INVITATION TO TENDER GOVERNMENT OF INDIA

GOVERNMENT OF INDIA

(Ministry of Home Affairs) DIRECTORATE GENERAL

CENTRAL RESERVE POLICE FORCE CGO COMPLEX, LODHI ROAD, NEW DELHI - 03

Tele/Fax: 011-24364437

No.F.VIII-1/2021-22-Adm Store (AMC/ACs)	Dated the	October' 2021
То		

Dear Sir,

- 1 On behalf of the President of India, I invite you to tender online bids for Annual Maintenance of the equipments detailed in the schedule.
- The conditions of contract which will govern any contract made are contained in pamphlet No. DGS&D-68 entitled "Conditions of contract governing contracts, placed by the Central Purchase Organizations of Government of India as amended up to 31-12-91 and those contained in the pamphlet No. DGS&D-229 and DGS&D Manual containing various instructions to tenderers quoting against the tender enquiry issued by the DGS&D read with the amendments enclosed with this tender enquiry. Any special conditions attached to this invitation to tender will also form part of the conditions.
- 3 The above pamphlets and the lists of corrections thereto can be obtained on payment from the under mentioned officers:
 - a) The Manager of Publications, Civil Lines, Delhi.
 - b) The Superintendent, Government Printing & Stationary, Allahabad, U.P.
 - c) The Superintendent, Government Printing & Stationary, Mumbai.
 - d) The Superintendent, Government Printing, Gulzarbag, Patna. Bihar.
 - e) DGS&D, New Delhi and its Regional Offices at Mumbai, Chennai, Kolkata and Kanpur.
 - f) Government of India Book Depot, 8-Hastings Street, Kolkata.
- If you are in a position to quote for AMC in accordance with the requirements stated in the attached schedule to tender, all documents attached herewith should be fully filled in, signed and submitted through e-Procurement site http://eprocure.gov.in/eprocure/app. Documents should also be submitted through e-Procurement site http://eprocure.gov.in/eprocure/app, failing which your tender will be liable to be ignored, and will not be considered.
- 5 This tender is not transferable.

Thanking you

Yours faithfully

Sd/- 06/10/2021

DIGP (Adm)Dte Genl,

For and on behalf of the President of India.

SCHEDULE TO TENDER

GOVERNMENT OF INDIA (Ministry of Home Affairs) DIRECTORATE GENERAL CENTRAL RESERVE POLICE FORCE

CGO COMPLEX, LODHI ROAD, NEW DELHI - 03

Tele/Fax: 011-24364437

Tender Enquiry No	:	No.F.VIII-1/2021-22-Adm Store (AMC/ACs)
		Dated 06 October'2021.
Time and date of receipt of	:	By 1030 hrs on 21/11/2021
online/offline tender		
Time and date for online opening of	:	At 1130 Hrs on 22/11/2021
online/offline tender		
Validity of offer	:	The tender shall remain open for acceptance till
		180 days from the date of opening.

Tenderers are advised to go through the Earnest Money, Payment terms and sample of

equipments/Products clauses of this Tender enquiry carefully before filling the Tender.

Tender No	Description of	Qty	Specification	EMD (Rs)	Critical Dates
	stores	in			
		No.			
No.F.VIII-	Annual	_	Appendix-	27,000/-	a) Time & date of
1/2021-22-	Service &	"A"		(Rs Twenty	receipt of tender
Adm Store	Maintenance			seven	online /offline:- on
(AMC/ACs)	contract			thousand) only	21/11/2021 at 1030 Hrs.
dated	(AMC) of Air			(Valid up to	1115.
06/10/2021	Conditioners			225 Days from	b)Time & date of opening
	and Drinking			the date of	of tender online
	Water Coolers			opening)	/offline :- On or after
					1130 Hrs on 22/11/2021.

All Tender documents attached with this invitation to tender for considering any offer as complete offer. It is therefore important that Tender Acceptance Letter which is a written undertaking that all the terms and condition of the tender are understood and accepted should be signed and submitted through e-Procurement site http://eprocure.gov.in/eprocure/app.

All firms who are not specifically registered for required service as per tender enquiry with DGS&D or with NSIC, are required to submit Earnest Money as mentioned above along with their offer as per instructions to bidders for e-Submission of bids. Registration with any other organization will not exempt them from depositing Earnest Money. As per Government policy, PSUs are also not exempted from depositing Earnest Money Deposit.

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1	Purchaser	:	The President of India	
2	Inspection	:	DG, CRPF, New Delhi	
	Authority			
3	Inspection Officer	:	Board of Officers detailed by DG, CRPF.	
4	AMC at	:	For undertaking the Comprehensive Annua Maintenance Contract(AMC) of Air Conditioners & Drinking Water Coolers of this Directorate General CRPF, CGO Complex, Lodhi Road, New Delhi-03 and its branches located in New Delhi for the period of one year.	
5	Delivery required by	:	Not applicable	
6	Dispatch Instructions	:	Not applicable	
7	Payment Terms	:	25% payment of contract amount will be made of successfully completion of each quarter on the production of "Satisfactory Service Certificate / Jo Card" from the user branches.	
8	Packing & Marking	:	Not applicable	
9	Rate quoted by the firms should be on firm price basis and as per price bid format provided.			
10	Firms should quote	rates, t	axes, as per existing norms.	
11	The Head of Department reserve the right to accept or reject any tender or all, at any time without assigning any reason thereof.			
12	The submission of the tender shall be taken as the implied acceptance of all terms and conditions stipulated herein.			
13	PLACE OF SUBM	ISSIO	N OF TENDER DOCUMENTS;	
	Original documents as per clause 19 duly completed in all respects are to be submitted in the tender box at Reception-II, Directorate General, CRPF, Block No.1, CGO Complex, Lodhi Road, New Delhi-03 before specified date and time mentioned in the Schedule to Tender. Non submission of documents offline would result in rejection of bid during online bid opening. Late/delayed tender shall not be opened and returned in original to the bidder.			
14	SAMPLE CLAUSI	E:- Not	Applicable	
15	LAB TEST REPO	RT:- N	ot applicable	
16	LIQUIDATED DA	MAG	ES :- Not applicable.	
	PERFORMANCE	SECU	RITY:-	

