

INVITATION TO E-TENDER

**OFFICE OF THE DY INSPECTOR GENERAL OF POLICE, GC, CRPF, CHILODA ROAD,
GANDHINAGAR,(GUJARAT)- 382042**

E-Mail : gcnr@crpf.gov.in (Telephone No. 079-23201093, Fax – 079-23201326)

No. L-VII-52/2020-21-GCGNR-S (CCTV.Access)

Dated 04 Feb'2021

The Dy. Inspector General of Police, Group Centre, CRPF, Gandhinagar (Gujarat) invites online and sealed Tenders for and on behalf of the President of India under **two bid system consisting of Technical Bid and Financial Bid** in respect of the stores mentioned in the schedule to this tender enquiry **from the manufacturers and or their authorized dealers** of outstanding repute and actually dealing in the trade.

2. If you are in a position to quote for supply in accordance with the requirements stated in the attached schedule to tender, all documents attached herewith should be fully filled in signed and returned to this office as well as upload in C.P.P before the schedule date mentioned in the tender enquiry.

3. Prospective tenderers are advised to go through the earnest money, payment terms clause and all other clauses of this tender enquiry carefully before filing the tender.

I) SCHEDULE TO TENDER

Schedule to Tender No.	:	L-VII-52/2020-21-GCGNR-S (CCTV.Access)
Last date and time of receipt of on-line & Manual documents of tender	:	25-Feb-2021 at 1530 hrs
Time and date of on-line opening e-tender	:	26-Feb-2021 at 1600 hrs
Validity of offer	:	The tender shall remain open for acceptance till 120 days from the date of opening of Tender.

DESCRIPTION/ SPECIFICATION OF STORE	Quantity in Nos	Estimated cost	EMD (in INR)
Accessories for installation of CCTV Camera	As mentioned in Appendix"A"	Rs. 5,50,000/-	11,000/-

DETAILED SPECIFICATION/REQUIREMENT etc : Attached as Appendix-A

All tender documents attached with this invitation to tender including the specification are sacrosanct for considering any offer as complete offer. It is therefore important that each page of the **tender documents duly completed and signed** is returned with your offer. Envelop”(sealed) containing the tender quotations shall be superscribed as **“QUOTATION FOR ACCESSORIES FOR INSTALLATION OF CCTV CAMERA”**

Signature of the tenderer

Tender enquiry documents have to be submitted in the office of the undersigned i.e. **THE DIGP, GROUP CENTRE CRPF, GANDHINAGAR, (GUJARAT) – 382042** and in c.p.p. portal on or before the scheduled date and time prescribed in the tender enquiry. Tender enquires received after expiry of due date and time will not be opened and returned to the bidder.

II) TERMS AND CONDITIONS OF TENDER ENQUIRY :-

1. Terms of price	<p>1.1: Rates quoted by the firms should be in Indian rupees both in figures as well as in words for complete units as per specification mentioned in online BOQ format. Any and every alteration in the rates should be signed in ink otherwise the offers will not be considered.</p> <p>1.2: Firms should clearly indicate different taxes and duties, which they propose to charge as extra along with the present rates thereof. Offers with such stipulations like 'as applicable' will be treated as vague and are liable to be ignored.</p> <p>1.3: Rates quoted shall remain open for 120 days after the opening of the tender.</p>
2. Payment terms	<p>2.1: Stores are required to be supplied on credit basis only and payment will be made through e-payment from PAO CRPF New-Delhi</p> <p>2.2: Payment in advance or immediately on delivery cannot be made.</p> <p>2.3 TDS will be deducted from the bill of supplier by PAO as per norms.</p>
3. Delivery instructions	<p>3.1: Free delivery at following address: The DIGP, GC CRPF, Gandhinagar (Gujarat) Pin- 382042. Tenderers are required to quote rate on free delivery at above location basis at freight, risk and cost of the supplier basis only.</p> <p>3.2: However final discretion regarding delivery instructions lies with the purchaser.</p>
4. Delivery period instructions	<p>4.1: Delivery /installation of cctv camera is required to be effected within 20 days from the date of issue of online award of contract.</p>
5. Liquidation charges clause	<p>5.1: If the firm fails to deliver the stores/installation within delivery period, the purchaser may recover from the supplier as agreed liquidated damages including administrative expenses and not by way of penalty a sum equivalent to 2% of the price of stores which the supplier has failed to deliver within the period fixed for delivery in the schedule for each month or part of a month during which the delivery of such stores may be in arrears where delivery thereof is accepted after expiry of the aforesaid period, provided that the total damages so claimed shall not exceed 10% of the total contract price.</p> <p>5.2: After the maximum limit of 10% of the value of the stores is reached, the purchaser reserves the right to either extend further or cancel the contract.</p>

