



**GOVERNMENT OF INDIA, MINISTRY OF HOME
AFFAIRS, O/O THE INSPECTOR GENERAL OF
POLICE, SOUTHERN SECTOR, CRPF**
Road No10/C ,MP/MLA Colony, Gayatri Hills, Jubilee Hills
Hyderabad, Telangana-PIN-500033
Tele:040- 23553733, Fax: 040- 23553733



No: B.V-1/2024-25-SS-Minor Works (NIT-02)

Dated, the 20th Nov. 2024.

SCHEDULE TO TENDER

(Open Tender)

Sealed tenders are invited from registered firms/contractors for work “Annual Maintenance Contract of 01 No. passengers lift at Southern Sector Hqr. CRPF, Jubilee Hills Hyderabad (Telangana)”. If you are in a position to quote rate for above work in accordance with the requirements stated in the attached schedule to tender, all documents attached herewith should be fully filled in, signed and sealed by the respective firm and submitted through e-Procurement site <https://eprocure.gov.in/eprocure/app> failing which your tender will be liable to be ignored, and will not be considered.

SCHEDULE TO TENDER:

Schedule to Tender No.		No: B.V-1/2024-25-SS-Minor Works (NIT-02)						
Last date and time of receipt of on-line documents of tender		27/11/24 at 1000 Hrs,						
Last date and time of receipt of Manual documents of tender i.e. EMD & Tender acceptance letter.		27 /11/24 at 1000 Hrs,						
Time and date of on-line opening e-tender		28/11/24 at 1100 Hrs						
Validity of offer		The tender shall remain open for acceptance till 180 days from the date of opening of Tender.						
Sl. No.	Ref. No.	Name of work & Location	Tender cost	E.M.D.	Period of Completion	Last date & time of Submission of tender	Time & date of opening of tender	
01.	No: B.V-1/2024-25-SS-Minor Works (NIT-02)	“Annual Maintenance Contract of 01 No. passengers lift at Southern Sector Hqr. CRPF, Jubilee Hills Hyderabad (Telangana)”	Rs.90,000/-	Rs.1,800/-	12 Months after award of work	27/ 11/2024 at 1000 Hrs	28/ 11/2024 at 1100 Hrs	

1. All relevant details, including specification, terms & conditions etc. are available on e-procurement website <http://eprocure.gov.in/e-procure/app>. (CPPP), same may be downloaded by the bidders. Details can also be seen at CRPF website http://crpf.nic.in/tender_notices.htm. Bidder(s) are advised to go through the Earnest Money, Payment Terms and clauses of this Tender Enquiry carefully before filling the Tender

2. Intending tenderers must read the terms and conditions carefully and submit their tenders, if they consider themselves eligible and are in possession of all the required documents, through online tenders (e-procurement CPP portal) **by 1000 hours on 27/11/2024.**

3. Tenders will be opened through online by **1100 hrs on 28/11/2024** at Southern Sector, CRPF, Hyderabad, Telangana. In case date of opening of tender happens to be a closed holiday, the tenders will be opened on next working day at the stipulated time.

4. The bids shall be submitted in two stages viz. (i) Technical Bid (ii) Price Bid.

a)	The enlistment of the contractors should be valid on the last date of evaluation of Technical Bid.
b)	In case only the last date of evaluation of Technical Bid is extended, the enlistment of contractor should be valid on the original date of evaluation of Technical Bid.
c)	In case both the last date of evaluation of Technical Bid and Price Bid are extended, the enlistment of contractor should be valid for original date of evaluation of Technical Bid.

