

INVITATION TO TENDER

(Advertise tender)

OFFICE OF THE COMMANDANT 98 BN

Central Reserve Police Force

Wayen, Kupwara, J&K, (U.T)

**Tele 01955-252377, Fax- 01955-252377, E-mail address :- co98bn-crpf@gmail.com &
hq98bn@crpf.gov.in**

Tender Enquiry No. M-VI-1/2020-21-MT-98

Date, the 26 August'2020

To,

Dear Sir,

1. On behalf of the President of India, I invite you to tender for partial armoring (bullet proofing) of vehicle detailed in the schedule.

2. The conditions of contract which will govern any contract made are contained in pamphlet No. DGS&D-68 (Revised) entitled "Conditions of contract governing contracts, placed by the Central Purchase Organizations of Government of India as amended up to 31-12-91 and those contained in the pamphlet No. DGS&D-229 containing various instructions to tenderers quoting against the tender enquiry issued by the DGS&D read with the amendments enclosed with this tender enquiry. Any special conditions attached to this invitation to tender will also form part of the conditions.

3. It is further stated that the information contained in the documents will be utilized by our concern/establishment for own use only for the purpose of producing/supplying/ inspection of the stores. The information contained therein will not be divulged/supplied to any outside agencies not authorized to the same without prior approval of the issuing authorities."

4. If you are in a position to supply the required store in accordance with the requirements stated in the attached schedule to tender, all documents attached herewith should be fully filled in, signed and submitted through e-Procurement site [http://eprocure.gov.in/eprocure/ app](http://eprocure.gov.in/eprocure/app). You must also furnish with your tender all the information called for as indicated in pamphlet No. DGS&D-229 mentioned in para-2 above. Attached list of questionnaire should also be answered and submitted through e-Procurement site <http://eprocure.gov.in/eprocure/app>, failing which your tender will be liable to be ignored, and not considered. Further FAQs related to CRPF tenders may be seen at <http://crpf.nic.in> and also attached with the tender at e-procurement (CPPP) website.

This tender is not transferable.

Thanking you,

Yours faithfully,

--sd/26/08/2020

(Ashok Kumar)

Commandant-98 Bn CRPF

For And On Behalf Of The President Of India.

Schedule to tender

OFFICE OF THE COMMANDANT 98 Bn. CRPF

Wayen, Kupwara (J&K)

**Tele 01955-252377, Fax- 01955-252377, E-mail address :- co98bncrpf@gmail.com
& hq98bn@crpf.gov.in**

Cost of Tender	: 100/- (Rupees one hundred only)
Schedule to Tender No.	: No. M-VI-1/2020-21-MT-98 dated 26/08/2020
Time and date of receipt of online tender	: Upto 1100 hrs. on 21/09/2020
Time and date for online opening of tender	: On or after 1100 hrs. on 22/09/2020
Validity of offer Price	: The tender shall remain open for acceptance till 180 days from the date of opening of tender.
Earned Money Deposit (EMD)	: Rs. 75,000/- only.

Tenderers are advised to go through the Earnest Money, Advance Sample, specification, Payment terms, Lab Test certificate clauses and other terms and conditions of this Tender Enquiry carefully before filling the Tender.

All Tender documents attached with this invitation to tender including the specifications are SACROSANCT for considering any offer as complete offer. It is therefore important that Acceptance Letter which is a written undertaking that all the terms and condition of the tender are understood and accepted should be signed and submitted through e-procurement site <https://eprocure.gov.in/eprocure/app>.

All firms who are not specifically registered for required store as per tender enquiry specification and eligibility criteria of tender enquiry either with DGS&D/Central Purchase Organisation, MSEs or with NSIC, are required to submit Earnest Money as mentioned above along with their offer. Registration with any other organization will not exempt them from depositing Earnest Money. As per Government policy, PSUs are not exempted from depositing Earnest Money.

S/ No	Name of Item	Specification	Quantity	Date of receipt & opening of tender
01	Partial armouring (Fabrication) of following vehicle. i). Veh. Regn. No. CG-04JE-0921, Tata Truck TC, Model- 2018	As per QRs of Specification. (Appendix –“A”)	01 Vehicle	a) Date & Time of pre bid meeting 1100 hrs on 04/09/2020 . b) Date & Time of receipt of online tender :- up to 1100 Hrs on 21/09/2020 c) Date & Time of opening of online tender:- on or after 1100 hrs on 22/09/2020

All Tender documents attached with this invitation to tender including the specifications are sacrosanct for considering any offer as complete offer. It is therefore important tender that Acceptance Letter which is a written undertaking that all the terms and condition of the tender are understood and accepted should be signed and submitted through e-Procurement site <http://eprocure.gov.in/eprocure/app>.