i)	Performance security Deposit for an amount ranging between 5 to 10 percent of the order value of the contract as may be decided by the competent authority, for the stores of Tender Enquiry will have to be made within 7 days on receipt of order to ensure due performance of the contract. Performance Security will be accepted in the form of an Account payee Demand draft, Fixed Deposit Receipt from a Commercial bank, Bank Guarantee from a Commercial bank in an acceptable form in favor of The DIGP (Adm) Directorate General, CRPF, CGO Complex. Lodhi Road, New Delhi payable at SBI CGO Complex, New Delhi. The performance security should remain valid for a period of sixty days beyond the date of completion of all contractual obligations by the firm/organization Bid security will be refunded to the successful bidder on receipt of performance security.
ii)	Performance security Deposit will be released after completion of all contractual obligations by the firm/organization.
18	The tenders should be sent in sealed cover superscribed as "QUOTATION FOR AMC OF AIR CONDITIONERS AND DRINKING WATER COOLERS" to The DIG(Adm), Directorate General, CRPF, CGO Complex, Lodhi Road, New Delhi. DUE TO OPEN ON 22/11/2021 at 1130 Hrs.
19	SINGLE BID SYSTEM All bidders are required to submit their document duly completed in all respect should be sent in sealed cover marked as, "TENDER FOR AMC OF AIR CONDITIONERS AND DRINKING WATER COOLERS TO BE OPENED ON 22/11/2021 at 1130 Hrs" to the DIG(Adm), Directorate General, CRPF, CGO Complex, Lodhi Road, New Delhi.
(A)	Documents to be submitted in manually and to be dropped in the Adm tender
	box in sealed envelop:-
<u>i)</u>	Earnest Money (If applicable)
ii)	Tender Acceptance letter signed by tenderer.
iii)	Details of bank account . Photo copy of GST Regn. Certificate.
iv)	Photo copy of PAN Card.
vi)	Copies of balance sheet/profit & loss of last 03 years showing Annual Turn Over.
vii)	Performance statement of last 03 years.
viii)	Copy of work experience certificate/documents.
ix)	Form – 68 A.
x)	Questionnaire and List No.1.
xi)	Appendix B as check list for tenderer.
xii)	Price Bid quoting rate of each item separately.
xiii)	Fall clause certificate under mentioning that if the firm offer lowest rate to any other Agency then the same shall also be made applicable to this Agreement / Contract and charged from CRPF accordingly.
(B)	Documents to be submitted in scanned copy:-
i)	Scanned copy of earnest money (If applicable).
ii)	Scanned copy of tender acceptance letter signed by tenderer.
iii)	Scanned copy of details of bank account.
iv)	Scanned copy of GST Regn. Certificate.

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	v)	Scanned copy of PAN Card.					
	vi)	Scanned copy of balance sheet/profit & loss of last 03 years showing Annual Turn					
		Over.					
	vii)	Scanned copy of performance statement of last 03 years.					
	viii)	Scanned copy of work experience certificate/documents.					
	ix)	Scanned copy of Form – 68 A.					
	x)	Scanned copy of questionnaire and List No.1.					
	xi)	Scanned copy of Appendix B as check list for tenderer.					
	xii)	Scanned copy of price bid quoting rate of each item separately.					
	xiii)	Scanned copy of fall clause certificate under mentioning that if the firm offer lowest					
		rate to any other Agency then the same shall also be made applicable to this					
		Agreement / Contract and charged from CRPF accordingly.					
20		Tender Documents are available at CPPP e-Procurement site					
		http://eprocure.gov.in/eprocure/app as well as on CRPF website					
		http://www.crpf.nic.in/tender notice. htm which can be downloaded by interested					
		firms free of cost. However bidders are required to submit Tender Fee /EMD as					
		applicable, as per tender document while submitting the bids. The Demand Draft					
		for Tender Fee /EMD should be drawn in favour of DIG (Adm) Dte. Genl, CRPF					
		payable at SBI, Service Branch, New Delhi (Code No.7687) and original should be					
		submitted before opening of the Tender.					
21	Tenderers are not permitted to alter or modify their tenders after expiry of t						
	deadline for receipt of tender till the date of validity of tender and if they do so the						
		earnest money will be forfeited.					
22		Purchaser reserves the right to increase or decrease the quantity at any stage.					
23		After receipt of store at consignee locations: In case inferior quality of stores are					
		supplied the same will be lifted by the firms on their risk and expenses.					

Yours faithfully,

Sd/- 06/10/2021

DIGP (Adm)Dte. Genl, For and on behalf of the President of India.

CONDITIONS REGARDING DEPOSIT OF EARNEST MONEY.

- 1. All firms who are not specifically registered with NSIC or DGS&D for the stores for which the offers are invited, are required to deposit EARNEST money equivalent to the amount as mentioned in the Tender Schedule, failing which their offer will be summarily rejected.
- 2. For claiming exemption from depositing earnest money, the tenderers should be registered with NSIC or DGS&D specifically for the stores with specification as mentioned in Tender schedule. Firms which are not specifically registered for the stores with specification as mentioned in the Tender Schedule, either with DGS&D or with NSIC, shall be treated as unregistered and shall be required to deposit earnest money as above.
- 3. Similarly firms, who are specifically registered for the stores as per specified Specifications with DGS&D/ NSIC, but with a certain MONETARY LIMIT, will be treated as UNREGISTERED for their value exceeding their monetary limit of registration. Such firms shall be required to deposit proportionate earnest money over and above the monetary limit. In case such firms fail to deposit Earnest Money, their offer for the tender value exceeding their monetary limit is liable to be ignored.
- 4. The Earnest Money can be deposited in any of the following alternative forms:-
 - (a) An irrevocable Bank Guarantee of any nationalized/Schedules Bank in the attached format.
 - (b) In any other form prescribed in DGS&D-68 (Revised) for submission of security deposit.
- 5. The earnest money shall be valid and remain deposited with the purchaser for the period of **225 days from** the date of tender opening. If the validity of the tender is extended, the validity of the BG/or any other alternate document submitted in lieu of Earnest money will also be suitably extended by the tenderer, failing which their tender after the expiry of the aforesaid period shall not be considered by the purchaser.
- 6. No interest shall be payable by the purchaser on the EM deposited by the tenderer.
- 7. The Earnest Money deposited is liable to be forfeited if the tenderer withdraws or amends, impairs or derogate from the tender in any respect within the period of validity of his tender.
- 8. The earnest money of the successful tenderer shall be returned after the security Deposit as required in terms of the contract is furnished by the tenderer.
- 9. If the successful tenderer fails to furnish the security deposit as required in the Contract within the stipulated period, the Earnest Money shall be liable to be forfeited by the purchaser.
- 10. Money of all the unsuccessful tenderers shall be returned by the purchaser as early as possible after the expiry of bids validity, but not later than 30 days after Placement of contract. Tenderers are advised to send a pre receipt challan along with their bids so that refund of Earnest Money can be made in time.
- 11. Any tender, where the tenderers is required to deposit Earnest Money in terms of Conditions mentioned in preceding paras, not accompanied with Earnest Money in any one of the approved forms acceptable to the purchaser, shall be rejected.

Yours faithfully

DIGP (Adm)Dte.Genl, For and on behalf of the President of India.

