



**RECRUIT TRAINING CENTER , CENTRAL RESERVE POLICE FORCE  
RAJGIR, VILLAGE-NEKPUR, DISTT-NALANDA (BIHAR) - 803116  
Tel/Fax :07632079451,0611-2295405 E/Mail Address – rtcfive@crpf.gov.in**

No. B.V-1/2021-22-RTC RJR -BLDG-ARMO

Dated, the November' 2021

To,

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Dear Sir,

On behalf of the President of India, I invite you to tender online bids for the **“Painting of existing building 405 Men’s barrack No.01 & 02(inner & outer) with dining hall, kitchen and store room at RTC Rajgir, CRPF, Nalanda (Bihar) under Annual repair and Maintenance (Civil )”as per full specification mentioned in Appendix-A of tender”**.

2. If you are in a position to quote for work in accordance with the requirements stated in the attached schedule to tender, all documents attached herewith should be duly filled in, signed and submitted through e-Procurement site <https://eprocure.gov.in/eprocure/app>. You must also furnish with your tender, Bid, all the information as called for as indicated in schedule to tender. Attached appendix should also be filled and submitted through e-Procurement site <https://eprocure.gov.in/eprocure/app>, failing which your tender will be liable to be ignored and will not be considered.

3. This Tender is not transferable.

Thanking you.

Sd-26/11/2021

(Arvind Kumar, Commandant)  
**DIG/PRINCIPAL,RTC CRPF RAJGIR,**  
**NALANDA BIHAR(AOL)**  
FOR AND ON BEHALF OF  
THE PRESIDENT OF INDIA

Signature of Bidders With seal



## SCHEDULE TO TENDER

**RECRUIT TRAINING CENTRE , CENTRAL RESERVE POLICE FORCE**  
**Village-NEKPUR, Distt-NALANDA(BIHAR) -803116**  
**Tel/Fax :07632079451, 0611-2295405 E/Mail Address – rtcfive@crpf.gov.in**

No. B.V-1/2021-22-RTC RJR -BLDG-ARMO

Dated, the November '2021

DIGP, RTC RAJGIR, CRPF, Vill-NEKPUR, Distt-NALANDA (BIHAR)-803116 for and on behalf of the President of India, invites E-Tenders from approved/registered civil contractors with NSIC (for civil & electrical work), CPWD, PWD, NBCC or any Govt. Agency undertaking Civil& electrical Works for **“Painting of existing building 405 Men’s barrack No.01 & 02(inner & outer) with dining hall, kitchen and store room at RTC Rajgir, CRPF, Nalanda (Bihar) under Annual repair and Maintenance (Civil )”as per full specification mentioned in Appendix-A of tender**”. Details of critical dates and EMD, etc is as under:-

Last date & Time of receipt of Tender	:	12/12/2021 AT 1400 HRS.
Time & date of opening of Tender	:	13/12/2021 AT 1500 HRS.
Name of Work	:	“Painting of existing building 405 Men’s barrack No.01 & 02(inner & outer) with dining hall, kitchen and store room at RTC Rajgir, CRPF, Nalanda (Bihar) under Annual repair and Maintenance (Civil )”as per full specification mentioned in Appendix-A of tender”
Schedule of Work/ Quantities	:	As per Appendix - "A"
Earnest Money	:	“Provision of EMD As per CPWD,OM No. DG/COM/Misc ./13 dated-23/11/2020 and Finance Ministry OM No.F-9/14/2020-PPD, EMD is exempted. And in the place of EMD a Bid security declaration letter duly filled with proper signature & seal submitted by bidders to tender inviting authority. (Appendix-“D”)
Tender Fee	:	Nil
Validity of offer	:	The bids of tender shall remain open for acceptance till 180 days from the date of opening of tender.
Estimated cost of tender	:	Rs. 14,28,695/-

**Tender will be accepted upto** : **By 1400 hrs 12/12/2021**  
**Tender will be opened** : **By 1500 hrs 13/12/2021**

2. Bids will be accepted only online at e-procurement web site <http://eprocure.gov.in/eprocure/app> (CPP Portal). (Certain documents are required to be submitted in original as per Sl. No 07 of tender enquiry).

3. All relevant details, including specification, terms & conditions etc are available on E-Procurement website [http://eprocure.gov.in/e-procure/app\(CPPP\)](http://eprocure.gov.in/e-procure/app(CPPP)), same may be downloaded by the bidders. Details can also be seen at CRPF website <https://www.crpf.gov.in/tenders.html>

4. For any changes in Tender Enquiry/specifications etc, Bidders are requested to visit the CRPF/CPPP web sites regularly.

5. Intending Bidders must read the terms and conditions carefully and submit their tenders, if they consider themselves eligible and are in possession of all the required documents, through online tenders (e-procurement CPPP portal) **by 1400 hours 12/12/2021**.

6. Tenders will be opened online by the Board of Officers to be detailed by DIGP, RTC RAJGIR, CRPF, Village-Nekpur, Nalanda (Bihar).