Signature of the tenderer

6. Details of manufacturers	<p>6.1: <u>Only those firms should respond who are the manufacturers or authorized dealers</u> of the stores specified in tender specifications.</p> <p>6.2: Offer from firms whose business activities are limited to procuring items from the manufacturers and supplying the same to purchaser having after sales service back up will also be entertained provided <u>they furnish a certificate from the manufacturers certifying the authenticity, along with their tender failing which their tender will be summarily rejected.</u></p> <p>6.3: Tenderers should disclose the name and full address (along with telephone/fax No.) of the place where the stores will be manufactured and offered for inspection, if any.</p> <p>6.4: In case the firm is <u>registered with NSIC</u> for the subject stores, they should clarify whether they are <u>registered as a manufacturing unit</u> or in any other capacity in case the registration as a manufacturer, they should indicate the full address and phone numbers of their manufacturing facility.</p>
7. Earnest money deposit	<p>7.1: All firms who are not specifically registered with any central purchase organizations, NSIC / MSME <u>for the subject stores</u> for which the tenders are invited are required to <u>deposit earnest money Rs. 11,000/- along with the quotation</u>, failing which their offers will be summarily rejected.</p> <p>7.2: For claiming exemption from depositing earnest money, the tenderers should be registered with NSIC / MSME specifically for the stores with specifications as mentioned in tender schedule.</p> <p>7.3: Similarly firms, who are specifically registered for the stores as per specified specifications with NSIC, <u>but with a certain monetary limit, will be treated as unregistered for their value exceeding their monetary limit of registration.</u> Such firms shall be required to deposit proportionate earnest money over and above the monetary limit in case <u>such firms fail to deposit earnest money; their offer for the tender value exceeding their monetary limit is liable to be ignored.</u></p> <p>7.4: The Earnest Money can be deposited in the form of Fixed Deposit Receipt or Bank Guarantee (BG) <u>from</u> any of the Nationalized scheduled or Commercial bank in any acceptable form drawn in favour of THE DIGP, GROUP CENTRE CRPF, Gandhinagar,(Gujarat) – 382042 at SBI CRPF Camp Gandhinagar (Branch Code No. 6825).</p> <p>7.5: The earnest money shall remain valid and be deposited with the purchaser for a period of 180 days from the date of tender opening. If the validity of the tender is extended, the validity of the BC/or any other alternate document submitted in lieu of earnest money will also be suitably extended by the tenderer, failing which their tender after the expiry of the aforesaid period shall not be considered by the purchaser.</p> <p>7.6: No interest shall be payable by the purchaser on the earnest money deposited by the tenderer.</p>

Signature of the tenderer

	<p>7.7: The earnest money deposited is liable to be forfeited if the tenderer withdraws or amends impairs or derogates from the tender in any respect within the period of validity of his tender.</p> <p>7.8: <u>The earnest money of the successful tenderer shall be returned after the security deposit</u> as required in terms of the contract is furnished by the tenderer.</p> <p>7.9: If the successful tenderer fails to furnish the security deposit as required in the contract within the stipulated period, the <u>earnest money shall be treated as performance security deposit for all practical purposes.</u></p> <p>7.10: Earnest money deposits of all the unsuccessful tenderers shall be returned by the purchaser as early as possible after the expiry of bid's validity, but not later than 30 days after placement of contract. Tenderers are advised to send a pre-receipt challan along with their bids so that refund of earnest money can be made in time.</p> <p>7.11: Any tender, where the tenderer is required to deposit earnest money in terms of conditions mentioned in preceding paras, not accompanied with earnest money in any one of the approved forms acceptable to the purchaser, shall be summarily rejected.</p>
8. Performance security deposit clause	<p>8.1: The successful firm shall have to deposit a performance security deposit equivalent to 5% of the value of the contract stores within 15 days of the placement of supply order for due performance. Failure on the part of the firm to deposit the security deposit within the stipulated time, empowers the purchaser to cancel the supply order.</p> <p>8.2: The performance security deposit submitted by the supplier will remain valid at least for 60 days beyond the date of completion of all contractual obligations of the supplier including guarantee/ warrantee obligations.</p> <p>8.3: The performance security deposit can be deposited in the form of Fixed Deposit Receipt or Bank Guarantee (BG) <u>from</u> any of the Nationalized, Scheduled or Commercial bank in any acceptable form drawn in favour of THE DIGP, GROUP CENTRE CRPF, Gandhinagar,(Gujarat) – 382042 at SBI CRPF Camp Gandhinagar (Branch Code No. 6825).</p> <p>8.4: If the supplier fails to deliver the stores within the stipulated period and places and requests for extension of time, he shall submit an undertaking on Non judicial stamp paper of Rs.10/- duly attested by the Notary public stating that the performance security deposit has already been <u>extended for sixty days beyond the guarantee/warrantee period.</u></p> <p>8.5: The performance security deposit shall be with held or forfeited in full or part in case the supply order is not executed satisfactory within the stipulated period or requisite standard of the store within the guarantee period is not undertaken to the best satisfaction of the user.</p> <p>8.6: Cash security deposits will not be accepted. <u>The security deposits will be returned subject to supply being made in full within the stipulated period of delivery and the stores being in conformity with the approved samples kept in the custody of this</u></p>