5. TWO BID SYSTEM:-

The offer has to comprise of two bids viz technical & financial bids:-

(a)	Technical Bid:- should contain the following:
1	Bid Security Declaration and tender acceptance letter on company letter head.
2	Scanned copy of EMD.
3	Copies of similar type of completed work orders in the following order for performance statement (i).Three similar completed works costing not less than the amount equal to 40% of the estimated cost. or (ii).Two similar completed works costing not less than the amount equal to 60% of the estimated cost. or (iii).One similar completed works costing not less than the amount equal to 80% of the estimated cost.
4	The bidder/ tenderer will submit the all forms as mentioned in Appendix “A” to “F”
5	The bidder/ tenderer will submit the signed copy (all page to be signed) of the Tender notice under his seal.
6	Complete postal address of contractor/Firm along with copy of Aadhar/PAN Card/ I-Card/Voter I/D Card etc.
7	Signed copy of GST, Registration certificate
8	Last 03years ITR return.
9	Valid Govt. authorized registration details which specific appropriate class of contractor.
10.	Any other relevant documents which the firms wish to submit.

Note:- EMD in original and tender acceptance letter on company letter head must to be submitted offline and to be dropped in the tender box in a sealed envelope placed at Adm Block, Southern Sector CRPF, Road No 10/C, Gayatri Hills, Jubilee hills, Hyderabad before last date of submission. If bidder/ tenderer fail to submit offline documents as mentioned above bid will be declared dis-qualify.

(b) **Price Bid** should contain the following:

	Quote rates in figures only in the Bill of Quantity (BOQ) which is an MS Excel sheet and should be downloaded from the e-procurement portal https://eprocuree.gov.in/eprocure/app and the same BOQ should be filled up properly and uploaded as a part of Financial bid with digital signing.
	Name of bidder must be written in the appropriate field of Bill of Quantity (BOQ) by each bidder.

6. The sealed envelope containing Original EMD and Tender Acceptance Letter on company letter head should be super scribed with “Annual Maintenance Contract of 01 No. passengers lift at Southern Sector Hqr. CRPF, Jubilee Hills Hyderabad (Telangana)” -500033 and should reach to the following address before the last date of Tender :- The Assistant Commandant (Engr) Southern Sector, CRPF, Road No 10/C, MP/MLA Colony, Gayatri Hills, Jubilee hills, Hyderabad, Telangana-PIN-500033 .

07. Hard Copy of BOQ is not required to submit with sealed envelope. Price should be quoted as per price bid format along with tender documents at e-procurement site <http://eprocure.gov.in/eprocure.gov.in/eprocure/app>.

08. Only technical bid shall be opened on the date of tender opening. Price bids of only those firms will be considered for opening online whose offer has passed in all tender condition and technical evaluation. After opening of price bids, ranking statement will be prepared and the finalization of tender will be done on L-1 (the least price) basis.

09. For any changes in Tender Enquiry/specifications etc, tenderers are requested to visit the CRPF/CPPP web sites regularly.

(Sd- 20.11.2024)

Krishna Mohan Upadhyay

Assistant Commandant (Engineer)