7. The Bidders may survey the site and decide the quantum of works on any working day. In case of any clarification the same can be obtained on spot from AC (Bldg) of RTC, RAJGIR . It is important that the **Tender Acceptance Letter as per Appendix- B of Tender Enquiry (TE) should be signed, stamped and submitted online through e-procurement site <http://eprocure.gov.in/eprocure/app>** and the original letter should be submitted offline also. As per CPWD,OM No. DG/COM/Misc./13 dated-23/11/2020 and Finance Ministry OM No.F-9/14/2020-PPD, EMD is exempted and In the place of EMD Bid security declaration letter duly filled with proper signature & seal will be submit offline by bidders to tender inviting authority and copy of the same is also required to be uploaded online.
8. **The bids shall be submitted in two stages viz. (i) Technical Bid (ii) Financial Bid.**
- a) The enlistment of the contractors should be valid on the last date of evaluation of Technical Bid.
- b) In case only the last date of evaluation of Technical Bid is extended, the enlistment of contractor should be valid on the original date of evaluation of Technical Bid.
- c) In case both the last date of evaluation of Technical Bid and Price Bid are extended, the enlistment of contractor should be valid for original date of evaluation of Technical Bid.
9. **TWO BID SYSTEM-** Documents duly signed and stamped by the tenderer required to be submitted on line as follows.
- (a) **Technical Bid** should contain the following:-
- Offline Bid submission**
- i) In the place of EMD, Bid security declaration letter as per appendix-D enclosed, duly filled with proper signature & seal will be submit by bidders.
- ii) Tender Acceptance Letter on the company letter head (duly signed and stamped).
- Online Bid submission** Documents duly signed and stamped by the tenderer required to be submitted on line as follows.
- iii) Valid firm registration with State/Central Govt./CPWD,MSME/MES/PWD(Registration details showing appropriate class & amount).
- iv) GST Registration certificate.
- v) Previous performances / experience certificate of similar nature of work. However priority will be given to those with previous experience of similar works.
- vi) Any other relevant documents which the firms wish to submit.
- vii) The Tenderer /Bidders will submit the signed copy (all pages to be signed) of the tender notice under his seal addition to submit work completion period, validity of rates etc
- viii) Complete postal address of contractor/Firm along with copy of valid I/Card and Voter I/D Card.
- ix) Income tax return of last 03 years (i.e. 2017-18 ,2018-2019, 2019-20)
- x) Tax clearance certificate from GST/latest copy of GST return and Copy of Pan bidder/ firm
- xi) Registration details of PF and ESI.
- (b) **FINANCIAL BID:- (Bid submission Online only)**
- i) Name of bidder must be written in the appropriate field of BOQ by each bidder.
- ii) Rates quoted by the firms should be on firm price basis including material, Labour, taxes, duties, discounts, and /entry taxes of Bihar, if any be quoted by the bidder in the BOQ format which is an MS Excel sheet and should be download from the e-procurement site <http://eprocure.gov.in/eprocure/app> .
- iii) Rates must be clearly written in figures as well as in words.
- iv) The financial bid will be accepted online in BOQ format, Offline price bid will not be accepted.
- v) The bidders will also manage the increased wages/rates of material etc, if any increased by the Govt. during the time period of tender. This point may also be kept in mind at the time of filling the rates in BOQ.
- vi) Rates quoted shall **remain open for 90 days** after the opening of the tender.
10. The Financial Bid submitted Offline **SHALL BE IGNORED** and the tender will be rejected in the absence of online submission of the same.

11. Price bids of only those firms will be **considered for opening online** which have passed in all tender conditions and technical evaluation on basis of recommendation of Tender Processing Committee. After opening of price bids, ranking statement will be prepared and the finalization of tender will be done on L-1 (the least price) basis.

12. The Bidders/tendered may survey the site to draw first hand idea about the quantum of work if required. However **name of work and as per schedule of work quantity is given in the tender document – Appendix-“A”**.

13. All the contractors have to submit Bid security declaration letter duly signed & seal by tenders as per tender condition in original before specified time and date mentioned in the Schedule to Tender, failing which tender shall be summarily rejected.

14. Bidders have to submit Bid security declaration letter duly signed & seal by tenders along with their Tender in favour of The DIGP, RTC Rajgir, CRPF, Village-Nekpur, Nalanda (Bihar)

15. The tender document is consisting of specifications, schedule of quantities of various types of works to be executed, terms & conditions of this contract to be complied with and other necessary documents.

Sd-26/11/2021

(Arvind Kumar, Commandant)

**DIG/PRINCIPAL,RTC CRPF RAJGIR,**

**NALANDA BIHAR(AOL)**

FOR AND ON BEHALF OF

THE PRESIDENT OF INDIA

Signature of Bidders With seal

## **II. IMPORTANT INSTRUCTIONS AND GUIDELINES**

1. Full name and status of the person signing the tender documents must be clearly mentioned.
2. Intending Bidder is eligible to submit the tender provided he has definite proof for his eligibility from the appropriate authority which shall be to the satisfaction of the competent authority. License issued by State Government CPWD/PWD/NBCC/NPCC/MES or any Govt. department should be kept renewed as per periodicity laid down by the authority concerned and submit an attested copy of the same to the DIGP/Principal, RTC Rajgir, CRPF, Nalanda , after each renewal. The contractor / supplier should produce valid license with tender or provide affidavit with tender regarding obtaining License from concerned authority. The successful contractor / supplier / firm should deposit copy of license before execution of works.
3. Contractor should be in possession of Labour License under the Contract Labour (Regulation and Abolition) Act, 1970 & 1971 from Regional Labour Commission of area concerned.
4. Intending Bidders are advised to inspect and examine the site and its surrounding and satisfy themselves before submitting their bids as to the form and nature of the site, the means of access to the site, in general shall be that the bidders will themselves, with permission of designated/ nominated authority, obtain all necessary information as to risks, contingencies and other circumstances which may influence or affect their bid. A bidder shall be deemed to have full knowledge of the site whether he inspects it or not and no extra charge consequent on any misunderstanding or otherwise specifically provided for in the contract documents. Submission of a bid by a bidder implies that he has read this notice terms & conditions mentioned there in, all other contract documents and has made himself aware of the scope and specifications of the work to be done and all conditions and other factors.
5. The DIGP/Principal, Rtc Rajgir, CRPF, Nalanda (Bihar) on behalf of the President of India reserves to itself the authority to reject any or all the bids received without assigning any reasons. All bids in which any of the prescribed condition are not fulfilled or any condition including that of conditional rebate is put forth by the bidder shall be summarily rejected. All material/items used in the civil work for painting of 405 Men Barrack 01 & 02 (inner and outer should be of approved quality (i.e. ISI marked). Any negligence/ inferior in case of quality control during work will be treated as a punishable offence. The contractor will be responsible for any damage to the structure within the period of at least one year. If there will any damage to the structure within the warranty period, he will ensure the damage and rectify/repair the same on his own cost.
6. Canvassing whether by bidders directly or indirectly, in connection with bids is strictly prohibited and the bids submitted by the contractor / supplier who resort to canvassing will be liable to rejection.
7. The DIGP/Principal, RTC Rajgir, CRPF, Nalanda on behalf of President of India reserves to himself the right of **accepting the whole or any part of the bid** and the bidder shall be bound to perform the same at the rate quoted. All tender catalogue should have a card affixed to it duly signed and stamped by the firm indicating the following
8. The bid for the works shall remain open for acceptance for a period of **180 (One hundred eighty days)** **days** from the date of opening of bidder/ 180 days from the date of opening of financial bid in case bidder withdraws his bid before the said period or issue of letter of acceptance whichever is earlier, or makes any modifications in the terms and conditions of the bid which are not acceptable to the department, then the Government shall, without prejudice to any other right or remedy, is at liberty to forfeit 50% of PG the said to as aforesaid. Further the bidder shall not be allowed to participate in the re-bidding process of the work.
9. The contractor submitting the tenders against the subject tender enquiry are informed that all relevant details with reference to the tender enquiry stipulations are clearly responded to. In case any of the tender enquiry stipulations are not clearly stated to or replied to by any of the contractor, no (repeat) no clarifications will be sought from the concerned firm and its offer will be rejected outright.
10. The notice is inviting bid shall form a part of the contract document. The successful bidder/contractor, on acceptance of his bid by the Accepting Authority shall within **15 days** from the stipulated date of start of the work, sign the contract consisting of.
11. The notice inviting bid, all the documents including additional conditions & specifications if any forming part of the bid uploaded at the time of invitation of bid and the rates quoted at the of submission of bid and acceptance thereof together with any correspondence leading thereto.

