



OFFICE OF THE Dy. INSPECTOR GENERAL OF POLICE, CRPF
GREATER NOIDA, G.B. NAGAR (U.P)

NOTICE INVITATING TENDER

N.I.T. No.: L-VII-1/2021-22-GCNDA (BLDG) SAP

NAME OF WORK: Repair, Renovation and up-gradation of toilets block (05 bath, 08 W.C, 08 wash basin and 05 urinals on each floor of G+3 Storied building) of barrack No-01-04. at GC CRPF, Greater Noida.

ESTIMATED COST: Rs.25,20,320/-

EARNEST MONEY: NIL

COMPLITION PERIOD: 40 Days.

SD/-13-01-2022
(Ras Bihari Singh)
DIG, GC, CRPF G/NOIDA
**For and on behalf of the President of
India**

SCHEDULE TO TENDER

(Open Tender)

GROUP CENTRE, CENTRAL RESERVE POLICE FORCE

Village-Suthiyana, Post-Kuleshara, Opp.-Dewoo Motors, Greater Noida,

Distt- G.B.Nagar (U.P.) – 201306, Tel/Fax : 0120-2352900

No. L.VII-1/21-22-GC G/NDA-BLDG (SAP)

Dated, the 13 January' 2022

//E-TENDER //

Sealed tenders are invited from registered firms/contractors for work (“**Repair, Renovation and up-gradation of toilets block (05 bath, 08 W.C, 08 wash basin and 05 urinals on each floor of G+3 Storied building) of barrack No-01-04. at GC CRPF, Greater Noida**”). The works will be executed departmentally through contract basis in accordance with the PE of CRPF.

As per details given below.

S.No	Description of Item's	Unit	A/QTY
1	Dismantling old plaster or skirting raking out joints and cleaning the surface for plaster including disposal of rubbish to the dumping ground within 50 metres lead.	Sqm	1,536.00
2	Dismantling tile work in floors and roofs laid in cement mortar including stacking material within 50 metres lead.		
2.1	For thickness of tiles 10 mm to 25 mm	sqm	500.49
3	12 mm cement plaster of mix		
3.1	1:6 (1 cement: 6 fine sand)	Sqm	1,536.00
4	Providing and laying rectified Glazed Ceramic floor tiles of size 300x300mm or more (thickness to be specified by the manufacturer), of 1st quality conforming to IS : 15622, of approved make, in colours White, Ivory, Grey, Fume Red Brown, laid on 20 mm thick cement mortar 1:4 (1 Cement: 4 Coarse sand), jointing with grey cement slurry @ 3.3 kg/sqm including grouting the joints with white cement and matching pigments etc., complete.	Sqm	347.27
5	Providing and fixing 1st quality ceramic glazed wall tiles conforming to IS: 15622 (thickness to be specified by the manufacturer), of approved make, in all colours, shades except burgundy, bottle green, black of any size as approved by Engineer-in-Charge, in skirting, risers of steps and dados, over 12 mm thick bed of cement mortar 1:3 (1 cement : 3 coarse sand) and jointing with grey cement slurry @ 3.3kg per sqm, including pointing in white cement mixed with pigment of matching shade complete.	Sqm	153.52
6	Providing and fixing factory made P.V.C. door frame of size 50x47 mm with a wall thickness of 5 mm, made out of extruded 5mm rigid PVC foam sheet, mitred at corners and joined with 2 Nos of 150 mm long brackets of 15x15 mm M.S. square tube, the vertical door frame profiles to be reinforced with 19x19 mm M.S. square tube of 19 gauge, EPDM rubber gasket weather seal to be provided throughout the frame. The door frame to be fixed to the wall using M.S. screws of 65/100 mm size, complete as per manufacturer's specification and direction of Engineer-in- Charge.	Mtr	235.2
7	Providing and fixing factory made panel PVC door shutter consisting of frame made out of M.S. tubes of 19-gauge thickness and size of 19 mm x 19 mm for styles and 15x15 mm for top & bottom rails. M.S. frame shall have a coat of steel primers of approved make and manufacture. M.S. frame covered with 5 mm thick heat moulded PVC 'C' channel of size 30 mm thickness, 70 mm width out of which 50 mm shall be flat and 20 mm shall be tapered in 45-degree angle on both side forming styles and 5 mm thick, 95 mm wide PVC sheet out of which 75mm shall be flat and 20 mm shall be tapered in 45 degrees on the inner side to form top and bottom rail and 115 mm wide PVC sheet out of which 75 mm shall be flat and 20 mm shall be tapered on both sides to form lock rail. Top, bottom and lock rails shall be provided both side of the panel. 10 mm (5mm x 2) thick, 20 mm wide cross PVC sheet be provided as gap insert for top rail & bottom rail, panelling of 5 mm thick both side PVC sheet to be fitted in the M.S. frame welded/ sealed to the styles & rails with 7 mm (5 mm+2 mm) thick x 15 mm wide PVC sheet beading on inner side, and joined together with solvent cement adhesive. An additional 5 mm thick PVC strip of 20 mm width is to be stuck on the interior side of the 'C' Channel using PVC solvent adhesive etc. complete as per direction of Engineer-in-charge, manufacturer's specification & drawing.		
7.1	30 mm thick pre laminated PVC door shutters	Sqm	86.4