Southern Sector, CRPF, Hyderabad

For and on behalf of the President of India

Part I.	IMPORTANT INSTRUCTIONS AND GUIDELINES IN CONNECTION WITH THE TENDER “Annual Maintenance Contract of 01 No. passengers lift at Southern Sector Hqr. CRPF, Jubilee Hills Hyderabad (Telangana)”
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1. License issued by State government/union territory should be kept renewed as per periodicity laid down by the authority concerned and submit copy of the same to Assistant Commandant (Engineer) Southern Sector CRPF, Road No 10/C, Gayatri Hills, Jubilee hills, Hyderabad after each renewal. The contractor should produce valid license with tender.
2. The contractor shall comply with the orders issued there by Assistant Commandant (Engineer), Southern Sector, CRPF, Jubilee hills, Hyderabad from time to time. If he fails to do so, his failure will be breach of contract and Assistant Commandant (Engineer), Southern Sector, CRPF in his discretion without prejudice to any other right or remedy available in law can cancel the contract. The contractor shall be liable for any pecuniary liability arising on account of any violation by him.
3. Contractor should be in possession of Labour License under the Contract Labour (Regulation and Abolition) Act, 1970 & 1971 from Regional Labour Commission (Central).
4. The Contractor whose tender is accepted will be required to furnish **PERFORMANCE SECURITY** for an amount of **03%** of the total value of the contract within 07 days. Performance Security may be furnished in the form of an Account payee Demand draft, Fixed Deposit receipt from a nationalized/scheduled Bank Guarantee from nationalized/scheduled bank an acceptable form safeguarding. Performance Security should remain valid for a period of **sixty days beyond the date of completion** of all contractual obligation of the supplier including warranty obligations. In case the contractor fails to deposit the performance security within the stipulated period including extended period if any, the Earnest Money deposited by the contractor shall be forfeited automatically without any notice to the contractor.
5. Intending Bidders are advised to inspect and examine the site and its surrounding and satisfy themselves before submitting their bids as to the nature of the ground and Machinery, the means of access to the site, the accommodation they may require and in general shall themselves obtain all necessary information as to risks, contingencies and other circumstances which may influence or affect their bid. A bidder shall be deemed to have full knowledge of the site whether he inspects it or not and no extra charge consequent on any misunderstanding or otherwise specifically provided for in the contract documents. Submission of a bid by a bidder implies that he has read this notice terms & conditions mentioned there in, all other contract documents and has made himself aware of the scope and specifications of the work to be done and of conditions and rates at which stores, tools etc. will be issued to him by the Government and location conditions and other factors having a bearing on the execution of the work.
6. The competent authority on behalf of the President of India does not bind itself to accept the lowest or any other bid and reserves to itself the authority to reject any or all the bids received without the assigning of any reasons. All bids in which any of the prescribed condition are not fulfilled or any condition including that of conditional rebate is put forth by the bidder shall be summarily rejected.
7. Canvassing whether by bidders directly or indirectly, in connection with bids is strictly prohibited and the bids submitted by the contractors who resort to canvassing will be liable to rejection.
8. The Competent authority on behalf of President of India reserves to himself the right of accepting the whole or any part of the bid and the bidder shall be bound to perform the same at the rate quoted.
9. The notice inviting bid shall form a part of the contract document. The successful bidder/contractor, on acceptance of his bid by the Accepting Authority shall start the work within Five days from the date of work order.
10. The Labour/workers engaged by the Contractor/Agency shall be at their own risk and in case of any untoward, incident, accidents the contractor/Agency will be liable for such risks and the department will not be held responsible in any way for such miss happening and untoward incidents. It should be duty of contractor to adhere to all security precaution as specified for industry by Govt.

11. The officer inviting bids shall have the right of rejecting all or any of the bids and will not be bound to accept the lowest or any other bid.

12. GST or any other Taxes in respect of the contract shall be payable by the contractor, direct to the concerned Department/Government.

13. The contractor submitting the tenders against the subject tender enquiry are informed that all relevant details with reference to the tender enquiry stipulations are clearly responded to. In case any of the tender enquiry stipulations are not clearly stated to or replied to by any of the contractor, no (repeat) no clarifications will be sought from the concerned firm and its offer will be rejected outright.

14. Department is not responsible for food, accommodation, insurances, PFs, allowances, etc. of the labours.

(Sd- 20.11.2024)

Krishna Mohan Upadhyay

Assistant Commandant (Engineer)
Southern Sector, CRPF, Hyderabad
For and on behalf of the President of India