12. GST or any other Tax in respect of the contract shall be payable by the contractor, direct to the concerned Department/Government.
13. Tenderers who have past experience of the above work as per T/E Specification should furnish their performance statement if any may be attached. In case, it is found that information furnished is incomplete or incorrect, their tender will be liable to be ignored.
14. Labour /worker of Firm/agency will not be employee of CRPF and they will not ask any employment in CRPF for doing above work.
15. The Contractor whose tender is accepted will be required to furnish **PERFORMANCE SECURITY** for an amount of **3% of the value of the tendered value within 07 days**. Performance Security may be furnished in the form of an Account payee Demand draft, Fixed Deposit receipt from a Commercial Bank, Bank Guarantee from Commercial bank in a acceptable form safeguarding.
16. Performance Security should remain valid for a period of **Sixty days** beyond the date of completion of all contractual obligation of the supplier including warranty obligations.
17. In case the contractor fails to deposit the performance security within the stipulated period including extended period if any, the contractor shall be suspended/ banned for one year. And shall not be eligible to Bid for CRPF tenders from date of issue of suspended order..
18. In case of any complaint, of service or as regards the behaviors of workers on duty or otherwise, the Contractor would be intimated and would be required to take corrective measures promptly.
19. The bidder would be responsible for all mandatory compliance for social, safety and environmental issues related to the performance of the service provider in the RTC Rajgir premises as stated in the eligibility criteria.
20. The laborers/workers engaged by the contractor / agency shall be at the risk of contractor and in case of any untoward incident, accident, happened the contractor/ agency will be liable for such risks and the department will not be held responsible in any way for such mis-happening and untoward incident. It should be the duty of contractor to adhere to all security precautions as specified with industry by Govt.
21. In case of any dispute/doubt the decision of the DIGP/Principal, RTC Rajgir, CRPF, Nalanda (Bihar) shall be final and binding on all parties/ Bidders. He also reserves the right to accept or reject any tender or all tenders without assigning any reasons

Sd-26/11/2021

(Arvind Kumar, Commandant)

**DIG/PRINCIPAL,RTC CRPF RAJGIR,**

**NALANDA BIHAR(AOL)**

FOR AND ON BEHALF OF

THE PRESIDENT OF INDIA

**I. TERMS AND CONDITIONS OF TENDER ENQUIRY**

1.	<b>Terms of price</b>	
	1.1	Rates quoted by the firms should be on Firm Price Basis including material, Labour, taxes, duties, octroi and entry taxes of Bihar or any other taxes etc.
	1.2	Contractor should clearly indicate different taxes and duties, which they propose to charge as extra, along with the present rates thereof. Offers with such stipulations like 'as applicable' will be treated as vague and are liable to be ignored.
	1.3	Lowest bidder will be bound to continue the Job after lapse of TE period on same rates quoted in this Tender Enquiry. Orders will be extended in the same rates for next financial year up to the period as per discretion of DIGP, RTC Rajgir, CRPF, Nalanda.
	1.4	Rates quoted shall remain open for 180 days after the opening of the tender.
2.	<b>Payment terms</b>	
	2.1	Works are required to be executed on <b>credit basis only</b> and payment will be made after completion/physical testing/checking of quality of work by RTC RAJGIR, CRPF, Nalanda through RPAO, CRPF, Patna.
	2.2	Payment in advance or immediately cannot be made. Firm will submit the bills after completion of work and same will be forwarded to Pay and Account Office, CRPF for further drawl action.
	2.3	Work order shall be issued to the eligible/qualified firm, if qualified firm failed to provide performance/work quality, contract may be terminated after short notice.
4.	<b>Performance security deposit clause</b>	
	4.1	The Contractor whose tender is accepted will be required to furnish PERFORMANCE SECURITY for an amount of 3% of the value of tendered within 07 days of the communication of Acceptance of Tender (AT) for due performance of the contract. Failure on the part of the firm to deposit the Performance Security within the stipulated time or till the extended time as may be permitted by tender floating authority, empowers the tender floating authority to cancel the contract at the risk and cost of bidder.
	4.2	Performance Security may be furnished in the form of an Account payee Demand draft, Fixed Deposit receipt from a Commercial Bank, Bank Guarantee from Commercial bank in an acceptable form safeguarding. Cash Performance Security will not be accepted. Performance Security should remain valid for a period of 60 days beyond the date of completion of all contractual obligation of the supplier including warranty obligations. Warranty obligations would be of 12 months period from the date of completion of assigned work. Warranty obligation would include Painting of 405 Men Barrack 01 & 02 (Inner & outer) as may be required during this 06 month period, with the cost borne by the successful bidder without any additional outlay of governmental exchequer. Such events of painting work should be responded to within Two month period from the date of formal intimation. In case the contractor fails to performance within the stipulated period including extended period if any, the security money deposited by the contractor i.e 2.5% of tender amount shall be forfeited automatically without any notice to the contractor.