Signature of Tenderer

1	Purchaser	The President of India.
2	Inspection Authority	Commandant-98 Bn CRPF, Wayen, Kupwara (J&K).
3	Inspection Officer	A Board of Officers to be detailed by Commandant 98 BN CRPF, Wayen, Kupwara (J&K).
4.	Store required at	Free delivery at consignee location. Bidders are required to quote rates on free delivery at Consignee's location basis only. Tenders received on FOR, Destination Stations/ Station of dispatch basis or different rates for different destinations shall be summarily rejected.
5	Delivery required by	The work of partial armouring (fabrication) of mentioned vehicle must be completed within 30 days after award of contract.
6	Dispatch Instructions	Partial armoured (Fabricated) of vehicles are required to be delivered at Consignee's location at freight, risk and cost of the supplier.
7	Payment Terms	Payment will be made on recoupment of bills as per standard procedure of CRPF i.e. after completion of fabrication work / passed by the BOOs, bills will be submitted to RPAO, CRPF, and Jammu for recoupment action same will be recouped through ECS/PFMS system.
8.	Price	Rate quoted by the firms should be on firm price basis.
9	Rates, Taxes, and Duties.	Firms should quote rates, taxes, and duties only as per BOQ format provided in CPP Portal.
10	Full address/ phone No. of manufacturer.	Bidders should disclose the name and full address (along with telephone/Fax No.) Of the place where the stores will be fabricated and offered for inspection.
11	Eligibility conditions.	Only those firms should respond who have experience of partial or complete bullet proofing of vehicles (four or more than four wheelers).
12	Experience	Bidders should have an experience of bullet proofing works of vehicle of at least last three years.
13	Purchaser's rights	(a) CRPF reserves the right to change the quantity of Partial armoured (fabricated) vehicles allotted to them as per requirement at any stage. (b) CRPF reserves the right to cancel/reject or Scrap the tender without assigning any reason. (c) CRPF reserves the right to increase/decrease the quantity without assigning any reason.
14	Place of submission of tender documents:	All the tender documents whose hard copies only have been called for, duly completed in all respect, are to be submitted in the tender box at HQ/98 Bn CRPF, Wayen, Kupwara (J&K) before specified time and date mentioned in the Schedule to Tender, Late/Delayed/Non submission of originals may result in rejection of bid.
15	Technical evaluation of advance sample (Bullet proof material and glass)	The supplier/bidder will provide advance sample of Bullet proof material and glass to be used for partial armouring of mentioned vehicles for technical evaluation by the board constituted by the Commandant 98 Bn CRPF. The bidders shall keep ready Bullet Proof materials and glass, as prescribed in QR, at the time of submission of tender documents. The Board of Officers as constituted shall carry out sampling of the material and conduct technical evaluation as laid out in the Trail Directive/QR. A sample of BP steel and BP glass will be retained and kept in custody and the lot and make number of the material will be recorded.
16.	Performance Security Deposit	The successful firm <u>shall have to deposit a Security Deposit of 10% of the contract value within 10 days</u> of the receipt of supply order for due performance as per provisions contained in Clause 7 of DGS&D-68 (Revised). Failure on the part of the firm to deposit the security deposit within stipulated time, the CRPF reserves the right to cancel the contract.

17.	Liquidated Damages	<p>a) In case the firm does not complete the supply within the fixed delivery period, liquidated damages including administrative expenses and not by penalty a sum equivalent to 2% of the price of stores which the contractor has failed to deliver within the period fixed for delivery in the schedule for each month or part of a month where delivery thereof is accepted after expiry of the aforesaid period, provided that the total damages so claimed shall not exceed 10% of the total contract price. After the maximum limit of 10% of the contract value, CRPF reserves the right to either extend further or cancel the contract.</p> <p>b) Firm should approach for extension of delivery period before expiry of delivery period.</p>
18	Inspection Criteria	<p>The first stage of inspection by Board of Officers will take place once the BP steel and BP glass is integrated to the vehicles and other changes in the vehicle is effect but before the painting.</p> <p>The second and last inspection will be after the Tata truck in completed in all respects for delivery. In this inspection, workmanship as mentioned in the Appendix "A" will be examined. After testing painting, refitting, repairing etc. as required will be done by the firm at their cost. If store is found not complying with the QR, it will be rejected at the risk & cost of the supplier.</p>
19.	Rejection of consignment.	If the supply is found inferior and not confirming to specification, the entire consignment will be rejected at the cost, risk and freight of the supplier.
20	Tender Samples and evaluation of advance samples.	<ol style="list-style-type: none"> 1. The bidders shall submit two Nos similar samples (i.e. of the same manufacturer & specification/Qualities/dimensions) each of BP glass (500x500 mm) & BP Steel (300x300 mm) along with the tender bid. 2. The Tender Evaluation Committee shall scrutinize the documents and submit its proceeding to the TPC Ist Stage, who shall refer the case of the qualified bidders to the Technical Evaluation Committee (TEC) especially detailed. TEC shall proceed to check one of the each of the samples of BP glass & BP steel of the successful bidders as per trial directive/QRs. The proceeding of the Technical Evaluation Committee shall be submitted to the TPC which shall consider the report in the TPC IInd Stage. Samples will be retained by indenter for further reference.
21.	EMD	<p>a) Bidders should deposit earnest money of Rs. 75,000/- in form of DD/Fixed Deposit Receipt/Bank Guarantee from any of the nationalized / commercial banks in an acceptable form in favour of <u>THE COMMANDANT-98 BN CRPF, Wayen, Kupwara (J&K)</u> payable at SBI, Kupwara. (IFSC Code- SBIN0006660)</p> <p>b) The original copy of EMD should be posted/couriered at 98 Bn CRPF, Wayen, Kupwara, (J&K) Pin-193222 within the bid submission due date and time for the tender. Scanned copy of the EMD should be uploaded while submitting Technical bid through CPP Portal.</p>
22	PRE BID MEETING	Pre Bid Meeting will be held at 98 Bn, CRPF, Wayen, Kupwara (J&K) as per date and time mentioned in schedule of tender for any query of bidder.

23	L-1 Criteria	Tender will be awarded only to overall L-1 firm.
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24. **TWO BID SYSTEM**

All bidders are required to submit their offers by Online mode only in Two Bid System through CPP Portal:-

(a) FIRST COVER (Technical Bid) should contain the following:-

1. Documents to be submitted in original, manually (Offline).

Sl No	Details of Documents
1.	EMD (if applicable).
2.	Tender Acceptance letter along with complete tender duly signed and stamped of bidder as per Appendix-“D”.
3.	Registration certificate of CPO, MSME or MSE/NSIC/ if applicable Technical Literature, if any
4.	Technical Literature, if any
5.	Compliance statement as per QRs
6.	Document as per eligibility condition mentioned at clause 11 of TE.
7.	Experience certificate as per experience clause 12 of TE.
8.	Any other relevant document which the firm wishes to submit
9.	Copy of GST Regn. Certificate and PAN Card
10.	Copy of last 02 year ITR
11.	Questionnaire Appendix-“B” and “C”
12.	Performance statement of last three years as per Performa given in TE
13.	FORM 68-A, List No. 1, FORM- 7
14.	Guarantee certificate of principle manufacturer and sample of BP glass size (500x500 MM) & BP sheet (300x300 MM).