Signature of the tenderer

	office. The decision of the <u>DIGP, GC, CRPF Gandhinagar</u> shall be final and binding in all matters pertaining to refund of the security/earnest money.
9. <u>TWO BID SYSTEM</u>	<p>All bidders are required to submit their offers in two covers as under:-</p> <p>(1). Document to be submitted in original and to be dropped in the GC GNR Tender box in sealed envelope :</p> <ol style="list-style-type: none"> i) Earnest money Deposit (In the form of Bank Guarantee,FDR, TDR) ii) Details duly filled as per list no. 1 iii) questionnaire and check list iv) GST registration certificate and pan card v) Tender Acceptance Letter signed by tenderer with seal. vi) Previous performances/experience criteria certificate for same or similar products for the last 3 years vii) Income Tax Return(ITR)Certificate of bidder for the last 03 financial year duly certified by CA. viii) Any other relevant documents which the firm wishes to submit. <p>2. Documents to be submitted in scanned copy through cpp portal online:</p> <ol style="list-style-type: none"> i) Earnest money Deposit (In the form of Bank Guarantee,FDR, TDR) ii) Details duly filled as per list no. 1 iii) questionnaire and check list iv) GST registration certificate and pan card v) Tender Acceptance Letter signed by tenderer with seal. vi) Previous performances/experience criteria certificate for same or similar products for the last 3 years vii) Income Tax Return(ITR)Certificate of bidder for the last 03 financial year duly certified by CA. viii) Any other relevant documents which the firm wishes to submit.
	<p><u>SECOND COVER (Commercial / Price Bid) should contain the following :</u></p> <p>The composite bid i.e. rate indicated in the technical bid “OPENLY” SHALL BE IGNORED. Prices should be quoted as per BOQ format provided along with the tender document at e-procurement site http://eprocure.gov.in/eprocure/app.</p> <p>9.3: The technical bids are to be opened at the first instance and evaluated by the competent authority in the second stage, financial bids of only the technically acceptable offers will be opened for further evaluation and ranking before awarding the contract.</p> <p>9.4: The tender enquiries duly filled in all respects and having completed in all applicable formalities may be sent by 'registered post/speed post duly stamped or by courier/by hand to</p>

Signature of the tenderer

	<p>THE DIGP, GROUP CENTRE CRPF, Gandhinagar (Gujarat) – 382042 so as to reach on or before 25 Feb- 2021 at 1530 hrs Department is not responsible for any postal delay as well as technical problem at CPP portal.</p>
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10. Only those firms should respond who are manufacturer/Manufacturer's agent of the stores specified in Tender specifications as brought out in **Appendix "A"** of T.E. In this regard the following guidelines may be followed :
- (i) In a tender, either the Indian agent on behalf of the Principal/OEM or Principal/ OEM itself can bid but both cannot bid simultaneously for the same item/product in the same tender.
- (ii) If an agent submits bid on behalf of the Principal/OEM, the same agent shall not submit a bid on behalf of another Principal/OEM in the same tender for the same item/product.
11. **Purchaser reserves the right to cancel/reject or Scrap the tender without assigning any reason.**
12. Purchaser reserves the right to change & reduce the quantity of store offered.
13. Tenderers are not permitted to alter or modify their tenders after expiry of the deadline for receipt of tender till the date of validity of tender and if they do so their earnest money will be forfeited.

14 . STANDARD FORMS TO BE USED

The following forms mentioned in the Appendices-A, B, C, D, E, F, G & H are required to be submitted along with the bid.

- a) Appendix-'A' Nomenclature and specification of Accessories for installation of CCTV camera and job work
- b) Appendix-'B' Performa of Bank Guarantee for submitting earnest money.
- c) Appendix-'C' Performa of Bank Guarantee for furnishing performance security deposit.
- d) Appendix- 'D' Performance statement for last three years.
- e) Appendix-E List No.1
- f) Appendix-'F' Questionnaire.
- g) Appendix- 'G' Check List.
- h) Appendix – 'H' Tender acceptance letter.

