of tender | | | The tender shall remain open for acceptance till 30 days from the date of opening of tender. | | | |
|---|---|--------------|--|---------------------------------------|-----------------------------------|----------------------------------|
| Ref. No | Description of works | EM D | Qty/Works required | Delivery/ completion period | Last date of submission of tender | Time & date of opening of tender |
| L.VII-9/2022-23- Minor Work/ PDG- Q | Repair/maintenance of semi permanent structure (size-47' x 16) of Kote, Armourer Shop and Magazine Guard at PDG, Kalkaji, New Delhi | Rs. 11,615/- | As per Appendix- "A" | Within 45 days from award of contract | 03/02//2023 at 1000 Hrs | 04/02/2023 at 1130 Hrs |

4. All firms who are not specifically registered for required store as per tender enquiry specification and eligibility criteria of tender enquiry with DGS&D or with NSIC are required to submit Earnest Money as mentioned above along with their offer. Registration with any other organization will not exempt them from depositing Earnest Money.

5. As per Govt. policy, PSUs are not exempted from depositing EMD. Purchase / price preference if any, will be allowed as per policy of the government.

6. Tender documents are also available on CRPF website <http://www.crfp.gov.in>

7. **Any amendment in the tender if made by this office will be available on CRPF website <http://www.crfp.gov.in>.** Tenderers are requested to visit the CRPF /CPPP web sites regularly.

Sd-21/01/2023

(Yogyan Singh)

DIGP, PDG, CRPF,

For and on behalf of the President of India

Schedule to E-Tender
OFFICE OF THE DIGP,PDG,CRPF, KALKAJI, NEW DELHI-19

CRITICAL DATE SHEET

| | |
|---------------------------------------|--|
| Description of works | Repair/maintenance of semi permanent structure (size-47' x 16) of Kote, Armorer Shop and Magazine Guard at PDG, Kalkaji, New Delhi |
| Details of works | At appendix-“A” |
| Earnest money Deposit | Rs.11,615/- |
| Specification | As per T.E. For details see our web site www.crpf.gov.in |
| Publish Date | 21/01/23 at 1700 Hrs. |
| Bid document download/sale start date | 21/01/23 at 1715 Hrs. |
| Clarification start date | 21/01/23 at 1715 Hrs. |
| Clarification end date | 03/02/23 at 1000 Hrs. |
| Pre bid meeting | Nil |
| Bid submission start date | 21/01/23 at 1715 Hrs |
| Bid submission end date | 03/02/23 at 1000 Hrs |
| Bid Opening date | 04/02/23 at 1130 Hrs |

Specification : As per Appendix – ‘A’
Consignee’s list : As per Appendix – ‘B’

All Tender documents attached with this invitation to tender including the specifications are SACROSANCT for considering any offer as complete offer. It is therefore important that Tender Acceptance Letter which is a written undertaking that all the terms and condition of the tender are understood and accepted should be signed and submitted to hard along with all documents as required through e-procurement site <https://eprocure.gov.in/eprocure/app>. Each page of the Tender Documents Duly filled, signed and stamped by the tenderer

All firms who are not specifically registered for required stores as per specification of tender enquiry either with DGS&D or with NSIC, are required to submit Earnest Money as mentioned above along with their offer. Registration with any other organization will not exempt them from depositing Earnest Money. As per Government policy, PSUs are not exempted from depositing EMD. All relevant details, including specifications, terms and conditions etc. are available on CRPF web sites at **www.crpf.gov.in**. The same may be downloaded by the bidders. EMD required as shown above should be valid for 180 days from the date of opening of tender.

For any changes in Tender Enquiry/Specifications etc. tenderers are requested to visit the CRPF website regularly.

Sd-21/01/2023
(Yogyen Singh)
DIGP,PDG, CRPF,
For and on behalf of the President of India

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| 1. | Purchaser | The President of India. |
| 2. | Inspection Authority | The DIG, PDG, CRPF, Kalkaji, New Delhi-19. |
| 3. | Inspection Officer | Board of officers detailed by The DIG, PDG, CRPF, Kalkaji, New Delhi-19. |
| 4. | Stores required/works required to be done at | Works have to be carried out at PDG, HQR, Kalkaji, New Delhi-19 . Tenderers are required to quote rates of works have to be done at Consignee's location basis only. |
| 5. | Works to be completed | Within 45 days of placement of firm order. |
| 6. | Dispatch Instructions | Stores are required to be delivered at consignee's location at freight, risk and cost of the supplier. |
| 7. | Payment Terms | Payment against Bill/ Invoice shall be released as early as possible after receipt of stores and completion of work. Payment will be made to the supplier through the ECS. No request for other mode of payment will be entertained. |
| 8. | Packing & Marking | As per relevant clause of Specification. |
| 9. | GST/Taxes | Firms should clearly indicate different taxes and duties, which they propose to charge as extra along with the present rates thereof. Offers with such stipulations like 'as applicable' will be treated as vague and are liable to be ignored. |
| 10. | Validity of Rates | Firms should clearly mention period of validity of rates. |

B. Terms and conditions are as under:-

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| 1. Terms of Price | <p>1.1 Rates quoted by the Contractor should be in Indian rupees both in figures as well as in words for complete units as per specifications. Any and every alteration in the rates should be signed in ink otherwise the offers will not be considered.</p> <p>1.2 Contractor should clearly indicate different taxes and duties, which they propose to charge as extra along with the present rates thereof. Offers with such stipulations like 'as applicable' will be treated as vague and are liable to be ignored.</p> |
| 1(a) Recovery of Security Deposit | Recovery of Security Deposit is applicable as per GCC Maintenance work 2020 at clause 1A. |
| 2. Payment Terms | <p>2.1 Supply/Works are required to be executed/made on credit basis only and payment will be made after drawl of amount from PAO, CRPF, New Delhi.</p> <p>2.2. Payment in advance or immediately cannot be made.</p> <p>2.3. Payment will be made on completion of work/supply of material.</p> <p>2.4. After carrying out work/Supply of material firm may submit bill and same will be forwarded to PAO CRPF New Delhi for further drawl action.</p> <p>2.5. The Payment will be made on production of the following documents :-</p> <p>a) Bill in triplicate.</p> <p>b) A Copy of award of work.</p> <p>c) Bank mandatory form.</p> <p>2.6. TDS, Labor Cess and other taxes will be deducted from the Bill of Contractor by PAO, CRPF as per norms.</p> |
| 3. Tender fee | Tender fee amounting to Rs. 100/- considered be exempted for more participation. |
| 3(a) "When Contract can be Determined" | "When Contract can be Determined" is applicable as per GCC Maintenance work 2020 at Clause 3. |
| 4. Earnest Money deposit | <p>4.1 All the contractors are required to deposit required earnest money along with the quotation, failing which their offers will be summarily rejected.</p> <p>4.2 The earnest money can be deposited through any of the following alternative forms:</p> <p>(a) Demand Draft/Fixed Deposit Receipt from any reputed commercial bank drawn in favour of The DIGP, PDG, CRPF, Kalkaji, New Delhi-19, PAYABLE at SBI Kalkaji, New Delhi.</p> <p>(b) An irrevocable Bank Guarantee of any nationalized, scheduled bank or reputed commercial bank in the attached format as at appendix.</p> <p>4.3 The earnest money shall remain valid and be deposited with the purchaser for a period of 180 days from the date of tender opening. If the validity of the tender is extended, the validity of the Bank Guarantee /or any other alternate document submitted in lieu of earnest money will also be suitably extended by the tenderer, failing which</p> |