Form 68-A

Tender No. F.VIII-1/2021-22-Adm Store(AMC/AC	Dated:		
Full name and address of the	Contractor's Telegraphic		
Tenderer in addition to Post			
Box No.if any, should be quoted	address		
in all communication to this	Telephone		
office.	No		
	Fax		
	No		
From.			
Dear Sir,			
1. I/We hereby offer to supply the stores de thereof as you may specify in the acceptance of ter agree to hold this offer open till communication of acceptance within the prescribed	I/we shall be bound by a		
2. I/We have understood the instructions to Tenderers in the booklet DGS&D-229 and conditions of contract in the Form No-68 (Revised) including in the pamphlet entitling conditions of contract governing contracts placed by the Central Purchases Organization of the Government of India read with the amendments annexed herewith and have thoroughly examined the specification drawing and/or pattern quoted in the schedule hereto and am/are fully aware of the nature of the stores required and my/our offer is to supply stores strictly in accordance with the requirements.			
	SIGNATURE OF THE TENDERER.		
The following pages have been added to and form	part of this tender		
Hara masta aguman in agus subsus	Yours faithfully (Signature of the Tenderer)		
Here paste coupon in case where			
coupons are supplied to contractors on payment			
on paymont	Address		
	Dated		
	(Signature of the Witness)		
	Address		
	Dated		

<u>Instructions for Online Bid Submission</u>

Instructions to the Bidders to submit the bids online through' the Central Public Procurement Portal for e Procurement at http://eprocure.gov.in/eprocure/app.

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1.	Possession of valid Digital Signature Certificate (DSC) and enrolment/registration of the contractors/bidders on the e-procurement/e-tender portal is a prerequisite for e-tendering.
2.	Bidder should do the enrolment in the e-Procurement site using the "Click here to Enrol" option available on the home page. Portal enrolment is generally free of charge. During enrolment/registration, the bidders should provide the correct/true information including valid email id. All the correspondence shall be made directly with the contractors/bidders through email id provided.
3.	Bidder need to login to the site through' their user ID/ password chosen during enrolment/registration.
4.	Then the Digital Signature Certificate (Class II or Class III Certificates with signing key usage) issued by SIFY/TCS/nCode/eMudra or any Certifying Authority recognized by CCA India on eToken/Smart Card, should be registered.
5.	The DSC that is registered only should be used by the bidder and should ensure safety of the same.
6.	Contractor/Bidder may go through the tenders published on the site and download the required tender documents/schedules for the tenders he/she is interested.
7.	After downloading / getting the tender document/schedules, the Bidder should go thro' them carefully and then submit the documents as asked, otherwise bid will be rejected.
8.	If there are any clarifications, this may be obtained online thro' the tender site, or thro' the contact details. Bidder should take into account the corrigendum published before submitting the bids online.
9.	Bidder then logs in to the site through the secured log in by giving the user id/password chosen during enrolment/registration and then by giving the password of the eToken/Smart Card to access DSC.
10.	Bidder selects the tender which he/she is interested in by using the search option & then moves it to the 'my tenders' folder.
11.	From my tender folder, he selects the tender to view all the details indicated.
12.	It is construed that the bidder has read all the terms and conditions before submitting their offer. Bidder should go through the tender schedules carefully and upload the documents as asked; otherwise, the bid will be rejected.
13.	Bidder, in advance, should get ready the bid documents to be submitted as indicated in the tender document/schedule and generally, they can be in PDF/xls/rar/zip/dwf formats. If there is more than one document, they can be clubbed together and can be provided in the requested format. Each document to be uploaded through online for the tenders should be less than 2 MB. If any document is more than 2MB, it can be reduced through zip/rar and the same can be uploaded, if permitted. Bidders Bid documents may be scanned with 100 dpi with black and white option. However of the file size is less than 1 MB the transaction uploading time will be very fast.
14.	If there are any clarifications, this may be obtained through the site, or during the pre-bid meeting if any. Bidder should take into account the corrigendum published from time to
	time before submitting the online bids.
15.	The Bidders can update well in advance, the documents such as certificates, annual report details etc., under My Space option and these can be selected as per tender requirements and then send along with bid documents during bid submission. This will facilitate the bid submission process faster by reducing upload time of bids.
16.	Bidder should submit the Tender Fee/ EMD as specified in the tender. The original should

	be posted/couriered/given in person to the Tender Inviting Authority, within the bid
	submission due date & time for the tender. Scanned copy of the instrument should be
	uploaded as part of the offer.
17.	While submitting the bids online, the bidder reads the terms & conditions and accepts the
	same to proceed further to submit the bid packets.
18.	The bidder has to select the payment option as offline to pay the Tender FEE/EMD as
	applicable and enter details of the instruments.
19.	The details of the DD/any other accepted instrument, physically sent, should tally with the
	details available in the scanned copy and the data entered during bid submission time.
	Otherwise submitted bid will not be acceptable.
20.	The bidder has to digitally sign and upload the required bid documents one by one as
	indicated. Bidders to note that the very act of using DSC for downloading the bids and
	uploading their offers shall be deemed to be a confirmation that they have read all sections
	and pages of the bid document including General conditions of contract without any
	exception and have understood the entire document and are clear about the requirements
	of the tender requirements.
21.	The bidder has to upload the relevant files required as indicated in the cover content. In
	case of any irrelevant files, the bid will be rejected.
22.	The bidders are requested to submit the bids through online e-tendering system to the
	Tender Inviting Authority (TIA) well before the bid submission end date & time (as per
	Server System Clock). The TIA will not be held responsible for any sort of delay or the
	difficulties faced during the submission of bids online by the bidders at the eleventh hour.
23.	After the bid submission (i.e. after Clicking "Freeze Bid Submission" in the portal), the
	acknowledgement number, given by the system should be printed by the bidder and kept
	as a record of evidence for online submission of bid for the particular tender and will also
	act as an entry pass to participate in the bid opening date.
24.	The time settings fixed in the server side & displayed at the top of the tender site, will be
	valid for all actions of requesting, bid submission, bid opening etc., in the e-tender system.
	The bidders should follow this time during bid submission.
25.	All the data being entered by the bidders would be encrypted using PKI encryption
	techniques to ensure the secrecy of the data. The data entered will not viewable by
	unauthorized persons during bid submission & not be viewable by any one until the time
26	of bid opening.
26.	Any bid document that is uploaded to the server is subjected to symmetric encryption
	using a system generated symmetric key. Further this key is subjected to asymmetric
	encryption using buyers/bid openers public keys. Overall, the uploaded tender documents
27	become readable only after the tender opening by the authorized bid openers.
27.	The confidentiality of the bids is maintained since the secured Socket Layer 128 bit
20	encryption technology is used. Data storage encryption of sensitive fields is done.
28.	The bidder should logout of the tendering system using the normal logout option available at the top right hand corner and not by selecting the (Y) exit option in the browser.
20	at the top right hand corner and not by selecting the (X) exit option in the browser.
29.	For any queries regarding e-tendering process, the bidders are requested to contact as
	provided in the tender document. Parallely for any further queries, the bidders are asked to
	contact over phone: 1-800-3070-2232& 91-7878007972/73 or send a mail over to – cppp-

nic@nic.in.