Sd/04-02-2021
(K.M. Yadav)
DIG,GC,CRPF,
Gandhinagar(Gujarat)

Signature of the tenderer

III. GUARANTEE / WARRANTY

Except as otherwise provided in the invitation to the tender, the contractor hereby declares that the goods, stores, articles sold/supplied to the purchaser under this contract shall be of the best quality and workmanship and new in all respects and shall be strictly in accordance with the specification and particulars contained / mentioned in the contract. The contractor hereby guarantees that the said goods/stores/articles would continue to conform to the description and quality aforesaid for a period of **12 months**, from the date of delivery of the said goods/stores/articles to the purchaser. If during the aforesaid period of **12 months**, the said stores/goods/articles be discovered not to conform to the description and quality aforesaid or not giving satisfactory performance or have deteriorated, the decision of the purchaser in that behalf shall be final and binding on the contractor and purchaser shall be entitled to call upon the contractor to rectify the goods stores/articles or such portion thereof as is found to be defective by the purchaser within a reasonable period or such specified period as may be allowed by the purchaser in his discretion on/an application made thereof by the contractor and in such an event, the above mentioned warranty period shall apply to the goods/articles/stores/rectified from the date of rectification thereof. In case of failure of the contractor to rectify or replace the goods etc. within specified time, the purchaser shall be entitled to recover the cost with all expenses from the contractor for such defective stores.

5. In the event of contract being cancelled for any breach committed and the purchaser affecting re-purchase of the stores at the risk and the cost of the contractor, the purchaser is not bound to accept the lower offer of Benami or allied or sister concern of the contractor.

6. Purchaser will not pay separately for transit insurance and the supplier will be responsible till the entire stores contracted for, arrive in good condition at the destination. The consignee, as soon as possible but not later than **30 days** of the date of arrival of the stores at destination, notify to the contractor any loss or damages to the stores that may have occurred during the transit.

7. Those firms, who are not specifically registered for the items as per schedule to tender, should submit the following along with their quotation, failing which their offer will be ignored:

(a) Name and full address of the banker.

(b) Performance Statement and equipment and quality control statement in the prescribed form as enclosed (in triplicate)

8. Prices be quoted both in words as well as in figures.

9. Tenderers who are past suppliers of the item as per T/E Specification should submit their performance statement in enclosed Proforma. In case, it is found that information furnished is incomplete or incorrect, their tender will be liable to be ignored.

10. Tenderers who are registered with NSIC /MSME for this particular item should submit the photocopy of registration certificate with all subsequent amendments .

11. EXCISE DUTY

Prices should be quoted as per BOQ format provided along with the tender document at eProcurement site <http://eprocure.gov.in/eprocure/app>.

Signature of the Tenderer _____

Name in Block Letters _____

Capacity in which Tender signed _____

Full Address. _____

Signature of the tenderer

Instructions for Online Bid Submission**Instructions to the Bidders to submit the bids online through the Central Public Procurement Portal for e Procurement at <http://eprocure.gov.in/eprocure/app>**

- 1) Possession of valid Digital Signature Certificate (DSC) and enrollment/registration of the contractors/bidders on the e-procurement/e-tender portal is a prerequisite for e-tendering.
- 2) Bidder should do the enrollment in the e-Procurement site using the “Click here to Enroll” option available on the home page. Portal enrollment is generally free of charge. During enrollment/registration, the bidders should provide the correct/true information including valid email_id. All the correspondence shall be made directly with the contractors/bidders through email_id provided.
- 3) Bidder need to login to the site through their user ID/ password chosen during enrollment/registration.
- 4) Then the Digital Signature Certificate (Class II or Class III Certificates with signing key usage) issued by SIFY/TCS/nCode/eMudra or any Certifying Authority recognized by CCA India on eToken/SmartCard, should be registered.
- 5) The DSC that is registered only should be used by the bidder and should ensure safety of the same.
- 6) Contractor/Bidder may go through the tenders published on the site and download the required tender documents/schedules for the tenders he/she is interested.
- 7) After downloading / getting the tender document/schedules, the Bidder should go through them carefully and then submit the documents as asked, otherwise bid will be rejected.
- 8) If there are any clarifications, this may be obtained online through the tender site, or through the contact details. Bidder should take into account the corrigendum published before submitting the bids online.
- 9) Bidder then logs in to the site through the secured log in by giving the user id/ password chosen during enrolment/registration and then by giving the password of the eToken/SmartCard to access DSC.
- 10) Bidder selects the tender which he/she is interested in by using the search option & then moves it to the ‘my tenders’ folder.
- 11) From my tender folder, he selects the tender to view all the details indicated.
- 12) It is construed that the bidder has read all the terms and conditions before submitting their offer. Bidder should go through the tender schedules carefully and upload the documents as asked; otherwise, their bid will be rejected.