IMPORTANT INSTRUCTIONS AND GUIDELINES IN CONNECTION WITH THE TENDER “Annual Maintenance Contract of 01 No. passengers lift at Southern Sector Hqr. CRPF, Jubilee Hills Hyderabad (Telangana)”	
1. Terms of price	<p>Rates should be quoted in Indian rupees in BOQ at e-procurement site http://eprocure.gov.in/eprocure.gov.in/eprocure/app.</p> <p>1.2 Contractor should clearly indicate different taxes and duties, which they propose to charge as extra, along with the present rates thereof. Offers with such stipulations like ‘as applicable’ will be treated as vague and are liable to be ignored.</p>
2. Payment terms	<p>2.1 Works are required to be executed on credit basis only and payment will be made after drawal of amount from RPAO, CRPF, Hyderabad.</p> <p>2.2 Payment in advance or immediately cannot be made.</p>
3. Earnest Money deposit	<p>3.1 The Earnest Money can be deposited in any of the following alternative forms : A crossed Bank Draft/Bankers’ Cheque/Bank Guarantee/ Fixed Deposit Receipt / drawn in favour of <u>DIGP (Prov & Accts), Southern Sector, CRPF, Hyderabad, payable at SBI Jubilee hills (Branch code 11745, IFSC- SBIN0011745), Hyderabad (Telangana).</u></p> <p>3.2 Bidders should submit a “Bid security Declaration” as per Appendix-A for Earnest Money deposit.</p>
4. Performance security deposit clause	<p>4.1. The successful contractor shall have to deposit a performance security equivalent 03% of the estimated value of the work to be executed within 07 days from the date of acceptance for due performance. Failure on the part of the firm to deposit the security deposit within the stipulated time empowers the competent authority to cancel the contract.</p> <p>4.2. The performance security deposit submitted by the contractor will remain valid at least for 60 days beyond the date of completion of all contractual obligations of the contractor including guarantee/warrantee obligations.</p> <p>4.3. The performance can be deposited in any of the following alternative forms : (a) A crossed Bank Draft/Bankers’ Cheque/Bank Guarantee/ Fixed Deposit Receipt / drawn in favour of <u>DIGP (Prov & Accts), Southern Sector, CRPF, Hyderabad, payable at SBI Jubilee hills (Branch code 11745, IFSC- SBIN0011745), Hyderabad (Telangana).</u> (b) An irrevocable Bank Guarantee of any nationalized/Scheduled Bank or reputed commercial bank in prescribed form.</p> <p>4.4 The performance security deposit shall be withheld or forfeited in full or part in case the work order is not executed satisfactorily within the stipulated period or requisite standard within the guarantee period is not undertaken to the best satisfaction of the user/department.</p>
5. Tender Fee	<p>5.1 NIL (Rs.0.00)</p> <p>5.2. Bids will be accepted only online at e-procurement web site https://eprocure.gov.in/eprocure/app & The tender enquiries duly filled in all aspects and having completed all applicable formalities submitted to the Assistant Commandant (Engineer) Southern Sector, CRPF, Road No 10/C, Gayatri Hills, Jubilee hills, Hyderabad.</p>