IMPORTANT INSTRUCTIONS

1. **OPTION CLAUSE:**

- a) The purchaser reserves the right to place order on the successful tenderer for additional quantity up to 25% of the quantity offered by them at the rates quoted at the time of placement of contract or during the currency of the contract as per clause 31 of form DGS&D.
- b) The purchaser reserves the right to place order on the next higher successful firms if the firms quoting lower rates do not meet the whole demand due to their limited capacity/Monitory limit/Offer etc.
- 2 (a) **ADVANCE SAMPLE:** Not required.
 - (b) **TENDER SAMPLE:** Not required.
- 3. The contract to be concluded will be governed by condition of contract contained in form No DGS&d-68(revised) as amended up to 31-12-91 and those contained in pamphlet No DGS&D-229.
- 4. **GUARANTEE/ WARRANTY: -** N/A
- 5. In the event of contract being cancelled for any breach committed and the cost of the contractor, the purchaser is not bound to accept the lower offer of Benami or allied or sister concern of the contractor.
- 6. Those firms, who are not specifically registered for the items as per schedule to tender should submit the following along with their quotation, failing which their offer will be ignored:
 - i) Name and full address of the banker.
 - ii) Performance Statement (in triplicate).
- 8. Price be quoted both in words as well as in figures.
- 9. Tenderes who are past suppliers of the item as per T/E Specification should submit their performance statement in enclosed Performa. In case, it is found that information furnished is incomplete or incorrect, their tender will be liable to be ignored.
- 10. Tenderers who are registered with DGS&D/NSIC for this particular item should submit the photocopy of registration certificate with all subsequent amendments.

11. EXCISE DUTY

Prices should be quoted as per Price bid format provided along with the tender document at eProcurement site http://eprocure.gov.in/eprocure/app.

SIGNATURE OF TENDERER

- 1. The following amendments may be carried out in the pamphlet entitled conditions on contract governing the contracts placed by Central Purchase Organization of Government of India 1991 edition bearing Symbol DGS&D-39 Form No. DGS&D Form No. DGS&D-68 (Revised).
 - 1.1 The definition of "Government" provided in clause 1 (f) page 2 of DGS&D Conditions of Contract may be amended as under:-"Government" means the Central Government.
 - 1.2 The definition of Secretary in clause I(k) page 3 of DGS&D Conditions of Contract may be modified as under: "Secretary" means Secretary of Min. of Home Affairs for the time being in administrative charge of the subject matter of contract and includes Additional Secretary, Special Secretary, Joint Secretary, or Director or Dy. Secy. In such Ministry, D.G., Addl. DG, IGP (Prov), DIG (Prov) Asstt. Directorate (A/Cs) of CRPF and every other officer authorized for the time being to execute contracts relating to purchase and supply of stores on behalf of the President of India.
 - 1.3 Under Clause 2(c) page 5 of DGS&D conditions of contract, the word "Director General of Supplies and Disposals or heads of his concerned regional offices" may be replaced by IGP (Prov) CRPF.
 - 1.4 Clause 24 i.e. Arbitration:-For: The existing entries.

Read: Arbitration.

In the event of any question, dispute or difference arising under these conditions or any special conditions of contract, or in connection with this contract (Except as to any matters, the decision of which is specifically provided for by these or the special conditions), the same shall be referred to the sole arbitration of an officer in the Min. of law, appointed to be arbitrator by Director General CRPF. It will be no objection that the arbitrator is a Government servant that he had to deal with the matters to which the contract relates or that in the course of his duties as a government servant he has expressed views on all or any of the matters in dispute or difference. The award of the arbitrator shall be final and binding on the parties to this contract, it is term of this contract that:-

- a. If the arbitrator be a person appointed by the DG CRPF:- In the event of his dying, neglecting or refusing to act, or resigning or being unable to act, for any reason or his award being set aside by the court for any reason, it shall be lawful for Secretary, Min. of Home Affairs either to proceed with the reference himself or to appoint another person as Arbitrator in place of the outgoing Arbitrator in every such case, it shall be lawful for the DG CRPF in place of the outgoing Arbitrator, as the case may be to act on record of the proceeding as then taken in arbitration, or to commence the proceedings denovo as he may at his discretion decide.
- b. It is further a term of this contract that no person other than the person appointed by him should act as Arbitrator and that if for any reason that is not possible, the matter is not to be referred to arbitration at all.
- c. The arbitrator may with the consent of all the parties to the contract enlarge the time from time to time for making and publishing the award.

- d. Upon every and any such reference, the assessment of the cost incidental to the reference and award respectively shall be in the discretion of the Arbitrator.
- e. Subject as aforesaid, the Arbitration Act, 1940 and the rules there under and any statutory modification thereof for the time being in force shall be deemed to apply the arbitration proceedings under this clause.
- f. The venue of arbitration shall be the place where the contract is concluded or such other place as the DG CRPF at his discretion may determine.
- g. In this clause the expression the DG CRPF means the DG CRPF of the Ministry of Home Affairs for the time being and includes, if there be no DG, the Officer who is for the time being the administrative head of the CRPF, whether in addition to other functions or otherwise.
- 1.5 Similarly, the reference to DGS&D wherever appearing may be suitably modified.

SIGNATURE OF TENDERER

QUESTIONNAIRE

(Please Mark \Box in appropriate Box and fill the answer correctly. Tenders leaving the box unmarked and questionnaire unanswered shall be rejected)

1.		Name and address of Contractor
2.	a)	Whether registered with DGS&D for subject store.
		YES NO
	b)	If yes, Monetary limit
		(Enclose Photocopy Rs. (Lakh) (Without Limit)
		of Regn. Certificate)
	- \	Wali Pira Data
	c)	Validity Date
3.	a)	Whether registered with NSIC for subject stores.
		YES NO
	b)	If yes, Monetary limit (Enclose Photocopy
		of Regn. Certificate) (Lakh) (Without Limit)
	c)	Validity Date
4.	Whet	ther you agree to submit advance
	-	ble if called upon to do so within
5.	-	fied period of 21 days. YES NO ther past supplier of subject store
٥.		GS&D or Min. of Home Affairs
		ng the last 3 years. YES NO
	(If ye	es, submit performance report
		closed proforma)
6.	Term	ns of delivery: Free delivery at consignee's locations
		YES No
7.	a Wh	nether Excise Duty Extra:
		——— To be mentioned in Price Bid.
	b) If	extra, rate of excise duty:
	Ass	semble Value Rs.

8.	a) Delivery period in months from date of placement of order /		
	approval of Advance Sample.		
Mon	th b) Monthly rate of supply		
9.	a) Whether stored fully conforms to tender schedule specifications in all respects.	YES	NO
	b) If answer to 11(a) is No. Indicate details of deviation in separate she		
10.	Acceptance to conditions of contract as contained in DGS&D-68 (Revised) amended up to 31.12.91 and those		
	contained in Pamphlet No. DGS&D-229 read with Annexure attached.	YES	NO
11.	Have you enclosed required EMD		
		YES	NO
12.	Do you accept tolerance clause.		
		YES	NO
	Signature of the Tend	derer	
	Name in Block Let	ters	
	Capacity in which	ch Tender	
	signed		
		Full Address.	