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| | <p>their tender after the expiry of the aforesaid period shall not be considered by the purchaser.</p> <p>4.4 No interest shall be payable on the earnest money deposited by the tenderer.</p> <p>4.5 The earnest money deposited is liable to be forfeited if the tenderer withdraws or amends impairs or derogates from the tender in any respect within the period of validity of his tender.</p> <p>4.6 The earnest money of the successful tenderer shall be returned after the security deposit as required in terms of the contract is furnished by the tenderer.</p> <p>4.7 If the successful tenderer fails to furnish the security deposit as required in the contract within the stipulated period, the earnest money shall be treated as performance security deposit for all practical purposes.</p> <p>4.8. Earnest money deposits of all the unsuccessful tenderers will be returned as early as possible after the expiry of bid's validity, but not later than 30 days after placement of contract. Tenderers are advised to send a pre receipt challan along with their bids so that refund of earnest money can be made in time.</p> <p>4.9. Any tender, where the tenderer is required to deposit earnest money in terms of conditions mentioned in preceding paras, not accompanied with earnest money in any one of the approved forms acceptable to the competent authority, shall be summarily rejected.</p> |
| <p>5. Performance Security Deposit Clause</p> | <p>5.1. The successful contractor shall have to deposit a performance security equivalent 3% of the contracted value of the work to be executed within 10 days from the date of Award of contract for due performance. Failure on the part of the firm to deposit the security deposit within the stipulated time empowers the competent authority to cancel the contract.</p> <p>5.2. The performance security deposit submitted by the contractor will remain valid at least for 90 days beyond the date of completion of work as well as all contractual obligations of the contractor including guarantee/warranty obligations.</p> <p>5.3. The performance security deposit can be deposited in any of the following alternative forms :</p> <p>(a) A crossed Bank Demand Draft/FDR drawn in favour of The DIGP,PDG,CRPF, Kalkaji, New Delhi-19, PAYABLE at SBI Kalkaji, New Delhi.</p> <p>(b) An irrevocable Bank Guarantee of any nationalized/Scheduled Bank or reputed Commercial bank in any other form prescribed.</p> <p>5.4. If the contractor fails to supply the materials/start the work within the stipulated period and places and requests for extension of time, he shall submit an undertaking on Non Judicial stamp paper of Rs.10/- duly attested by the Notary public stating that the performance security deposit has already been extended for sixty days beyond the Guarantee/warranty period.</p> <p>5.5 The performance security deposit shall be withheld or forfeited in full or part in case the material not supplied /work order is not executed satisfactorily within the stipulated period or requisite standard within the guarantee period is not undertaken to the best satisfaction of the user.</p> |
| <p>6. TWO BID SYSTEM</p> | <p>All bidders are required to submit their offers in two covers as under:-</p> <p>1. FIRST COVER(Technical Bid)</p> <p>Document to be submitted in original/scanned copy on CPP Portal:-</p> <ol style="list-style-type: none"> i. The bidder/ tenderer will submit the tender documents completed and signed (all pages to be signed) with seal. ii. Tender cost. iii. Earnest money deposit iv. List No.1. Questionnaire and check list. v. Complete postal address of contractor/firm along with copy of valid I/Card/Voter I/D Card etc. vi. Certificate of firm/contractor registered with CPWD, MES/BRO and State PWD etc and details of which Specifies appropriate class of contractor. (Govt Registered Firms/Contractor like CPWD, MES/BRO, State PWD etc only will participate against Tender) vii. GST registration certificate and PAN Card viii. Past performance of last three year. |

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|---------------------------------|--|
| | <p>ix. Tender acceptance letter duly signed with seal of firm.</p> <p>x. Delivery terms & condition and delivery period.</p> <p>xi. Monetary limit/Annual Turnover of the firm.</p> <p>xii. List of brand name of product/items will utilized in repair/maintenance and renovation work. (List of approved makes is attached as appendix-“B”)</p> <p>xiii. Litigation details(Provide a self-attested certificate regarding firm has not been declared blacklist/banned by any department earlier)</p> <p>xiv. ITR Return be submit for the Assessment year-2020-21,2021-2022 & 2022-23</p> <p>2. SECOND COVER (Commercial / Price Bid) should contain the following :</p> <p>6.1 Financial/price bid :- The composite bid shall be quoted as per enclosed BOQ format provided along with tender document at e – Procurement site http://eprocure.gov.in/eprocure/cppp.</p> <p>6.2: The technical bids are to be opened at the first instance and evaluated by the competent authority. In the second stage, financial bids of only the technically acceptable offers will be opened for further evaluation and ranking before awarding the contract.</p> <p>6.3 The tender enquiries duly filled in all respects and having completed in all applicable formalities may be sent to The DIGP, PDG, CRPF, Kalkaji, New Delhi-19 so as to reach on or before-03/02/2023 at 1000 hrs. Department is not responsible for any postal delay as well as technical problem at portal/site.</p> |
| 7. VALIDITY OF TENDER | The tender for the supply of material/works shall remain open for acceptance for a period 30 days from the date of opening of Price Bid of tenders. The earnest money will be forfeited without any prejudice to any right or remedy, in case the contractor withdraws his tender during the validity period or in case he changes his offer to his benefits which are not acceptable to The DIGP,PDG,CRPF, Kalkaji, New Delhi-19 . The validity period may be extended on mutual content. |
| 8. REJECT/CANCEL/ SCRAPE | The Competent Authority has the right to accept or reject/cancel/scrap the tender as whole or part of it and no claims what so ever will be entertained on this account. The competent authority has also reserves the right to increase/decrease/alter the place of work/ quantity of store/work etc. and no claims what so ever will also be entertained. |

9. Payment shall be made to contractor only after fully supply of material/giving satisfactory completion of work. All measurement shall be recorded on standard measurement sheets which will be submitted to **The DIGP, PDG, CRPF, Kalkaji, New Delhi-19 for scrutiny and passing.**

10.1. Committee shall scrutinize and check all the material so supplied/provided are of requisite quality and standard.

10.2. Dispute in supply of required quality and standard of material shall be decided by DIG, PDG,CRPF.

11. Intending tenderer is eligible to submit the bid provided he has definite proof from the appropriate authority, which shall be to the satisfaction of the competent authority that tenderer will supply material in full quantity.

12. Compensation for Delay:- Compensation for Delay is applicable as per Clause 2A “Compensation for Delay” of GCC Maintenance work 2020

For Maintenance Works estimated cost upto Rs. 25 Lacs If the contractor fails to maintain the required progress to complete the work and clear the site on or before the contract period he shall, without prejudice to any other right or remedy available under the law to the Government on account of such breach, pay as compensation the amount calculated at the rates stipulated below as the authority specified in schedule may decide on the amount of accepted Tendered Value of the work for every completed day/ month (as determined) that the work remains incomplete in the following manners.

a. If there is no hindrance, compensation shall be levied if work is incomplete.

b. If site is not available there will be no compensation. If there is partial hindrance then engineer-in-charge will compare amount of work executed in available hindrance free time w.r.t. total time and total work. Compensation will be levied if actual work executed is less than as calculated on pro rata basis.