4.3	A Bank Draft drawn in favour of DIGP, RTC Rajgir, CRPF, Nalanda payable at SBI Nalanda ( <b>Branch Code- 3499</b> ).
4.4	An irrevocable Bank Guarantee of any nationalized/Scheduled Bank or reputed commercial bank in any other form prescribed.
4.5	If the contractor fails to start the work within the stipulated period and places requests for extension of time, he shall submit an undertaking on Non Judicial stamp paper of Rs.100/- duly attested by the Notary public stating that the performance security deposit has already been extended for sixty days beyond the guarantee/warranty period.
4.6	The performance security deposit shall be withheld or forfeited in full or part in case the work order is not executed satisfactorily within the stipulated period or requisite standard within the guarantee period is not undertaken to the best satisfaction of the user/department.
4.7	Defect liability period of 12 month and 12 months warranty period from after completion of work.
4.8	Security money shall be deposited 2.5% of tender value of Work.
<b>5</b>	<b>Two bid system-</b> Documents duly signed and stamped by the tenderer required to be submitted on line as follows.
5.1	Since the execution of the work is of a complex and technical nature, bids are required to be submitted in two parts as under :-
	a) <b>TECHNICAL BID</b> : Consisting of all the technical details along with commercial terms and conditions as mentioned in the tender enquiry. The cover super-scribed as technical bid should contain the following documents:
	<b>Technical Bid</b> should contain the following:- <b>Offline Bid submission</b>
i)	In the place of EMD, Bid security declaration letter as per appendix-D enclosed, duly filled with proper signature & seal will be submit by bidders.
ii)	Tender Acceptance Letter on the company letter head (duly signed and stamped).
	<b>Online Bid submission</b> Documents duly signed and stamped by the tenderer required to be submitted on line as follows.
iii)	Valid firm registration with State/Central Govt./CPWD,MSME/MES/PWD(Registration details showing appropriate class & amount).
iv)	GST Registration certificate.
v)	Previous performances / experience certificate of similar nature of work. However priority will be given to those with previous experience of similar works.
vi)	Any other relevant documents which the firms wish to submit.
vii)	The Tenderer /Bidders will submit the signed copy (all pages to be signed) of the tender notice under his seal addition to submit work completion period, validity of rates etc.
viii)	Complete postal address of contractor/Firm along with copy of valid I/Card and Voter I/D Card.
ix)	Income tax return of last 03 years (i.e. 2017-18 ,2018-2019, 2019-20)
x)	Tax clearance certificate from GST/latest copy of GST return and Copy of Pan bidder/ firm
xi)	Registration details of PF and ESI.



		b) <b>FINANCIAL / PRICE BID</b> : Indicating item/schedule wise price quoted for the work (as per schedule of quantity – Appendix “A”) mentioned in the technical bid. The cover super scribed as financial / price bid should be contain the following :
	1	The financial bid will be accepted online in BOQ format; Offline price bid will not be accepted.
	2	The bidders will also manage the increased wages/rates of material etc, if any increased by the Govt. during the time period of tender. This point may also be kept in mind at the time of filling the rates in BOQ. Details of rates, taxes, duties, discounts if any quoted by the bidder.
	3	Rates must be clearly mentioned in figures as well as in words and in INR.
	4	There should not be any cutting / over writing.
6.	<b>Method of submission of tender enquiry</b>	
	6.1	The bids and all documents attached herewith should be duly filled in, signed and submitted through e-Procurement site <a href="https://eprocure.gov.in/eprocure/app">https://eprocure.gov.in/eprocure/app</a> . The bidder must also furnish with their tender, Bid, all the information as called for as indicated in schedule to tender. Attached appendix should also be filled and submitted through e-Procurement site <a href="https://eprocure.gov.in/eprocure/app">https://eprocure.gov.in/eprocure/app</a> , failing which your tender will be liable to be ignored and will not be considered.
	6.2	The technical bids are to be opened at the first instance and evaluated by the competent authority. In the second stage, financial bids of only the technically acceptable offers will be opened for further evaluation and ranking before awarding the contract.
	6.3	The tender enquiries duly filled in all aspects and having completed all applicable formalities may be sent by registered post /speed post duly stamped or by courier / by hand to the The DIGP, RTC Rajgir, CRPF, Nalanda (Bihar)-803116 so as to reach on or before the scheduled time and date as mentioned in the schedule to the tender enquiry. Department is not responsible for any postal delay.
7	<b>Details of work:-</b>	
	7.1	Work will be carried out as per specification mentioned in ‘Appendix’-A and quality of material as per Appendix- ‘C
	7.2	Work should be started within <b>07</b> seven days after issuing works order.
	7.3	Work should be completed in <b>60</b> days after finalization of tender process/work order.
	7.4	Work is required to be completed at consignee location with freight, risk and cost of the supplier.
	7.5	Committee detailed by competent authority of RTC Rajgir, CRPF, Nalanda (Bihar) will inspect the quality of Material and work. Payment will be released after satisfactory report by inspection committee.
	7.6	Work required at :- Painting of existing building 405 Men’s barrack No.01 & 02(inner & outer) with dining hall, kitchen and store room at RTC Rajgir, CRPF, Nalanda (Bihar) under Annual repair and Maintenance (Civil ) AR & MO” full specification mentioned in Appendix- “A”of tender.
8.	<b>Liquidation charges clause:-</b>	
	8.1	In case the firm does not complete the work within fixed period or at any time repudiates the contract before the expiry of such period. The purchaser may recover liquidation charges from the supplier, as agreed, liquidated damages including administrative expenses and not by way of penalty, as sum equivalent to 2 to 10% of the price to work.
9.	<b>Miscellaneous:-</b>	
	9.1	The officer inviting bids shall have the right of rejecting all or any of the bids and will not be bound to accept the lowest or any other bid.
	9.2	Labour/worker of Firm/agency will not be employee of CRPF and they will not ask any employment in CRPF for doing above work.

	9.3	All Tools required for works shall be provided by the successful tenderer. No extra payment shall be made on this account.
	9.4	The contractor/tenderer will be responsible for depositing all taxes related to CGST/SGST etc.
	9.5	If qualified firm failed to provide performance/work quality/orders of the tender inviting authority, contract may be terminated after short notice.
<b>10.</b>	<b>INSPECTION</b>	
	10.1	DIGP/Principal or detailed B.O.O. of RTC Rajgir, CRPF, Nalanda (Bihar) will be the quality inspecting authority and final authority for acceptance of Contract.

