

**OFFICE OF THE DEPUTY INSPECTOR GENERAL OF POLICE/ESTATE OFFICER, GC
CRPF, A.B.ROAD, NAYAGAON, GWALIOR(MP)- 474001, Telephone (Control Room and Fax
No. 0751-2560283)**

No. B-V-55/2024-25-GC GWL-Bldg

Dated, the 03 Feb, 2025

TENDER NOTICE

On behalf of The President of India, the DIGP/Estate Officer, Group Centre, CRPF, A.B. Road, Nayagaon, Gwalior(MP) invites sealed **Tenders for running the following shops in the Group Centre premises on contract basis** for a period of one year (likely to be extended by three months). Hence, suitable and willing registered contractor/local venders are invited to send their quotations/documents for these shops as per terms and conditions mentioned in our CRPF website www.crpf.gov.in.

Schedule to Contract

Sl No.	Details		
1	Contract No.	No. B-V-55/2024-25-GC GWL-Bldg dated / /2024	
2	Last date and time of submission of tender bid	20 / 02 /2025 at 1600 hrs	
3	Time and date of opening of tender bid	21 / 02 /2025 at 1100 hrs	
4	Tender fee	Rs. 500/- (non refundable) (through DD/FDR only in favour of DIGP/Estate Officer, GC, CRPF, Gwalior) for each participating tenderer to be deposited at building branch GC CRPF Gwalior	
5	Earnest Money Deposit (EMD)	Rs. 25,000/- through DD/FDR only in favour of DIGP/Estate Officer, GC, CRPF, Gwalior to be deposited. (Amount will be refundable on completion of contract)no interest admissible as per terms & condition of the contract)	
S/No	Name of shop	Area	Nominal/Minimum rent (Rs. 15.80 sqft per Month)
1.	Medical Shop	15.05 sqr. meter	3910.00
2.	Bakery shop	10.45 sqr. meter	1785.00
3.	Pradhan Mantri Jan Aushadhi Kendra (PMBJAK)	15.05 sqr. meter	3910.00
4.	Uniform Article shop	15.05 sqr. meter	3910.00
5.	Food Corner & Juice Corner	15.05 sqr. meter	3910.00
6.	Vegetable Shop	15.05 sqr. meter	3910.00

**DIGP cum Estate Officer
Group Centre, CRPF, Gwalior**

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GENERAL TERMS AND CONDITIONS OF CONTRACT FOR EACH SHOP :-

1. First preference will be given to CRPF war widows.
2. Second preference will be given to CRPF retired personnel and their wards.
3. Special consideration will be given to those offering higher monthly subscriptions towards Welfare Fund of GC CRPF Gwalior.
4. Contractor/local vender will have to pay the monthly rent of shop and also water and electricity bills on monthly basis.
5. Contractor/local vender will deposit Earnest Money Deposit Rs. 25,000/- in the form of Account Payee Demand draft, Fixed Deposit Receipt, Banker's Cheque or Bank Guarantee from any nationalised bank drawn in favour of THE DIGP, GROUP CENTRE, CRPF, GWALIOR. Cash in this regard will not be accepted.
6. Willing contractor/local vender have to submit acceptance of Terms and Conditions of Tender as per **appendix-A.**
7. Earnest Money Deposit of unsuccessful bidders will be returned as early as possible after the expiry of bid's validity, but not later than 30 days after placement of contract.
8. The Earnest Money Deposit of successful bidder will be refunded after submitting a security deposit i.e. Rs. 25,000/- as refundable security deposit without any interest. In case of any breach of contract, damages or loss caused by the contractor/local vender the security deposit will be forfeited or the cost of loss/damage will be deducted from the same.
9. Contractor/local vender shall submit full details i.e. address contact No etc with police verification of his/her employees.
10. Contract will be valid for one year.
11. The shop will be opened within 7 days after the contract is finalized.
12. If contractor withdraws the contract before the contract period, the security money will be forfeited.
13. Selling price of items with all charges/taxes should be displayed in front of the shop and rates should not be higher than market rate, MRP/MSP. Competent authority/Estate officer reserves all rights to review and re-fix the rates time-to-time legitimately. However, if the rates are found to be unreasonably high by competent authority the contract will be cancelled.
14. Contractor/local vender can take the assistance of his employees, for which proper gate pass will be issued by Building Branch, GC CRPF Gwalior on his/her request.
15. The shop will remain open between 0700 AM to 0700 PM with break of one hour for lunch. The employees of shop shall not be permitted to stay inside the campus during night hours. Shops should not be closed for more than 7 days with prior approval of DIGP/Estate officer.
16. The contractor/local vender should have prior experience of retail sales/services.
17. Contractor/local vender should maintain high standard of hygiene and cleanliness in the shop as well shop premises. He/she should not place any article beyond the limit of his shop.
18. Contractor/local vender should have proper computerized billing system.