6. Two bid system	<p>6.1. Since the execution of the work is of a complex and technical nature, bids are required to be submitted in two parts as under :-</p> <p>a) TECHNICAL BID: Consisting of all the technical details along with commercial terms and conditions as mentioned in the tender enquiry. The <u>cover super scribed as technical bid</u> should contain the following documents:</p> <table border="1" data-bbox="400 320 1401 1010"> <thead> <tr> <th>Sl. No.</th> <th>Name of documents</th> <th>Description of documents</th> </tr> </thead> <tbody> <tr> <td>01</td> <td>Tender Notice pages of tender notice duly sign with seal by the firm.</td> <td>Tender Notice pages of tender notice duly sign with seal by the firm.</td> </tr> <tr> <td>02</td> <td>Govt. Registration Certificate. Like CPWD, MES, BRO, State PWD or any other govt. department.</td> <td>Valid registration in appropriate class.</td> </tr> <tr> <td>03</td> <td>Scanned copy of EMD</td> <td></td> </tr> <tr> <td>04</td> <td>PAN /TAN card details</td> <td></td> </tr> <tr> <td>05</td> <td>GSTIN/ Firm registration certificate</td> <td></td> </tr> <tr> <td>06</td> <td>Bid security declaration certificate or Performa for Earnest Money Deposit Declaration</td> <td>APPENDIX-A</td> </tr> <tr> <td>07</td> <td>Bank guarantee for furnishing performance security deposit</td> <td>APPENDIX-B</td> </tr> <tr> <td>08</td> <td>Scanned copy of Tender acceptance Letter (on company letter head)</td> <td>APPENDIX-C</td> </tr> <tr> <td>09</td> <td>Past Performance</td> <td>APPENDIX-D</td> </tr> <tr> <td>10</td> <td>Integrity Agreement</td> <td>APPENDIX-E</td> </tr> <tr> <td>11</td> <td>Bankers detail with scanned copy of cancelled cheque</td> <td></td> </tr> <tr> <td>12</td> <td>Last 3 year ITR</td> <td></td> </tr> <tr> <td>12</td> <td>Any other document (if any)</td> <td></td> </tr> </tbody> </table> <p>Note:- EMD in original and tender acceptance letter on company letter head must to be submitted offline and to be dropped in the tender box in a sealed envelope placed at Adm Block, Southern Sector CRPF, Road No 10/C, Gayatri Hills, Jubilee hills, Hyderabad before last date of submission. If bidder/ tenderer fail to submit offline</p> <p>b) FINANCIAL / PRICE BID : BOQ:- which is an MS Excel sheet and should be down loaded from the e-procurement portal https://eprocuree.gov.in/eprocure/app and the same BOQ should be filled up properly and uploaded as a part of Financial bid with digital signing. Name of Bidder with proper address should be appended in BOQ.</p>	Sl. No.	Name of documents	Description of documents	01	Tender Notice pages of tender notice duly sign with seal by the firm.	Tender Notice pages of tender notice duly sign with seal by the firm.	02	Govt. Registration Certificate. Like CPWD, MES, BRO, State PWD or any other govt. department.	Valid registration in appropriate class.	03	Scanned copy of EMD		04	PAN /TAN card details		05	GSTIN/ Firm registration certificate		06	Bid security declaration certificate or Performa for Earnest Money Deposit Declaration	APPENDIX-A	07	Bank guarantee for furnishing performance security deposit	APPENDIX-B	08	Scanned copy of Tender acceptance Letter (on company letter head)	APPENDIX-C	09	Past Performance	APPENDIX-D	10	Integrity Agreement	APPENDIX-E	11	Bankers detail with scanned copy of cancelled cheque		12	Last 3 year ITR		12	Any other document (if any)	
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7. Method of submission of tender enquiry	<p>7.1. The technical bid and price bid should be” <u>submitted in original and online through e-procurement site</u> http://eprocure.gov.in/eprocure/app. Department is not responsible for any postal delay/late receipt of tenders.</p> <p>7.2. The technical bids are to be opened at the first instance and evaluated by the competent authority. In the second stage, financial bids of only the technically acceptable offers will be opened for further evaluation and ranking before awarding the contract.</p>																																										

PART -III. ADDITIONAL CONDITIONS

01. The prospective tenderer shall quote for operation and maintenance of the Annual Maintenance Services for Air conditioners.

02. The prospective tenderer should visit the site and acquaint themselves of the conditions existing, restrictions in movement/working hours/security aspects/conditions of the job. No complaints of losses of labour items of work not included in the scope of work, variation etc., will be entertained at a later date. The prospective tenderer should have adequate past experience in handling similar works

03. The contractor shall strictly provide the staff for manning installation as per the requirement of shift and qualifications prescribed in the tender documents. He will follow the local labour laws, rules and regulations regarding such employment.

04. The prospective tenderer shall inspect the installations to be operated and list out the short comings and clearly state them in a letter separately on award of work, before taking over the installation.

05. Upkeep and maintenance of the log books and periodical inspection registers in a neat and presentable manner is the responsibility of the contractor as per the Performa decided by the competent authority, including the maintenance of the attendance register, which shall be got invariably signed by the D/C(Bldg) or AC(Engr) concerned, all the above form part of the office record. However, a copy of the attendance can be had by the contractor for the purpose of disbursement etc.

