

**JOINING INSTRUCTION OF RTC, CRPF, AVADI (IN-SERVICE/PROMOTIONAL COURSES)**

1. **GENERAL INFORMATION**

Recruit Training Centre, Avadi is located within GC Avadi campus at a distance of approximately 32 KMs from Chennai Central Railway Station and 6 KMs from Avadi Railway Station and Bus Stand. The camp is well connected with local bus services. Personnel alighting at Chennai railway station should take local train service to reach Pattabiram military siding railway station which is nearer to camp than Avadi.

Principal	:	Shri Praveen C. Ghag, DIG
Chief Training Officer	:	Shri Ravindra Prasad, Commandant
E-mail	:	<a href="mailto:principalrtcavadi@gmail.com">principalrtcavadi@gmail.com</a> / <a href="mailto:rtctwo@crpf.gov.in">rtctwo@crpf.gov.in</a>
Control Room No.	:	044-26842109 (Tele/Fax)
Nearest railway Station	:	Avadi (06 KMs approximately)

2. **HOW TO REACH**

**a) From Chennai Central Railway Station:** -

The RTC-AVD is located at a distance of 32 Km from Central Railway Station which is the major railway station. Local trains are available from Chennai Central to Pattabiram military siding/ Avadi at frequent intervals. Auto rickshaws and public service transport ply regularly to camp from these railway stations.

**b) From Chennai Airport:** -

The RTC Avadi is located at about 40 Km from Chennai Airport.

**c) Transportation:**

On receipt of advance information regarding arrival of trainees, transport will be provided for their conveyance from Railway Station / Bus Stand to the Training Centre. Party Commanders on reaching the railway station can contact RTC-Avadi Control Room on the following telephone numbers for assistance.

***Control Room, RTC-Avadi, CRPF: 044-26842109***

Local electric trains are available at frequent intervals from Chennai Central to Avadi in addition to regular bus services. CRPF Station bus will also be available near Avadi Bus Stand in the morning and evening at 0900 hrs and 1700 hrs respectively. Participants should report three days (03) in advance to the commencement of training. On arrival, the party commander / participants should report to the SI(A)/training branch for recording their arrival.

3. **CLIMATE** : -

The climate is generally hot and humid throughout the year. During peak summer temperature soars to 45 degrees (Celsius). However, heavy rain is experienced during the monsoon, which is from September to November. The winter season, i.e. December to February, is moderately cold.

4. **ROLE OF RTC:-**

RTC-Avadi has been making concerted efforts to provide adequate organizational base to the training system and strengthening the force by imparting basic training to recruits and CRPF personnel at various levels.

**5. FACILITIES AVAILABLE**

- a) Library
- b) OAT (Open Air Theater)
- c) Kendriya Police Kalyan Bhandar (CPC) & Wet canteen
- d) SBI Bank & ATM
- e) Swimming Pool
- f) Gymnasium
- g) Men's club
- h) Cyber Café

**6. TRAINING INFRASTRUCTURE**

- a) Drill square & Drill nursery
- b) Sand model
- c) IFATS
- d) Slithering/Heli-Slithering
- e) BOAC track, Standard and National obstacles at par with NSG
- f) Baffle Firing Range
- g) IED Model and IED lane
- h) Fitness Park
- i) FC & Tactics Park
- j) Open Air Theatre
- k) Computer Lab
- l) Library
- m) Gym

**7. DOCUMENTS TO BE BROUGHT BY TRAINEES**

- a) Movement Order.
- b) Medical Fitness Certificate for course.
- c) Health card with AME report.
- d) ATM card for cashless payments.
- e) NRP.
- f) Mess advance Rs. 5,000/-.

**8. FAMILIES:-**

Trainees are not permitted to bring or keep their families during the period of the course/ training.

**9. LEAVE:-**

No leave will be granted during the course period.

**10. MESS ADVANCE:-**

On arrival at RTC-Avadi, all personnel have to deposit mess advance Rs. 5000/- (Refundable) compulsorily.

**11. HOSPITAL**

50 bedded Composite Hospital is available in Avadi campus/station.

**12. DISCIPLINE:-**

All participants shall maintain high standard of discipline. Personnel shall strictly adhere to the orders regulating discipline of the force. Consumption of liquor, lending and borrowing of money is strictly forbidden. Personnel will be permitted to go on out pass on Sundays and Holidays.

**13. DESIRABLE FROM TRAINEES.**

All personnel must be open to learning must be mentally, physically and medically fit to undergo the course.

**14. PERSONAL KIT/ MONEY ETC. TO BE BROUGHT BY THE TRAINEES.**

Apart from the kit required for training each participants shall have their personal dress. Since Avadi has hot climate, no woolen clothing is required with them except thin blanket during December to February.