2. Documents to be submitted in Scanned Copy in PDF format (online)

Sl No	Details of Documents
1.	EMD (if applicable).
2.	Tender Acceptance letter along with complete tender duly signed and stamped of bidder as per Appendix-“D”.
3.	Registration certificate of CPO, MSME or MSE/NSIC/ if applicable
4.	Technical Literature, if any
5.	Compliance statement as per QRs
6.	Document as per eligibility condition mentioned at clause 11 of TE.
7.	Experience certificate as per experience clause 12 of TE.
8.	Any other relevant document which the firm wishes to submit.
9.	GST Regn. Certificate and copy of PAN Card
10.	Copy of last 02 year ITR
11.	Tender Enquiry duly signed.
12.	Questionnaire Appendix-“B” and “C”
13.	Performance statement of last three years as per performa given in TE.
14.	FORM 68-A, List No. 1, FORM- 7

(b) SECOND COVER (Commercial / Price Bid) should contain the following:-

Price should be quoted as per BOQ format provided along with the tender document at e-Procurement site <http://eprocure.gov.in/eprocure/app> only. The composite bid i.e. rate indicated in the technical bid SHALL BE IGNORED.

25. Tender Documents are available at CPPP e-Procurement site <http://eprocure.gov.in/eprocure/app> as well as on CRPF website (www.crpf.gov.in) which can be downloaded by interested firms free of cost. However bidders are required to submit EMD as applicable, as per tender document while submitting the bids. Earnest Money should be in form of BD/DD/Fixed Deposit Receipt/Bank Guarantee from any of the nationalized /commercial banks in an acceptable form in favour of the Commandant 98 Bn CRPF, Wayen, Kupwara payable at SBI, Kupwara, (IFSC Code- **SBIN0006660**) and original should be submitted to the addressee before opening of the tender.

26. Bidder is not permitted to alter or modify their tenders after expiry of the deadline for receipt of tender till the date of validity of tender and if they do so their earnest money will be forfeited.

27. **GUARANTEE/WARRANTY**

Guarantee/Warranty of the Partial armoured (Fabricated) Tata truck TC will be applicable as per details mentioned in QRs/specifications. However the supplier will provide a warranty for 10 years for BP material/composite material parts and 05 years for BP Glass for BP properties. As far as the visibility criteria of the BP Glass is considered, it should be minimum 70%. Supplier shall submit a certificate from the accredited labs to the effect that the BP glass has got a minimum visibility of 70%. The firm will have to guarantee that in case the visibility of the BP glass does become less than 70% within a period of 3 year without the BP glass having suffered any visible mechanical damage, the firm will replace the BP glass free of cost.

The bidder if supplying any material from any manufacturer, he should enclose original authority letter from principal manufacturer of concerned material and that material should have a guarantee of years as mentioned in the previous paragraph. The supplier shall produce all the test sheets in original that is supplied by the principal manufacturer for the relevant material used in the fabrication of partial armouring.

28. **PRE-BID MEETING:**

A pre-bid meeting will be held at the 98 Bn CRPF, Wayen, Kupwara (J&K) on 08/09/2020 at 1100 hrs.

29. **SPECIFICATION:**

Relevant part of QRs will only be handed over to only those concerned firms which fulfil the eligibility criteria as per clause 11 of TE. The relevant part of QR will be provided on their written request in their official letter signed by either head of the division or equivalent officer of the firm authorized for doing so. The letter must contain proper identification of the Company i.e. registration details etc. The letter signing authority must also sign in non-discloser letter to CRPF clearly stating that such QRs will only be used for their in house research in production. Unauthorised possession /circulation of same will invite legal action.

Note:-

- a) Full name and status of the person signing the tender documents must be clearly mentioned in the tender documents.
- b) The firms applying tenders against the subject Tender Enquiry are informed that all relevant details with reference to the Tender Enquiry stipulations are clearly responded to.
- c) Before submission of tender, tenderer will check the Check List attached to these Tender Documents as Appendix-**"B"** and **"C"** for compliance on various stipulations of the tender

--sd/26/08/2020
(Ashok Kumar)
Commandant-98 Bn, CRPF
For And On Behalf Of The President Of India

CONDITIONS REGARDING DEPOSIT OF EARNEST MONEY.

1. All firms who are not specifically registered with NSIC, MSME or MSE for the stores for which the offers are invited, are required to deposit EARNEST money equivalent to the amount as mentioned in the Tender Schedule, failing which their offer will be summarily rejected.
2. For claiming exemption from depositing earnest money, the tenderer should be registered with DGS&D/CPO, NSIC, MSME or MSE specifically for the stores with specification as mentioned in Tender schedule. Firms which are not specifically registered for the stores with specification as mentioned in the Tender Schedule, either with NSIC, MSME or MSE, shall be treated as unregistered and shall be required to deposit earnest money as above.
3. Similarly firms, who are specifically registered for the stores as per specified Specifications with DGS&D/CPO, NSIC, MSME or MSE, but with a certain MONETARY LIMIT, will be treated as UNREGISTERED for their value exceeding their monetary limit of registration. Such firms shall be required to deposit proportionate earnest money over and above the monetary limit. In case such firms fail to deposit Earnest Money, their offer for the tender value exceeding their monetary limit is liable to be ignored.
4. The Earnest Money can be deposited in any of the following alternative forms:
 - (a) A crossed bank draft, FDR, TDR drawn in favour of Commandant 98 Bn CRPF Wayen, Kupwara payable at SBI, Kupwara (**IFSC Code- SBIN0006660**)
 - (b) An irrevocable Bank Guarantee (BG) in the name of Commandant 98 Bn CRPF, Wayen, Kupwara of any Nationalized/Scheduled Bank. The Bank guarantee should be payable at SBI Kupwara (**IFSC Code- SBIN0006660**)
 - (c) Cash earnest money deposit will not be accepted.
5. The earnest money shall be valid and remain deposited with the purchaser for the period of 180 days from the date of tender opening. If the validity of the tender is extended, the validity of the BG/or any other alternate document submitted in lieu of Earnest money will also be suitably extended by the tenderer, failing which their tender after the expiry of the aforesaid period shall not be considered by the purchaser
6. No interest shall be payable by the purchaser on the EMD deposited by the tenderer.
7. The Earnest Money deposited is liable to be forfeited if the tenderer withdraws or amends impairs or derogate from the tender in any respect within the period of validity of his tender.
8. The earnest money of the successful tenderer shall be returned after the security Deposit as required in terms of the contract is furnished by the tenderer.
9. If the successful tenderer fails to furnish the security deposit as required in the Contract within the stipulated period, the Earnest Money shall be liable to be forfeited by the purchaser.
10. Earnest Money of all the unsuccessful tenderers shall be returned by the purchaser as early as possible after the expiry of bids validity, but not later than 30 days after Placement of contract. Tenderers are advised to send a pre receipt Challan along with their bids so that refund of Earnest Money can be made in time.
11. Any tender, where the tenderers is required to deposit Earnest Money in terms of Conditions mentioned in preceding paras, not accompanied with Earnest Money in any one of the approved forms acceptable to the purchaser, shall be rejected.

