

Annual Procurement Plan of ISA – 2019-20

01.02.25 C&Ts

SL No	Nomenclature	Qty	Estimated Amount	Amount Booked/to be booked				Remaining amount to be booked in 2019-20
				1 st Qtr	2 nd Qtr	3 rd Qtr	4 th Qtr	
1	Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil
Total		Nil	Nil	Nil	Nil	Nil	Nil	Nil

03.00.52 M&E(G)

SL No	Nomenclature	Qty	Estimated Amount	Amount Booked/to be booked				Remaining amount to be booked in 2019-20
				1 st Qtr	2 nd Qtr	3 rd Qtr	4 th Qtr	
1	Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil
Total		Nil	Nil	Nil	Nil	Nil	Nil	Nil

03.00.51 MV(G)

SL No	Nomenclature	Qty	Estimated Amount	Amount Booked/to be booked				Remaining amount to be booked in 2019-20
				1 st Qtr	2 nd Qtr	3 rd Qtr	4 th Qtr	
1	Repairing of Veh. Reg. No. HR 55L 1836 Tata Water Truck	A/R	Nil	Nil	Nil	Nil	155030	Nil
Total		A/R	Nil	Nil	Nil	Nil	155030	Nil

01.99.13 OE(IT)

SL No	Nomenclature	Qty	Estimated Amount	Amount Booked/to be booked				Remaining amount to be booked in 2019-20
				1 st Qtr	2 nd Qtr	3 rd Qtr	4 th Qtr	
1	Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil
Total		Nil	Nil	Nil	Nil	Nil	Nil	Nil

Appdx-B

New Procurement Plan 2019-20

PART A-50% CRITICAL ITEMS

01.02.25 C&Ts

SL No	Nomenclature	Qty	Estimated	Amount to be booked-quarter wise	Remark if any
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			Amount	1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	
1	Sand Bag	3000	100000		100000			
2	LED Bulb	250	50000		25000		25000	
3	LED Tube Light	100	50000	25000		25000		
4	Hassan Cloth	2000	100000			100000		
5	Polythene sheet	700	100000	100000				
6	Visitors Chairs	30	200000		200000			
7	Barrack Furniture	A/R	300000	150000		150000		
8	White T-Shirt for PTI	30	20000		20000			
9	Socks For PTI	30	10000		10000			
10	Paint for Maintenance of Steel Trunks & Cots	A/R	60000		60000			
11	Stitching items	A/R	30000	30000				
12	Curtain and Accessories	A/R	200000	200000				
13	Bucket Water for Trainee Officer	50	25000	25000				
14	Teapoy	40	100000	100000				
15	Mug Plastic	50	2000	2000				
16	Towel Rack	50	100000	100000				
17	Table Cloth	50	23000	23000				
18	Thermos Flask	50	100000	100000				
Total			1570000	855000	415000	275000	25000	

03.00.52 M&E (G)

SL No	Nomenclature	Qty	Estimated Amount	Amount to be booked-quarter wise				Remark if any
				1 st Qtr	2 nd Qtr	3 rd Qtr	4 th Qtr	
1	Modular Kitchen Equipment / Chimney	A/R	500000	500000				
2	Rope Manila	400	150000	50000		50000		
3	Rope Sisal	400	100000	50000		50000		
4	Smart Board for Class Room	3	1500000		1500000			
5	Digital Camera	2	100000		100000			
6	Sports Dress and Sports items	A/R	300000	100000			200000	
7	Emergency Light	A/R	100000		100000			
8	Towel Large and Small	A/R	100000			100000		

9	Mattress for Exercise	A/R	200000			200000		
10	Stop Watch	A/R	20000	20000				
11	UPS	A/R	100000		100000			
12	Mats for PT	A/R	80000	80000				
13	Plastic Table	A/R	100000			100000		
14	Grass cutting machine	A/R	50000			50000		
15	Hospital equipments	A/R	500000	200000				300000
Total			3900000	1000000	1800000	550000	500000	

03.00.51 MV(G)

SL No	Nomenclature	Qty	Estimated Amount	Amount to be booked-quarter wise				Remark if any
				1 st Qtr	2 nd Qtr	3 rd Qtr	4 th Qtr	
1	Up keep, maintenance and repair of Motor vehicles		1700000	500000	300000	500000	400000	
Total			1700000	500000	300000	500000	400000	

01.99.13 OE(IT)

SL No	Nomenclature	Qty	Estimated Amount	Amount to be booked-quarter wise				Remark if any
				1 st Qtr	2 nd Qtr	3 rd Qtr	4 th Qtr	
1	Computer Repairing		60000	10000	20000	20000	10000	
2	Quarterly I/Tax return Fees		20000	6000	3500	3500	7000	
TOTAL			80000	16000	23500	23500	17000	