8	Removing dry or oil bound distemper, water proofing cement paint and the like by scrapping, sand papering and preparing the surface smooth including necessary repairs to scratches etc. complete.	Sqm	988.65
9	Distemping with 1st quality acrylic distemper (ready-made) having VOC content less than 50 gm per ltr. of approved manufacturer and of required shade and colour complete. as per manufacturer specification.		
9.1	One or more coats on old work	Sqm	988.65
10	Distemping with 1st quality acrylic distemper (ready mixed) having VOC content less than 50 gms/litre, of approved manufacturer, of required shade and colour complete, as per manufacturer's specification.		
10.1	Two or more coats on new work	Sqm	450.00
11	Applying one coat of water thinnable cement primer of approved brand and manufacture on wall surface :		
11.1	Water thinnable cement primer	Sqm	450.00
12	Providing and applying plaster of paris putty of 2 mm thickness over plastered surface to prepare the surface even and smooth complete.	Sqm	450.00
13	Providing and fixing G.I. Pipes complete with G.I. fittings and clamps, i/c making good the walls etc. concealed pipe, including painting with anti-corrosive bitumastic paint, cutting chases and making good the wall :		
13.1	15 mm dia nominal bore	metre	128.00
14	Providing and fixing Chlorinated Polyvinyl Chloride (CPVC) pipes, having thermal stability for hot & cold water supply, including all CPVC plain & brass threaded fittings, i/c fixing the pipe with clamps at 1.00 m spacing. This includes jointing of pipes & fittings with one step CPVC solvent cement and the cost of cutting chases and making good the same including testing of joints complete as per direction of Engineer in Charge. Concealed work, including cutting chases and making good the walls etc.		
14.1	15 mm nominal outer dia Pipes	metre	96.00
15	Providing and laying cement concrete in retaining walls, return walls, walls (any thickness) including attached pilasters, columns, piers, abutments, pillars, posts, struts, buttresses, string or lacing courses, parapets, coping, bed blocks, anchor blocks, plain window sills, fillets, sunken floor etc., up to floor five level, excluding the cost of centering, shuttering and finishing:		
15.1	1:2:4 (1 Cement : 2 coarse sand (zone-III) : 4 graded stone aggregate 20 mm nominal size)	Cum	6.72
16	Dismantling of old S.W. pipes including breaking of joints and bed concrete stacking of useful materials near the site within 50 m lead and disposal of unserviceable materials into municipal dumps :		
16.1	100 mm diameter	Mtr	80
17	Providing and laying cement concrete 1:5:10 (1 cement : 5 coarse sand : 10 graded stone aggregate 40 mm nominal size) all-round S.W. pipes including bed concrete as per standard design :		
17.1	100 mm diameter S.W. pipe	Mtr	80
18	Providing and fixing wash basin with C.I. brackets, 15 mm C.P. brass pillar taps, 32 mm C.P. brass waste of standard pattern, including painting of fittings and brackets, cutting and making good the walls wherever require:		
18.1	White Vitreous China Wash basin size 630x450 mm with a pair of 15 mm C.P. brass pillar taps.	Each	16.0
19	Providing and fixing water closet squatting pan (Indian type W.C. pan) with 100 mm sand cast Iron P or S trap, 10 litre low level white P.V.C. flushing cistern, including flush pipe, with manually controlled device (handle lever) conforming to IS : 7231, with all fittings and fixtures complete, including cutting and making good the walls and floors wherever required:		
19.1	White Vitreous china Orissa pattern W.C. pan of size 580x440 mm with integral type foot rests.	Each	32.0
20	Providing and fixing white vitreous china flat back or wall corner type lipped front urinal basin of 430x260x350 mm and 340x410x265 mm sizes respectively with automatic flushing cistern with standard flush pipe and C.P. brass spreaders with brass unions and G.I clamps complete, including painting of fittings and brackets, cutting and making good the walls and floors wherever required :		
20.1	One urinal basin with 5 litre white P.V.C. automatic flushing cistern each	Each	16
21	Providing and fixing brass bib cock of approved quality :		
21.1	15 mm nominal bore	Each	48
22	Providing and fixing C.P. brass shower rose with 15 or 20 mm inlet :		

22.1	150 mm diameter	Each	64
23	125 mm grating with waste hole	Each	48
24	Providing and fixing C.P. brass stop cock (concealed) of standard design and of approved make conforming to IS:8931.		
24.1	15 mm nominal bore	Each	48
25	Providing and fixing 20mm C.P brass pillar cock of standard design and of approved brand.	Each	64
26	LED tube light with frame.	Each	32
27	Wire(1.5mm) of approved brand.	Bundl e	16
28	6 Amp Modular type switch of approved brand.	Each	32
29	Exhaust fan (Metal body size 450X450mm) of approved brand.	Each	16

A) SCHEDULE TO TENDER:

Schedule to Tender No.		No. L.VII-1/21-22-GC G/NDA-BLDG (SAP)				
Last date and time of receipt of on-line & Manual documents of tender		21/01/22 at 1600 Hrs,				
Time and date of on-line opening e-tender		22/01/22 at 1000 Hrs				
Validity of offer		The tender shall remain open for acceptance till 180 days from the date of opening of Tender.				
Sl. No.	Ref. No.	Name of work & Location	Estimated cost	Period of Completion	Last date & of time Submission of tender	Time & date of opening of tender
01.	No. L.VII-1/21-22-GC /NDA-BLDG (SAP)	“Repair, Renovation and up-gradation of toilets block (05 bath, 08 W.C, 08 wash basin and 05 urinals on each floor of G+3 Storied building) of barrack No-01-04. at GC CRPF, Greater Noida”	Rs.25,20,320/-	40 days after award of work	21/01/22 at 1600 Hrs,	22/01/22 at 1000 Hrs

B. Terms and conditions are as under:

1.Terms of Price	<p>1.1 Rates quoted by the Contractor should be in Indian Rupees both in figures as well as in words for complete units as per specifications any and every alteration in the rates should be signed in ink otherwise the offers will not be considered.</p> <p>1.2 Contractor should clearly indicate different taxes and duties, which they propose to charge as extra along with the present rates thereof. Offers with such stipulations like ‘as applicable’ will be treated as vague and are liable to be ignored.</p>
2. Payment terms	<p>2.1 Works are required to be executed on credit basis only and payment will be made after drawl of amount from RPAO, CRPF Delhi.</p> <p>2.2 Payment in advance or immediately on delivery of material cannot be considered and tender with such condition will be rejected.</p> <p>2.3 The Payment action will be processed on production of the following documents:-</p> <p>a) Bill in Triplicate.</p> <p>b) A Copy of award of work.</p> <p>c) A copy of Certificate issued by the DIG-cum-Estate Officer GC, CRPF, G/Noida /Work Committee of GC, CRPF, G/Noida that contracted work for the period for which payment has been claimed, has carried out by the contractor satisfactory.</p> <p>2.4 TDS, Labour Cess and other taxes will be deducted from the Bill of contractor by RPAO as per norms.</p> <p>2.5 Tenderer are requested to check physically the location where the work (“Repair, Renovation and up-gradation of toilets block (05 bath, 08 W.C, 08 wash basin and 05 urinals</p>