--sd/26/08/2020

(Ashok Kumar)

Commandant 98 Bn CRPF

For And On Behalf Of The President Of India

Form 68-A

Tender No. _____

Full name and address of the Tenderer in addition to Post Box No. if any, should be quoted in all Communication to this office.	Contractor's Telegraphic
	address-----
	Telephone No.-----
	Fax No-----

From.

Dear Sir,

1. I/We hereby offer to supply the stores detailed in the schedule here to or such portion thereof as you may specify in the acceptance of tender at the price given in the said schedule and agree to hold this offer open till _____ I/we shall be bound by a communication of acceptance within the prescribed time.

2. I/We have understood the instructions to Tenderers in the booklet DGS&D-229 and conditions of contract in the Form No-68 (Revised) including in the pamphlet entitling conditions of contract governing contracts placed by the Central Purchases Organization of the Government of India read with the amendments annexed herewith and have thoroughly examined the specification drawing and/or pattern quoted in the schedule hereto and am/are fully aware of the nature of the stores required and my/our offer is to supply stores strictly in accordance with the requirements. The following pages have been added to and form part of this tender

Here paste coupon in case where coupons are supplied to contractors on payment
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Yours faithfully,

(Signature of the Tenderer)

Address _____

Dated _____

(Signature of the Witness)

Address _____

Dated _____

Instructions for Online Bid Submission
Instructions to the Bidders to submit the bids online through the Central Public Procurement Portal for e Procurement at
<https://eprocure.gov.in/eprocure/app>

- 1) Possession of valid Digital Signature Certificate (DSC) and enrolment/registration of the contractors/bidders on the e-procurement/ e-tender portal is a prerequisite for e-tendering.
- 2) Bidder should do the enrolment in the e-Procurement site using the “Click here to Enrol” option available on the home page. Portal enrolment is generally free of charge. During enrolment/registration, the bidders should provide the correct/true information including valid email-id. All the correspondence shall be made directly with the contractors/bidders through email_id provided.
- 3) Bidder need to login to the site through their user ID/ password chosen during enrolment/registration.
- 4) Then the Digital Signature Certificate (Class II or Class III Certificates with signing key usage) issued by SIFY/TCS/n-Code/e-Mudra or any Certifying Authority recognized by CCA India on e-Token/Smart Card, should be registered.
- 5) The DSC that is registered only should be used by the bidder and should ensure safety of the same.
- 6) Contractor/Bidder may go through the tenders published on the site and download the required tender documents/schedules for the tenders he/she is interested.
- 7) After downloading / getting the tender document/schedules, the Bidder should go through them carefully and then submit the documents as asked, otherwise bid will be rejected.
- 8) If there are any clarifications, this may be obtained online through the tender site, or through the contact details. Bidder should take into account the corrigendum published before submitting the bids online.
- 9) Bidder then logs in to the site through the secured log in by giving the user id/ password chosen during enrolment/registration and then by giving the password of the eToken/Smart Card to access DSC.
- 10) Bidder selects the tender which he/she is interested in by using the search option & then moves it to the ‘my tenders’ folder.
- 11) From my tender folder, he selects the tender to view all the details indicated.
- 12) It is construed that the bidder has read all the terms and conditions before submitting their offer. Bidder should go through the tender schedules carefully and upload the documents as asked; otherwise, the bid will be rejected.

- 13) Bidder, in advance, should get ready the bid documents to be submitted as indicated in the tender document/schedule and generally, they can be in PDF/XLS/RAR/ZIP/DWF formats. If there is more than one document, they can be clubbed together and can be provided in the requested format. Each document to be uploaded through online for the tenders should be less than 2 MB. If any document is more than 2MB, it can be reduced through zip/rar and the same can be uploaded, if permitted. Bidders Bid documents may be scanned with 100 dpi with black and white option. However of the file size is less than 1 MB the transaction uploading time will be very fast.
- 14) If there are any clarifications, this may be obtained through the site, or during the pre-bid meeting if any. Bidder should take into account the corrigendum published from time to time before submitting the online bids.
- 15) The Bidders can update well in advance, the documents such as certificates, annual report details etc., under My Space option and these can be selected as per tender requirements and then send along with bid documents during bid submission. This will facilitate the bid submission process faster by reducing upload time of bids.
- 16) Bidder should submit the Tender Fee/ EMD as specified in the tender. The original should be posted/couriered/given in person to the Tender Inviting Authority, within the bid submission due date & time for the tender. Scanned copy of the instrument should be uploaded as part of the offer.
- 17) While submitting the bids online, the bidder reads the terms & conditions and accepts the same to proceed further to submit the bid packets.
- 18) The bidder has to select the payment option as offline to pay the Tender FEE/EMD as applicable and enter details of the instruments.
- 19) The details of the DD/any other accepted instrument, physically sent, should tally with the details available in the scanned copy and the data entered during bid submission time. Otherwise submitted bid will not be acceptable.
- 20) The bidder has to digitally sign and upload the required bid documents one by one as indicated. Bidders to note that the very act of using DSC for downloading the bids and uploading their offers shall be deemed to be a confirmation that they have read all sections and pages of the bid document including General conditions of contract without any exception and have understood the entire document and are clear about the requirements of the tender requirements.
- 21) The bidder has to upload the relevant files required as indicated in the cover content. In case of any irrelevant files, the bid will be rejected.
- 22) If the price bid format is provided in a spread sheet file like BoQ_xxxx.xls, the rates offered should be entered in the allotted space only and uploaded after filling the relevant columns. The Price Bid/BOQ template must not be modified/replaced by the bidder, else the bid submitted is liable to be rejected for this tender.