01-02 50 OTHER CHARGES NON PLAN

SL No	Nomenclature	Qty	Estimated Amount	Amount to be booked-quarter wise				Remark if any
				1 st Qtr	2 nd Qtr	3 rd Qtr	4 th Qtr	
1	Annual Maintenance Contract of Gymnasium machines		100000	100000				
2	Recharge of set top box		50000		25000		25000	
3	Paint for arms maintenance		30000	30000				
4	Flexi Banner Printing for various occasion		50000		25000		25000	
5	Medicine for vehicle first aid kit		20000			20000		
6	Ground decorative items for DEGOs POP		250000				250000	
7	Purchase of medicine		700000	200000	150000	150000	200000	

Total		120000	330000	200000	170000	500000	
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01.02.20 O.A.E

SL No	Nomenclature	Qty	Estimated Amount	Amount to be booked-quarter wise				Remark if any
				1 st Qtr	2 nd Qtr	3 rd Qtr	4 th Qtr	
1	Training Aids and Equipments		400000	100000	100000	100000	100000	
2	Training Folder for Participants		300000		200000		100000	
3	Guest Speaker Food Bill		80000	20000	20000	20000	20000	
Total			780000	120000	320000	120000	220000	

01.02.24 POL

SL No	Nomenclature	Qty	Estimated Amount	Amount to be booked-quarter wise				Remark if any
				1 st Qtr	2 nd Qtr	3 rd Qtr	4 th Qtr	
1	Purchase of enrooted Pol and Lubricant items		200000		100000	50000	50000	
Total			200000		100000	50000	50000	

01.02.27 MINOR WORKS(REVENUE SECTION) M & E

SL No	Nomenclature	Qty	Estimated Amount	Amount to be booked-quarter wise				Remark if any
				1 st Qtr	2 nd Qtr	3 rd Qtr	4 th Qtr	
1	AMC of 62 Desktop Computer, 02 Laptop, 12 Laser jet colour printer, 15 Laser jet printer		200000	100000		100000		
2	AMC of 3 PLC Based fully Automatic water treatment system		100000	100000				
3	AMC of RISO Machine		200000	200000				
4	AMC of Cannon Photo Copier/Printer Machine		200000	200000				
5	AMC of Gen Set		200000	100000		100000		
6	Repairing of Office machines which are purchased under head M&E		500000	100000	100000	200000	100000	
7	Purchase of Printer Cartridge, Drum Unit etc		500000	200000	100000	100000	100000	
8	Total		1900000	1000000	200000	500000	200000	
AR&MO (Minor Work)			3685732	10%	40%	30%	20%	

01.02.13 O.E. (NON OBLIGATORY)

SL No	Nomenclature	Qty	Estimated Amount	Amount to be booked-quarter wise				Remark if any
				1 st Qtr	2 nd Qtr	3 rd Qtr	4 th Qtr	
1	Curtain Cloth, Chicks, Patti, Curtain rings, thread Etc for various offices		200000	100000		100000		Fixture & Furniture
2	Office furniture		350000	350000				Fixture & Furniture
3	File Rack		175000			175000		Fixture & Furniture
4	Broom (Gala/soft)	400	50000		25000		25000	Hygiene& Sanitation
5	Coconut Broom	500	20000	10000		10000		Hygiene& Sanitation
6	Acid Toilet Cleaner	100	20000		20000			Hygiene& Sanitation
7	Phenyl	100	25000			25000		Hygiene& Sanitation
8	Floor Duster	500	20000			20000		Hygiene& Sanitation
9	Bleaching Powder	500	20000		20000			Hygiene& Sanitation
10	Floor Wiper	100	20000		20000			Hygiene& Sanitation
11	Mosquito Destroyer Coil	100	20000	20000				Hygiene& Sanitation
12	All out mosquito replant refill	300	20000		20000			Hygiene& Sanitation
13	Insect Killer Spray	150	20000		20000			Hygiene& Sanitation
14	Air freshener odonil	500	15000	15000				Hygiene& Sanitation
15	Urinal Cubes	200	15000		15000			Hygiene& Sanitation
16	Hand Wash	500	40000	20000		20000		Hygiene& Sanitation
17	Toilet Cleaner	500	20000		20000			Hygiene& Sanitation
18	Naphthalene Ball	600	10000	5000			5000	Hygiene& Sanitation
19	Toilet Brush	100	20000			20000		Hygiene& Sanitation
20	Detergent Powder	200	10000		5000		5000	Hygiene& Sanitation
21	Glass Equipment Cleaner	250	20000		10000		10000	Hygiene& Sanitation
22	Lime powder		20000		5000		15000	Hygiene& Sanitation
23	Blanket Red		40000		40000			Hospital& necessities
24	Mattress/Pillows for Hospital		50000		50000			Hospital& necessities
25	Bed Sheets/Pillow Covers for Hospital		10000		10000			Hospital& necessities
26	Battery Dura Cell 1.5 Volt , Dura Cell 0.9Volt		60000	30000			30000	Misc (Rec./Non Recurring)
27	Flexi Banner Printing for various occasion		50000		25000		25000	Misc (Rec./Non Recurring)
28	Adjustment of Diesel for fogging Machine and Generator Set		230000	230000				Misc (Rec./Non Recurring)