LIST NO-1

TENDERERS SHOULD FURNISH SPECIFIC ANSWERS TO ALL THE QUESTIONS GIVEN BELOW. TENDERERS MAY PLEASE NOTE THAT IF THE ANSWER SO FURNISHED ARE NOT CLEAR AND / OR ARE EVASIVE, THE TENDER WILL BE LIABLE TO BE IGNORED.

1.	TENDER No	
2.	Whether the stores offered fully conform to the technical	
	particulars and specification drawings, specified by the	
	purchaser in the schedule to tender. If not, mention here details	
	of deviations.	
3.	Brand of store offered.	
4.	Name and address of manufacturer.	
5.	Station of manufacture	
6.	Please confirm that you have offered packing as per tender	
	enquiry requirements. If not indicate deviations	
7.	Gross weight of consignment (Net weight of each item)	
8.	What is your permanent Income Tax A/C No.	
9.	Status.	
	a) Indicate whether you are LSU or SSI	
	b) Are you registered with DGS&D for the item quoted? If so,	
	indicate whether there is any monetary limit on registration.	
	c) If you are a small scale unit registered with NSIC under	
	Single Point Registration scheme, whether there is any monetary	
	limit.	
	d) In case you are registered with NSIC under Single Point	
	Registration Scheme for the item quoted, confirm whether you	
	have attached a photocopy of the registration certificate	
	indicating the items for which you are registered.	
	a) If you are not registered either with NSIC or with DGS&D,	
	please state whether you are registered with Directorate of	
	Industries of State Government concerned.	
	b) If so, confirm whether you have attached a copy of the	
	certificate issued by Director of Industry.	<u> </u>
11.	Please indicate name & full address of your banker:	<u> </u>
12.	Business name and constitution of the firm registered under:-	
	i) The Indian Companies Act 1956,	<u> </u>
	ii) The Indian Partnership Act 1932 (Please also give name of	
	partners)	
	iii) Any Act; if not, who are the owners. (Please give full names	
	and address.)	
	Whether the tendering firm is/are:-	
	1. Manufacturer	<u> </u>
	2. Manufacturer's authorized agents	
	3. Holders in stock of the stores tendered for.	
	N.B.: If manufacturer's agents please enclose with tender	the copy of manufacturer's
	authorization on properly stamped paper, duly attested by a N	otary Public.

14.	If stores offered are manufactured in India, please state whether all raw materials components etc. used in their	
	manufacture are also produced in India. If not give details of	
	1	
	materials components etc, that are imported and their break up of the indigenous and imported components together with their	
15.	value and proportion it bears to the total value of the store. State whether raw materials are held in stock sufficient for the	
13.	manufacture of the stores.	
16		
16.	Please indicate the stock in hand at present time:- 1. Held by you against this enquiry.	
	7 7 0 1 7	
	2. Held by M/s over which you have secured an option.	
17.	±	
17.	Do you agree to sole arbitration by an officer of Ministry of Law, appointed by the Secretary, Ministry of Home Affairs or	
	by some other person appointed by him as provided in clause 24	
	of the general conditions of contract form DGS&D-68 (Revised).	
	(Your acceptance or non-acceptance of this clause will not	
	influence the decision of the tender. It should, however, be	
	noted that an omission to answer the above question will be	
	deemed as an acceptance of the clause.)	
18.	For partnership firms state whether they are registered or not	
10.	registered under Indian Partnership Act, 1932. Should the	
	answer to this question by a partnership firm be in the	
	affirmative, please state further:	
	1. Whether by the partnership agreement, authority to refer	
	disputes concerning the business of the partnership to arbitration	
	has been conferred on the partner who has signed the tender.	
	2.If the answer to (1) is in the negative, whether there is any	
	general power of attorney executed by all the partners of the firm	
	authorizing the partner who has signed the tender to refer	
	disputes concerning business of the partnership to arbitration.	
	3.If the answer to either (1) or (2) is in the affirmative furnish a	
	copy of either the partnership agreement or the general power of	
	attorney as the case may be.	
	N.B.	
	1. Please attach to the tender a copy of either document or	which reliance is placed for
	17	-
	authority of partners of the partner signing the tender to refer disp	
	should be attested by a Notary Public or its execution should be	be admitted by Affidavit on a
	properly stamped paper by all the partners.	
	2. Whether authority to refer disputes to arbitration has n	ot been given to the partner
	signing the tender must be signed by every partner of the firm	
19.	Here state specifically.	
	1. Whether the price tendered by you is to the best of your	
	knowledge and belief, not more than the price usually charged	

Page **17** of **29**

private purchaser either foreign or as we not state the reasons thereof. If any, also difference. 2. In respect of indigenous items controlled price fixed by law, the prichigher than the controlled price and if the controlled price the reasons thereof share you: 1. Holding valid Industrial L Certificate under the Industrial Development Act, 1981. If so, please give particular Registration Certificate. 2. Exempted from the licensing prothe manufacture of item quoted against the quote relevant orders and explain your possess the manufacture of the stores and/or for the manufacture of the store? In the absence assumed that no license is required for the store	o indicate the margin of s for which there is a ce quoted shall not be the price quoted exceeds thould be stated. sicence(s) Registration topment and Regulation that are of Industrial income ovisions of the Act, for this tender. If so, please tosition. requisite license for the procurement of raw the ategory required for the of any reply it would be
difference. 2. In respect of indigenous items controlled price fixed by law, the price higher than the controlled price and if the controlled price the reasons thereof slare you: 1. Holding valid Industrial Lawrence Certificate under the Industrial Development Act, 1981. If so, please give particular Registration Certificate. 2. Exempted from the licensing prothe manufacture of item quoted against the quote relevant orders and explain your possess the manufacture of the stores and/or for the manufacture of the stores and/or for the manufacture of the store? In the absence	s for which there is a ce quoted shall not be he price quoted exceeds hould be stated. sicence(s) Registration opment and Regulation ars of Industrial income ovisions of the Act, for this tender. If so, please osition. requisite license for he procurement of raw ategory required for the of any reply it would be
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materials belonging to any controlled camanufacture of the store? In the absence	ategory required for the of any reply it would be
manufacture of the store? In the absence	of any reply it would be
assumed that no license is required for	C 41
assumed that no needse is required r	or the purpose of raw
materials and/or that you possess the requ	uired license.
State whether business dealings with yo	ou have been banned by
Min/Deptt. Of Supply/Min. of Home Aff	
Please confirm that you have read all the	he instructions carefully
and have complied with accordingly.	
1 27	
turn of Witness	Signature of Tondonon
ture or witness	Signature of Tenderer
Name and address of witness in Disch	(Evil Name and address of the newsons signing in
) 	Block letters)
	Whether signing as Proprietor/Partner/Constituted
Name and address of witness in Block	(Full Name and address of the persons signing in Block letters)
1	ture of Witness Name and address of witness in Block