	on each floor of G+3 Storied building) of barrack No-01-04. at GC CRPF, Greater Noida”) is to be carried out and other technical details before submitting the tender. TEC detailed by the DIG GC, G/Noida will check technical bid of work (“Repair, Renovation and up-gradation of toilets block (05 bath, 08 W.C, 08 wash basin and 05 urinals on each floor of G+3 Storied building) of barrack No-01-04. at GC CRPF, Greater Noida”) and price bid will be opened of only those firms which qualify in technical bid.
Tender Fee	Not Required
3. Performance Security Deposit	<p>3.1. The successful contractor shall have to deposit a Performance Security deposit equivalent to 3 % of the contract value of the work to be executed within 08 days from the date of award of contract for due performance. Failure on the part of the firm to Deposit the Performance Security Deposit within the stipulated time empowers the competent authority to cancel the contract.</p> <p>3.2. The Performance Security Deposit submitted by the contractor will remain valid at least for 180 days beyond the date of completion of work as well as all contractual obligations of the supplier including guarantee/warranty obligations.</p> <p>3.3. The performance security deposit can be deposited in any of the following alternative forms (a) A FDR/DD/drawn in favour of DIGP, GC, CRPF, Greater Noida, Payable at SBI COLLECTORATE COPMOUND G/NOIDA (Branch code-05106). (b) An irrevocable Bank Guarantee of any nationalized/Scheduled Bank or reputed commercial bank in any other form prescribed.</p> <p>3.4. If the contractor fails to start the work within the stipulated period and places and requests for extension of time, he shall submit an undertaking on Non Judicial stamp paper of Rs.10/- duly attested by the Notary public stating that the performance security deposit has already been extended for sixty days beyond the guarantee/warranty period.</p> <p>3.5. The Performance Security Deposit shall be withheld or forfeited in full or part in case the work order is not executed satisfactorily within the stipulated period or requisite standard within the guarantee period is not undertaken to the best satisfaction of the user.</p>
4. Eligibility of Contractor	<p>The Tenderer should be a Govt. registered like CPWD, MES, BRO, NBCC, State PWD participating.</p> <ol style="list-style-type: none"> 1. The enlistment of the contractor should be valid on the last date of submission of Bids. 2. In case the last date of submission of Bid is extended, the enlistment of the contractor should be valid on the original date of submission of Bids. 3. Supply order as a experience certificate will not be considered, In case of execution of work/ repair and renovation work. 4. Attested copy of registration in any Govt. deptt. as approved contractor (Registration details showing appropriate class and category). 5. Enlisted CPWD contractors above Class I Composite category are allowed to participate up to their tendering limits without submitting Eligibility documents. Firms and Contractors, not registered with CPWD are required to submit Eligibility documents of executing similar works. <p>(i) Experience of having successfully completed works during the last 7 years ending previous day of last date of submission of tenders Three similar completed works, each costing not less than the amount equal to 40% of estimated cost put to tender.</p> <p style="text-align: center;">or</p> <p>Two similar completed works, each costing not less than the amount equal to 60% of the estimated cost put to tender.</p> <p style="text-align: center;">or</p> <p>One similar completed work of aggregate cost not less than the amount equal to 80% of the estimated cost.</p>
5. TWO BID SYSTEM :-	<p>5.1. Since the work to be undertaken is of a complex and technical nature, bids are required to be submitted in two parts as under :-</p> <p>5.2. Bids will be accepted ONLINE at e-procurement web site https://eprocure.gov.in/eprocure/cppp and all documents also required to be sent OFFLINE. The details of online documents should be clearly visible otherwise the bid will be rejected.</p> <p>5.3 Technical bid :- Relevant documents and information to be fulfilled and submitted as part of technical bid:-</p>

	<p>5.4 Scanned copy of Documents to be submitted in tender web site http://eprocure.gov.in/eprocure/cppp and all documents OFFLINE to be dropped in the tender box in a sealed envelope placed at Adm Block of GC CRPF, Greater Noida, Pin-201306.</p> <table border="1" data-bbox="327 212 1428 974"> <thead> <tr> <th>SL No.</th> <th>Name of documents</th> <th>Description of documents</th> </tr> </thead> <tbody> <tr> <td></td> <td>Tender Notice All pages of tender notice duly</td> <td>Tender Notice All pages of tender notice duly</td> </tr> <tr> <td>01</td> <td>CPWD,MES,BRO,NBCC,PWD Reg. Certificate</td> <td></td> </tr> <tr> <td>02</td> <td>PAN /TAN card details</td> <td></td> </tr> <tr> <td>03</td> <td>GSTIN/ Firm registration certificate</td> <td></td> </tr> <tr> <td>04</td> <td>Bank guarantee for furnishing performance security deposit</td> <td>APPENDIX-A</td> </tr> <tr> <td>05</td> <td>Performance statement of last three years including last three year work completion certificate</td> <td>APPENDIX-B</td> </tr> <tr> <td>06</td> <td>List No. 01</td> <td>APPENDIX-C</td> </tr> <tr> <td>07</td> <td>Questionnaires/ Check list (Must be filled in all respect)</td> <td>APPENDIX-D</td> </tr> <tr> <td>08</td> <td>Tender acceptance Letter(duly signed by bidder and witness)</td> <td>APPENDIX-E</td> </tr> <tr> <td>09</td> <td>Form 68-A</td> <td>APPENDIX- F</td> </tr> <tr> <td>10</td> <td>Index of Documents (Indicate page number of tender documents required).</td> <td>APPENDIX-G</td> </tr> <tr> <td>11</td> <td>Proforma for Earnest Money Deposit Declaration.</td> <td>APPENDIX-H</td> </tr> <tr> <td>12</td> <td>Any other document</td> <td></td> </tr> </tbody> </table> <p>5.5 Financial / price bid :- The composite bid shall be quoted as per enclosed BOQ format provided along with tender document at E –Procurement site http://eprocure.gov.in/eprocure/cppp.</p>	SL No.	Name of documents	Description of documents		Tender Notice All pages of tender notice duly	Tender Notice All pages of tender notice duly	01	CPWD,MES,BRO,NBCC,PWD Reg. Certificate		02	PAN /TAN card details		03	GSTIN/ Firm registration certificate		04	Bank guarantee for furnishing performance security deposit	APPENDIX-A	05	Performance statement of last three years including last three year work completion certificate	APPENDIX-B	06	List No. 01	APPENDIX-C	07	Questionnaires/ Check list (Must be filled in all respect)	APPENDIX-D	08	Tender acceptance Letter(duly signed by bidder and witness)	APPENDIX-E	09	Form 68-A	APPENDIX- F	10	Index of Documents (Indicate page number of tender documents required).	APPENDIX-G	11	Proforma for Earnest Money Deposit Declaration.	APPENDIX-H	12	Any other document	
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6. EVALUATION	<p>6.1: The technical bids are to be opened at the first instance and evaluated by the competent authority. In the second stage, financial bids of only the technically acceptable offers will be opened for further evaluation and ranking before awarding the contract.</p> <p>6.2 The technical bid and financial bid submitted by the Tenderer should be in two separate envelopes placed in one big envelope while submission of offline tender. Failure to do so shall lead to scraping of tender.</p> <p>6.3 The tender enquiries duly filled in all respects and having completed in all applicable formalities may be sent to DIG-cum-Estate Officer GC, CRPF Greater Noida, Campus so as to reach on or before to the tender enquiry. Department is not responsible for any postal delay as well as technical problem at portal/site.</p>																																										

7. WORK SPECIFICATION

The work shall be carried out according to C.P.W.D. Specifications 2018 Volume-I & II including up to date correction slips and as per additional conditions.

8. SITE VISIT AND COLLECTING LOCAL INFORMATION

Before tendering, the Tenderer is advised to visit the site, its surroundings to assess and satisfy themselves about the local conditions such as the working and other constraints at site, approach roads to the site, availability of water & power supply, application of taxes, duties and levies as applicable, accommodations they may require etc& any other relevant information required by them to execute complete scope of work. The Tenderer may obtain all necessary information as to risks, weather conditions, contingencies & other circumstances (insurgencies etc.) which may influence or affect their tender prices. Tenderer shall be deemed to have considered site conditions whether he has inspected it or not and to have satisfied himself in all respect before quoting his rates and no claim or extra charges whatsoever in this regard shall be entertained / payable by the **GC CRPF, Greater Noida** at a later date.

9. VALIDITY OF TENDER

The tender for the works shall remain open for acceptance for a period **180** days from the date of opening of Price Bid of tenders.