06. As the works has to be carried out with least down time of the installation, the competent authority shall have the right to get the installation operated by other agencies/departmentally if in his opinion, the contractor is not able to complete the work in the specified time. Any operation will not be considered if it is only for a period of 3 months. For longer periods, 1/30 of the monthly contract amount shall be deducted for every day of default in operation. The work being such no notice is possible to be given before undertaking such operation/maintenance through other agencies arrangements are made during any emergency. The decision of the Competent authority whether any situation warranted such an action and to be considered as emergency is final and binding on the contractor.

07. The contractor shall employ qualified/trained person for operation/maintenance and shall be fully responsible to obtain such licenses for taking up the above work as prescribed by the State/ local bodies/CPWD both for execution and operating staff.

08. The contractor shall be fully responsible for setting all claims and indemnify the department against any claims arising out of any accidents to the hired staff/labourers.

09. This contract can be terminated by the competent authority without assigning any reasons by giving a notice of a period of 30 days at any time during the period of contract. No claim for any compensation will however be entertained on such termination prior to the expiry of stipulated period of contract.

10. The contractor and or his representative labour should not remove/disturb/dislocate the existing installation and its parts from its locations until and unless it is authorized by the competent authority. The entire installation should be intact at any time of inspection and as handed over to him at the time of initial taking over of its maintenance and operation. Care should be taken not to damage by improper handling etc. The contractor shall be responsible for any damage or theft and shall have to make good to its original shape and description as and when damage/theft etc., takes place/is noticed.

11. No travelling allowance, overtime allowance dearness allowance, transport facilities, food / accommodation etc., shall be provided for carrying out the routine works. These are deemed to be included within the quoted rates.

12. All tools required for works materials/items etc shall be provided by the contractor. No extra payment shall be made on this account.

13. The contractor should carry out tests periodically and as directed by the competent authority or his authorized representatives.

14. Preventive maintenance is the responsibility of the contractor.

15. All Tools required for daily works shall be provided by the successful tenderer. No extra payment shall be made on this account.

16. All safety measure shall be provided to the workmen by contractor as per industry norms whenever required during the course of the maintenance works.

THE OPERATION SHALL BE AS UNDER:-

i) The timing will however be decided by the Competent authority and the same shall be final and binding on the contractor.

ii) Authorized representative from department i.e DC(Bldg), AC(Engr) INSP/SI (Civil).

iii) Immediately after award of work, the contractor shall submit a list of persons to be employed on the job, along with relevant certificate of trade & experience, and also arrange to issue identity cards to such persons engaged on the job, the whole process, carried out to the entire satisfaction of the competent authority of his designate. The staff shall invariably display the identity card on his pocket when on duty.

iv) The contractor should make minimum fair wages to the staff as per prevailing labour laws:- The contractor shall pay the wages to the labours at a rate not less than the minimum rate of wages

fixed by the Telangana State Govt./ prevailing labour laws. The wages shall be made in presence of the representative of the department and proper records should be maintained.

v) All the workmen engaged for the work shall be group insured during the period of contract. In case, the contract is extended beyond the period stipulated in the agreement, the contractor shall extend the group insurance to the extended period of contract.

vi) The Competent authority may require the contractor to dismiss or remove from the date of the work any person or persons in the contractors employ upon, who may be incompetent or misconduct himself and the contractor shall comply with such requirements.

vii) Prospect of maintenance works, etc., where the labour have easy and accessible to the buildings, the contractor shall issue identity cards to the labourers, whether temporary or permanent and he shall be responsible for any untoward incident on the part of such labour. DIG (Adm)/DC[Bldg] will display a list of contractors working in the colony/blocks on the notice board colony and also at the service centre, to appraise the residents about the same.

viii) The contractor shall note that the work should be taken up in its true spirit therein promptness; punctuality and professionalism are of utmost significance, and which cannot be compromised upon. The workmen employed on the job shall be polite natured and well-mannered. In case it is observed that one or more workmen are felt to be impolite, or behaving badly, the Competent authority or his authorized representative are liable to issue notices to the contractor in writing directing immediate replacement of such workmen.