Signature of the tenderer

- 13) Bidder, in advance, should get ready the bid documents to be submitted as indicated in the tender document/schedule and generally, they can be in PDF/xls/rar/zip/dwf formats. If there is more than one document, they can be clubbed together and can be provided in the requested format. Each document to be uploaded through online for the tenders should be less than 2 MB. If any document is more than 2MB, it can be reduced through zip/rar and the same can be uploaded, if permitted. Bidders Bid documents may be scanned with 100 dpi with black and white option. However if the file size is less than 1 MB the transaction uploading time will be very fast.
- 14) If there are any clarifications, this may be obtained through the site, or during the pre-bid meeting if any. Bidder should take into account the corrigendum published from time to time before submitting the online bids.
- 15) The Bidders can update well in advance, the documents such as certificates, annual report details etc., under My Space option and these can be selected as per tender requirements and then send along with bid documents during bid submission. This will facilitate the bid submission process faster by reducing upload time of bids.
- 16) Bidder should submit the Tender Fee/ EMD as specified in the tender. The original should be posted/couriered/given in person to the Tender Inviting Authority, within the bid submission due date & time for the tender. Scanned copy of the instrument should be uploaded as part of the offer.
- 17) While submitting the bids online, the bidder reads the terms & conditions and accepts the same to proceed further to submit the bid packets.
- 18) The bidder has to select the payment option as offline to pay the Tender Fee/ EMD as applicable and enter details of the instruments.
- 19) The details of the DD/any other accepted instrument, physically sent, should tally with the details available in the scanned copy and the data entered during bid submission time. Otherwise submitted bid will not be acceptable.
- 20) The bidder has to digitally sign and upload the required bid documents one by one as indicated. Bidders to note that the very act of using DSC for downloading the bids and uploading their offers shall be deemed to be a confirmation that they have read all sections and pages of the bid document including General conditions of contract without any exception and have understood the entire document and are clear about the requirements of the tender requirements.
- 21) The bidder has to upload the relevant files required as indicated in the cover content. In case of any irrelevant files, the bid will be rejected.
- 22) If the price bid format is provided in a spread sheet file like BoQ_xxxx.xls, the rates offered should be entered in the allotted space only and uploaded after filling the relevant columns. The Price Bid/BOQ template must not be modified/replaced by the bidder, else the bid submitted is liable to be rejected for this tender.
- 23) The bidders are requested to submit the bids through online e-tendering system to the Tender Inviting Authority(TIA) well before the bid submission end date & time (as per Server System Clock). The TIA will not be held responsible for any sort of delay or the difficulties faced during the submission of bids online by the bidders at the eleventh hour.
- 24) After the bid submission (ie after Clicking "Freeze Bid Submission" in the portal), the acknowledgement number, given by the system should be printed by the bidder and kept as a

Signature of the tenderer

record of evidence for online submission of bid for the particular tender and will also act as an entry pass to participate in the bid opening date.

- 25) The time settings fixed in the server side & displayed at the top of the tender site, will be valid for all actions of requesting, bid submission, bid opening etc., in the e-tender system. The bidders should follow this time during bid submission.
- 26) All the data being entered by the bidders would be encrypted using PKI encryption techniques to ensure the secrecy of the data. The data entered will not be viewable by unauthorized persons during bid submission & not be viewable by any one until the time of bid opening.
- 27) Any bid document that is uploaded to the server is subjected to symmetric encryption using a system generated symmetric key. Further this key is subjected to asymmetric encryption using buyers/bid openers public keys. Overall, the uploaded tender documents become readable only after the tender opening by the authorized bid openers.
- 28) The confidentiality of the bids is maintained since the secured Socket Layer 128 bit encryption technology is used. Data storage encryption of sensitive fields is done.
- 29) The bidder should logout of the tendering system using the normal logout option available at the top right hand corner and not by selecting the (X) exit option in the browser.
- 30) For any queries regarding e-tendering process, the bidders are requested to contact as provided in the tender document. Parallely for any further queries, the bidders are asked to contact over phone: **1800-3070-2232** or send a mail over to – cppp-doe@nic.in, cppp-nic@nic.in.