10. REJECT/CANCEL/SCRAP

The Competent Authority has got the right to accept or reject/cancel/scrap the tender as whole or part of it and no claims what so ever will be entertained on this account. The competent authority also reserves the right to increase/decrease/alter the scope of work/ quantity of work etc. and no claims what so ever will be entertained.

11. TERMINATION OF CONTRACT ON DEATH OF CONTRACTOR

Without prejudice to any of the right or remedies under this contract if the contractor dies, the DIG-cum-Estate Officer GC, CRPF, Greater Noida shall have the option of terminating the contract without compensation to the contractor. If the contractor is an individual or proprietary concern and individual or the proprietor dies or if the contractor is a partnership concern and one of the partner dies then unless, the DIG-cum-Estate Officer GC, CRPF, Greater Noida is satisfied that the legal representative of the individual for the proprietary concern or the surviving partners are capable of carrying out and completing contract, the (DIG-cum-Estate Officer GC, CRPF, Greater Noida) is entitled to cancel the contract for the uncompleted part without being in any way liable for any compensation payment to the estate of deceased contractor or to the surviving partners of the contractor's firm on account of the cancellation of contract. The decision of the DIG-cum-Estate Officer GC, CRPF, Greater Noida in such assessment shall be final and binding on the parties. In the event of such cancellation the DIG-cum-Estate Officer GC, CRPF, Greater Noida shall not hold the state of deceased contractor and/or the surviving partners of the contractor's firm liable for any damages for non-completion of contract.

12. DIRECTION FOR WORKS

All works to be executed under the contract shall be executed Under the direction and subject to approval in all respect of the DIG-cum-Estate Officer GC, CRPF Greater Noida/Work Committee /Officer commanding of Building /Engineer-in-Charge of DIG-cum-Estate Officer GC, CRPF, Greater Noida who shall be entitled to direct at what point or points and in what manner works are to be commenced and executed.

13. DEFECT LIABILITY PERIOD

i) 12 Months from the date of Completion as certified by the DIG-cum-Estate Officer GC, CRPF, Greater Noida/Officer commanding of Building Branch / Work Committee.

ii) The contractor shall stand guarantee for materials and workmanship. During the defect liability period, if any defect is observed due to workmanship or from any act or omission of the contractor, the contractor shall execute all such work of rectification and making good of defects, as may be required of him by competent authority at his own cost and within the time stipulated by competent authority. If the contractor shall fail to do any such work as required by the competent authority, Security/Retention money shall be liable to be forfeited and the contractor shall make himself liable to be blacklisted.

14. SECURITY DEPOSIT/ RETENTION MONEY

The security deposit @ 2.5% of the gross amount of the bill shall be deducted from final bill of the contractor. The contractor can also deposit the security deposit through **FDR @ 2.5%** of the tendered amount in favor of **DIG, GC, CRPF, Greater Noida** payable at **SBI COLLECTORATE COPMOUND G/NOIDA (Branch code-05106)** before submitting the final bill for payment action. The security deposit or retention money shall be refunded to the contractor after **expiry of defects liability period** (referred to **Clause No.13**) or on payment of the amount of the final bill whichever is later. This is in addition to Performance Guarantee that the contractor is required to deposit.

15. Before starting the work the contractor shall chalk out a programme, in consultation with the DIG-cum-Estate Officer GC, CRPF, Greater Noida or his authorized representative at least one week in advance. The contractor shall have to adhere to this programme failing which he shall be held responsible for any inconvenience caused to the occupants. In order to ensure that the work is carried out according to the programme drawn, the contractor shall ensure adequate supply of the material and employ required labour strength for execution of work. The contractor shall put his authorized representatives daily at the site of work /Enquiry Office for receiving instructions from DIG cum- Estate Officer GC, CRPF, **Greater Noida** and other inspecting officials from the department. His name and signature shall be attested by the contractor and kept on the record with the department.

16. Payment shall be made to contractor only after giving certificate about satisfactory completion of work. All measurement shall be recorded on standard measurement sheets which will be submitted to the DIG-cum-Estate Officer GC, Greater Noida for scrutiny and passing.

17. DIG-cum-Estate Officer GC, CRPF, Greater Noida/ Works committee/ Officer commanding of Building/ Engineer-in-charge shall scrutinize and check the measurement records practically/on ground based on the measurement sheet provided by contractor and final measurement sheet will be prepared by Engineer-in-charge of this office.

18 while the Tenderer and the purchaser shall make every effort to resolve any issue amicably through direct informal negotiation, in the event of any disagreement or dispute arising between them under or in connection with the contract shall be settled under court of law within its jurisdiction at state under. The resultant contract will be interpreted as per the prevailing Indian laws and various directions of the Govt. of India. Dispute in mode of measurement: In case of dispute as to the mode of measurement not covered by the contract to be adopted for any item of work, mode of measurement as per latest Indian specification shall be followed.

19. Intending Tenderer is eligible to submit the bid provided he has definite proof from the appropriate authority, which shall be to the satisfaction of the competent authority, of having satisfactorily completed similar works of magnitude specified.

20. The time allowed for carrying out the work will be within 40 days from the date of work order.

21. The site for the work is available or the site for the work shall be made available in parts as specified above.

22. The contractor shall not be permitted to tender for works in the CRPF in which his near relative of CRPF is involved. If so, he shall also intimate the names of persons who are working with him in any capacity or are subsequently employed by him and who are near relatives to any CRPF officer/personnel.

23. Department will not be responsible for any kind of incident involving the labour during or after the work. The contractor must insure the workers against all contingencies and be responsible for their safety.

24. GST No. / Service Tax No. and Contractor's Regn. No. must be printed on the bill which is submitted for recoupment/payment action.

25. The tender for the works shall remain open for acceptance for a period of 180 Days from the date of opening of tenders. If any Tenderer withdraws his tender before the said period or issue of letter of acceptance, whichever is earlier, or makes any modifications in the terms and conditions of the tender which are not acceptable to the department, then the Government shall, without prejudice to any other right or remedy, be at liberty to not be allowed to participate in the retendering process of the work.

26. The contractor shall bear cost **of Liquidated Damage** for Delay in completion of work within the stipulated time @ of **2%** of contracted value not exceeding the 10% of contracted value in whole.

27. This Notice Inviting Tender shall form a part of the contract document.

28. Hard copies as submitted physically in the office of DIG-cum-Estate Officer GC, CRPF, Greater Noida, shall be only valid document for evaluation of technical specification. The DIG-cum-Estate Officer GC, CRPF, Greater Noida, has all rights to break contract at any time without assigning any reason.

29. The Tenderer are requested to return a copy of this Tender duly signed on each page along with other relevant documents as required with the tender for evaluation purpose. If Tenderer fails to return a copy of this Tender duly signed, his offer will not be considered and it will be rejected.