29	Ceremonial Dress		70000		35000		35000	Misc (Rec./Non Recurring)
30	Halogen Heater Rod for Room Heaters		25000				25000	Hot & Cold weather charges
31	Repairing of Hot and cold items		80000	40000		40000		
32	Hospital Necessities		300000	100000	50000	50000	100000	Hospital necessities &
33	Stationary items		635000	200000	150000	150000	135000	Stationary
34	News paper/Book purchase		494000	150000	100000	120000	124000	News letter & Book purchase
35	Petty works		500000	150000	150000	100000	100000	Sanitary Items
Total			3674000	1420000	790000	830000	634000	

01.02.02 Wages

SL No	Nomenclature	Qty	Estimated Amount	Amount to be booked-quarter wise				Remark if any
				1 st Qtr	2 nd Qtr	3 rd Qtr	4 th Qtr	
1	CN Paid Fees		200000	70000	70000	30000	30000	CN Paid Fees
Total			200000	70000	70000	30000	30000	

01.02.13 OE OBL

SL No	Nomenclature	Qty	Estimated Amount	Amount to be booked-quarter wise				Remark if any
				1 st Qtr	2 nd Qtr	3 rd Qtr	4 th Qtr	
1	Water/Electric Bill		8000000	2000000	2000000	2000000	2000000	Water/Electric Bill
2	Telephone Bill		300000	75000	75000	75000	75000	Telephone Bill
	Postal Stamp		100000	50000	-	50000	-	Postal Stamp
Total			8400000	2125000	2075000	2125000	2075000	

01.02.14 RR&T

SL No	Nomenclature	Qty	Estimated Amount	Amount to be booked-quarter wise				Remark if any
				1 st Qtr	2 nd Qtr	3 rd Qtr	4 th Qtr	
1	Building Rent		100000	50000	20000	15000	15000	Building Rent
Total			100000	50000	20000	15000	15000	

PART B-30% for wants or not essential

01.02.25 C&Ts

SL No	Nomenclature	Qty	Estimated Amount	Amount to be booked-quarter wise				Remark if any
				1 st Qtr	2 nd Qtr	3 rd Qtr	4 th Qtr	
1	Wooden Balli	300	100000		50000		50000	
2	Barbed Wire	1500	150000	150000				
3	Concertina Wire	1500	230000	130000		100000		
4	Clothing items for Jawans	0	200000			200000		

5	Iron Bed for Trainee officers	15	100000		100000			
6	Electric Wall and Table Fan	20	50000	50000				
7	Security Light	100	150000				150000	
Total			980000	330000	150000	300000	50000	

03.00.52 M&E (G)

SL No	Nomenclature	Qty	Estimated Amount	Amount to be booked-quarter wise				Remark if any
				1 st Qtr	2 nd Qtr	3 rd Qtr	4 th Qtr	
1	Gym Items	A/R	300000	300000				
2	PA Equipment for Conference Hall	A/R	500000	500000				
3	Class Room Chair	200	200000			200000		
4	Class Room Table	200	150000			150000		
5	Cooking utensils for Mess	A/R	200000		100000		100000	
6	Wooden Almirah	A/R	250000		250000			
7	Steel Almirah	A/R	250000	100000		150000		
Total			1850000	900000	350000	500000	100000	

03.00.51 MV(G)

SL No	Nomenclature	Qty	Estimated Amount	Amount to be booked-quarter wise				Remark if any
				1 st Qtr	2 nd Qtr	3 rd Qtr	4 th Qtr	
1	Purchase of Tyre/ tube/ Flaps and retreading of tyres for vehicles		300000		200000		100000	
Total			300000		200000		100000	

01.99.13 OE(IT)

SL No	Nomenclature	Qty	Estimated Amount	Amount to be booked-quarter wise				Remark if any
				1 st Qtr	2 nd Qtr	3 rd Qtr	4 th Qtr	
1	Computer Software / peripherals		40000	40000			80000	
TOTAL			40000	40000			80000	