FORM-7

PROFORMA FOR EQUIPMENT AND QUALITY CONTROL (This Performa is required to be submitted in triplicate)

1.	Tender	No.	&	Date				for	the	supply	of
2. 3.	Name and I) Teleph II) Telegr	one No	. Fax	Office/Fa	: .ctory/Work	s:					
fabrica furnish indicat	ou do not ation of the a valid le te the nam	own the stores	ne fact s for v reeme e firm	tory but u which you ent of the n whose fa	cks/Factory. tilize the fa apply for factory of _ actory is be es for which	ctory of sor registration ing utilized	me other on lease) has bee	firm or ot n put	for the her ba	manufact se you sho (I ur disposa	ture/ ould
5. which	Brief des	-			ry (e.g. are	a covered	accommo	odatio	on, dep	partments	into
6. and de				-	erected and pplied if av		g in each	depa	artment	t (Monogr	ams
7. withou		the pro	ocess	of manuf	acture in fa	ctory is car	rried out	with	the aid	d of powe	er or
8. each it	em. Productio a) Norma	on capa	city o	f each itei	erial held (s	xisting plar	nt and ma			enous) aga	ainst
10.	Details of	f arrang	gemer	nts for qua	lity control	of products	such as l	abora	tory et	c.	
11.	(b) Si (c) U (d) M	killed la nskilled Iaximu	abour d labo m no.	employed our employ of worke		nd unskilled	•		-	·	
12. certific	Whether cate shoul				any stand plicate.	ard specifi	cation, if	so co	pies o	f original	test
Place _ Date _											

SIGNATURE AND DESIGNATION OF THE TENDERER

N.B.: Details under column 6 to 11 inclusive need to be restricted to the extent they pertain to the item(s) under reference.

PERFORMA FOR BANK GUARANTEE FOR SUBMITTING EARNEST MONEY

(ON BANKS LETTER HEAD WITH ADHESIVE STAMP)

To

THE DIG(ADM), DTE GENERAL, C.R.P.F., CGO Complex, Lodhi Road, New Delhi. Pin – 110003

Dear	Sır,	

	ance with your invitation to Tender No
	ollowing Directors on their Board of Directors/Partners of the firm.
3.	
	cipate in the said tender enquiry for the supply of
-	arantee against Earnest Money for a sum of Rs
_	author against Barnest Money for a sam of res.
,	5 days from the date of tender opening viz. up to is
	be submitted by the Tenderer as condition for the participation, this bank hereby
-	nd undertakes during the above said period of 225 days, to immediately pay on
_	in the amount of without any reservation and recourse if,
1.	The Tenderer after submitting his tender, modifies the rates or any of the terms and conditions thereof, except with the previous written consent of the purchaser.
2.	The Tandages with draws the said tender within 190 days often agains of tenders
2.	The Tenderer withdraws the said tender within 180 days after opening of tenders
2	OR
3.	The Tenderer having not withdrawn the tender, fails to furnish the contract security deposit imposed for due performance of the contract within the period provided in the general conditions of the contracts.
	tee shall be irrevocable and shall remain valid up to We Lastly undertake, not to revoke this Bank Guarantee, during its currency t with the previous consent of the Government/Purchaser, in writing. Otherwise, the
Guarantee sh in writing to	all remain revoked after 45 days, in case the Government does not present a request, the Bank, with reasons, during the currency period of the Guarantee or 30 days
thereafter, to Government/	extend this guarantee up to such specific date or period as required by the
Government	Signature of the Bank Manager
	With office seal
	Full name of the signatory and full address of the bank
Date	Signature.
Place	Printed Name.
	(Designation)
	(Banker's Common Seal)

PERFORMANCE STATEMENT FOR LAST THREE YEARS

Name	Name of Firm:						
1.	Contract Nos.	:					
2.	Description of Stores	:					
3.	Quantity on order	:					
4.	Value	:					
5.	Original D.P.	:					
6.	Qty. supplied within original D.P.	:					
7.	Final Ext. D.P.	:					
8.	Last supply position.	:					
9.	Reasons for Delay in supplies (if any)	:					

SIGNATURE OF TENDERER

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TENDER ACCEPTANCE LETTER (To be given on Company Letter Head)

Date:	
То,	
	nce of Terms & Conditions of Tender.
Name of Tender / Worl	:
Dear Sir,	
'Tender/Work'	wnloaded / obtained the tender document(s) for the above mentioned from the web site(s) namely
documents from Page schedule(s), etc .,), wh	ertify that I / we have read the entire terms and conditions of the tender No to (including all documents like annexure(s), ch form part of the contract agreement and I / we shall abide hereby by clauses contained therein.
	n(s) issued from time to time by your department/ organization too have sideration, while submitting this acceptance letter.
	nconditionally accept the tender conditions of above mentioned tender um(s) in its totality / entirety.
organization shall with	ovisions of this tender are found violated, then your department/out prejudice to any other right or remedy be at liberty to reject this forfeiture of the full said earnest money deposit absolutely.

Yours Faithfully, (Signature of the Bidder, with Official Seal)

Appendix-A

(i) <u>AIR CONDITIONERS</u>

Period of AMC	CASSETTE AC 1.5/2 TON	CASSETTE AC 1.5/2 TON (INVERTER)	SPLIT AC 2 TON	SPLIT AC 2 TON (INVERTER)	SPLIT AC 1.5 TON	SPLIT AC 1.5 TON (INVERTER)	SPLIT AC 1 TON	WINDOW AC 2 TON	WINDOW AC 1.5 TON	WINDOW AC 1 TON	WINDOW AC 0.75 TON	TOWER AC 2 TON	TOWER AC 4 TON	Total
Total ACs to be placed under AMC for entire period	30	04	10		100	41	06	05	37	01	03	25	09	271
To be placed under AMC w.e.f 27/03/2022 (Installed by Adm Store)	1	-	1	-	-	10	1	1	09	-	-	1	-	19
To be placed under AMC w.e.f 07/06/2022 (Installed by Adm Store)	1	-	-	09	-	-	-	-	06	-	-	-	-	15
To be placed under AMC w.e.f 03/08/2022 (Installed by Adm/Store)	-	-	-	02 **	-	09*	-	-	-	-	-	-	-	11
Total	30	04	10	11	100	60	06	05	52	01	03	25	09	316

(ii) DRINKING WATER COOLER :: 14 Nos

DETAILS OF WATER COOLERS	CGO, DTE	DG Staff camp R. K. Puram	R/Room Saket	S/Camp Andheria More	S/Camp near CBI building	MT Park	Control Room DG Resident	Ground floor	Total
Water Cooler 150 Ltr	3	1	1	0	0	0	0	0	5
Water Cooler 120 Ltr	2	2	0	1	1	1	0	1	8
Water Cooler 40 Ltr	0	0	0	0	0	0	1	0	1
Total	5	3	1	1	1	1	1	1	14