- 30.** The Tenderer shall be responsible for arranging and maintaining at his own cost all materials, tools & plants, water, electricity access, facilities for executing work and all other services required for executing the work.
- 31.** The successful Tenderer shall make his own arrangement for storage and watch and ward of material whether the same brought by him or supplied by the department. He shall remain responsible for watch and ward of installation and other fittings till these are commissioned and handed over to the department.
- 32.** Successful Tenderer should be in a position to produce, after opening of the price bids, the Original Certificates in support of the self-attested copies of relevant documents submitted along with tender document. Failure to produce the original certificates at this stage in support of the attested copies of firm registration /Electrical License/any other documents etc. submitted earlier would result in disqualification and also liable for debarring from participation in DIG-cum-Estate Officer GC, CRPF Greater Noida, tenders.
- 33. FINAL INSPECTION:** - After completion of work as per specification the whole work will be subject to a final inspection to ensure that job has been completed as per requirement. If any defects noticed in the work are attributable to Contractor, these shall be attended by the Contractor at his own cost, as and when they are brought to his notice by the DIG-cum-Estate Officer GC, CRPF, Greater Noida, /Work committee/ Officer Commanding of Building/Engineer in charge. The DIG cum-Estate Officer GC, CRPF, Greater Noida, and its representative shall have the right to have these defects rectified at the risk and cost of the contractor if he fails to attend to these defects immediately.
- 34. MEASUREMENTS OF WORK DONE:** - Engineer-in-charge shall, except as otherwise provided, ascertain and determine by measurement, the value in accordance with the contractor of work done. All measurement of all items having financial value shall be entered in Measurement Book/level field book so that a complete record is obtained of all works performed under the contract. All measurement and levels shall be taken jointly by the Insp/SI/civil or his authorized representative and by the contractor or his authorized from time to time during the progress of the work and such measurement shall be signed and dated by the Engineer –in-charge and the contractor or their representatives in token of their acceptance. If the contractor objects to any of the measurement recorded, a note shall be made to that effect with reason and signed by both the parties. If for any reason the contractor or his authorized representative is not available and the work of recording measurement is suspended by the Insp/SI/civil or his representative, the Engineer –in-charge and the Department shall not claim from contractor for any loss or damages on his account. If the contractor or his authorized representative does not remain present at the time of such measurements after the contractor or his authorized representative has been given a notice in writing three (3) days in advance or fails to countersign or to record objection within a week from the date of the measurement, then such measurement recorded in his absence by the Engineer –in-charge or his representative Shall be deemed to be accepted by the contractor.
- It is also a term of this contract that recording of measurements of any items of work in the measurement book and /or its payment in the interim, on account of final bill shall not be considered as conclusive evidence as to the sufficiency of any work or material to which it relates nor shall it relieve the contractor from liabilities from any over measurement or defects noticed till completion of the liability period.
- 35.** Work scope may be changed depending upon the priority of the work.
- 36.** No part of the CONTRACT nor any share or interest therein shall in any manner or degree be transferred, assigned or sublet by the CONTRACTOR directly or indirectly to any person, firm or corporation whatsoever without the consent in writing of the DIG-cum-Estate Officer GC, CRPF, Greater Noida.

SD/-13-01-2022
(Ras Bihari Singh)
DIG, GC, CRPF G/NOIDA
**For and on behalf of the President of
India**

A. ADDITIONAL SPECIFICATIONS FOR CIVIL WORKS:

1. All materials required to be used on works shall be got approved from the DIG-cum-Estate Officer GC, CRPF Greater Noida,/ Officer Commanding of Building in advance. In case of doubt on any material, DIG, GC CRPF Greater Noida, wears the right to get the material test from Govt. approved labs/NABL.
2. The quoted rate should be inclusive of all taxes, levies, works contract taxes, duties etc.
3. All items to be used in this work should be branded and ISI. In this case CPWD approved list of material for similar work may be followed.

SD/-13-01-2022
(Ras Bihari Singh)
DIG, GC, CRPF G/NOIDA
**For and on behalf of the President of
India**

B. Details of work:-

	The Performance Security Deposit submitted by the contractor will remain valid at least for 180 days beyond the date of completion of work as well as all contractual obligations of the supplier including guarantee/warrantee obligations.
Scope of Work	<ol style="list-style-type: none">1. Removing/dismantling of damaged plaster & re-plastering of thickness 12 mm to 15mm thick (1:4).2. Dismantling of damaged floor tile and providing, fixing and finishing new antiskid floor tiles in bathroom and toilets.3. Replacement of damaged door of bathroom & toilets with P.V.C door.4. Dismantling of old S.W Pipe and laying of new S.W pipe line.5. Removing old distemper by scrapping & preparing the surface including necessary repair to distemping with oil bound washable distemper.6. Providing and laying cement concrete (1:2:4).7. Replacing of plumbing and sanitary fittings or items.8. Required electrification with fitting/ accessories.

S.No.	Description of Item's	Unit	A/QTY
1	Dismantling old plaster or skirting raking out joints and cleaning the surface for plaster including disposal of rubbish to the dumping ground within 50 metres lead.	Sqm	1,536.00
2	Dismantling tile work in floors and roofs laid in cement mortar including stacking material within 50 metres lead.		
2.1	For thickness of tiles 10 mm to 25 mm	sqm	500.49
3	12 mm cement plaster of mix		
3.1	1:6 (1 cement: 6 fine sand)	Sqm	1,536.00
4	Providing and laying rectified Glazed Ceramic floor tiles of size 300x300mm or more (thickness to be specified by the manufacturer), of 1st quality conforming to IS : 15622, of approved make, in colours White, Ivory, Grey, Fume Red Brown, laid on 20 mm thick cement mortar 1:4 (1 Cement: 4 Coarse sand), jointing with grey cement slurry @ 3.3 kg/sqm including grouting the joints with white cement and matching pigments etc., complete.	Sqm	347.27