Special Conditions-

- (i) The servicing and maintenance shall be carried out without disturbing the normal functioning of the office.
- (ii) The routine maintenance shall be done on weekly basis and record thereof shall be maintained.
- (iii) Repairing is to be done immediately if on inspection any defect is found.
- (iv) The work shall be done as per direction of Engineer-in-charge.

PART –IV Scope of work

“Annual Maintenance Contract of 01 No. passengers lift at Southern Sector Hqr. CRPF, Jubilee Hills Hyderabad (Telangana)”

PART- V STANDARD FORMS TO BE USED

The following forms mentioned in the Appendixes – A, B, C, D, E & F are required to be submitted along with the bid.

Appendix ‘A’ - Bid Security Declaration for Earnest money Deposit or Preform for Earnest money deposit declaration.

Appendix ‘B’ - Performa of bank guarantee for furnishing performance security deposit.

Appendix ‘C’- Tender Acceptance Letter. (Acceptance of terms & Conditions of Tender)

Appendix ‘D’- Past Performance

Appendix ‘E’- Integrity Agreement

Appendix ‘F’- Schedule of quantity

(Sd- 20.11.2024)

Krishna Mohan Upadhyay

Assistant Commandant (Engineer)
Southern Sector, CRPF, Hyderabad
For and on behalf of the President of India

**BID SECURITY DECLARATION CERTIFICATE or PROFORMA FOR EARNEST MONEY
DEPOSIT DECLARATION**

To,

Assistant Commandant (Engineer)
Southern Sector, CRPF
Hyderabad-500033

Tender No.....Dated.....

Sir,

Whereas, I/We.....name of firm..... have
submitted bids for Name of work.....

I/We hereby submit following declaration in lieu of submitting Earnest Money Deposit.

- (i) If after the opening of tender, I/We withdraw or modify My/Our bid during the period of validity of tender (including extended validity of tender) specified in the tender documents,

Or

- (ii) If, after the award of work, I/We fail to sign the contract, or to submit total security deposit before the dead line defined in the tender documents,

I/We shall be suspended/banned for one year and shall not be eligible to bid for CRPF tenders from date of issue of suspension order.

Yours faithfully,

*(Signature of the Authorized Signatory
of Bidder with official Seal)*

PROFORMA OF BANK GUARANTEE FOR FURNISHING PERFORMANCE SECURITY DEPOSIT

To,

The President of India,

WHEREAS M/S-----

(name and address of the supplier) (hereinafter called “the supplier”) has undertaken, in pursuance of contract no.....dated..... to “**Annual Maintenance Contract of 01 No passengers lift at Southern Sector Hqr. CRPF, Jubilee Hills Hyderabad (Telangana)**” AND WHEREAS it has been stipulated by you in the said contract that the supplier shall furnish you with a bank guarantee by a nationalized or scheduled commercial bank of good repute and record recognized by you for the sum specified therein as security for compliance with its obligations in accordance with the contract:

AND WHEREAS we have agreed to give the contractor such a bank guarantee:

NOW THEREFORE we hereby affirm that we are the guarantors and responsible to you, on behalf of the supplier/contractor, up to a total of

.....
(amount of the guarantee in words and figures), and we undertake to pay you, upon your first written demand declaring the supplier to be in default under the contract and without cavil or argument, any sum or sums within the limits of
(amount of guarantee)as aforesaid, without your needing to prove or to show grounds or reasons for your demand or the sum specified therein.

We hereby waive the necessity of your demanding the said debt from the supplier before presenting us with the demand.