Signature of the tenderer

PROFORMA OF BANK GUARANTEE FOR SUBMITTING EARNEST MONEY

(On banks letter head with adhesive stamp)

To

The Deputy Inspector General of Police,
Group Centre, C.R.P.F,
Gandhinagar,(Chiloda Road),
Gujarat – 382042.

Dear Sir,

In accordance with your invitation to Tender No. _____
M/S _____ (Here in after called the tender) with
the following Directors on their Board of Directors/Partners of the firm.

1. _____ 2. _____
3. _____ 4. _____ wish to
participate in the said tender enquiry for the supply of **Accessories for installation of CCTV camera** (Here in after called the purchaser) Whereas a bank guarantee against Earnest money for a sum _____ of _____ Rs. _____ (in _____ words) Rupees _____ valid for 180 days from the date of tender opening viz up to _____ is required to be submitted by "the tender" as a precondition for the participation this bank hereby guarantees and undertakes to pay the purchaser upto the above amount upon receipt of its first written demand, without the purchaser having to substantiate its demand, provided that in its demand the purchaser will note that the amount claimed by it is due to it owing to the occurrence of any one of the three conditions mentioned below, specifying the occurred condition or conditions during the above said period 180 days without any reservation and recourse.

1. If the tenderer withdraws or amends, impairs or derogates from the tender in any respect within the period of its validity.
2. If the tenderer after submitting his tender, modifies the rates or any of the terms and conditions thereof, except with the previous written consent of the purchaser.
3. If the tenderer having been notified of the acceptance of this tender by the purchaser during the period its validity and
 - a) If the tenderer fails to furnish the performance security for the due performance of the contract.
 - b) If the tenderer fails or refuses to accept and or execute the contract as provided in the general conditions of the contract.

The guarantee shall be irrevocable and shall remain valid up to 180 days from the date of opening of tender. If further extension to this guarantee is required, the same shall be extended to such period on receiving instructions from the tenderer on whose behalf this guarantee is issued and any demand in respect thereof should reach the Bank not later than the above date.

Date _____
Place _____

Signature of authorized officer of the bank.
Name _____
Designation _____
Name and address of the Bank

Banker's Common Seal _____

Signature of the tenderer

PROFORMA OF BANK GUARANTEE FOR FURNISHING PERFORMANCE SECURITY DEPOSIT

To,
The President of India,

WHEREAS M/S _____ (Name and address of the supplier) (hereinafter called "the supplier) has undertaken, in pursuance of contract No. _____ dated _____ to supply of _____ Jersey _____ Woolen (description of goods and services) (hereinafter called the contract)

AND WHEREAS it has been stipulated by you in the said contract that the supplier shall furnish you with a bank guarantee by a nationalized or scheduled commercial bank of good repute and record recognized by you for the sum specified therein as security for compliance with its obligations in accordance with the contract.

AND WHEREAS we have agreed to give the supplier such a bank guarantee.

NOW THEREFORE we hereby affirm that we are the guarantors and responsible to you, on behalf of the supplier, up to a total of Rs..... Rupees..... (amount of the guarantee in words and figures) and we undertake to pay you, upon your first written demand declaring the supplier to be in default under the contract and without cavil or argument, any sum or sums within the limits of (amount of guarantee)as aforesaid without your needing to prove or to show grounds or reasons for your demand of the sum specified therein.

We hereby waive the necessity of your demanding the said debt from the supplier before presenting us with the demand.

We further agree that no change or addition to or other modification of the terms of the contract to be performed there under or of any of the contract documents which may be made between you and the supplier shall in any way release us from any liability under this guarantee and we hereby waive notice of any such change, addition or modification.

This guarantee shall be valid until the day of2016.

(Signature of the authorised officer of the Bank)
Name and designation of the Officer.....
Name and address of the Bank.....
Bankers Command Seal

Signature of the tenderer

PERFORMANCE STATEMENT FOR LAST THREE YEARS

- 1 Name of Firm :
- 2 Contract Nos. :
- 3 Description of Stores :
- 4 Quantity of order :
- 5 Value :
- 6 Original D.P. :
- 7 Qty. Supplied within original D.O. :
- 8 Final Ext.D.P. :
- 9 Last supply position :
- 10 Reasons for delay in supplies (if any) :

Signature of the tenderer

LIST NO-1

TENDERERS SHOULD FURNISH SPECIFIC ANSWERS TO ALL THE QUESTIONS GIVEN BELOW. TENDERERS MAY PLEASE NOTE THAT IF THE ANSWER SO FURNISHED ARE NOT CLEAR AND / OR ARE EVASIVE, THE TENDER WILL BE LIABLE TO BE IGNORED.