01-02 50 OTHER CHARGES NON PLAN

SL No	Nomenclature	Qty	Estimated Amount	Amount to be booked-quarter wise				Remark if any
				1 st Qtr	2 nd Qtr	3 rd Qtr	4 th Qtr	
1	Purchase of un authorized items in any budget head		350000	100000	100000	100000	50000	
Total			350000	100000	100000	100000	50000	

01.02.20 O.A.E

SL No	Nomenclature	Qty	Estimated Amount	Amount to be booked-quarter wise				Remark if any
				1 st Qtr	2 nd Qtr	3 rd Qtr	4 th Qtr	
1	Mementos		100000				100000	
Total			100000				100000	

01.02.13 O.E. (NON OBLIGATORY)

SL No	Nomenclature	Qty	Estimated Amount	Amount to be booked-quarter wise				Remark if any
				1 st Qtr	2 nd Qtr	3 rd Qtr	4 th Qtr	
1	Aquarium maintenance and Fish Food		50000		50000			Misc (Rec./Non Recurring)
2	Rexene		5000		5000			Misc (Rec./Non Recurring)
3	Other Misc Items for day by day requirement		150000	25000	50000	50000	25000	Misc (Rec./Non Recurring)
4	Bicycle Repairing		25000		20000		5000	Bicycle
Total			230000	25000	125000	50000	30000	

Part C - 20% for future goals of which 5% miscellaneous items**01.02.25 C&Ts**

SL No	Nomenclature	Qty	Estimated Amount	Amount to be booked-quarter wise				Remark if any
				1 st Qtr	2 nd Qtr	3 rd Qtr	4 th Qtr	
25	Running shoes for PTI	30	50000		50000			
26	CGI Tin sheets	100	150000		150000			
27	Plywood for cots	100	250000	125000		125000		
Total			450000	125000	200000	125000	0	

03.00.52 M&E (G)

SL No	Nomenclature	Qty	Estimated Amount	Amount to be booked-quarter wise				Remark if any
				1 st Qtr	2 nd Qtr	3 rd Qtr	4 th Qtr	
19	TV /Screen	A/R	220000		120000		100000	
20	National Flag	A/R	15000				15000	
21	Barbar / Washerman equipment	A/R	15000				15000	
Total			250000	0	120000	0	130000	

03.00.51 MV(G)

SL No	Nomenclature	Qty	Estimated Amount	Amount to be booked-quarter wise				Remark if any
				1 st Qtr	2 nd Qtr	3 rd Qtr	4 th Qtr	

3	Purchase of Rexine for repair of bus seats		200000		100000		100000	
Total			200000		100000		100000	

01-02 50 OTHER CHARGES NON PLAN

SL No	Nomenclature	Qty	Estimated Amount	Amount to be booked-quarter wise				Remark if any
				1 st Qtr	2 nd Qtr	3 rd Qtr	4 th Qtr	
1	Miscellaneous Items		200000	50000	50000	50000	50000	
Total			200000	50000	50000	50000	50000	

01.02.13 O.E. (NON OBLIGATORY)

SL No	Nomenclature	Qty	Estimated Amount	Amount to be booked-quarter wise				Remark if any
				1 st Qtr	2 nd Qtr	3 rd Qtr	4 th Qtr	
31	Brasso Metal Polish		5000		5000		35000	Misc (Rec./Non Recurring)
35	Plant and Flower for plantation		50000	25000		25000		Hot & Cold weather charges
Total			55000	25000	5000	25000	35000	

CONSOLIDATED HEAD WISE SUMMARY

HEAD	A	B	C	TOTAL
	50%	30%	20%	100%
01.02.25 C&Ts	1570000	980000	450000	3000000
03.00.52 M&E (G)	3900000	1850000	250000	6000000
03.00.51 MV(G)	1700000	300000	200000	2200000
01.99.13 OE(IT)	80000	40000		120000
01-02 50 OC (N/Plan)	1200000	350000	200000	1750000
01.02.20 O.A.E	780000	100000	--	880000
01.02.24 POL	200000	--	--	200000
01.02.27 M & E (MW)	1900000	--	--	1900000
01.02.13 O.E. (Non Obg)	3674000	230000	55000	3959000
01.02.13 O.E. Obl	8400000			8400000
01.02.14 RR&T	100000	--	--	100000
01.02.02 Wages	200000	--	--	200000
GRAND TOTAL	23704000	3850000	1155000	28709000

01.02.27 (AR&MO) SUMMARY

HEAD	TOTAL	A	B	C	D
01.02.27 AR&MO	36855732	10%	40%	30%	20%