

T/E No.B.V.1/2024-25-GCA-Bldg

Dated, the Dec' 2024

**"TENDER FORM"**

**TENDER FEE RS. 500/- (NON REFUNDABLE)**

1. Subject: - **TENDER FOR OPENING**\_\_\_\_\_
2. Name and full address  
.....  
.....  
.....
3. Address to – DIGP-CUM-ESTATE OFFICER, GC CRPF Avadi, Chennai – 600 065.
4. **Reference: This is with reference to tender notice dated .....**
5. We agree to abide by all the terms and conditions mentioned in tender notice dated.....Issued on the text.
6. **The rates quoted is valid for 11 months from the date of acceptance of tender/functioning of shop and rent, rebate, water and electricity charges should be paid on regular basis without fail. The DIGP CUM ESTATE OFFICER GC CRPF Avadi, Chennai reserves the right to renew the contract period or terminate the contract without assigning any reason.**
7. The cost of any breakage, theft during the period of contract will be borne by the firm.
8. The terms and conditions is enclosed as Appendix "A"
9. **Draft No.\_\_\_\_\_ dated \_\_\_\_\_ for Rs. 10,000/- (Rupees Ten thousand) only in favour of DIGP CUM ESTATE OFFICER, GC CRPF Avadi Chennai on SBI CRPF,Avadi,Chennai(Code No.61662)is enclosed herewith as Earnest Money Deposit.**

**Signature of Proprietor/Shop Keeper**

कार्यालय पुलिस उप महानिरीक्षक, गुपकेंद्र, के०रि०पु०बल, आवडी, चेन्नई-65  
**OFFICE OF THE DIGP, GROUP CENTRE, CRPF, AVADI, CHENNAI- 65**  
Telephone: (C/R)/Fax:- 044-26840025, Office:- 044-26841220 e-mail:- [gcavd@crpf.gov.in](mailto:gcavd@crpf.gov.in)

---

**PROFORMA FOR EXPRESSION OF INTEREST (EOI)  
TO RUN PRIVATE STALLS AT GROUP CENTRE, CRPF, AVADI, CHENNAI- 600 065  
COST OF FORM Rs.500/-**

Form No. \_\_\_\_\_

Issued on

In favour of M/S -----  
-----  
-----  
-----

(Full name address of the firm with Pin Code & Contact Number)

For running of \_\_\_\_\_

**Signature of the issuing Officer**

1	Name of the firm	
2	Name of the proprietor	
3	Full Address with Pin code & Telephone No.	
4	Whether in possession of required license/ permit issued by competent authority to run the business (copy to be attached)	
5	Quote TIN No of the firm (copy to be attached)	
6	Past experience, if any, in the similar field	
7	Whether the list containing rates offered for each item/ service enclosed.	
8	Details of concessions offered to the	

	<b>beneficiaries(Documentary proof should be attached)</b>	
9	Monthly subscriptions offered towards Welfare fund of this institution	
10	Details of Earnest money deposited <i>in favour of DIGP CUM ESTATE OFFICER, GC CRPF Avadi, Chennai on SBI HVF, Avadi, Chennai (CODE NO. 4675) is enclosed herewith as earnest money.</i>	Draft No ..... Dated ..... Branch ..... & Bank .....for RS. ..../- ( Rupees ..... ) only

I/We agree to abide by all the conditions mentioned in tender notice issued by the DIG CUM ESTATE OFFICER and also the general as well as all pages of specific terms and condition attached which have been signed in the margin by us in taken of acceptance of the terms and conditions mentioned therein.

Date

***Signature of Proprietor/Shop Keeper***

**Instructions**

1. All the columns are mandatory and complete details to be furnished.
2. The form with the original signature of the Issuing Officer will be accepted. Scanned/photocopy of the document will not be accepted.
3. If any of the information furnished above is found incorrect at a later stage, the contract will be terminated at once and the person will be disqualified from running any shops inside campus in future.

**Schedule to contract**

Details	
Contract No.	B.V.1/2024-25-GCA-Bldg dated 18/12/2024
Time and date of submission of contract for publication	20/12/2024
Submission of tender	Up to 27/12/2024 at 1700 hrs.
Time and date of opening of Tender	28/08/2024 1100 hrs
Cost of Tender form	Rs. 500/- (Non-refundable) in the form of DD/Cheque in favour of The DIGP GC CRPF Avadi shall be deposited by each participating /firm individual towards the cost of tender form at Building branch GC, CRPF, Avadi.
Earnest money deposit (EMD)	RS. 10,000/- (Rupees Ten thousand) only for all shops in favour of DIGP,GC,CRPF,Avadi.

**Details of Shops to which called for Tender Enquiry**

Sl.	Shop No.	Name of Shops proposed to be Run	Type of building	Sq.mtr.	Base rent fixed as per Govt rate ( Rs.)
1	Shop No 30	RO Plant	Semi Build up accommodation	96.03	13,573/- *Exact rental rate will be fixed at the time of agreement.