1. Tender No. _____
2. Whether the stores offered fully conform to the technical particulars and specification drawings, specified by the purchaser in the schedule to tender. If not, mention here details of deviations. :
3. Brand of store offered. :
4. Name and address of manufacturer. :
5. What is your permanent Income Tax A/C No. ? :
6. Status.
 - a) Indicate whether you are LSU or SSI/ :
 - b) If you are a small scale unit registered with NSIC: under Single Point Registration scheme, whether there is any monetary limit. :
7. Please indicate name & full address of your banker in the following format-
 - a) Bank Name, Branch and Bank Account No. (Core bank account)
 - b) IFSC Code
 - c) Whether bank branch is NEFT/RTGS enables or not
 - d) GST No.
8. Business name and constitution of the firm.

Is the firm registered under: - :

 - i) The Indian Companies Act 1956,
 - ii) The Indian Partnership Act 1932 (Please also give name of partners)
 - iii) Any Act; if not, who are the owners. (Please give full names and address.)

Signature of the tenderer

9. Whether the tendering firm is/are:-

- 1. Manufacturer :
- 2. Manufacturer's authorized agents :

N.B.: If manufacturer's agents please enclose with tender the copy of manufacturer's authorization and agreement between the manufacturer and the Agent on properly stamped paper, duly attested by a Notary Public. Non submission of these documents (if applicable), **no repeat no clarifications will be sought from the concerned bidder and its offer will be summarily rejected.**

10. **State whether business dealings with you have been banned by Min/Deptt. Of Supply/Min. of Home Affairs? :**

22. Please confirm that you have read all the instructions carefully and have complied with accordingly. :

Signature of Tenderer

(Full Name and address of the persons signing in Block letters)

Whether signing as
Proprietor/Partner/Constituted
Attorney/duly authorized by the Company

Signature of the Tenderer

Signature of the tenderer

QUESTIONNAIRE

(Please Mark _ in appropriate Box and fill the answer correctly. Tenders leaving the box unmarked and questionnaire unanswered shall be rejected)

1. Name and address of Contractor

2. a) Whether registered with NSIC :
for subject stores.

 yes
 No

b) If yes, Monetary limit Rs. :
(Enclose Photocopy
of Regn. Certificate)

c) Validity Date :

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3. Whether past supplier of subject store :
to Min. of Home Affairs or any organizations
during the last 3 years.
(If yes, submit performance report
in enclosed proforma)

 Yes

 No

4. Terms of delivery :
Free delivery at consignee's locations :

 Yes

 No

5. Delivery period offered :

.....

6. Discount offered if any :

.....

7. a) quantity offered :

.....

8. Whether stores fully confirms to tender
Schedule specification in all respect.

 Yes

 No

9. Have you enclose required EM

 Yes

 No

10. Do you accept tolerance clause

 Yes

 No

11. Do you accept liquidated damage clause

 Yes

 No

Signature of the tenderer

- 12. Do you accept Guarantee/warrantee clause yes No
- 13. Whether SSI unit or otherwise
- 14. Manufacture or Authorized Agent :-
- 15. Do you accept arbitration clause :-

Signature of the Tenderer _____
Name in Block Letters _____
Capacity in which Tender signed _____
Full Address. _____

Signature of the tenderer

Check list for tenderer
(Tenderers should check following requirements for compliance before Submission of the tender documents).

Sl. No	Requirements to be checked by the tenderer before submission of the tender.	Compliance (To be indicated by the tenderer with "YES" after compliance of the requirements)
1	Tenderers should mention quantity for which they have quoted. This should be mentioned in the covering/ forwarding letter head of the technical bid	
2	Tenderers should ensure deposit of required Earnest Money Deposit if the tenderer are not registered with NSIC/MSME for the store(s) quoted for the governing specification as per Tender Enquiry	
3	Tenderers should ensure that their registration with NSIC/MSME is valid if they are registered with NSIC/MSME and not depositing Earnest Money. They should enclose the latest NSIC/MSME registration certificate.	
4	Tenderers should confirm that their equipment/products conform to the governing specifications of the quoted stores as per Tender Enquiry.	
5	Tenderers should mention whether it is an SSI Unit or not.	
6	Tenderers should mention their monthly manufacturing / supplying capacity.	
7	Tenderers should mention in the Tender Enquiry that they accept our delivery terms i.e. they agree to supply stores at consignees' locations at freight, risk and cost of the tenderer.	
8	Tenderers should mention that their offer is valid up to 120 days from the date of opening of the tender.	
9	Tenderers should mention their Delivery Period clearly.	
10	Tenderers should mention that they agree to the Tolerance Clause of the Tender Enquiry	
11	Tenderers should give their past performance in the	