5	Providing and fixing 1st quality ceramic glazed wall tiles conforming to IS: 15622 (thickness to be specified by the manufacturer), of approved make, in all colours, shades except burgundy, bottle green, black of any size as approved by Engineer-in-Charge, in skirting, risers of steps and dados, over 12 mm thick bed of cement mortar 1:3 (1 cement : 3 coarse sand) and jointing with grey cement slurry @ 3.3kg per sqm, including pointing in white cement mixed with pigment of matching shade complete.	Sqm	153.52
6	Providing and fixing factory made P.V.C. door frame of size 50x47 mm with awall thickness of 5 mm, made out of extruded 5mm rigid PVC foam sheet, mitred at corners and joined with 2 Nos of 150 mm long brackets of 15x15 mm M.S. square tube, the vertical door frame profiles to be reinforced with 19x19 mm M.S. square tube of 19 gauge, EPDM rubber gasket weather seal to be provided throughout the frame. The door frame to be fixed to the wall using M.S. screws of 65/100 mm size, complete as per manufacturer's specification and direction of Engineer-in- Charge.	Mtr	235.2
7	Providing and fixing factory made panel PVC door shutter consisting of frame made out of M.S. tubes of 19-gauge thickness and size of 19 mm x 19 mm for styles and 15x15 mm for top & bottom rails. M.S. frame shall have a coat of steel primers of approved make and manufacture. M.S. frame covered with 5 mm thick heat moulded PVC 'C' channel of size 30 mm thickness, 70 mm width out of which 50 mm shall be flat and 20 mm shall be tapered in 45-degree angle on both side forming styles and 5 mm thick, 95 mm wide PVC sheet out of which 75mm shall be flat and 20 mm shall be tapered in 45 degrees on the inner side to form top and bottom rail and 115 mm wide PVC sheet out of which 75 mm shall be flat and 20 mm shall be tapered on both sides to form lock rail. Top, bottom and lock rails shall be provided both side of the panel. 10 mm (5mm x 2) thick, 20 mm wide cross PVC sheet be provided as gap insert for top rail & bottom rail, panelling of 5 mm thick both side PVC sheet to be fitted in the M.S. frame welded/ sealed to the styles & rails with 7 mm (5 mm+2 mm) thick x 15 mm wide PVC sheet beading on inner side, and joined together with solvent cement adhesive. An additional 5 mm thick PVC strip of 20 mm width is to be stuck on the interior side of the 'C' Channel using PVC solvent adhesive etc. complete as per direction of Engineer-in-charge, manufacturer's specification & drawing.		
7.1	30 mm thick pre laminated PVC door shutters	Sqm	86.4
8	Removing dry or oil bound distemper, water proofing cement paint and the like by scrapping, sand papering and preparing the surface smooth including necessary repairs to scratches etc. complete.	Sqm	988.65
9	Distempering with 1st quality acrylic distemper (ready-made) having VOC content less than 50 gm per ltr. of approved manufacturer and of required shade and colour complete. as per manufacturer specification.		
9.1	One or more coats on old work	Sqm	988.65
10	Distempering with 1st quality acrylic distemper (ready mixed) having VOC content less than 50 gms/litre, of approved manufacturer, of required shade and colour complete, as per manufacturer's specification.		
10.1	Two or more coats on new work	Sqm	450.00
11	Applying one coat of water thinnable cement primer of approved brand and manufacture on wall surface :		
11.1	Water thinnable cement primer	Sqm	450.00
12	Providing and applying plaster of paris putty of 2 mm thickness over plastered surface to prepare the surface even and smooth complete.	Sqm	450.00
13	Providing and fixing G.I. Pipes complete with G.I. fittings and clamps, i/c making good the walls etc. concealed pipe, including painting with anti-corrosive bitumastic paint, cutting chases and making good the wall :		
13.1	15 mm dia nominal bore	metre	128.00
14	Providing and fixing Chlorinated Polyvinyl Chloride (CPVC) pipes, having thermal stability for hot & cold water supply, including all CPVC plain & brass threaded fittings, i/c fixing the pipe with clamps at 1.00 m spacing. This includes jointing of pipes & fittings with one step CPVC solvent cement and the cost of cutting chases and making good the same including testing of joints complete as per direction of Engineer in Charge. Concealed work, including cutting chases and making good the walls etc.		
14.1	15 mm nominal outer dia Pipes	metre	96.00
15	Providing and laying cement concrete in retaining walls, return walls, walls (any thickness) including attached pilasters, columns, piers, abutments, pillars, posts, struts, buttresses, string or lacing courses, parapets, coping, bed blocks, anchor blocks, plain window sills, fillets, sunken floor etc., up to floor five level, excluding the cost of centering, shuttering and finishing:		
15.1	1:2:4 (1 Cement : 2 coarse sand (zone-III) : 4 graded stone aggregate 20 mm nominal size)	Cum	6.72

16	Dismantling of old S.W. pipes including breaking of joints and bed concrete stacking of useful materials near the site within 50 m lead and disposal of unserviceable materials into municipal dumps :		
16.1	100 mm diameter	Mtr	80
17	Providing and laying cement concrete 1:5:10 (1 cement : 5 coarse sand : 10 graded stone aggregate 40 mm nominal size) all-round S.W. pipes including bed concrete as per standard design :		
17.1	100 mm diameter S.W. pipe	Mtr	80
18	Providing and fixing wash basin with C.I. brackets, 15 mm C.P. brass pillar taps, 32 mm C.P. brass waste of standard pattern, including painting of fittings and brackets, cutting and making good the walls wherever require:		
18.1	White Vitreous China Wash basin size 630x450 mm with a pair of 15 mm C.P. brass pillar taps.	Each	16.0
19	Providing and fixing water closet squatting pan (Indian type W.C. pan) with 100 mm sand cast Iron P or S trap, 10 litre low level white P.V.C. flushing cistern, including flush pipe, with manually controlled device (handle lever) conforming to IS : 7231, with all fittings and fixtures complete, including cutting and making good the walls and floors wherever required:		
19.1	White Vitreous china Orissa pattern W.C. pan of size 580x440 mm with integral type foot rests.	Each	32.0
20	Providing and fixing white vitreous china flat back or wall corner type lipped front urinal basin of 430x260x350 mm and 340x410x265 mm sizes respectively with automatic flushing cistern with standard flush pipe and C.P. brass spreaders with brass unions and G.I clamps complete, including painting of fittings and brackets, cutting and making good the walls and floors wherever required :		
20.1	One urinal basin with 5 litre white P.V.C. automatic flushing cistern each	Each	16
21	Providing and fixing brass bib cock of approved quality :		
21.1	15 mm nominal bore	Each	48
22	Providing and fixing C.P. brass shower rose with 15 or 20 mm inlet :		
22.1	150 mm diameter	Each	64
23	125 mm grating with waste hole	Each	48
24	Providing and fixing C.P. brass stop cock (concealed) of standard design and of approved make conforming to IS:8931.		
24.1	15 mm nominal bore	Each	48
25	Providing and fixing 20mm C.P brass pillar cock of standard design and of approved brand.	Each	64
26	LED tube light with frame.	Each	32
27	Wire(1.5mm) of approved brand.	Bundle	16
28	6 Amp Modular type switch of approved brand.	Each	32
29	Exhaust fan (Metal body size 450X450mm) of approved brand.	Each	16

Note: - Lowest Contractor (L-1) will be decided on overall lowest rates basis

SD/-13-01-2022
(Ras Bihari Singh)
DIG, GC, CRPF G/NOIDA
For and on behalf of the President of
India

**PROFORMA OF BANK GUARANTEE FOR FURNISHING
PERFORMANCE SECURITY DEPOSIT**

To,
The President of India,

WHEREAS M/S-----

(name and address of the supplier/Contractor) (hereinafter called “the supplier”) has undertaken, in pursuance of contract no..... dated..... to work for “Repair, Renovation and up-gradation of toilets block (05 bath, 08 W.C, 08 wash basin and 05 urinals on each floor of G+3 Storied building) of barrack No-01-04. at GC CRPF, Greater Noida.” (description of works and services) (hereinafter called “the contract”)

AND WHEREAS it has been stipulated by you in the said contract that the supplier shall furnish you with a bank guarantee by a nationalized or scheduled commercial bank of good repute and record recognized by you for the sum specified therein as security for compliance with its obligations in accordance with the contract:

AND WHEREAS we have agreed to give the contractor such a bank guarantee:

NOW THEREFORE we hereby affirm that we are the guarantors and responsible to you, on behalf of the supplier/contractor, up to a total of

.....