#### **IV. ADDITIONAL CONDITIONS**

1. The prospective Bidders should visit the site and acquaint themselves of the conditions existing, restrictions in movement/working hours/security aspects/conditions of the job. No complaints of losses of labour items of work not included in the scope of work, variation etc., will be entertained at a later date.
2. Hired persons/staff will report at designated place daily and take the assignments.
3. Painting of 405 Men Barrack 01 & 02 (inner & outer ) has to be carried out within a stipulated time prescribed in the tender, or extended time permitted by the competent authority for the said purpose, the competent authority shall have the right to get the installation operated by other agencies/departmentally if in his opinion, the contractor is incapable of honouring the terms and conditions and also time frame, including extending time frame if permitted, of the tender. Liquidation charges shall be applicable as per terms of conditions of the tender. The competent authority may or may not issue notice to the defaulter contractor before taking decision of getting the remaining work executed by other agency /departmentally to safeguard the interest of tender floating authority /to meet emergency. The decision of the Competent authority whether any situation warranted such an action and to be considered as emergency is final and binding on the contractor.
4. The contractor shall employ qualified/trained/ skilled persons for operation/maintenance and shall be fully responsible to obtain such licenses for taking up the above work as prescribed by the State/ local bodies/CPWD both for execution and operating staff.
5. The contractor shall be fully responsible for setting all claims and indemnify the department against any claims arising out of any accidents to the hired staff/labourers.
6. This contract can be terminated by the competent authority if operation of the work is found to be lacking expected quality or for the violation of any of the terms and conditions of the contract without assigning any reasons by giving a notice of a period of 15 days at any time during the period of contract. No claim for any compensation will however be entertained on such termination prior to the expiry of stipulated period of contract.
7. The contractor shall be responsible for any damage or theft and shall have to make good to its original shape and description as and when damage/theft etc., takes place/is noticed.
8. Contractor to provide all tools and sundries required for day-to-day proposed work.
9. Samples of materials required for testing shall be provided free of cost by the contractor. All the expenditure to be incurred for taking samples, conveyance, packing etc. shall be borne by the contractor.
10. The quantities of each item shall not be exceeded beyond the agreement, quantities without prior permission of DIGP, RTC Rajgir, CRPF, Nalanda (Bihar).

11. Statutory deductions on account of VAT, income tax , GST and surcharge as applicable shall be made from the gross amount of the bill.
12. No travelling allowance, overtime allowance dearness allowance, transport facilities etc., shall be provided for carrying out the routine works. These are deemed to be included within the quoted rates.
13. The contractor should carry out tests periodically and as directed by the competent authority or his authorized representatives from department viz. DC/Bldg, AC/Bldg.
14. All safety measure shall be provided to the workmen by contractor as per industry norms, as and when required during the course of the Painting of works.
15. The timing of operation of work will be decided by the competent authority and the same shall be final and binding on the contractor.
16. The Competent authority may, after the date of award work, require the contractor to dismiss or remove any person or persons engaged by contractors, on ground of incompetence or misconduct and the contractor shall comply with such requirements.
17. The contractor shall issue identity cards to the labourers, whether temporary or permanent, engaged by him for the work conducted under this tender contract and he shall be responsible for omission and Commissions of these labourers in the event of any untoward incident.
18. The contractor shall note that the work should be taken up in its true spirit therein promptness; Punctuality and professionalism are of utmost significance, and which cannot be compromised upon.
19. The malba/ garbage generated at site due to Painting activities shall be removed from the site Immediately & shall be disposed-off by the contractor to the approved dumping site identified by the of DIGP, RTC CRPF Rajgir, Nalanda (Bihar.).
20. The contractor shall clean the site thoroughly of scaffolding materials, rubbish, equipment's left out of his work and dress the site around the near by building to the complete satisfaction of the of DIGP, RTC Rajgir, CRPF, Nalanda (Bihar.). before the work is treated as completed.
21. After survey all drawings and basic data shall be property of the CRPF and contractor submit the Undertaking for not using for any other purpose and anywhere else in future.

Sd-26/11/2021

(Arvind Kumar, Commandant)

**DIG/PRINCIPAL, RTC CRPF RAJGIR,**

**NALANDA BIHAR(AOL)**

FOR AND ON BEHALF OF

THE PRESIDENT OF INDIA

Signature of Tenderer

## CONTRACTOR'S LABOUR REGULATIONS

### Short Title:

1. These regulations may be called the "Contractors" Labour regulations".
2. If these regulation, unless otherwise expressed or indicated the words and expressions shall have the meaning hereby assigned to them respectively that is to say.

- (i) "**Labour**" means worker employed by the Corporation's contractor directly or indirectly through a subcontractor or other persons or by an agent on his behalf on a payment and will not include supervisory staff like Overseers etc.
- (ii) "**Fair Wages**" means wages whether for time or piece work notified at the time of inviting Tenders for work and where such wages prescribed by the Government of India in the Ministry of Labour and Employment vide SO No.1917 published in the Gazette of India. Extraordinary Part 11 Section (3) subsection (ii) dated 19.5.1969.

- (iii) "**Contractor**" shall include every person whether a sub-contractor or head man or agent employing labour on the work taken on contract.

- (iv) "**Wages**" shall have the same meanings as defined in the payment of Wages Act and include time and piece rate wages.

- 2a. Normally working hours of an adult employee should not exceed 9 hours a day; the working day shall be so arranged that inclusive of interval for rest, if any it shall not spread even more than 12 hours on any day.
- 2b. When an adult worker is made to work for more than 9 hours on any day or for more than 48 hours in any week he shall be paid overtime for the extra hours put in by him at double the ordinary rate of wages.
- 2c. Every worker shall be given a paid weekly holiday normally on Sunday in accordance with the provisions of minimum wages (central rules, 1960 as amended from time to time irrespective of whether such worker is governed by the Minimum Wages Act 1948 or not).