Signature of the tenderer

	specified format given in the Tender documents	
12	Tenderers should mention that they agree to the Arbitration clause of the Tender Enquiry.	
13	Tenderers should mention whether it is a manufacturer of the store(s) quoted or it is the manufacturer's authorized agent. <u>In case of agent, it should submit valid authority letter(s) of their Principal(s) for the stores they have quoted.</u>	
14	Tenderers should mention that Business dealing with their firms has not been banned by any Govt/ private agencies	
15	Tenderers should ensure that witness has signed at appropriate places of the Tender documents and full name and address of the witness have been mentioned clearly.	
16	Tenderer should ensure to sign each page of the Tender documents with name, designation, seal and address of the signatory	
17	If the tenderer want to mention any specific condition, it should be mentioned on the covering/forwarding letter only which will be placed on the first page of the technical bid. Such condition mentioned in any other Document shall not be given any consideration.	
18	Tenderers should mention their address for communication with Telephone and Fax Number	

TENDER ACCEPTANCE LETTER
(To be given on Company Letter Head)

Date:

To,

Sub: Acceptance of Terms & Conditions of Tender.

Tender Reference No: _____

Name of Tender / Work:-

Dear Sir,

1. I/ We have downloaded / obtained the tender document(s) for the above mentioned 'Tender/Work' from the web site(s) namely:

as per your advertisement, given in the above mentioned website(s).

2. I/ We hereby certify that I / we have read the entire terms and conditions of the tender documents from Page No. _____ to _____ (including all documents like annexure(s), schedule(s), etc .), which form part of the contract agreement and I / we shall abide hereby by the terms / conditions / clauses contained therein.

3. The corrigendum(s) issued from time to time by your department/ organization too have also been taken into consideration, while submitting this acceptance letter.

4. I / We hereby unconditionally accept the tender conditions of above mentioned tender document(s) /corrigendum(s) in its totality / entirety.

5. In case any provisions of this tender are found violated , then your department/ organization shall without prejudice to any other right or remedy be at liberty to reject this tender/bid including the forfeiture of the full said earnest money deposit absolutely.

Yours Faithfully,

(Signature of the Bidder, with Official Seal)

Signature of the tenderer

ACCESSORIES FOR INSTALLATION OF CCTV CAMERA

<i>1</i>	<i>Nomenclature & Quantity Required</i>	<i>(i)</i>	<i>Hivision 16 Ch NVR 2 sata DS- 7p16NI-q2</i>	<i>2 Nos</i>
		<i>(ii)</i>	<i>4tb Hard disk surveillance Western Digital</i>	<i>2 Nos</i>
		<i>(iii)</i>	<i>Camera Box 3 x 3 x PVC plastic</i>	<i>39 Nos</i>
		<i>(iv)</i>	<i>Cat 6 Wire D-Link</i>	<i>700 mtr</i>
		<i>(v)</i>	<i>Fiber wire 6 core outer Aarmer Compeq</i>	<i>2500 mtr</i>
		<i>(vi)</i>	<i>Media /SFP converter 100/1000 syrotech</i>	<i>18 Nos</i>
		<i>(vii)</i>	<i>Patch code fiber syrotech</i>	<i>36 Nos</i>
		<i>(viii)</i>	<i>9 U rack with 2 tray spick gard ziprack</i>	<i>2 Nos</i>
		<i>(ix)</i>	<i>4 PORT Poe + SFP AE connect</i>	<i>18 Nos</i>
		<i>(x)</i>	<i>8 Port SFP Ae Connect</i>	<i>2 Nos</i>
		<i>(xi)</i>	<i>8 Port POE 10/100 switch</i>	<i>1 No</i>
		<i>(xii)</i>	<i>42" Smart Andorid TV</i>	<i>2 Nos</i>
		<i>(xiii)</i>	<i>RJ 45 Connector Dlink</i>	<i>100 Nos</i>
		<i>(xiv)</i>	<i>Electric wire Aluminium 4MM 2 core Aluminum</i>	<i>2500 Mtr</i>
		<i>(xv)</i>	<i>Junction Box Weather Proof</i>	<i>18 Nos</i>
		<i>(xvi)</i>	<i>Patch code Cat 6 (3 meter)</i>	<i>18 Nos</i>
		<i>(xvii)</i>	<i>HDMI Cable 5 meter</i>	<i>2 Nos</i>
		<i>(xviii)</i>	<i>Usb Cable extension 3 meter</i>	<i>2 Nos</i>
		<i>(xix)</i>	<i>Labour charges which included electric wire laying lan wire laying fiber wire laying with pipe</i>	<i>1 job</i>

Signature of the tenderer