(amount of the guarantee in words and figures), and we undertake to pay you, upon your first written demand declaring the supplier to be in default under the contract and without cavil or argument, any sum or sums within the limits of (amount of guarantee) as aforesaid, without your needing to prove or to show grounds or reasons for your demand or the sum specified therein.

We hereby waive the necessity of your demanding the said debt from the supplier before presenting us with the demand.

We further agree that no change or addition to or other modification of the terms of the contract to be performed there under or of any of the contract documents which may be made between you and the supplier/contractor shall in any way release us from any liability under this guarantee and we hereby waive notice of any such change, addition or modification.

This guarantee shall be valid until the..... day of2022.

(Sig. of the authorized officer of the Bank)

Name and designation of the officer

Name and address of the Bank

Banker’s common seal

PERFORMANCE STATEMENT

1	Name & location of work		
2	Cost of work		
3	Name of Client		
4	Full address of the firm		
5	Contact no. of the contact person of the Client for whom works was executed		
6	E-mail id of the contact person (Mandatory)		
7	Completion period	Stipulated	
		Actual	
8	Whether the work was left incomplete (reason if any for delay in completion of work) or contract was terminated from either side (give full details)		
9	Any other relevant information		
10	Works completion certificate for last three years be attached		

LIST NO-1

TENDERERS SHOULD FURNISH SPECIFIC ANSWERS TO ALL THE QUESTIONS GIVEN BELOW. TENDERERS MAY PLEASE NOTE THAT IF THE ANSWER SO FURNISHED ARE NOT CLEAR AND / OR ARE EVASIVE, THE TENDER WILL BE LIABLE TO BE IGNORED.

1. Tender No. _____
2. Name and address of firm/contractor:
3. What is your permanent Income Tax A/C No.:
4. Status.
 - a) Indicate whether you are Govt. registered or not:
 - b) TIN/GST No.:
5. Please indicate name & full address of your banker in the following format-
 - a) Bank Name, Branch and Bank Account No. (Core bank account)
 - b) IFSC Code:
 - c) Whether bank branch is NEFT/RTGS enables or not:
6. State whether your firm with you have been banned by any Govt. /CPWD authority?
7. Please confirm that you have read all the instructions carefully and have complied with accordingly.

Signature of Witness

(Full Name and address of witness in Block letters)

Signature of Tenderer

(Full Name and address of the persons signing in Block letters)

Whether signing as Proprietor /Partner/ Constituted Attorney/duly authorized by the Company

Questionnaire/Check List (Please fill the answer correctly. Tenders leaving the column and Questionnaire un-answered shall be rejected)

01	Whether firm/Contractor is registered for the tendered work or not	
02	Registration No. and Date	
03	Registration issued by	
04	Registration valid up to	
05	Copy of Registration submitted or not	
06	GST registration No	
07	Whether Copy of GST registration certificate submitted or not with tender	
08	PAN No.	
09	Whether Copy of PAN No submitted or not with tender	
10	Whether Copy of replacement Warranty period of new fittings enclosed or not	
11	Whether EMD enclosed, if yes details of EMD	
12	Whether offer is valid up to 180 days or otherwise.	
13	Complete details of Banker with IFSC code, Account No. Name of Bank, Name of Branch, Bank Code, Swift code etc.	
14	Whether past performance Performa submitted Along with copies of award of contracts or not	
15	Whether tender specification / work scope accepted by the firm/contractor or not	
16	Whether all pages of tender have been signed by the authorized signatory or not and returned with offer of not.	
17	Whether all the terms and condition of the Tender Enquiry including payment terms are acceptable or not	
18	Any other specific condition of the firm/contractor	

Signature _____
 (Name of the firm/Contractor)
 With seal/stamp

TENDER ACCEPTANCE LETTER
(To be given on Company Letter Head)

Date:

To,

Sub: Acceptance of Terms & Conditions of Tender.

Tender Reference No: _____

Name of Tender / Work: -

Dear Sir,

1. I/ We have downloaded / obtained the tender document(s) for the above mentioned ‘Tender/Work’ from the web site(s) namely:

as per your advertisement, given in the above mentioned website(s).

2. I / We hereby certify that I / we have read the entire terms and conditions of the tender documents from Page No. _____ to _____ (including all documents like annexure(s), schedule(s), etc ..), which form part of the contract agreement and I / we shall abide hereby by the terms / conditions / clauses contained therein.

3. The corrigendum(s) issued from time to time by your department/ organization too have also been taken into consideration, while submitting this acceptance letter.

4. I / We hereby unconditionally accept the tender conditions of above mentioned tender document(s) / corrigendum(s) in its totality / entirety.

5. In case any provisions of this tender are found violated, then your department/ organization shall without prejudice to any other right or remedy be at liberty to reject this tender/bid including the forfeiture of the full said earnest money deposit absolutely.

Yours Faithfully,

(Signature of the Bidder, with Official Seal)

Form 68-A

Tender No.....

Full name and address of the Tenderer in addition Contractor's telegraphic Address To post box No. if any should be quoted in all.....

Communication to this Office.....

Telephone No.....

Fax No.....

Dear Sir,

1. I/We hereby offer to supply the stores detailed in the schedule here to or such portion thereof as you may specify in the acceptance of tender at the price given in the said schedule and agree to hold this offer open till/we shall be bound by a communication of acceptance within the prescribed time.

2. I/We have understood the instructions to Tenderers in the booklet DGS&D-229 and conditions of contract in the Form No-68 (Revised) including in the pamphlet entitling conditions of contract governing contracts placed by the Central Purchases Organization of the Government of India read with the amendments annexed herewith and have thoroughly examined the specification drawing and/or pattern quoted in the schedule here to and am/are fully aware of the nature of the stores required and my/our offer is to supply stores strictly in accordance with the requirements.

Signature of the Tenderer

The following pages have been added to and form part of this tender.....

Here paste coupon in case where coupons are supplied to contractors on payment

Yours faithfully,
(Signature of the Tenderer)

Address.....

(Signature of the Witness)

Address.....

Dated.....

“Appendix-G”

Sl. No.	Requirement	(Firm should correctly fill following column.)	(Indicate page number of tender documents where related information is shown/available, it can be verified columns should be highlighted.)
01.	Whether Regd with PWD/PWD		
	Validity of registration		
02	Whether EMD enclosed (Reqd Rs-----/- should be valid upto 180 Days from the date of opening of tender)		
	Whether Specification. Of work Confirmed or Not		
03	Terms of Work Start and Finish (Our requirement is start within 08 days and finished within 60 days)		
04	Validity of offer (Our requirement is 180 days from the date of opening)		
05	Past performance (attached or not)		
06	Arbitration Clause (agreed or not)		
07	Warranty Clause (agreed or not)		
08	GSTIN NO. (attached or not)		
09	Liquidated damage clause (agreed or not)		
10	Partnership agreement (attached or not)		
11	Name & Add of Bankers.		
12	Whether business dealing banned or not		
13	Whether tender signed properly		
14	Pan Card Details		
15	Tin No. (if available)		

Signature of Tenderer

Date.....