Detailed Terms & conditions are given in the tender document published in the CRPF website [www.crfp.gov.in](http://www.crfp.gov.in). However, requisite EMD in the form of DD should be dropped in sealed Box kept in front of Main gate Group Centre, CRPF Avadi, Chennai subscribing the tender notice number, Name of shop to which participating tender latest by 27/12/2024 and as per the tender notice in the portal.

**Sd/-18/12/2024**  
**DIGP**  
**GC, CRPF, AVADI**

**Appendix-'A'**

**(a) GENERAL TERMS AND CONDITIONS OF CONTRACT FOR SHOP**

1	Preference will be given to Ex-CRPF personnel, NOK of deceased and personnel medically invalidated out from service
2	Bidder should pay the rent fixed for the shop, rebate, water and electricity bill as per approved Government rate.
3	Firm should deposit EMD as mentioned above along with the quotation. The EMD money is acceptable in the form of Account Payee Demand Draft, Banker's Cheque from any of the commercial banks drawn in favour of <u>THE DIGP, GROUP CENTRE, CRPF, AVADI</u> . EMD will not be accepted in cash. [Bankers: SBI, CRPF, Avadi (Code No.61662)].
4	The earnest money of the successful tenderer shall be returned after the security deposit as required in terms of the contract is furnished by the tenderer.
5	Earnest money deposits of all the unsuccessful Tenderers will be returned as early as possible.
6	Successful bidder should pay Rs.60,000/- as refundable security deposit and should not claim interest on security deposit.
7	The shop must be open within one month from the date of finalization of tender.
8	Contract period is valid for 11 months only. However, period will be extended with mutual consent at the sole discretion of Competent authority. The Tenderer has no right to claim extension.
9	If the Allottee withdraw the contract before the contract period the Security money will be forfeited.
10	The Allottee should make memorandum of understanding deed agreements (MOA) on Revenue stamp paper immediately on finalization of tender.
11	The Allottee should submit full details of address with Police verification.
12	At any cost, shops should not be closed for more than 07 days. Prior approval of Estate Officer is required to close the shops more than 02 days consecutively.
13	The Allottee will pay Rs. 75/- on account of issue of Vehicle entry pass.
14	No Child labour should be engaged. It should be strictly prohibited.
15	The shop will allowed to open in between 0700 AM to 0900 PM as per convenience of Allottee.
16	The department will have no responsibility on the loan taken by them to run the shop as well as any loss/theft/fire/damage etc.
17	Subletting of shop is not permissible and the vendors should not indulge in any illegal activities such money lending, chit fund collection etc.
18	No any alteration in the building should be carried out without the written permission from DIGP-cum-Estate Officer of Group Centre.
19	The Tenderer should submit the tender in proper sealed envelope duly endorsing full address of the firm, tender notice number date of the tender. Due date and time should be written in bold letter on the top of the envelope.
20	If the successful bidder runs the business within the scope of terms and conditions of contract without any deviation, extension of contract period will be considered on year to year basis. In case of extension of contract period at the sole discretion of Estate Officer, rent and rebate charges will be enhanced by 5% and 10% respectively and every year of extension. However, successful bidder has no right to claim extension beyond the initial period of contract for which agreement is made.

Sd/-18/12/2024

**DIGP  
GC, CRPF, AVADI**

**Appendix-'B'**

**(b) Addl. Terms and Conditions is admissible to contract for 11 months subject to review in respect of the Shop proposed to be issued Tender Notice**

<b>SHOP No.</b>	<b>NAME OF SHOP</b>	<b>LOCATION</b>	<b><u>Additional Terms and Conditions</u></b>
<b>Shop No.30</b>	RO PLANT	Near 97 RAF	<p>He should pay Rs. 60,000/- (Rupees sixty thousand) only as refundable security deposit. The department retains the right to forfeit/deduct the amount from security deposit in case of any damage/loss to the building on breach of contract in nay manner.</p> <p>The Contractor (second party) is responsible to procure and fit a meter to calculate the water charges. The First party (CRPF) will allow second party (Vendor) for filter ground water by latest Americal Reserve Osmosis System at below 50-150 TDS and without virus, party of second part (Vendor) should change for water filtration (including running and maintenance of plant) of Raw water at the stipulated rates and sell the water containing 20 litres Jar as per the rates quoted in the tender form.</p> <p>The composition of the treated water must be within the range below 40 PPM. Total dissolved solids (TDS). If composition is found below/upper the range, the party of the first is at liberty to terminate the agreement.</p> <p>Police verification report should be submitted for those labours engaged by him.</p>

Sd/-18/12/2024

**DIGP  
GC, CRPF, AVADI**