RATES OF PERIPHERALS OF AIR CONDITIONERS									
Refrigerant Copper Pipe 1/2" with insulation	Rate per mtr. (on the basis of requirement)								
Refrigerant Copper Pipe 1/4" with insulation	Rate per mtr. (on the basis of requirement)								
Refrigerant Copper Pipe 3/8" with insulation	Rate per mtr. (on the basis of requirement)								
Refrigerant Copper Pipe 5/8" with insulation	Rate per mtr. (on the basis of requirement)								

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Drain/Water Pipe	Rate per mtr. (on the basis of requirement)
Inter connecting Cable	Rate per mtr. (on the basis of requirement)
PVC Baton for covering of copper pipe	Rate per mtr. (on the basis of requirement)
Iron Stand for placing outdoor unit of Split AC	Rate per Unit (on the basis of requirement)
Outdoor condensing Unit with filter :-	
Cassette AC 2 Ton	Rate per Unit (on the basis of requirement)
Split AC 1 Ton, 1.5 Ton and 2 Ton	Rate per Unit (on the basis of requirement)
Split AC Inverter 1.5 Ton and 2 Ton	Rate per Unit (on the basis of requirement)
Window AC 0.75 Ton, 1 Ton, 1.5 Ton and 2	Rate per Unit (on the basis of requirement)
Ton	
Tower AC 2 Ton and 4 Ton	Rate per Unit (on the basis of requirement)
Filling of Gas	Rate per job (Other than AMC covered cases)

.....

Special Instructions for undertaking AMC

1.	The terms of comprehensive maintenance shall include cleaning, oiling, washing, greasing, fitting of switch/wire/plug, replacement of compressors and replacement of all spare parts as and when required viz. relay circuit, running capacitor, starting capacitor, all kind of motors, fans, wiring of motor, wiring of transformers, gas filling/charging including cost of gas, thermostat, knob set, conciliator, fan motor/fan blade/blower, maintenance/repairing of its voltage stabilizer, if any etc.
2.	The contract will also cover for providing of all spare parts, electric parts (including spare cable and metal top) in Air Conditioners. Drinking Water Coolers wherever and whenever required. Replacement of compressor of Air Conditioners and Drinking Water Coolers with new ones and replacement of motors whenever and wherever required.
3.	The firm will carry out quarterly dry services and one comprehensive wet service of all Air Conditioners and Drinking Water Coolers.
4.	For the purpose of smooth running of the contract one spare motor and one compressor of each model of Air Conditioner and Drinking Water Cooler will be kept as reserved stock with Adm Store.
5.	Filling of Gas in compressor in time whenever required including ACs being shifted from one to another place.
6.	The firm to whom the contract is accorded will attend all the complaints promptly for which two authorized mechanics alongwith two helper (total four personnel) will visit Directorate on all working days and will remain there from 0930 to 1800 Hrs. Further, one qualified mechanic will be available during Meeting / Conferences / Holidays on needy basis. All ACs and Drinking Water Coolers should be in functional condition. In case any AC removed from any place, the mechanic/helper will hand over it to Quarter Master/Adm Store of this Directorate. The antecedents of mechanics deployed should be properly verified and their details like name, address, photographs, contact No. etc. will have to be provided to this Directorate.
7.	ACs and Drinking water Coolers have been installed at various branches of this Directorate General including Training / Sports Branch, DG Staff Camp at R. K. Puram/Andheria More, GO's entitlement cell, Communication, Recruitment and Medical Branch at R. K. Puram, New Delhi. Since majority of ACs, Drinking Water Coolers is at CGO Complex, Directorate General. Mechanic should proceed to attend compliant as and when reported from branch concerned for which he should be with his own conveyance.
8.	All complaints shall be attended to immediately and on the same day and complaints that could be attended to on the same day for exceptional reasons shall be attended to on the next day without fail. Units taken out of the office premises for service at workshop of firm shall be returned within a week's time. Non attendance of complaints of this nature beyond a week would entail cancellation of contract and/or forfeiture of security deposit and further payments at the discretion of the competent authority
9.	The firm shall be responsible for any injury or accident to the person(s) employed by them. This Directorate shall have no liability, financial or otherwise, for any harm/damage/injury incurred by the manpower deployed by the contractor in the course of performing the work. Neither the contractor nor his workers shall have any claim on this Directorate for compensation or financial assistance on this account.

10.	technician will ensure all machines are in good working condition to avoid any
	failure during Meeting / Conferences.
11.	No installation charges will be paid for the existing air conditioners shifted from
	one place to another.
12.	Over-writing/over-typing or erasing of the figures which render it doubtful or
12.	ambiguous are not allowed and shall render the tender invalid.
13.	Bidders shall not be permitted to withdraw their offer or modify the terms and
	conditions thereof. In case the bidder fails to observe and comply with the
	stipulations made herein or backs out after quoting the rates, the aforesaid bid
	security shall be forfeited.
1.4	
14.	The tender will be finalized on the basis of the total AMC Charges and not by item
1.5	wise lowest rate quoted by the bidders.
15.	The contract entered into is liable to be terminated by this Directorate at any time
	without assigning reasons thereof if the service rendered by the firm is not
	satisfactory or any lapse found in the service provided. Therefore, in this
	connection, the decision of this Directorate will be final and shall be binding upon
	the contractor.
16.	The competent authority of this Directorate General reserve all rights to increase /
	decrease the quantity and reserve the right of accepting / rejecting any or all
	quotation without assigning any reason whatsoever.
17.	The competent authority of this Directorate General CRPF reserves the right to
17.	abandon or terminate the contract at any time without assigning any reasons and
	can stipulate any terms & conditions at any time in contract agreement.
10	
18.	Merely submission of quotation does not entitle the firm to forward its claim for
	awarding the AMC even if it has quoted the lowest rates. The AMC will be
	awarded to the eligible firm only after all the formalities as per the terms and
	conditions are complied with and valid documents are produced to the satisfaction
	of competent authority of this department.
19.	If the firm offer lowest rate to any other Agency then the same shall also be made
	applicable to this Agreement/Contract and charged from CRPF accordingly.
20.	The rates quoted for the AMC services shall also include all taxes and duties as
	applicable and cost of transportation of freight, etc.
21.	25% payment of contract amount will be made on successfully completion of each
	quarter on the production of "Satisfactory Service Certificate/Job Cards" duly
	signed by the user branches. Bidder should furnish details of its bank account
	alongwith other requisite documents.
22.	The period of Annual Maintenance Contract (AMC) shall be ordinarily be valid for
	one year with effect from the date of awarding the Annual Maintenance Contract
	(AMC). This period may further extended as per the requirement of this Directorate
	or may be curtailed/terminated before expiry of this period owing to deficiency in
	service.
23.	Irrespective of the fact whether this office gets the job done or not from the open
23.	market, this office may impose a penalty of Rs.100/- per day per complaint of
	single unit, if the delay is due to willful laches or negligence of the tenderer and it
24	causes financial loss or inconvenience to this office.
24.	No payment for AMC for a particular air conditioner will be made if the air conditioner is out of order for more than 15 days in one season
25	conditioner is out of order for more than 15 days in one season.
25.	If an air conditioner is disposed off by the Directorate, the payment of AMC
	charges will be made only till the air conditioner remained in use.