Compensation for delay of work-

a. With maximum rate 1% (one percent) per month of delay to be computed on per day basis based on quantum of damage suffered due to stated delay on the part of Contractor. if scheduled completion of work is more than one year. b. With rate 1% (one percent) to 2% (two percent) (maximum) per month of delay to be computed on per day basis based on quantum of damage suffered due to stated delay on the part of Contractor. if scheduled completion of work is more than six month and up to one year. c. With rate 2% (two percent) to 5% (five percent) (maximum) per month of delay to be computed on per day basis based on quantum of damage suffered due to stated delay on the part of Contractor. if scheduled completion of work is up to six month. Provided always that the total amount of compensation for delay to be paid under this condition shall not exceed 10 % of the accepted Tendered Value of work. In case no compensation has been decided by the authority during the progress of work, this shall be no waiver of right to levy compensation by the said authority if the work remains incomplete on stipulated date of completion. This is without prejudice to right of action by the The DIGP PDG, CRPF, New Delhi for delay in performance and claim of compensation under that clause. In case action under clause 2 has not been finalized and the work has been determined under clause 3, the right of action under this clause shall remain post determination of contract but levy of compensation shall be for days the progress is behind the schedule on date of determination, as assessed by the authority in Schedule. The compensation for delay, if not decided before the determination of contract, shall be decided after determination of contract. The amount of compensation may be adjusted or set-off against any sum payable to the Contractor under this or any other contract with the Government.

12.1. “The Bidder must quote rate of mentioned work in BOQ only, otherwise offer will be rejected”.

13. Mentioned works require to be completed within 45 days from the date of award of order.

14. The tenderer shall not be permitted to tender for carrying out such type of work in the CRPF where close relative of CRPF personnel is involved. If so, he shall also intimate the names of persons who are working with him in any capacity or are subsequently employed by him and who are near relatives to any CRPF officer/personnel.

15. Department will not be responsible for any kind of incident involving the labour during or after the work. The contractor must ensure the workers against all contingencies and be responsible for their safety.

16. GST/Service Tax No. and contractor’s Registration No. (Firm/Contractor registered with CPWD, MES/BRO and State PWD etc.) must be printed on the bill submitted for recoupment/payment action.

17. The tender for carrying out mentioned work shall remain open for acceptance for a period of 30 (Thirty) Days from the date of opening of tenders. If any tenderer withdraws his tender before the said period or issue of letter of acceptance, whichever is earlier, or makes any modifications in the terms and conditions of the tender which are not acceptable to the department, then the Government shall, without prejudice to any other right or remedy, be at liberty to forfeit the said earnest money as aforesaid. Further the tenderer shall not be allowed to participate in the retendering process of the work.

(I) If any tenderer withdraws this tender or makes any modification in terms and conditions of the tender which is not acceptable to the department, within 7 days after last date of submission of bid, then the government shall without prejudice to any other right or remedy, be at liberty to forfeit 50% of the earnest money absolutely irrespective of letter of acceptance for the work issued or not.

- (II) If any tenderer withdraws his tender or makes any modification in the terms and condition of the tender which is not acceptable to the department, after expiry of 7 days after last date of submission of bid, then the Government shall, without a prejudice to any other right or remedy, be at Liberty forfeit 100% of the earnest money absolutely irrespective of letter of acceptance for the work issued or not.
- (III) In case of forfeiture of earnest money in prescribed in Para (i) and (ii) above the bidder shall not be allowed to participate in the rebidding process of the same work”

Contractor Liable for Damages, defects during defect liability Period-

If the contractor or his working people or servants shall break, deface, injure or destroy any part of building in which they may be working, or any building, road, road kerb, fence, enclosure, water pipe, cables, drains, electric or telephone post or wires, trees, grass or grassland, or cultivated ground contiguous to the premises on which the work or any part is being executed, or if any damage shall happen to the work while in progress, from any cause whatever or if any defect, shrinkage or other faults appear in the work within twelve months (six months in the case of work costing Rs. Ten lacs and below except road work) after a certificate final or otherwise of its completion shall have been given by the Engineer in- Charge as aforesaid arising out of defect or improper materials or workmanship the contractor shall upon receipt of a notice in writing on that behalf make the same good at his own expense or in default the Engineer-in-Charge cause the same to be made good by other workmen and deduct the expense from any sums that may be due or at any time thereafter may become due to the contractor, or from his security deposit or the proceeds of sale thereof or of a sufficient portion thereof. The security deposit of the contractor shall not be refunded before the expiry of twelve months (six months in the case of work costing Rs. Ten lakhs and below except road work) after the issue of the certificate final or otherwise, of completion of work, or till the final bill has been prepared and passed whichever is later. Provided that in the case of road work, if in the opinion of the Engineer-in-Charge, half of the security deposit is sufficient, to meet all liabilities of the contractor under this contract, half of the security deposit will be refundable after six months and the remaining half after twelve months of the issue of the said certificate of completion or till the final bill has been prepared and passed whichever is later. In case of Maintenance and Operation works of E&M services, the security deposit deducted from contractors shall be refunded within one month from the date of final payment or within one month from the date of completion of the maintenance contract whichever is earlier.

- 18. This Notice Inviting Tender shall form a part of the contract document.
- 19. Hard copies as submitted physically in the office of **The DIGP, PDG, CRPF, Kalkaji, New Delhi-19** ,shall be only valid document for evaluation of technical specification. **The DIGP, PDG,CRPF, Kalkaji, New Delhi-19** has all rights to cancel/terminate contract at any time without assigning any reason.
- 20. **The Tenderer are requested to return a copy of this Tender duly signed on each page along with other relevant documents as required with the tender for evaluation purpose. If tenderer is failed to return a copy of this Tender duly signed, his offer will not be considered and it will be rejected.**
- 21. The Tenderer shall be responsible for completion of work within stipulated time.
- 22. **FINAL INSPECTION:** - After completion of work as per specification will be subject to a final inspection to ensure that work has been completed according to TE. If any defects/shortcomings noticed in the work/material, Tenderer will rectify the shortcomings at his own cost, as and when they are brought to his notice by the Owner. The Owner shall have the right to get replace defective material at the risk and cost of the Tendered.