- 23) The bidders are requested to submit the bids through online e-tendering system to the Tender Inviting Authority (TIA) well before the bid submission end date & time (as per Server System Clock). The TIA will not be held responsible for any sort of delay or the difficulties faced during the submission of bids online by the bidders at the eleventh hour.
- 24) After the bid submission (ie after Clicking "Freeze Bid Submission" in the portal), the acknowledgement number, given by the system should be printed by the bidder and kept as a record of evidence for online submission of bid for the particular tender and will also act as an entry pass to participate in the bid opening date.
- 25) The time settings fixed in the server side & displayed at the top of the tender site, will be valid for all actions of requesting, bid submission, bid opening etc., in the e-tender system. The bidders should follow this time during bid submission.
- 26) All the data being entered by the bidders would be encrypted using PKI encryption techniques to ensure the secrecy of the data. The data entered will not be viewable by unauthorized persons during bid submission & not be viewable by any one until the time of bid opening.
- 27) Any bid document that is uploaded to the server is subjected to symmetric encryption using a system generated symmetric key. Further this key is subjected to asymmetric encryption using buyers/bid openers public keys. Overall, the uploaded tender documents become readable only after the tender opening by the authorized bid openers.
- 28) The confidentiality of the bids is maintained since the secured Socket Layer 128 bit encryption technology is used. Data storage encryption of sensitive fields is done.
- 29) The bidder should logout of the tendering system using the normal logout option available at the top right hand corner and not by selecting the (X) exit option in the browser.
- 30) For any queries regarding e-tendering process, the bidders are requested to contact as provided in the tender document. Parallel for any further queries, the bidders are asked to contact over phone: 1-800-233-7315 or send a mail over to – cphp-nic@nic.in.

IMPORTANT INSTRUCTIONS

1. The contract to be concluded will be governed by condition of contract contained in form No. DGS&D-68 (Revised) as amended up to 31-12-91 and those contained in pamphlet No. DGS&D-229 with enclosed amendment (Annexure) & DGS&D Manual.
2. In the event of contract being cancelled for any breach committed and the CRPF affecting re-purchase of the stores at the risk and the cost of the contractor, the CRPF is not bound to accept the lower offer of Benami or allied or sister concern of the contractor.
3. Those firms, who are not specifically registered for the items as per schedule to tender, should submit the following along with their quotation, failing which their offer will be ignored:
 - (a) Name and full address of the banker.
 - (b) Performance Statement and quality control statement in the prescribed form as enclosed (in triplicate)
4. Prices should be quoted as per BOQ Format ONLINE ONLY.
5. Bidders who are past suppliers of the item as per T/E Specification should submit their performance statement in enclosed Performa. In case, it is found that information furnished is incomplete or incorrect, their tender will be liable to be ignored.
6. Bidders who are registered with MSME or MSE for this particular item should submit the photocopy of registration certificate with all subsequent amendments.
7. There shall not be any cutting/overwriting in Technical Bid. In case of any cutting/overwriting, the bid shall be "IGNORED".
8. In the event of any part of the Tata truck TC being damaged due to the work of bullet-proofing on it, the supplier will bear the entire cost of replacement or repair, and the case may be. The decision of CRPF will be final.

Signature of the Bidder _____
Name in Block Letters _____
Capacity in which Tender signed _____
Full Address. _____

1. The following amendments may be carried out in the pamphlet entitled conditions on contract governing the contracts placed by Central Purchase Organization of Government of India 1991 edition bearing Symbol DGS&D-39 Form No. DGS&D Form No. DGS&D-68 (Revised).

- 1.1 The definition of "Government" provided in clause 1 (f) page 2 of DGS&D Conditions of Contract may be amended as under:-
"Government" means the Central Government.
- 1.2 The definition of Secretary in clause I(k) page 3 of DGS&D Conditions of Contract may be modified as under:
"Secretary" means Secretary of Min. of Home Affairs for the time being in administrative charge of the subject matter of contract and includes Additional Secretary, Special Secretary, Joint Secretary, or Director or Dy. Secy. In such Ministry, Commandant 98 Bn CRPF and every other officer authorized for the time being to execute contracts relating to purchase and supply of stores on behalf of the President of India.
- 1.3 Under Clause 2 (c) page 5 of DGS&D conditions of contract, the word "Director General of Supplies and Disposals or heads of his concerned regional offices" may be replaced by IGP, Kashmir Ops Sector, Panthchowk, Srinagar, CRPF.

1.4 Clause 24 i.e. Arbitration:-

For: The existing entries.

Read: Arbitration.