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26.	Any financial loss caused due to the damage of any part of the ACs installed in this
	Directorate or its branches, would be deducted from the performance security
	deposit/pending bill of the firm.
27.	On expiry of the contract, the firm should be ensured that all the air conditioners are
	in good working condition failing which the performance security deposit will not
	be released.
28.	The contractor shall be responsible for handing over all the air conditioners in
	working condition alongwith all the accessories and and the cost of shortcoming, if
	any, shall be borne by the outgoing contractor.
29.	In case the successful bidder backs out and/or fails to take up the job, under the
	contract, the performance security will be forfeited by the competent authority.
30.	If at any stage, it is found that the performance, quality of work and material is not
	satisfactory, the contract will be liable to be terminated without any notice and the
	performance security shall be forfeited.
31.	ESI (Employee State Insurance) and EPFO (Employee Provident Fund
	Organization) Certificate and its Chalan of all mechanic and helper should be
	submitted with this tender.
32.	ISO certificate and side survey certificate should also be submitted with this tender.

Yours faithfully

Sd/- 06/10/2021

DIGP (Adm) Dte.Genl, For and on behalf of the President of India.

<u>Check list for tenderer</u>
(Tenderers should check following requirements for compliance before submission of the tender documents)

	documents)	Γ
Sl. No.	Requirements to be checked by the tenderer before submission of the tender	Compliance (To be indicated with
		"YES" after
		Compliance of
		the
		requirements)
1.	Tenderers should mention quantity for which they have quoted.	
	This should be mentioned in the covering/ forwarding letter head of the technical bid.	
2.	Whether Tenderers are deposit of required Earnest Money Deposit.	
3.	Tenderers should confirm that their equipment/products conform to	
3.		
	the governing specifications of the quoted stores as per Tender	
4	Enquiry.	
4.	Tenderers should mention their monthly manufacturing / supplying	
	capacity.	
5.	Tenderers should mention in the Tender Enquiry that they accept	
	our delivery terms i.e. they agree to supply stores at consignees'	
	locations at freight, risk and cost of the tenderer.	
6.	Tenderers should mention that their offer is valid up to 180 days	
	from the date of opening of the tender.	
7.	Tenderers should mention their Delivery Period clearly.	
8.	Tenderers should mention that they agree to the Tolerance Clause	
	of the Tender Enquiry.	
9.	Tenderers should give their past performance in the specified	
	format given in the Tender documents.	
10.	Tenderers should mention that they agree to the Arbitration clause	
	of the Tender Enquiry.	
11.	Tenderers should mention whether it is a manufacturer of the store	
	(s) quoted or it is the manufacturer's authorized agent. In case of	
	agent, it should submit valid authority letter(s) of their Principal (s)	
	for the stores they have quoted.	
12.	Tender are confirm whether they have attached required Lab test	
	report.	
13.	Tenderers should mention that Business dealing with their firms	
	has not been banned by any Govt/ private agencies.	
14.	Tenderers should ensure that witness has signed at appropriate	
	places of the Tender documents and full name and address of the	
	witness have been mentioned clearly.	
	1	l

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15.	Tenderer should ensure to sign each page of the Tender documents with name, designation, seal and address of the signatory.	
16.	If the tenderer want to mention any specific condition, it should be mentioned on the covering/ forwarding letter only which will be placed on the first page of the technical bid. Such condition mentioned in any other document shall not be given any consideration.	
17.	Tenderers should mention their address for communication with Telephone and Fax Number.	

SIGNATURE OF THE TENDERER

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PRICE BID FORMAT ANNUAL MAINTENANCE CONTRACT(AMC) OF AIR CONDITIONERS AND DRINKING WATER COOLERS

Sl.No	Name of the item	Basic Rate Per	VAT and	Any other	Total amount
		Unit (Rs.)	other taxes	charges	
			etc (in %)		
(1)	(2)	(3)	(4)	(5)	(6)
(A)		AIR	CONDITIONE	ERS	
i)	CASSETTE AC 1.5/2 TON				
ii)	CASSETTE AC 1.5/2 TON (INVERTER)				
iii)	SPLIT AC 2 TON				
iv)	SPLIT AC 2 TON (INVERTER)				
v)	SPLIT AC 1.5 TON				
vi)	SPLIT AC 1.5 TON (INVERTER)				
vii)	SPLIT AC 1 TON				
viii)	WINDOW AC 2 TON				
ix)	WINDOW AC 1.5 TON				
x)	WINDOW AC 1 TON				
xi)	WINDOW AC 0.75 TON				
xii)	TOWER AC 2 TON				
xiii)	TOWER AC 4 TON				
(B)	DRINKING WATER				
	COOLER				

(C) RATES OF PERIPHERALS OF AIR CONDITIONERS (on the basis of requirement)

RATES OF PERIPHERALS	S OF AIR CONDITIONERS
Refrigerant Copper Pipe 1/2" with insulation	Rate per mtr. (on the basis of requirement)
Refrigerant Copper Pipe 1/4" with insulation	Rate per mtr. (on the basis of requirement)
Refrigerant Copper Pipe 3/8" with insulation	Rate per mtr. (on the basis of requirement)
Refrigerant Copper Pipe 5/8" with insulation	Rate per mtr. (on the basis of requirement)
Drain/Water Pipe	Rate per mtr. (on the basis of requirement)
Inter connecting Cable	Rate per mtr. (on the basis of requirement)
PVC Baton for covering of copper pipe	Rate per mtr. (on the basis of requirement)
Iron Stand for placing outdoor unit of Split AC	Rate per Unit (on the basis of requirement)
Outdoor condensing Unit with filter :-	
Cassette AC 2 Ton	Rate per Unit (on the basis of requirement)
Split AC 1 Ton, 1.5 Ton and 2 Ton	Rate per Unit (on the basis of requirement)
Split AC Inverter 1.5 Ton and 2 Ton	Rate per Unit (on the basis of requirement)
Window AC 0.75 Ton, 1 Ton, 1.5 Ton and 2	Rate per Unit (on the basis of requirement)
Ton	
Tower AC 2 Ton and 4 Ton	Rate per Unit (on the basis of requirement)
Filling of Gas	Rate per job (Other than AMC covered cases)

C:
Signature of Tenderer

(Full Name and address of the persons signing in block letters Whether signing as Proprietor / Partner/Constituted Attorney/duly authorized by the Company

Note:-

Leaving any of the column blank will be treated as incomplete and unresponsive bid and therefore liable to be rejected.