23. No part of the CONTRACT nor any share or interest therein shall in any manner or degree be transferred, assigned or sublet by the CONTRACTOR directly or indirectly to any person, firm or corporation whatsoever without the consent in writing of **The DIGP,PDG,CRPF, Kalkaji, New Delhi-19.**
24. **GCC 2020 Maintenance works of CPWD. Clause 5A : Time is the essence of the contract** For Maintenance Works estimated cost upto Rs. 25 Lacs The time allowed for execution of the work as specified in the Schedule 'F' shall be the essence of the Contract i.e. the contract period will not be extended. The execution of the work shall commence from such time period as mentioned in schedule 'F'. If the contractor commits default in commencing the execution of the work as aforesaid the performance guarantee shall be forfeited by the Engineer in Charge and shall be absolutely at the disposal of the Government without prejudice to any other right or remedy available in law.
25. **GCC 2020 Maintenance works of CPWD. Clause 19L : Contribution of EPF and ESI** The ESI and EPF contributions on the part of employer in respect of this contract shall be paid by the contractor. These contributions on the part of the employer paid by the contractor shall be reimbursed by the Engineer-in-charge to the contractor on actual basis. The verification of deployment labour will be done through biometric attendance system or any other suitable method by the Engineer in Charge. The applicable and eligible amount of EPF & ESI shall be reimbursed preferably within 7 days but not later than 30 days of submission of documentary proof of payment provided same are in order.
26. **GCC 2020 Maintenance works of CPWD. Clause 20: Minimum Wages** Act to be Complied. The contractor shall comply with all the provisions of the Minimum Wages Act, 1948, and Contract Labour (Regulation and Abolition) Act, 1970, amended from time to time and rules framed there under and other labour laws affecting contract labour that may be brought into force from time to time.
27. The tender subject to compliance of GCC Maintenance manual 2020 if any dispute.
28. **SCHEDULE / NAME OF WORK:-**

Repair/maintenance of semi permanent structure (size-47' x 16) of Kote, Armorer Shop and Magazine Guard at PDG, Kalkaji, New Delhi

(Details of work are enclosed as appendix-“A”)

Sd-21/01/2023
(Yogyan Singh)
DIGP,PDG, CRPF,
For and on behalf of the President of India

INTEGRITY PACT

To,

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Sub: Submission of Repair/maintenance of semi permanent structure (Size-47' x 16) of Kote, Armourer Shop and Magazine Guard at PDG, Kalkaji, New Delhi.

Dear Sir,

It is here by declared that CPWD is committed to follow the principle of transparency, equity and competitiveness in public procurement. The subject Notice Inviting Tender (NIT) is an invitation to offer made on the condition that the Bidder will sign the integrity Agreement, which is an integral part of tender/bid documents, failing which the tenderer/bidder will stand disqualified from the tendering process and the bid of the bidder would be summarily rejected.

This declaration shall form part and parcel of the Integrity Agreement and signing of the same shall be deemed as acceptance and signing of the Integrity Agreement on behalf of the CPWD.

Yours faithfully
Executive Engineer

APPENDIX-“A”

| REPAIR/MAINTENANCE OF SEMI PERMANENT STRUCTURE (SIZE-47' X 16) OF KOTE, ARMORER SHOP AND MAGZINE GUARD AT PDG, KALKAJI, NEW DELHI | | | |
|---|--|-------|-----|
| Sl No. | Description of items | Unit | Qty |
| | Civil Work | | |
| 1 | Dismantling roofing including ridges, hips, valleys and gutters etc., G.S. Sheet and stacking the material within 50 metres lead of: G.S. Sheet. | sqm | 91 |
| 2 | Providing and fixing pre-coated galvanised iron profile sheets (size, shape and pitch of corrugation as approved by Engineer-in-charge) 0.50 mm (+ 0.05 %) total coated thickness with zinc coating 120 grams per sqm as per IS: 277, in 240 mpa steel grade, 5-7 microns epoxy primer on both side of the sheet and polyester top coat 15-18 microns. Sheet should have protective guard film of 25 microns minimum to avoid scratches during transportation and should be supplied in single length upto 12 metre or as desired by Engineer in- charge. The sheet shall be fixed using self drilling /self applying screws of size (5.5x 55 mm) with EPDM seal, complete upto any pitch in horizontal/ vertical or curved surfaces, excluding the cost of purlins, rafters and trusses and including cutting to size and shape wherever required. | sqm | 91 |
| 3 | Providing and fixing pre coated galvanised steel sheet roofing accessories 0.50 mm (+0.05 %) total coated thickness, Zinc coating 120 grams per sqm as per IS: 277, in 240 mpa steel grade, 5-7 microns epoxy primer on both side of the sheet and polyester top coat 15-18 microns using self drilling/ self tapping screws complete : Ridges plain (500 - 600mm) | meter | 15 |
| 4 | 15 mm cement plaster on the rough side of single or half brick wall of mix : 1:6 (1 cement: 6 fine sand) | sqm | 275 |
| 5 | 1:4:8 (1 Cement : 4 coarse sand (zone-III) derived from natural sources : 8 graded stone aggregate 40 mm nominal size derived from natural sources) | cum | 5 |
| 6 | Providing and laying vitrified floor tiles in different sizes (thickness to be specified by the manufacturer) with water absorption less than 0.08% and conforming to IS: 15622, of approved make, in all colours and shades, laid on 20mm thick cement mortar 1:4 (1 cement : 4 coarse sand), jointing with grey cement slurry @ 3.3 kg/ sqm including grouting the joints with white cement and matching pigments etc., complete. Size of Tile 600x600 mm | sqm | 71 |
| 7 | 26.26 Providing & fixing false ceiling at all heights with GRG (Glass Fibre Reinforced Gypsum) false ceiling tiles of Size 595x595 mm of approved texture, design and patterns having moisture content less than 2% humidity resistance of 99%, NRC0.50 to 0.75 as per IS 8225:1987, Non combustible as per BS 476 (part 4)-1970 and light reflectance of 85% (minimum) to be laid in true horizontal level suspended on interlocking metal T-Grid of hot dipped galvanised iron section of 0.33mm thick (galvanized @ 120 grams per sqm including both sides) comprising of main-T runners of size 15x32 mm of length 3000 mm, cross - T of size 15x32 mm of length 1200 mm and secondary intermediate cross-T of size 15x32 mm of length 600mm to form grid module of size 600 x 600 mm, suspended from ceiling using galvanised mild steel items (galvanizing @ 80 grams per sqm) i.e. 50 mm long, 8 mm outer diameter M-6 dash fasteners, 6 mm dia fully threaded hanger rod upto 1000 mm length and L-shape level adjuster of size 85x25x2 mm. Galvanised iron perimeter wall angle of size 24x24x0.40 mm of length 3000 mm to be fixed on periphery wall / partition with the help of plastic rawl plugs at 450 mm center to center and 40 mm long dry wall wood screws. The work shall be carried out as per specifications, drawing and as per directions of the Engineer-in-Charge. 26.26.1 | sqm | 71 |