Name of Tenderer.

PROFORMA FOR EARNEST MONEY DEPOSIT DECLARATION

Whereas, I/We.....name of firm.....have submitted bids for
name of work.....

I/We hereby submit following declaration in lieu of submitting Earnest Money Deposit.

- (i) If after the opening of tender, I/We withdraw or modify My/Our bid during the period of validity of tender (including extended validity of tender) specified in the tender documents,

Or

- (ii) If, after the award of work, I/We fail to sign the contract, or to submit total security deposit before the dead line defined in the tender documents,

I/We shall be suspended/banned for **one year** and shall not be eligible to bid for CRPF tenders from date of issue of suspension order.

Signature of the contractor(s)

Instructions for Online Bid Submission
Instructions to the Bidders to submit the bids online through the Central Public Procurement

Portal for e Procurement at <http://eprocure.gov.in/eprocure/app>

- 1) Possession of valid Digital Signature Certificate (DSC) and enrolment/registration of the contractors/bidders on the e-procurement/e-tender portal is a prerequisite for e-tendering.
- 2) Bidder should do the enrolment in the e-Procurement site using the “Click here to Enroll” option available on the home page. Portal enrolment is generally free of charge. During enrolment/registration, the bidders should provide the correct/true information including valid email-id. All the correspondence shall be made directly with the contractors/bidders through email-id provided.
- 3) Bidder need to login to the site through their user ID/ password chosen during enrolment/registration.
- 4) Then the Digital Signature Certificate (Class II or Class III Certificates with signing key usage) issued by SIFY/TCS/n-Code/e-Mudra or any Certifying Authority recognized by CCA India on e-Token/Smart Card, should be registered.
- 5) The DSC that is registered only should be used by the bidder and should ensure safety of the same.
- 6) Contractor/Bidder may go through the tenders published on the site and download the required tender documents/schedules for the tenders he/she is interested.
- 7) After downloading / getting the tender document/schedules, the Bidder should go through them carefully and then submit the documents as asked, otherwise bid will be rejected.
- 8) If there are any clarifications, this may be obtained online through the tender site, or through the contact details. Bidder should take into account the corrigendum published before submitting the bids online.
- 9) Bidder then logs in to the site through the secured log in by giving the user id/ password chosen during enrolment/registration and then by giving the password of the e-Token/Smart Card to access DSC.
- 10) Bidder selects the tender which he/she is interested in by using the search option & then moves it to the ‘my tenders’ folder.
- 11) From my tender folder, he selects the tender to view all the details indicated.
- 12) It is construed that the bidder has read all the terms and conditions before submitting their offer. Bidder should go through the tender schedules carefully and upload the documents as asked; otherwise, their bid will be rejected.
- 13) Bidder, in advance, should get ready the bid documents to be submitted as indicated in the tender document/schedule and generally, they can be in PDF/xls/rar/zip/dwf formats. If there is more than one document, they can be clubbed together and can be provided in the requested format. Each document to be uploaded through online for the tenders should be less than 2 MB. If any document is more than 2MB, it can be reduced through zip/rar and the same can be uploaded, if permitted. Bidders Bid documents may be scanned with 100 dpi with black and white option. However, if the file size is less than 1 MB the transaction uploading time will be very fast.
- 14) If there are any clarifications, this may be obtained through the site, or during the pre-bid meeting if any. Bidder should take into account the corrigendum published from time to time before submitting the online bids.
- 15) The Bidders can update well in advance, the documents such as certificates, annual report details etc., under My Space option and these can be selected as per tender requirements and then send along with bid documents during bid submission. This will facilitate the bid submission process faster by reducing upload time of bids.
- 16) Bidder should submit the Tender Fee/ EMD as specified in the tender. The original should be posted/couriered/given in person to the Tender Inviting Authority, within the bid submission due date & time for the tender. Scanned copy of the instrument should be uploaded as part of the offer.

- 17) While submitting the bids online, the bidder reads the terms & conditions and accepts the same to proceed further to submit the bid packets.
- 18) The bidder has to select the payment option as offline to pay the Tender Fee/ EMD as applicable and enter details of the instruments.
- 19) The details of the DD/any other accepted instrument, physically sent, should tally with the details available in the scanned copy and the data entered during bid submission time. Otherwise submitted bid will not be acceptable.
- 20) The bidder has to digitally sign and upload the required bid documents one by one as indicated. Bidders to note that the very act of using DSC for downloading the bids and uploading their offers shall be deemed to be a confirmation that they have read all sections and pages of the bid document including General conditions of contract without any exception and have understood the entire document and are clear about the requirements of the tender requirements.
- 21) The bidder has to upload the relevant files required as indicated in the cover content. In case of any irrelevant files, the bid will be rejected.
- 22) If the price bid format is provided in a spread sheet file like BoQ_xxxx.xls, the rates offered should be entered in the allotted space only and uploaded after filling the relevant columns. The Price Bid/BOQ template must not be modified/replaced by the bidder, else the bid submitted is liable to be rejected for this tender.
- 23) The bidders are requested to submit the bids through online e-tendering system to the Tender Inviting Authority(TIA) well before the bid submission end date & time (as per Server System Clock). The TIA will not be held responsible for any sort of delay or the difficulties faced during the submission of bids online by the bidders at the eleventh hour.
- 24) After the bid submission (ie after Clicking "Freeze Bid Submission" in the portal), the acknowledgement number, given by the system should be printed by the bidder and kept as a record of evidence for online submission of bid for the particular tender and will also act as an entry pass to participate in the bid opening date.
- 25) The time settings fixed in the server side & displayed at the top of the tender site, will be valid for all actions of requesting, bid submission, bid opening etc., in the e-tender system. The bidders should follow this time during bid submission.
- 26) All the data being entered by the bidders would be encrypted using PKI encryption techniques to ensure the secrecy of the data. The data entered will not be viewable by unauthorized persons during bid submission & not be viewable by any one until the time of bid opening.
- 27) Any bid document that is uploaded to the server is subjected to symmetric encryption using a system generated symmetric key. Further this key is subjected to asymmetric encryption using buyers/bid openers public keys. Overall, the uploaded tender documents become readable only after the tender opening by the authorized bid openers.
- 28) The confidentiality of the bids is maintained since the secured Socket Layer 128-bit encryption technology is used. Data storage encryption of sensitive fields is done.
- 29) The bidder should logout of the tendering system using the normal logout option available at the top right-hand corner and not by selecting the (X) exit option in the browser.
- 30) For any queries regarding e-tendering process, the bidders are requested to contact as provided in the tender document. For any further queries, the bidders are asked to contact over phone: **0120-2352900** or send a mail over to – gcnda@crpf.gov.in.

Signature of the tenderer