### 3. **Display of Notice regarding Wages etc. The contractor shall :**

- (a) Before the commences his work on contract display and correctly maintain and continue to display and correctly maintain in a clean and legible condition in conspicuous places on the work, Notice in English and in the local Indian Language spoken by the majority workers, giving the rate of wages which have been certified by the Executive Engineer, Regional Labour Commissioner, as fair wages and the hours of work for which such wages are earned and
- (b) Send a copy of such Notices to the certifying officer.

### 4. **Payment of wages**

- (i) Wages due to every worker shall be paid to him direct.
- (ii) All wages shall be paid in current coin or currency or in both.
- (iii) Arrears claimed after 3 months after the completion of work shall not be entertained.

### 5. **Fixation of Wage Period**

(i) The contractor shall fix the wage period in respect of which the wages shall be payable. The minimum daily rates of wages fixed under Notification of Government of India in the Ministry of Labour and Employment S.O. 1971 dated 19th May, 1969 are inclusive of wages for weekly day of rest and the question of extra payment for weekly holiday would not arise. Page 14 of 29 (i) No wage period shall exceed one month.

(ii) Wages of every worker employed on the contract shall be paid (a) in case of establishment in which wage period is one week within 3 days from the end of the wages period and (b) in the case of other establishments before the expiry of the 7th day or 10th day from the end of the wage period according as the number of workers employed in such establishments does not exceed 1000 or exceeds 1000.

(iii) When the employment of any worker is terminated by or on behalf of the contractor the wages earned by him shall be paid before the expiry of the day exceeding the one on which his employment is terminated.

(v) All payment of wages shall be made on a working day except when the work is completed before the expiry of wage period; in which case final payment shall be made within 48 hours of the last working day at work site and during the working time

**NOTE:** - The term working day" means a day on which the work on which the labour is employed, is in progress. 6. Wage Book and Wage Slips etc. :-

- (i) The contractor shall maintain a Wage Book of each worker in such form as may ;be convenient at the place of work, but the same shall include the following particulars.

- (a) Name of the worker
- (b) Rate of daily or monthly wages
- (c) Nature of work on which employed

- (d) Total number of days worked during each wage period
- (e) Dates and period for which worked overtime
- (f) Gross payable for the work during each wage period.
- (g) All deductions made from the wage with an indication in each case of the ground for which the deduction is made
- (h) Wages actually paid for each wage period.
- (i) Signature or thumb impression of the worker
- (ii) The contractor shall also issue a wage slip containing the aforesaid particulars to each worker employed by him on the work at least a day prior to the day of disbursement of wages.
- (iii) The contractor shall issue an Employment Card in the prescribed Form III to each worker on the day of work or entry into his employment. If the worker has already any such card with him from the previous employer the contractor shall merely endorse that Employment Card with relevant entries. On termination of employment the employment card shall again be endorsed by the contractor and returned to the workers.
- (iv) The contractor shall issue an attendance-cum-wages card as per Form IV attached to each worker on the day of each worker on entry into his employment.

7. **Register of unpaid wages :** The contractor shall maintain a register of unpaid wages in such form as may be convenient at the place of work but the same shall include the following particulars.

- (a) Full particulars of the laborers where wages have not been paid
- (b) Reference number of the muster roll and wage register.
- (c) Rate of wages
- (d) Wage period
- (e) Total amount not paid
- (f) Reasons for not making payment Page 15 of 29
- (g) How the amount of unpaid wages was utilized
- (h) Acquaintance with dates.

8. **Register of Accidents :-** The contractor shall maintain register of accidents in such form as may be convenient at the work place but the same shall include the following particulars :-

- (a) Full particulars of the laborers who met with accident.
- (b) Rate of Wages
- (c) Sex
- (d) Age
- (e) Nature of accident and cause of accident.
- (f) Time and date of accident
- (g) Date and time when admitted in hospital
- (h) Date of discharge from the hospital
- (i) Period of treatment and result of treatment
- (j) Percentage of loss of capacity and disability as assessed by Medical Officer
- (k) Claim required to be paid under Workman's Compensation Act.
- (l) Date of Payment of compensation
- (m) Amount paid with details of persons to whom the same was paid
- (n) Authority by whom the compensation was assessed
- (o) Remarks.

Signature of Tender Form issuing officer

Sd-26/11/2021

(Arvind Kumar, Commandant)  
**DIG/PRINCIPAL, RTC CRPF RAJGIR,**  
**NALANDA BIHAR(AOL)**  
FOR AND ON BEHALF OF  
THE PRESIDENT OF INDIA

## V. STANDARD FORMS TO BE USED

APPENDIX- A	:	Full design and scope of work.
APPENDIX- B	:	Tender Acceptance Letter
APPENDIX- C	:	List Of Acceptable Makers Of Material/Items
APPENDIX- D	:	Performa For Bid Security declaration letter
APPENDIX- E	:	Model Bank Guarantee Format For Performance Security
APPENDIX-F	:	Form Of Tender
APPENDIX-G	:	Standard Forms for Basic Information about Bidder
APPENDIX-H	:	Work Experience
APPENDIX-I	:	Work Experience
APPENDIX-J	:	Not Needed.
APPENDIX-K	:	Technical personnel and special experience
APPENDIX-L	:	Declaration On Affidavit A Non Judicial Stamp

Sd-26/11/2021

(Arvind Kumar,Commandant)

**DIG/PRINCIPAL,RTC CRPF RAJGIR,**

**NALANDA BIHAR(AOL)**

FOR AND ON BEHALF OF  
THE PRESIDENT OF INDIA

‘Signature of Bidders With seal

**NAME OF WORK:“Painting of existing building 405 Men’s barrack No.01 & 02 (inner & outer) with dining hall, kitchen and store room at RTC Rajgir, CRPF, Nalanda (Bihar) under Annual repair and Maintenance (Civil ) as per full specification”.**

**Design & Scope:-** The contractor shall be responsible for providing man and material resources as required for operation of the work under consideration and efficient supervision of application of material/ operation of work as per terms and condition and consequential, sub sequential work as may arise to ensure completion of work with good standard and quality.