| | | | |
|----|---|-------|-----|
| | With semi perforated 12 mm thick micro tegular edged GRG false ceiling tiles. sqm 1690.45 With semi perforated 12 mm thick micro tegular edged GRG false ceiling tiles. | | |
| 8 | Providing and applying white cement based putty of average thickness 1 mm, of approved brand and manufacturer, over the plastered wall surface to prepare the surface even and smooth complete. | sqm | 275 |
| 9 | Finishing walls with 100% Premium acrylic emulsion paint having VOC less than 50 gm/litre and UV resistance as per IS 15489:2004, Alkali & fungal resistance, dirt resistance exterior paint of required shade (Company Depot Tinted) with silicon additives. sqm 154.45 , New work (Two or more coats applied @ 1.43 litre/ 10 sqm. Over and including priming coat of exterior primer applied @ 0.90 litre/10 sqm. | sqm | 275 |
| 10 | Providing and fixing ISI marked flush door shutters conforming to IS : 2202 (Part I) non-decorative type, core of block board construction with frame of 1st class hard wood and well matched commercial 3 ply veneering with vertical grains or cross bands and face veneers on both faces of shutters: 35 mm thick including ISI marked Stainless Steel butt hinges with necessary screws .35 mm thick including ISI marked Stainless Steel butt hinges with necessary screws | sqm | 10 |
| 11 | Wiring for light/ power plug with 4X4 sq. mm FRLS PVC insulated copper conductor single core cable in surface/ recessed medium class PVC conduit alongwith 2 Nos. 4 sq. mm FRLS PVC insulated copper conductor single core cable for loop earthing as required. | meter | 12 |
| 12 | Supplying and fixing following modular switch/ socket on the existing modular plate & switch box including connections but excluding modular plate etc. as required. 5/6 A switch | each | 16 |
| 13 | 15/16 A switch | each | 4 |
| 14 | 3 pin 5/6 A socket outlet | each | 16 |
| 15 | 6 pin 15/16 A socket outlet | each | 4 |
| 16 | Supplying and fixing two module stepped type electronic fan regulator on the existing modular plate switch box including connections but excluding modular plate etc. as required. | each | 4 |
| 17 | Supplying and fixing following size/ modules, GI box alongwith modular base & cover plate for modular switches in recess etc. as required. 4 Module (125mmX75mm) | each | 8 |
| 18 | Supplying and fixing following Modular base & cover plate on existing modular metal boxes etc. as required. | each | 8 |
| 19 | Providing and fixing of 2'x2' Led ceiling light fittings | each | 10 |

Note:-Lowest Contractor (L-1) will be decided on overall lowest rates basis.

Sd-21/01/2023
(Yogyan Singh)
DIGP, PDG, CRPF
For and on behalf of the President of India

Appendix-“B”

NAME OF CONSIGNEES AND DETAILS OF ITEM

| Sl.No | Name and address of consignees |
|--------------|--|
| 1 | The DIGP, PDG, CRPF, Okhla Phase-I, Opp- Hotel Crowne Plaza, Kalkaji, New Delhi-110019 |

Sd-21/01/2023
(Yogyan Singh)
DIGP, PDG, CRPF
For and on behalf of the President of India

**PROFORMA OF BANK GUARANTEE FOR SUBMITTING
EARNEST MONEY**

(On banks letter head with adhesive stamp)

To

The DIGP,
PDG,CRPF,Kalkaji
New Delhi – 110019.

Dear Sir,

In accordance with your invitation to Tender No-----

M/s. _____ (here in after called “The tenderer”)

with the following Directors on their Board of Directors/Partners of the firm.

1. _____ 2. _____
3. _____ 4. _____

wish to participate in the said tender enquiry for Repair/maintenance of semi permanent structure (size-47' x 16) of Kote, Armorer Shop and Magazine Guard at PDG, Kalkaji, New Delhi. work to you(hereinafter called “The purchaser”) .Whereas a bank guarantee against Earnest Money for a sum of Rs. _____ (in words) _____ Valid for **180** days from the date of tender opening viz. up to _____ is required to be submitted by “the tenderer” as a precondition for the participation, this bank hereby guarantees and undertakes to pay the purchaser upto the above amount upon receipt of its first written demand, without the purchaser/contractor having to substantiate its demand, provided that in its demand the purchaser/contractor will note that the amount claimed by it is due to it owing to the occurrence of any one of the three conditions mentioned below, specifying the occurred condition or conditions during the above said period of **180** days without any reservation and recourse.

1. If the tenderer withdraws or amends, impairs or derogates from the tender in any respect within the period of its validity.
2. If the tenderer after submitting his tender, modifies the rates or any of the terms and conditions thereof, except with the previous written consent of the purchaser.
3. If the tenderer having been notified of the acceptance of this tender by the purchaser during the period its validity and
 - (a) If the tenderer fails to furnish the performance security for the due performance of the contract.
 - (b) If the tenderer fails or refuses to accept and or execute the contract as provided in the general conditions of the contract.

The guarantee shall be irrevocable and shall remain valid up to 180 days from the date of opening of tender. If further extension to this guarantee is required, the same shall be extended to such period on receiving instructions from the tenderer on whose behalf this guarantee is issued and any demand in respect thereof should reach the Bank not later than the above date.

Date. _____

Place _____

Signature of authorized officer of the bank _____

Printed Name. _____

Designation _____

Name and address of the bank _____

Banker’s Common Seal

Signature of Tenderer

**PROFORMA OF BANK GUARANTEE FOR FURNISHING
PERFORMANCE SECURITY DEPOSIT**

To
The President of India,

WHEREAS M/S------(name and address of the supplier) (hereinafter called “the supplier”) has undertaken, in pursuance of contract no.....dated..... to carry out above mentioned work(description of works and services) (hereinafter called “the contract”) AND WHEREAS it has been stipulated by you in the said contract that the supplier shall furnish you with a bank guarantee by a nationalized or scheduled commercial bank of good repute and record recognized by you for the sum specified therein as security for compliance with its obligations in accordance with the contract:

AND WHEREAS we have agreed to give the contractor such a bank guarantee:

NOW THEREFORE we hereby affirm that we are the guarantors and responsible to you, on behalf of the supplier/contractor, up to a total of.....
(amount of the guarantee in words and figures), and we undertake to pay you, upon your first written demand declaring the supplier to be in default under the contract and without cavil or argument, any sum or sums within the limits of (amount of guarantee) as aforesaid, without your needing to prove or to show grounds or reasons for your demand or the sum specified therein.

We hereby waive the necessity of your demanding the said debt from the supplier before presenting us with the demand.

We further agree that no change or addition to or other modification of the terms of the contractor be performed there under or of any of the contract documents which may be made between you and the supplier/contractor shall in any way release us from any liability under this guarantee and we hereby waive notice of any such change, addition or modification.

This guarantee shall be valid until the..... day of20 ____.

Signature of the Tenderer

(Sig. of the authorized officer of the Bank)

Name and designation of the officer

Name and address of the Bank

.....

Signature of the Tenderer

Banker’s common seal

PERFORMANCE STATEMENT FOR LAST THREE YEARS FOR SUBJECT WORK

Name of Firm:

M/S _____

1. Contract Nos. :

2. Description of Works :

3. Quantity on order :

4. Value :

5. Original Date of completion of work:

6. Work done within the stipulated time limit:

7. Extension of period for completion of work:

8. Reason for delay in completion of work :

9. LD charges so paid for delay in completion of work: (If any)

Signature of Tenderer

LIST NO-1

TENDERERS SHOULD FURNISH SPECIFIC ANSWERS TO ALL THE QUESTIONS GIVEN BELOW. TENDERERS MAY PLEASE NOTE THAT IF THE ANSWER SO FURNISHED ARE NOT CLEAR AND / OR ARE EVASIVE, THE TENDER WILL BE LIABLE TO BE IGNORED.