**A. SUB-INSPECTOR PROMOTIONAL COURSE (SIPC) :-**

Aim	Duration	Eligibility Condition	Uniform articles, Special Equipments and précis required
It is a promotional course to enable Asstt. Sub-Inspector to acquire qualification and standards necessary for promotion as Sub-Inspector	08 weeks	a) ASI to be detailed by Estt Dte b) Health Card SHAPE-I medical category/ course fitness certificate	a) Full Kit i) Khaki uniform-02 sets ii) Combat dress - 02 sets iii) PT Dress 2 Sets (white T Shirt & Shorts Knicker) iv) White PT Shoes-02 Pairs & red DM boot 02 pair, Amn Boot-01 pair for drill, Jungle Shoe-01 Pair. v) Socks three pairs for each shoe vi) Mufti dress vii) Identity Card & Health Card viii) Passport Photographs-05 ix) A-Scale, B-Scale one set each x) Rain coat-01 xi) Polythene sheet Oogi color Big size xii) Ground Sheet/Dari xiii) White Bed sheet xiv) Torch/Pull through xv) Sufficient stationary with writing materials xvi) Compass and GPS-01 each per unit xvii) Blanket xviii) Précis (Act & Rules, drill, weapon, FC & Tactics, manuals etc)

## **B. HEAD CONSTABLE PROMOTIONAL COURSE**

Aim	Duration	Eligibility Condition	Uniform articles, Special Equipments and précis required
To train senior CTs of the force who are awaiting promotion to the rank of HC with a view to develop them as efficient section 2-I/C operationally and administratively	08 weeks	a) CTs to be detailed by Esst.Dte. b) Health Card SHAPE-I medical category/ course fitness certificate	a) Full Kit i) Khaki uniform-02 sets ii) Combat dress - 02 sets iii) PT Dress 2 Sets (white T Shirt & Shorts Knicker) iv) White PT Shoes-02 Pairs & Black DM boot 01 pair, Amn Boot-01 pair for drill, Jungle Shoe-01 Pair. v) Socks three pairs. vi) Mufti dress vii) Identity Card & Health Card viii) Passport Photographs-05 ix) A-Scale, B-Scale one set each x) Rain coat-01 xi) Polythene sheet Oogi color Big size xii) Ground Sheet/Dari xiii) White Bed sheet xiv) Torch/Pull through xv) Sufficient stationary with writing materials xvi) Compass and GPS-01each per unit xvii) Blanket xviii) Précis (Act & Rules, drill, weapon, FC& Tactics, manuals etc)

## **C. LAW & ORDER REFRESHER COURSE**

The objective of this course is to maintain the physical & mental fitness and refreshing about law & order duties of the force personnel.	06 Weeks Capacity- 120 (60+60)	Medical Category below Shape-I i.e. S1-H2-A2-P2-E2-Shape-II S1-H3-A3-P3-E3-Shape-III	i) Khaki uniform ii) Combat dress iii) PT Dress 2 Sets white singlet /Short KD iv) White PT Shoes - 02 Pairs & Black DM boot 01 pair. v) Socks two pairs vi) Ground Sheet vii) Writing material viii) Torch ix) Identity Card & Health Card x) Bedding
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#### **D). SHOOTING SKILL COURSE**

Aim	Duration and capacity	Eligibility conditions	Books & special equipment required
The objective of this course is to improve the accuracy of a good shooter to the level of a “marksman” by adopting the art and science of precision shooting. It will develop the required skill and improve the confidence of the firer in operational situations.	04 Weeks Capacity -60	a) CT/GD to SI/GD b) Age upto 45 years c) Education – High school or equivalent d) Physically fit for course (Course fitness certificate by competent authority) e) Good firer (Desirable minimum first class firer in last ARCF)	i) Identity card & Health card ii) Health card with Shape-I medical category iii) Khaki uniform- 02 sets iv) Combat dress - 02 sets v) PT Dress 2 Sets white T-Shirt & Shorts (Knicker) vi) White PT Shoes-02 Pairs & Black DM boot-01 pair, Jungle Shoe-01 Pair. vii) Socks two pairs viii) 05 passport size photograph ix) Ground Sheet x) Pull through xi) Rain poncho (for rainy season) xii) Light weight blanket & white bed sheet vii) Writing material viii) Torch ix) Bedding x) Individual combat kit, back pack.

#### **15. DISPERSAL**

On completion of the course, they will be dispatched to their respective offices. All candidates must clear their dues before leaving the RTC. The clearance certificate duly signed by competent authority concerned should be obtained before leaving the training centre.

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