SI No.	Dsr 2018	Description of work	Qty.	A/U
1	13.88	Removing white or colour wash by scrapping and sand papering and preparing the surface smooth including necessary repair to scratches etc. complete	Sqm	98.864
2	13.80	Providing and applying white cement based putty of average thickness 01 mm of approved brand and manufacture over the plastered wall surface to prepare the surface even and smooth complete.	Sqm	98.864
3	13.85	Applying priming coats with primer of approved brand and manufacture having low voc (Volatile organic compound content).		
	13.85.3	White water thinnable cement primer on wall surface having VOC content less than 50 gm per ltr.	Sqm	98.864
4	13.108	Distempering with 1 <sup>st</sup> quality acrylic distemper (Ready made) having VOC content less than 50 gm per Ltr. Of approved manufacture and required Sade and colour complete, as per manufactures specification.		
	13.108.1	One or more coats on old works	Sqm	24062.679
5	13.112	Finishing wall with premium acrylic smooth exterior paint with silicone additives of required shade.		
	13.112.02	Old work (one or more coats applied @ 0.83 Ltr. Per 10 sqm	Sqm	3090.643

**Note:-** Quantity is being given in approximate, the exact distance can be measured by Bidders at the time of physical visit before filling the rates/submitting of bids/pre bid meeting.

Signature of Bidders  
With seal

**TENDER ACCEPTANCE LETTER**

**(To be given on Company Letter Head)**

Date: .....

To,

DIGP/Principal,  
RTC Rajgir, CRPF,  
Nekpur, Nalanda  
Bihar  
Pin-803116

Sub: Acceptance of Terms & Conditions of Tender.

Tender Reference No: \_\_\_\_\_

Name of Tender / Work: \_\_\_\_\_

Dear Sir,

1. I/ We have downloaded / obtained the tender document(s) for the above mentioned ‘Tender/Work’ from the web site(s) namely: [https:// eprocure.gov.in/procure/app](https://eprocure.gov.in/procure/app).....

.....

2. I / We hereby certify that I / we have read the entire terms and conditions of the tender documents from Page No. \_\_\_\_\_ to \_\_\_\_\_ (including all documents like annexure(s), schedule(s), etc .), which form part of the contract agreement and I / we shall abide hereby by the terms / conditions / clauses contained therein.

3. The corrigendum(s) issued from time to time by your department/ organizations too have also been taken into consideration, while submitting this acceptance letter.

4. I / We hereby unconditionally accept the tender conditions of above mentioned tender document(s) / corrigendum(s) in its totality / entirety.

5. In case any provisions of this tender are found violated , then your department/ Organization shall without prejudice to any other right or remedy be at liberty to reject this tender/bid including the forfeiture of PG.

Yours Faithfully,

(Signature of the Bidder, with Official Seal)



**LIST OF ACCEPTABLE MAKERS OF MATERIAL/ITEMS**

<b>Sl. No.</b>	<b>Material</b>	<b>Approved Make</b>
1	Sand Paper, white cement/putty, white water thin able cement primer,	Sand Paper- Good quality and equivalent White cement- Birla/J.K. or equivalent Putty- Birla/JK/Asian or equivalent White water thinnable cement primer- Indigo Gold Series or equivalent.
2	Acrylic Distemper, Acrylic smooth exterior paint	Acrylic Distemper- Berger/Asian or equivalent Acrylic smooth exterior paint- Berger/Asian or equivalent.

**Note:-** In case of Non-availability of these makes, the competent authority may allow use of alternative makes only BIS marked materials shall be used in the work. In respect of other items/ materials, any ISI marked materials can be used on the work.

Signature of the Bidders

**Bid Security Declaration Letter (Certificate)**

**To,**

DIGP/Principal,  
RTC Rajgir, CRPF,  
Nekpur, Nalanda, Bihar  
Pin-803116

Sir,

Tender No.....Date.....

Name of Items/Stores:.....

We M/S ..... Undertake

that if we withdraw or modify our bid during the period of bid's validity, or if we are awarded the contract and we fail to sign the contract, or fail to submit a performance Security Deposit as per terms and conditions of T/E as well as A/T before the deadline defined in bids document, then we are liable to be suspended for the period of 02 years from being eligible to participate and submit bids for the T/E or any contract with the procurement Entity (CRPF).

Your Faithfully

(Signature of the Authorized Signatory of Bidder, with Official Seal)

**MODEL BANK GUARANTEE FORMAT FOR  
PERFORMANCE SECURITY**

To

The President of India

Whereas..... (Name and address of the supplier) (Hereinafter called "the supplier") has undertaken, in pursuance of contract no..... dated ..... to

supply (description of goods and services) (hereinafter called „the contract “).and whereas it has been stipulated by you in the said contract that the supplier shall furnish you with a bank guarantee by a scheduled commercial recognized by you for the sum specified therein as security for compliance with its obligations in accordance with the contract; and whereas we have agreed to give the supplier such a bank guarantee.

Now therefore we hereby affirm that we are guarantors and responsible to you, on behalf of the

supplier, up to a total of ..... (amount of the guarantee in words and

figures), and we undertake to pay you, upon your first written demand declaring the supplier to be in default under the contract and without cavil or argument, any sum or sums within the limits of (amount of guarantee) as aforesaid, without your needing to prove or to show grounds or reasons for your demand or the sum specified therein. We hereby waive the necessity of your demanding the said debt from the supplier before presenting us with the demand. We further agree that no change or addition to or other modification of the terms of the contract to be performed there under or of any of the contract documents which may be made between you and the supplier shall in any way release us from any liability under this guarantee and we hereby waive notice of any such change, addition or modification. This guarantee shall be valid until the .....day of.....2021

(Signature of the authorized officer of the Bank)

Seal, name and address of the Bank

Name and designation of the officer  
..... and address of  
the Branch

Signature of Bidder

**FORM OF TENDER**

To,

DIGP/Principal,  
RTC Rajgir, CRPF,  
Nekpur, Nalanda  
Bihar  
Pin-803116

Dear Sir,

Notice inviting tender-“**Providing/execution for painting of existing building 405 Men’s barrack No.01 & 02 (inner & outer) with dining hall, kitchen and store room at RTC Rajgir, CRPF, Nalanda (Bihar) under Annual repair and Maintenance (Civil) as per full specification”**

I / We have examined the Scope of Works, Schedule of Quantities and Terms and Conditions relating to the tender for the said works after having obtained the Tender document invited by you and are submitting our offer for the following services:

- a. \_\_\_\_\_
  - b. \_\_\_\_\_
  - c. \_\_\_\_\_
- etc.