1. Tender No. _____
2. Name and address of firm/contractor :
3. What is your permanent Income Tax A/C No.:
4. Status.
 - a) Indicate whether you are Govt. registered or Central or others:
 - b) TIN No. :
5. Please indicate name & full address of your banker in the following format:-
 - a) Bank Name, Branch and Bank Account No. (Core bank account):
 - b) IFSC Code :
 - c) Whether bank branch is NEFT/RTGS enables or not :
6. State whether your firm with you has been banned by any Govt. /Central authority? :
7. Please confirm that you have read all the instructions carefully and have complied with accordingly. :

Signature of Witness
_____ (Full name and address of the persons Signing in Block Letters)

Signature of Tenderer _____
(Full name and address of the persons signing in Block Letters)

Whether signing as
Proprietor/Partner/Constituted Attorney/duly
authorized by the Company

Signature of Tenderer

Questionnaire/Check List (must be filled in all respect)

| | | |
|----|---|--|
| 1 | Whether firm/Contractor is registered for the tendered work or not | |
| 2 | Registration No. and Date | |
| 3 | Registration issued by | |
| 4 | Registration valid upto | |
| 5 | Copy of Registration submitted or not | |
| 6 | GST registration No | |
| 7 | Whether Copy of GST registration certificate submitted or not with tender | |
| 8 | PAN No. | |
| 9 | Whether Copy of PAN No submitted or not with tender | |
| 10 | Whether EMD enclosed, if yes details of EMD | |
| 11 | Whether offer is valid upto 180 days or otherwise. | |
| 12 | Complete details of Banker with IFSC code, Account No. Name of Bank, Name of Branch, Bank Code, Swift code etc. | |
| 13 | Whether past performance Performa submitted along with copies of award of contracts or not | |
| 14 | Whether tender specification / work scope accepted by the firm/contractor or not | |
| 15 | Whether all pages of tender has been signed by the authorized signatory or not and returned with offer of not. | |
| 16 | Whether all the terms and condition of the Tender Enquiry including payment terms are acceptable or not | |
| 17 | Any other specific condition of the firm/contractor | |

Signature _____
(Name of the firm/Contractor)
With seal/stamp

Signature of Tenderer

TENDER ACCEPTANCE LETTER
(To be given on Company Letter Head)

Date:

To,

Sub: Acceptance of Terms & Conditions of Tender.

Tender Reference No: _____

Name of Tender / Work:- _____

Dear Sir,

1. I / We have downloaded / obtained the tender document(s) for the above mentioned 'Tender/Work' from the web site(s) namely:

_____ as per your advertisement, given in the above mentioned website(s).

2. I / We hereby certify that I / we have read the entire terms and conditions of the tender documents from Page No. _____ to _____ (including all documents like annexure(s), schedule(s), etc.), which form part of the contract agreement and I / we shall abide hereby by the terms / conditions / clauses contained therein.

3. The corrigendum(s) issued from time to time by your department/ organization too has also been taken into consideration, while submitting this acceptance letter.

4. I / We hereby unconditionally accept the tender conditions of above mentioned tender document(s) / corrigendum(s) in its totality / entirety.

5. In case any provisions of this tender are found violated , then your department/ organization shall without prejudice to any other right or remedy be at liberty to reject this tender/bid including the forfeiture of the full said earnest money deposit absolutely.

Yours Faithfully,

(Signature of the Bidder, with Official Seal

Signature of Tenderer

LIST OF PREFERRED MAKES FOR CIVIL / SANITARY WORKS
LIST OF APPROVED MAKES FOR CIVIL WORKS I/C WATER SUPPLY AND SANITARY WORKS

| S. No. | Material | Approved make |
|--------|--|---|
| 1 | WATER PROOFING COMPOUNDS, PLASTICIZER, SUPER PLASTICIZER, GROUTS, POLYMERS, POLYEXPANSE, OTHER CONSTRUCTION | CHOWGULE KOSTER, FOSROC, SIKA, HUNTSMAN (CIBA GEIGY), SUNANDA SPECIALTY COATING, SHIVALIK AGRO POLY PRODUCT LTD. (WATER PROOFING LINER), DR. FIXIT. |
| 2 | ADMIXTURES | FOSROC, MBT, SIKA, CICO, ASIAN. |
| 3 | VENEERED PARTICLE BOARD | KITPLY, ACTION TESA, EUPO, GREEN, ARCHIDPLY |
| 4 | LAMINATED PARTICLE BOARD / LAMINATES | ACTION TESA, GREENLAM, CENTURY PLY, OPTUS, SUNMICA, FORMICA, ARCHIDPLY |
| 5 | FLUSH DOOR SHUTTERS | KUTTY FLUSHDOOR, KITPLY INDUSTRIES (SWASTIK), CENTURY, GREENPLY, JAIN WOOD INDUSTRIES, SH. RAM PANELS PVT. LTD., POOJA DECORATIVE PLYWOODS, ARCHIDPLY |
| 6 | FALSE CEILING- GYPSUM | SAINT GOBAIN, LAFARAGE, DEXUNE, GYPTECH ACOUSTIC SYSTEM |
| 7 | FALSE CEILING, -METAL | SAINT GOBAIN, ARMSTRONG, AURA (ASIPL), DEXUNE, GYPTECH ACOUSTIC SYSTEM. |
| 8 | PLYWOOD/ VENEER | GREEN, CENTURY, DURO, JAIN WOOD INDUSTRIES, SH. RAM PANELS PVT. LTD., POOJA DECORATIVE PLYWOODS, ARCHIDPLY |
| 9 | MELAMINE POLISH | ASIAN PAINTS MELAMINE GOLD, WUDFIN OF PIDILITE, TIMBERTONE OF ICI DULUX. |
| 10 | FLOOR SPRING | HARDWYN, GODREJ, GRACE, |
| 11 | MULTIPURPOSE LOCKS, C/B | HTTICH, DORSET. DORMA HAFELE, GEZE |
| 12. | SS HARDWARE LIKE :- MORTICE LOCK WITH PAIR OF HANDLES, RECESS HANDLE FITTINGS, FLOOR SPRING, DOOR CLOSER, TOWER BOLTS, FLOOR DOOR STOPPERS | DORMA GMBH & CO.KG, HAFELE INDIA (P) LTD, D-LINE CARL 1 F INTERNATIONAL, GEZE |
| 13 | ANODISED ALUMINIUM HARDWARE (HEAVY DUTY) | HARDIMA, EVERITE, GIESSE |
| 14 | ALUMINIUM - WINDOWS, GLAZING AND PARTITIONS. | JINDAL, INDALCO, HINDALCO, BHORUKA. |
| 15 | GLAZING STRUCTURAL / SUSPENDED / SKYLIGHT | SAINT GOBAIN, GLAVERBEL, PILKINGTON |
| 16 | FLOAT GLASS, FROSTED GLASS | SAINT GOBAIN, ASAHI, PILKINGTON, VIRACON |
| 17 | GLASS SPIDER CANOPY | DORMA, ALUCOB, ALUPRO |
| 18. | HERMITICALLY SEALED PERFORMANCE GLASS & TOUGHENED GLASS | SAINT GOBAIN, PILKINGTON, EMIRATES GLASS (PROCESSED BY THEMSELVES OR BY THEIR APPROVED PROCESSORS), Asahi India Glass. |
| 19 | FIRE RATED VISION PANELS | PILKINGTON, SCHOTT, FERILITE. |
| 19A | FIRE RATED WOODEN/METAL DOORS | GODREJ, KUTTY, NAVAIR, SYNERGY, PROMAT. |
| 20 | SKYLIGHT - THERMOFORM | MCCOY ARCHITECTURAL SYSTEM, VERGOLA, ABUCOB |
| 21 | EPDM GASKET | HANU/ ANAND, RAVEN, ZERO. |
| 22 | STRUCTURAL, SUSPENDED GLAZING, CURTAIN WALL GLAZING, GLAZED SKYLIGHT FABRICATORS. | ALUPRO, SP FABRICATORS, GLAZE TECH, GREEN FAÇADE. |
| 23 | SILICON SEALANT, WEATHER SEALANT | G.E. PLASTICS, DOW CORNING, WACKER. |
| 24 | POLY-SULPHIDE SEALANT | CHOKSEY CHEMICALS, FOSROC, DR. FIXIT, SIKA |
| 25 | FIRE SEALANT | BTMH, PROMAT, ALSTOM, BIRLA 3M. |