19. Contractor/local vender will be allowed to sell only fresh and high quality/standard items of (Inferior/substandard quality) are not allowed.
20. Contractor/local vender will not be allowed to sell any items for which he/she is not allowed.
21. Contractor/local vender has to make agreements (MOU) on Revenue stamp paper.
22. In case of breach of any condition/clause of contract. The Contractor/local vender will be liable to action as per law.
23. Contractor/local vender has to maintain proper discipline and follow security measures as per our orders.
24. Decision of DIGP/Estate officer GC Gwalior will be final in all matters with regard to the contract.
25. Only the permitted vehicle and labour with proper gate pass will be allowed in this campus.
26. Firefighting equipments should be installed in shops by the Contractor/local vender.
27. No child labour should be allowed.
28. The department will have no responsibility towards the loan etc if any taken by Contractor/local vender to run the shop as well as any loss/theft/fire/damage etc to shop.
29. The department/Estate Officer reserves the right to vacate the shop at any time without giving any notice.
30. Subletting of shop is not permissible.
31. No alternation/modification in building without the written permission from DIGP cum Estate Officer of Group Centre will be allowed.
32. In the event of any question, dispute or difference arising under the agreement or in connection therewith, the same shall be referred to the DIGP/Estate officer Group Centre, CRPF, Gwalior who will be the final adjudicator.
33. The firm should submit the tender documents in proper sealed envelope duly endorsing full address of the firm, tender notice number, date of the tender, due date and time should be written in bold letter on the top of the envelope.
34. **Conditions for opening of Pradhan Mantri Jan Aushadhi Kendras (PMBJAK)**
 - i. Contractor/local vender must follow terms & conditions given in PMBI, special incentives criteria under IV(b) of PMBI.
 - ii. Contractor/local vender has to ensure detailed guidelines of incentives, sale procedure and billing procedure etc which are already available on PMBI site.
 - iii. Online application for opening of PMBJAK is available on official website of PMBI & eligible, interested, qualified, registered vendors will be allotted shop in our GC.

Sd 03/02/2025
DIGP cum Estate Officer
Group Centre, CRPF, Gwalior

TENDER ACCEPTANCE LETTER
(To be given on Company letter Head)

Date:

To

Subject: - Acceptance of Terms and Conditions of Tender.

Tender reference No: _____

Name of Shop:-

Dear Sir,

1) I/We have downloaded/obtained the tender document(s) for the above mentioned "Tender/Work" from the website(s) namely:-

as per your advertisement, given in the above mentioned website(s).

2) I/We hereby certify that I/We have read the entire terms and condition of the tender documents form Page No _____ to _____ (including all documents like annexure(s), schedule(s) etc.) which form part of the contract agreement and I/We shall abide hereby by the terms/conditions/clauses contained therein.

3) The corrigendum(s) issued from time to time by your department/organization too have also been taken into consideration, while submitting this acceptance letter.

4) I/We hereby unconditionally accept the tender conditions of above mentioned tender document(s) corrigendum(s) in its totality/ entirety.

5) In case any provisions of this tender are found violated, then your department/ organization shall without prejudice to any other right or remedy be at liberty to reject this tender/bid including the forfeiture of the full said earnest money deposit absolutely.

6) I do propose rent @ Rs..... per Month for shop namely

Yours faithfully,

(Signature of the bidder, with official seal)