In the event of any question, dispute or difference arising under these conditions or any special conditions of contract, or in connection with this contract (Except as to any matters, the decision of which is specifically provided for by these or the special conditions), the same shall be referred to the sole arbitration of an officer in the Min. of law, appointed to be arbitrator by Director General CRPF. It will be no objection that the arbitrator is a Government servant that he had to deal with the matters to which the contract relates or that in the course of his duties as a government servant he has expressed views on all or any of the matters in dispute or difference. The award of the arbitrator shall be final and binding on the parties to this contract, it is term of this contract that:-

- a. If the arbitrator be a person appointed by the DG CRPF:-
In the event of his dying, neglecting or refusing to act, or resigning or being unable to act, for any reason or his award being set aside by the court for any reason, it shall be lawful for Secretary, Min. of Home Affairs either to proceed with the reference himself or to appoint another person as Arbitrator in place of the outgoing Arbitrator in every such case, it shall be lawful for the DG CRPF in place of the outgoing Arbitrator, as the case may be to act on record of the proceeding as then taken in arbitration, or to commence the proceedings denovo as he may at his discretion decide.
- b. It is further a term of this contract that no person other than the person appointed by him should act as Arbitrator and that if for any reason that is not possible, the matter is not to be referred to arbitration at all.
- c. The arbitrator may with the consent of all the parties to the contract enlarge the time from time to time for making and publishing the award.
- d. Upon every and any such reference, the assessment of the cost incidental to the reference and award respectively shall be in the discretion of the Arbitrator.
- e. Subject as aforesaid, the Arbitration Act, 1940 and the rules there under and any statutory modification thereof for the time being in force shall be deemed to apply the arbitration proceedings under this clause.

- f. The venue of arbitration shall be the place where the contract is concluded or such other place as the DG CRPF at his discretion may determine.
 - g. In this clause the expression the DG CRPF means the DG CRPF of the Ministry of Home Affairs for the time being and includes, if there be no DG, the Officer who is for the time being the administrative head of the CRPF, whether in addition to other functions or otherwise.
- 1.5 Similarly, the reference to DGS&D wherever appearing may be suitably modified to read as DG, CRPF.
2. Following amendments may be carried out in the Pamphlet No. DGS&D-229 containing various instructions to bidders.

FORM NO. DGS&D-230

Reference to DGS&D wherever appearing in clause No. 14, 33, 34, 35, 39 and 40 and Appendix A for Form No. DGS&D-96 may be amended to read as IGP (Prov.) CRPF.

Signature of the Tenderer.

QUESTIONNAIRE ABOUT MANUFACTURER

(Please Mark ☑ in appropriate Box and fill the answer correctly. Tenders leaving the box unmarked and questionnaire unanswered shall be rejected)

1. Name and address of Contractor

2. a) Whether registered with MSME or MSE for subject store.
YES NO

b) If yes, Monetary limit (Enclose Photocopy of Regn. Certificate) (Rs) (Without Limit)

c) Validity Date

3. a) Whether registered with NSIC for subject stores.
YES NO

b) If yes, Monetary limit (Enclose Photocopy of Regn. Certificate) (Lakh) (Without Limit)

c) Validity Date

4. Whether you past supplier of to DGS&D Or Min. of Home Affairs during the last 3 years. If yes, submit performance report in enclosed Performa)
YES NO

5. Terms of delivery: Free delivery at consignee's locations
YES NO

6. Acceptance to conditions of contract as contained in DGS&D-68 (Revised) amended upto 31.12.91 and those contained in Pamphlet No. DGS&D-229 read with Annexure attached.
YES NO

7. Have you enclosed required Earnest Money?
YES NO

8. Do your accept Liquidated damage clause
YES NO

- | | | |
|--|--------------------------|--------------------------|
| 9. Have form No. 68 A and List No.1 of T.E. signed by Witnesses. | <input type="checkbox"/> | <input type="checkbox"/> |
| | YES | NO |
| 10. Do you accept Liquidated damage clause | <input type="checkbox"/> | <input type="checkbox"/> |
| | YES | NO |
| 11. Do you accept Guarantee/Warranty clause: | <input type="checkbox"/> | <input type="checkbox"/> |
| | YES | NO |
| 12. Do you accept Arbitration clause | <input type="checkbox"/> | <input type="checkbox"/> |
| | YES | NO |
| 13. Do you accept Delivery period | <input type="checkbox"/> | <input type="checkbox"/> |
| | YES | NO |
| 14. Have you enclosed the technical Brochure/literature ? | <input type="checkbox"/> | <input type="checkbox"/> |
| | YES | NO |
| 15. Whether your firm ever been blacklisted/banned ? | <input type="checkbox"/> | <input type="checkbox"/> |
| | YES | NO |
| 16. Have you submitted compliance statement | <input type="checkbox"/> | <input type="checkbox"/> |
| | YES | NO |
| 17. Do you agree to provide all reports for the materials used by the firms from accredited labs and agree to submit at the time of handing over of sample vehicle | <input type="checkbox"/> | <input type="checkbox"/> |
| | YES | NO |

Signature of bidder : _____
Name in Block letters : _____
Capacity in which : _____
Tender is signed : _____
Full Address : _____
: _____
: _____
: _____

LIST NO-1

BIDDERS SHOULD FURNISH SPECIFIC ANSWERS TO ALL THE QUESTIONS GIVEN BELOW
BIDDERS MAY PLEASE NOTE THAT IF THE ANSWER SO FURNISHED ARE NOT CLEAR AND /
OR ARE EVASIVE, THE TENDER WILL BE LIABLE TO BE IGNORED.

1. Tender No. _____
2. Whether the stores offered fully conform to the Technical particulars and specification drawings, specified by the CRPF in the schedule to tender. If not, mention here details of deviations. :
3. Brand of store offered. :
4. Name and address of bidder. :
5. Station of manufacture :
6. What is your permanent Income Tax A/C No. ? :
7. Please indicate name & full address of your banker in the following format -
 - a) Bank Name, Branch and Bank Account No. (Core bank account)
 - b) IFSC Code
 - c) Whether bank branch is NEFT/RTGS enables or not
 - d) GSTIN No.
8. Business name and constitution of the firm.
Is the firm registered under: - :
 - i) The Indian Companies Act 1956,
 - ii) The Indian Partnership Act 1932 (Please also give name of partners)
 - iii) Any Act; if not, who are the owners. (Please give full names and address.)
9. Do you agree to sole arbitration by an officer of Ministry of Law, appointed by the Secretary, Ministry of Home Affairs or by some other person appointed by him as provided in clause 24 of the general conditions of contract form DGS&D-68 (Revised). (Your acceptance or non-acceptance of this clause will not influence the decision of the tender. It should, however, be noted that an omission to answer the above question will be deemed as an acceptance of the clause.)
10. For partnership firms state whether they are registered or not registered under Indian Partnership Act, 1932. Should the answer to this question by a partnership firm be in the affirmative, please state further :-
 1. Whether by the partnership agreement, authority to refer disputes concerning the business of the partnership to arbitration has been conferred on the partner who has signed the tender.