8

| | | |
|----|---|---|
| | TILE ADHESIVE | BELL |
| | GROUTING COMPOUND | CICO, PIDILITE, FERROUS CRETE ENDURA, PIDILITE OR APPROVED EQUIVALENT |
| 30 | DASH / ANCHORING FASTENERS | HILTI, FISCHER OR APPROVED EQUIVALENT |
| 31 | TRANSLUCENT | G.E. PLASTIC (POLYCARBONATE SHEETS), POLYGEL |
| 32 | WALL PUTTY | BIRLA WALL CARE, JK WHITE OR APPROVED EQUIVALENT |
| 33 | EXTERIOR PAINT/ ACRYLIC BASED (WEATHER PROOF) | BERGER - (WEATHERCOAT LONG LIFE), ICI (DULUX WEATHERSHIELD MAX), ASIAN PAINTS (APEX ULTIMA), KANSAI NEROLAC, SHALIMAR |
| 34 | EMULSION PAINTS | ICI (DULUX GLOSS), NEROLAC, ASIAN PAINTS, SHALIMAR. |
| 35 | STEEL PRIMER | ICI, NEROLAC, ASIAN PAINTS. |
| 36 | WOOD PRIMER | ICI, NEROLAC, ASIAN PAINTS, SHALIMAR. |
| 37 | TEXTURED PAINT | ASIAN, ICI, KANSAI NEROLAC, SHALIMAR. |
| 38 | SYNTHETIC ENAMEL PAINT | ASIAN, ICI, KANSAI NEROLAC, SHALIMAR. |
| 39 | EPS | SNOW PACK POLYMERS, RELIABLE INSUPACKS, FAIRMATE |
| 10 | GLASS REINFORCED CONCRETE SLATES | UNISTONE, GRC INDIA CO., KAMDHENU GRC ENTERPRISES |
| 41 | G.I. / M.S. PIPE | TATA, JINDAL (HISAR), PARKASH STEEL TUBES |
| 42 | G.I. FITTINGS | UNIK, KS, AMCO, AVR, ZOLOTO |
| 43 | WASH BASIN/ URINAL/ WC/ WALL HUNG WATER CLOSET/ OVAL UNDER COUNTER | HINDWARE, DURAVIT, CERA, SOMANY, KEROVIT |
| 44 | STAINLESS STEEL SINK (OUT OF SALEM) | NEELKANTH, NIRALLI, JYNA, SILVER SHINE, SHAKTI ENTERPRISES |
| 45 | FLOAT VALVE | IVC, LEADER, PRAYAG, KALSI PUMP PVT. LTD., DHAWAN SANITARY UDYOG (PRIMA) |
| 46 | CP FITTINGS AND ACCESSORIES | JAQUAR, MARC, KOHLER, JAINKO, GROHE, KEROVIT, SHAKTI ENTERPRISES |
| 47 | CENTRIFUGALLY CAST (SPUN) IRON PIPES & FITTINGS | BIC (BENGAL IRON CORPORATION, KOLKATA), NECO, HIF, HEPCO, SKF, |
| 48 | CENTRIFUGALLY CAST (SPUN) IRON PIPES (CLASS LA). | NECO, ELECTRO STEEL, KAPILANSH |
| 49 | GUN METAL VALVES, GLOBES | LEADER, ZOLOTO, KILBURN, CIM VALVES, SANT, ANNAPURANA |
| 50 | BRASS STOP & BIB COCK | ZOLOTO, SANT, L&K, LEADER, JAINKO, KALSI PUMP PVT. LTD., DHAWAN SANITARY (PRIMA) |
| 51 | STONEWARE PIPES & GULLY TRAPS | PREFECT, HIND OR ISI MARKED S.W. PIPES |
| 52 | MIRROR GLASS | ATUL, MODI GUARD, GOLDEN FISH |
| 53 | GLAZED FIRE CLAY KITCHEN SINK | PAMINI, SANFIRE, RKCP |
| 54 | PVC PIPE & FITTINGS | SUPREME, AKG, FINOLEX, PRINCE, KISAN, SFMC, DIPLAST |
| 55 | NON RETURN VALVE (CHECK VALVE) 1/2" TO 1 1/2" | KALSI PUMPS PVT. LTD. ZOLOTO, ANNAPURNA |
| 56 | BRASS FERRULES | DHAWAN SANITARY UDYOG (PRIMA), KALSI, ANNAPURNA |
| 57 | POLYETHYLENE WATER STORAGE TANK | SINTEX, VEXTUS, FRONTIER, KAVARI |
| 58 | REINFORCEMENT STEEL TMT BARS (FE.500D Grade) & TMT RE-BARS CONFORMING TO IS 1786-2008 FE500D CORROSION RESISTANT STEEL GRADE | SAIL, TATA STEEL LTD., RINL, JINDAL STEEL & POWER LTD. AND JSW STEEL LTD. |
| 59 | (i) ORDINARY PORTLAND/ PORTLAND POZZOLONA CEMENT | ACC, ULTRATECH CEMENT LTD., GUJARAT AMBUJA, VIKRAM, BIRLA, JK CEMENT JP ASSOCIATES, SHREE CEMENT LTD., |
| | (ii) WHITE CEMENT | J.K. LAKSHMI, M/S BINANI CEMENT, M/S KHYBER INDUSTRIES |
| | | FERROUS CRETE / GYROC - SAINT GOBIAN |

| | | |
|----|--|--|
| 63 | MODULAR KITCHEN CABINETS | SLEEK/GODRE/JZUARI/HETTICH/DURIAN/DORMA/HARDWYN/KICH |
| 64 | MODULAR KITCHEN HARDWARE AND ACCESSORIES | SLEEK/GODRE/JZUARI/HETTICH/DURIAN/DORMA/HARDWYN/KICH. |
| 65 | WATER PROOF PLYWOOD (MARINE PLY) | DURO/CENTURY/ARCHID |
| 66 | S.S BASKETS | STALLION,KAFF,GODREJ |
| 67 | HARDWARE AND FITTINGS SUCH AS HINGES, DRAWER SLIDES ETC. | HETTICH, EBCO,KAFF, OZON, HAFFLE, GODREJ |
| 68 | AUTOCLAVED AERATED CEMENT BLOCKS | BILTECH, ECO GREEN, FINECRETE, J.K. LAKS CEMENT LTD. |
| 69 | M.S. TUBES/ HOLLOW STEEL SECTION | TATA STEEL LTD, JINDAL INDUSTRIES HIBS BHUSHAN POWER STEEL, JSW STEEL LTD. |
| 70 | BLOCK BOARD | MERINO, KIT PLY, NATIONAL, ARCHID CENTURY PLY, JAYNA. |
| 71 | POLYMER MODIFIED ADHESIVE FOR AAC BLOCKS | MYK LATICRETE, FERROUS CRETE, AF ENDURA, ULTRATECH, AEROCON. |
| 72 | CRYSTLINE SLURRY | KRYSTOL T1, BOSTIK K11, ELOKT, PAM TIES |
| 73 | ASBESTOS FIBRE REINFORCED AERATED CEMENT | EVEREST, CHARMINAR, BISON PANEL |
| 74 | Roller Blinds | MAC, NOVA, DECK |
| 75 | Galvanized Iron Profile Sheets | Tata, Bhushan, JSW, Llyod Metal Craft |