- 2 I / We have visited the site, examined the site of works specified in the Tender Document and acquired the requisite information relating thereto as affecting the Tender.
- 3 I / We hereby offer to execute and complete the works in strict accordance with the Tender Document at the item rates quoted by me / us in the attached Schedule of Quantities in all respects as per the specifications and Scope of Works described in the Tender Document and the Annexure containing Terms and Conditions.
- 4 In the event of this tender being accepted, I/We agree to enter into and execute the prescribed Agreement with User/CLIENT as per the prescribed format.
- 5 I/ We agree to pay all applicable Government Taxes prevailing from time to time.
- 6 The rates quoted by me / us are firm and shall not be subjected to variations on account of fluctuation in the market rates, taxes or any other reasons whatsoever during the period of contract.
- 7 Should this tender be accepted, I / we hereby agree to abide by and fulfill all the Terms and Conditions and Provisions of the said Contract Document annexed hereto.

Name of the person authorized to sign and submit the Tender

I).....

II).....

Yours faithfully

**Place**

**Date**

**Signature**

(Signature of the Bidder, with Official Seal)

**STANDARD FORMS TO BE USED**  
**Basic Information about Bidder**

Sr. No.	Particulars	Details
1	Name of the Applicant/Organization and address of their registered office	
2	Type of the Organization (whether Sole Proprietorship/ Partnership/Private Limited/ Limited or Cooperative Body etc)	
3	Name of Organization/ Firm of the Proprietor/ Partners/ Directors.	(a)  (b)  (c)
4	Details of Registration (Whether Partnership firm, Company, etc.) - Registering Authority, Date, Registration No., etc. mentioning the business/ activity of the firm	
5	Experience in the field of Repair Maintenance & Operation Works (Years)	
6	Technical personnel available in the organization (Details to be furnished in Part III)	
7	Address of office through which the proposed work of USER/CLIENT will be handled and the name and designation of the Officer-in-Charge	
8	Adequate and satisfactory evidence to indicate financial capacity of the Organization to undertake the said work with names of ers and their full address. (Solvency certificate from the and Income Tax clearance certificate shall be attached)	
9	Details of factory and its location, machinery, Technical Personnel employed	Attach a separate sheet
10	Yearly turnover of the company during last 3 years (Year-wise) – Attach balance sheet/P&L a/c statement and IT returns of the firm of last three years.	
11	Whether any Civil Suit/Litigation arisen in the contracts executed during the last 5 years/being executed. If yes, please furnish the name of the project, employer, nature of work, contract value, work order and date and brief details of litigation	

(Signature of the Bidder, with Official Seal)

## Work Experience

### Previous Experience:-

Sr. No	Name & Location of work	Cost of work	Name of owner	Full address	Name of the contact person from owner's side for whom work was executed	Contact no. of the contact person of the owner (Mandatory)	Email id of the contact person (Mandatory)	Completion period		Whether the work was left incomplete (reasons if any for delay in completion of work) or contract was terminated from either side (give full details)	Any other relevant information
								Stipulated	Actual		
1	2	3	4	5	6	7	8	9	10	11	12

**List of important works done in last three years (as per the pre qualification criteria mentioned in this tender)**

**Note:- The supporting documents like experience certificate, completion certificate shall be enclosed mandatorily**

Signature and Seal of the bidder

**Ongoing Projects****List of important works on Hand.**

Sr. No.	Name of work	Location of work	Name of owner	Full address	Name of the contact person from owner's side for whom work was executed	Phone no. of the contact person (Mandatory)	Email id of the contact person (Mandatory)	Completion period		Whether the work was left incomplete (reasons for any delay in completion of work) or contract was terminated from either side (give full details)	Any other relevant information
								Stipulated	Actual		
1	2	3	4	5	6	7	8	9	10	11	12

Signature and Seal of the bidder

**a) Technical personnel and special experience**

**a).** List of your technical personnel, giving details about their technical qualifications and experience including that in your establishment.

Sr. No.	Name	Age	Qualifications	Work experience	Nature of works handled

Signature and Seal of the bidder



**AFFIDAVIT ON A NON JUDICIAL STAMP PAPER OF RS.100/-DULY NOTARIZED**

**DECLARATION**

I, \_\_\_\_\_ sole proprietor/partner/authorized signatory of M/s. \_\_\_\_\_ sole proprietorship/partnership firm/public/private limited company , having its principal place of business/registered office at.....(Full Address) do hereby solemnly affirm and declare as under:-

That I am the sole proprietor of M/s \_\_\_\_\_

**Or**

That ours is partnership firm having partners as under:- Full Name of partners.

- (a)
- (b)
- (c)
- (a)

**Or**

That ours is a private limited/public limited company incorporated in terms of the provisions of the Companies Act,1956/Companies Act,2013.

(Delete which is not applicable while typing affidavit)

If proprietorship, a registration certificate for the same/if partnership Firm, partnership deed is to be enclosed, if private limited/public limited company, Certificate of incorporation and Memorandum & Articles of association to be submitted. All the partners/ directors should sign the affidavit or the person authorized by all the partners or one of the Directors duly authorized by Board Resolution in case of Company can sign with authority letter from all the partners/or Board Resolution in case of Company is to be enclosed.

6.That I hereby confirm and declare that my/our firm/company M/s..... is not blacklisted/delisted or debarred or on Holiday list with any company of Private/Public Ltd. or Government Company/Govt. deptt. from participating in the tender as on date.

Signature and Seal of the bidder

1. I know that to swear a false affidavit is a crime under the law and with such knowledge only I have swear this Affidavit.

(Signature of the Proprietor/ Managing Partner/Director with Seal )

DEPONENT

Verified at ..... on.....that the contents of paras 1 to 5 of this affidavit are true and correct and no part of this is false and nothing material has been concealed or falsely stated therein.

(Signature of the Proprietor/ Managing Partner/ Director with Seal)

DEPONENT

(Signature & Seal of Notary)