2. If the answer to (1) is in the negative, whether there is any general power of attorney executed by all the Partners of the firm authorizing the partner who has signed the tender to refer disputes concerning business of the partnership to arbitration.

3. If the answer to either (1) or (2) is in the affirmative Furnish a copy of either the partnership agreement or the general power of attorney as the case may be.

11. **HERE STATE SPECIFICALLY.**

A. Whether the price tendered by you is to the best of your knowledge and belief, not more than the price usually charged by you for stores of same nature/class or description to any private CRPF either foreign or as well as Govt. CRPF. It not state the reasons thereof. If any, also indicate the margin of difference.

B. In respect of indigenous items for which there is a controlled price fixed by law, the price quoted shall not be higher than the controlled price and if the price quoted exceeds the controlled price the reasons thereof should be stated.

12. State whether business dealings with you have been banned by Min/Deptt. of Supply/Min. of Home Affairs? :

13. Please confirm that you have read all the instructions carefully and have complied with accordingly.

Signature of Witness _____ (Full Name and address of witness in Block letters)	Signature of Bidder _____ (Full Name and address of the persons signing in Block letters) Whether signing as Proprietor/ Partner/Constituted
---	---

FORM-7

PROFORMA FOR EQUIPMENT AND QUALITY CONTROL

1. Tender No. & Date _____ for the supply of _____
2. Name and Address of the firm _____ :
3. I) Telephone No. Fax/Office/Factory/Works:
II) Telegraphic address:
4. Location of manufacturing works/Factory. Factories owned by you (Documentary). In case you do not own the factory but utilize the factory of some other firm for the manufacture/ fabrication of the stores for which you apply for registration on lease or other base you should furnish a valid legal agreement of the factory of _____ (Here indicate the name of the firm whose factory is being utilized) has been put at your disposal for the manufacture/ fabrication of the stores for which registration has been applied for.
5. Brief description of the factory (e.g. area covered accommodation, departments into which it is divided, laboratory etc.)
6. Details of plant and machinery erected and functioning in each department (Monograms and descriptive pamphlets should be supplied if available).
7. Whether the process of manufacture in factory is carried out with the aid of power or without it.
8. Details and stocks or raw material held (state whether imported or indigenous) against each item.
Production capacity of each item with the existing plant and machinery:
a) Normal _____
b) Maximum _____
9. Details of arrangements for quality control of products such as laboratory etc.
10. (a) Details of Technical/supervisory staff in charge of production and quality control.

(b) Skilled labour employed.
(c) Unskilled labour employed.
(d) Maximum no. of workers (skilled and unskilled) employed on any day during the 18 months preceding the date of application.
11. Whether partial armouring (Fabrication) of vehicles were tested to any standard specification, if so copies of original test certificate should be submitted.

Place _____

Date _____

Signature and designation of the Tenderer

N.B.: Details under column 6 to 11 inclusive need to be restricted to the extent they pertain to the item(s) under reference.

PERFORMA FOR BANK GUARANTEE FOR SUBMITTING EARNEST MONEY
(ON BANK LETTER HEAD WITH ADHESIVE STAMP)

To,

The Commandant
98 Bn CRPF,
Wayen, Kupwara (J&K)

Dear Sir,

In accordance with your invitation to Tender No. _____
M/s. _____ here in after called the Tenderer with the
following Directors on their Board of Directors/Partners of the firm.

- | | |
|----------|----------|
| 1. _____ | 2. _____ |
| 3. _____ | 4. _____ |

Wish to participate in the said tender enquiry for the supply of _____ as a bank
guarantee against Earnest Money for a sum of Rs. _____ (in words)
_____ Valid for days from the date of tender opening viz. up to
_____ is required to be submitted by the Tenderer as condition for the
participation, this bank hereby guarantees and undertakes during the above said period of
days, to immediately pay on demand by _____ in the amount of without any
reservation and recourse if,

1. The Tenderer after submitting his tender, modifies the rates or any of the terms
and conditions thereof, except with the previous written consent of the
Commandant-98 Bn. CRPF.
 2. The Tenderer withdraws the said tender within 180 days after opening of
tenders
- OR
3. The Tenderer having not withdrawn the tender, fails to furnish the contract
security deposit imposed for due performance of the contract within the period
provided in the general conditions of the contracts.

The guarantee shall be irrevocable and shall remain valid up to _____
“We..... Lastly undertake, not to revoke this Bank Guarantee, during its
currency period, except with the previous consent of the Government/CRPF, in writing.
Otherwise, the Guarantee shall remain revoked after 45 days, in case the Government does not
present a request, in writing to the Bank, with reasons, during the currency period of this
Guarantee or 45 days thereafter, to extend this guarantee up to such specific date or period as
required by the Government/CRPF.”

Signature of the Bank Manager

With office seal

Full name of the signatory and full address of the bank.

Date _____
Place _____
Witness _____

Signature. _____
Printed Name. _____
(Designation) _____
(Banker's Common Seal)

Performance statement for last three years

1. Name of Firm :
2. Name of purchase organization:
3. Contract Nos. :
4. Description of Stores :
5. Quantity on order :
6. Value :
7. Original D.P. :
8. Qty. supplied within original D.P.:
9. Final Ext. D.P. :
10. Last supply position. :
11. Reasons for delay in supplies (if any) :

Signature of the Bidder

SPECIFICATIONS/QRS FOR PARTIAL BULLET PROOFING OF TATA TRUCK, TC.