Instructions for Online Bid Submission
Instructions to the Bidders to submit the bids online through the Central Public Procurement Portal for e Procurement at <http://eprocure.gov.in/eprocure/app>

The bidders are required to submit soft copies of their bids electronically on the CPP Portal, using valid Digital Signature Certificates. The instructions given below are meant to assist the bidders in registering on the CPP Portal, prepare their bids in accordance with the requirements and submitting their bids online on the CPP Portal.

More information useful for submitting online bids on the CPP Portal may be obtained at: <https://eprocure.gov.in/eprocure/app>.

REGISTRATION

- 1) Bidders are required to enroll on the e-Procurement module of the Central Public Procurement Portal (URL: <https://eprocure.gov.in/eprocure/app>) by clicking on the link “**Online bidder Enrollment**” on the CPP Portal which is free of charge.
- 2) As part of the enrolment process, the bidders will be required to choose a unique username and assign a password for their accounts.
- 3) Bidders are advised to register their valid email address and mobile numbers as part of the registration process. These would be used for any communication from the CPP Portal.
- 4) Upon enrolment, the bidders will be required to register their valid Digital Signature Certificate (Class III Certificates with signing key usage) issued by any Certifying Authority recognized by CCA India (e.g. Sify / nCode / eMudhra etc.), with their profile.
- 5) Only one valid DSC should be registered by a bidder. Please note that the bidders are responsible to ensure that they do not lend their DSC’s to others which may lead to misuse.
- 6) Bidder then logs in to the site through the secured log-in by entering their user ID / password and the password of the DSC / e-Token.

SEARCHING FOR TENDER DOCUMENTS

- 1) There are various search options built in the CPP Portal, to facilitate bidders to search active tenders by several parameters. These parameters could include Tender ID, Organization Name, Location, Date, Value, etc. There is also an option of advanced search for tenders, wherein the bidders may combine a number of search parameters such as Organization Name, Form of Contract, Location, Date, Other keywords etc. to search for a tender published on the CPP Portal.
- 2) Once the bidders have selected the tenders they are interested in, they may download the required documents / tender schedules. These tenders can be moved to the respective ‘My Tenders’ folder. This would enable the CPP Portal to intimate the bidders through SMS / e-mail in case there is any corrigendum issued to the tender document.
- 3) The bidder should make a note of the unique Tender ID assigned to each tender, in case they want to obtain any clarification / help from the Helpdesk.

Signature of Tenderer

PREPARATION OF BIDS

- 1) Bidder should take into account any corrigendum published on the tender document before submitting their bids.
- 2) Please go through the tender advertisement and the tender document carefully to understand the documents required to be submitted as part of the bid. Please note the number of covers in which the bid documents have to be submitted, the number of documents - including the names and content of each of the document that need to be submitted. Any deviations from these may lead to rejection of the bid.
- 3) Bidder, in advance, should get ready the bid documents to be submitted as indicated in the tender document / schedule and generally, they can be in PDF / XLS / RAR / DWF/JPG formats. Bid documents may be scanned with 100 dpi with black and white option which helps in reducing size of the scanned document.
- 4) To avoid the time and effort required in uploading the same set of standard documents which are required to be submitted as a part of every bid, a provision of uploading such standard documents (e.g. PAN card copy, annual reports, auditor certificates etc.) has been provided to the bidders. Bidders can use “My Space” or “Other Important Documents” area available to them to upload such documents. These documents may be directly submitted from the “My Space” area while submitting a bid, and need not be uploaded again and again. This will lead to a reduction in the time required for bid submission process.

SUBMISSION OF BIDS

- 1) Bidder should log into the site well in advance for bid submission so that they can upload the bid in time i.e. on or before the bid submission time. Bidder will be responsible for any delay due to other issues.
- 2) The bidder has to digitally sign and upload the required bid documents one by one as indicated in the tender document.
- 3) Bidder has to select the payment option as “offline” to pay the tender fee / EMD as applicable and enter details of the instrument.
- 4) Bidder should prepare the EMD as per the instructions specified in the tender document. The original should be posted/couriered/given in person to the concerned official, latest by the last date of bid submission or as specified in the tender documents. The details of the DD/any other accepted instrument, physically sent, should tally with the details available in the scanned copy and the data entered during bid submission time. Otherwise the uploaded bid will be rejected.
- 5) Bidders are requested to note that they should necessarily submit their financial bids in the format provided and no other format is acceptable. If the price bid has been given as a standard BoQ format with the tender document, then the same is to be downloaded and to be filled by all the bidders. Bidders are required to download the BoQ file, open it and complete the white coloured (unprotected) cells with their respective financial quotes and other details (such as name of the bidder). No other cells should be changed. Once the details have been completed, the bidder should save it and submit it online, without changing the filename. If the BoQ file is found to be modified by the bidder, the bid will be rejected.
- 6) The server time (which is displayed on the bidders’ dashboard) will be considered as the standard time for referencing the deadlines for submission of the bids by the bidders, opening of bids etc. The bidders should follow this time during bid submission.

Signature of Tenderer

- 7) All the documents being submitted by the bidders would be encrypted using PKI encryption techniques to ensure the secrecy of the data. The data entered cannot be viewed by unauthorized persons until the time of bid opening. The confidentiality of the bids is maintained using the secured Socket Layer 128 bit encryption technology. Data storage encryption of sensitive fields is done. Any bid document that is uploaded to the server is subjected to symmetric encryption using a system generated symmetric key. Further this key is subjected to asymmetric encryption using buyers/bid openers public keys. Overall, the uploaded tender documents become readable only after the tender opening by the authorized bid openers.
- 7) The uploaded tender documents become readable only after the tender opening by the authorized bid openers.
- 8) Upon the successful and timely submission of bids (i.e. after Clicking “Freeze Bid Submission” in the portal), the portal will give a successful bid submission message & a bid summary will be displayed with the bid no. and the date & time of submission of the bid with all other relevant details.
- 9) The bid summary has to be printed and kept as an acknowledgement of the submission of the bid. This acknowledgement may be used as an entry pass for any bid opening meetings.

ASSISTANCE TO BIDDERS

- 1) Any queries relating to the tender document and the terms and conditions contained therein should be addressed to the Tender Inviting Authority for a tender or the relevant contact person indicated in the tender.
- 2) Any queries relating to the process of online bid submission or queries relating to CPP Portal in general may be directed to the 24x7 CPP Portal Helpdesk.



Signature of Tenderer