Being a sensitive nature item, QRs of partial armouring (Fabrication) of Vehicles are not being uploaded on website. QRs would be handed over to only those concerned firms which have Department of Industrial Policy & Promotion (DIPP) license duly obtained from Govt. of India, Ministry of Commerce & Industry, on their written request in their official letter signed by either head of the division or equivalent officer authorized for doing so and who is a genuine supplier or manufacturer who fulfils all conditions as mentioned in tender notice. The letter must contain proper identification of the Company i.e. registration details etc. The letter signing authority must also sign in non-discloser letter to CRPF clearly stating that such QRs will only be used for their in house research in production. Un-authorized possession /circulation of same will invite legal action. **QRs can be collected in any working day between sale start date to sale end date from office of the Commandant 98 Bn CRPF, Wayen, Kupwara.**

-X-X-X-X-X-

Check list for tenderer

(Bidders should check following requirements for compliance before submission of the tender documents)

Sl. No.	Requirements to be checked by the tenderer before submission of the tender.	Compliance (To be indicated by the tenderer with “YES” after compliance of the requirements)
1.	Bidders should mention quantity for which they have quoted. This should be mentioned in the covering/ forwarding letter Head of the technical bid.	
2.	Bidders should ensure deposit of required Earnest Money Deposit if the tenderer are not registered with MSME or MSE unit / NSIC for the store(s) quoted for the governing specification as per Tender Enquiry	
3.	Bidders should ensure that their registration with MSME or MSE unit and NSIC is valid if they are registered with MSME or MSE unit / NSIC and not depositing Earnest Money. They should enclose the latest MSME or MSE unit /NSIC registration	
4.	Bidders should confirm that their Partial armoured (Fabricated) vehicles / products conform to the governing specification of the Quoted stores as per Tender Enquiry.	
5.	Bidders should mention their monthly manufacturing / Supplying capacity.	
6.	Bidders should mention in the Tender Enquiry that they accept our delivery terms i.e. they agree to supply stores at Consignees’ locations at freight, risk and cost of the tenderer.	
7.	Bidders should mention that their offer is valid up to 180 days from the date of opening of the tender.	
8.	Bidders should mention their Delivery Period clearly.	
9.	Bidders should give their past performance in the specified Format given in the Tender documents.	
10.	Bidders should mention that they agree to the Arbitration Clause of the Tender Enquiry.	
11.	Bidders should mention whether it is a manufacturer of the Store (s) quoted or it is the manufacturer’s authorized agent. In case of agent, it should submit valid authority letter(s) of their Principal(s) for the stores they have quoted.	
12.	Bidders should mention that they agree to accept the conditions of the contract contained in DGS&D-68 (Revised) amended up to 31.12.91 and those contained in Pamphlet No.DGS&D-229 read with Annexure attached.	

13	Bidders should ensure that they have duly filled up Equipment and Quality Control Performa given in the Tender Documents.	
14	Bidders should mention that Business dealing with their firms Has not been banned by any Govt/ private agencies.	
15	Bidders should ensure that witness has signed at appropriate places of the Tender documents and full name and address of The witness has been mentioned clearly.	
16	Tenderer should ensure to sign each page of the Tender documents with name, designation, seal and address of the Signatory.	
17	If the tenderer want to mention any specific condition, it should be mentioned on the covering/forwarding letter only which will be placed on the first page of the technical bid. Such condition mentioned in any other document shall not be given any Consideration.	
19	Bidders should mention their address for communication with Telephone and Fax Number.	

Signature of the tenderer

APPENDIX-“C”

Sl No	Requirement	(Firm should correctly fill the following column.)	(Indicate page number of tender document where Related information is shown / available, so it can be verified. Columns should be highlighted.)
1.	Whether Registered with NSIC		
	Monetary limit / ATO / NSIC		
	Validity of registration		
2.	Whether Registered with MSME or MSE unit		
	Monetary limit/ATO		
	Validity of registration		
3.	Whether EMD enclosed (Should be valid upto 180 days from the date of opening of tender.)		
	Validity of EMD expiry on		
4.	Whether specification Confirmed or not		
5.	Whether firm agrees to accept conditions of contract as contained in DGS&D-68 (Revised) amended up to 31/12/91 and Those contained in Pamphlet No. DGS&D-29 read with Annexure attached.		
6.	Validity of offer (Our requirement is 180 days from the date of opening)		
7.	Past Performance (attached or not)		
8.	Arbitration Clause (agreed or not)		
9.	Warranty Clause (agreed or not)		
10.	Liquidated damage clause (agreed or not)		
11.	Partnership agreement (attached or not)		
12.	Name & Add of Bankers		
13.	Equipment and Quality control Performa (Form No. 7) duly filled or not		
14.	Whether business dealing banned		
15.	Whether witness have signed in list No. 1 and form-68-A or not		
16.	Whether tender signed properly		
17.	Whether any Specific condition stipulated		

TENDER ACCEPTANCE LETTER
(To be given on Company Letter Head)

Date:

To,

Sub: Acceptance of Terms & Conditions of Tender.

Tender Reference No: _____

Name of Tender / Work: -

Dear Sir,

1. I / We have downloaded / obtained the tender document(s) for the above mentioned 'Tender/Work' from the web site(s) namely:

as per your advertisement, given in the above mentioned website(s).

2. I / We hereby certify that I / we have read the entire terms and conditions of the tender documents from Page No. _____ to _____ (including all documents like annexure(s), schedule(s), etc.), which form part of the contract agreement and I / we shall abide hereby by the terms / conditions / clauses contained therein.

3. The corrigendum(s) issued from time to time by your department/ organizations too have also been taken into consideration, while submitting this acceptance letter.

4. I / We hereby unconditionally accept the tender conditions of above mentioned tender document(s) / corrigendum(s) in its totality / entirety.

5. In case any provisions of this tender are found violated , then your department/ organization shall without prejudice to any other right or remedy be at liberty to reject this tender/bid including the forfeiture of the full said earnest money deposit absolutely.

Signature of Tenderer _____

(Full Name and address of the persons signing in Block letters)

Whether signing as
Proprietor/Partner/Constituted
Attorney/duly authorized by the
Company

Yours Faithfully,

(Signature of the Bidder, with Official Seal)