We further agree that no change or addition to or other modification of the terms of the contract to be performed there under or of any of the contract documents which may be made between you and the supplier/contractor shall in any way release us from any liability under this guarantee and we hereby waive notice of any such change, addition or modification.

This guarantee shall be valid until the..... day of20...

(Sig. of the authorized officer of the Bank)

Name and designation of the officer.....

Name and address of the Bank

Banker’s common seal

TENDER ACCEPTANCE LETTER

(To be given on company Letter Head)

To,

Subject: - Acceptance of terms and conditions of Tender.

Tender Reference No _____

Name of Tender/Work

Dear Sir,

1. I/We have downloaded/obtained the tender document(s) for the above mentioned ‘Tender Work’ from the web site(s) namely:

As per your advertisement, given in the above mentioned website(s)

2. We hereby certify that I/We have read the entire terms and conditions of the tender documents from page No. _____ to _____ (including all documents like annexure(s), schedule(s), etc) which form part of the contract agreement and I/We shall abide hereby the terms/conditions/clauses contained therein.

3. The corrigendum(s) issued from time to time by your department/organization too have also been taken into consideration, while submitting the acceptance letter.

4. I/We hereby unconditionally accept the tender conditions of above mentioned tender document(s)/ Corrigendum(s) in it’s totally/entirety.

5. In case any provisions of this tender are found violated, then your department/ organization shall without prejudice to any other right or remedy be at liberty to reject this tender/bid including the forfeiture of the full said earnest money deposit absolutely.

[_____]
Signature of the Contractor
(With official seal)

Appendix-'D'

PAST PERFORMANCE/PREVIOUS EXPERIENCE

List of important works done in last three years (as per the pre-qualification criteria mentioned in this tender)

1	Name & location of work		
2	Cost of work		
3	Name of Client		
4	Full address of the firm		
5	Contact no. of the contact person of the Client for whom works was executed		
6	E-mail id of the contact person (Mandatory)		
7	Completion period	Stipulated	
		Actual	
8	Whether the work was left incomplete (reason if any for delay in completion of work) or contract was terminated from either side (give full details)		
9	Any other relevant information		
10	Works completion certificate for last three years be attached		

[_____]
Signature of the Contractor
(With official seal)

INTEGRITY AGREEMENT

This Integrity Agreement is made at.....on this.....day of...2024

BETWEEN

President of India represented through Asst. Comdt. Engr. SS HQR, Hyderabad, (Name of Division) (Hereinafter referred as the (Address of Division)

“Principal/Owner“, which expression shall unless repugnant to the meaning or context thereof include its success or sand permitted assigns)

AND

(Name and Address of the Individual/ firm/ Company)

Through..... (Hereinafter referred to as

The (Details of duly authorized signatory) “Bidder/Contractor” and which expression shall unless repugnant to the meaning or context hereof include its successors and permitted assigns)

Preamble

WHEREAS the Principal/Owner has floated the Tender (NIT No. (Hereinafter referred to as “Tender/ Bid”) and intends to award, under laid down organizational procedure, contract for

(Name of work): “Annual Maintenance Contract of 01 No passengers lift at Southern Sector Hqr. CRPF, Jubilee Hills Hyderabad (Telangana)”

Hereinafter referred to as the “Contract”.

ANDWHEREAS the Principal/ Owner values full compliance with all relevant laws of the land, rules, regulations, economic use of resources and of fairness/ transparency in its relation with its Bidder(s) and Contractor(s).

ANDWHEREAS to meet the purpose aforesaid both the parties have agreed to enter into this Integrity Agreement (hereinafter referred to as “Integrity Pact” or “Pact”), the terms and conditions of which shall also be read as integral part and parcel of the Tender/ Bid documents and Contract between the parties.

NOW, Therefore, in consideration of mutual covenants contained in this Pact, the parties here by agree as follows and this Pact witnesses as under:

Article1: Commitment of the Principal/Owner

The Principal/Owner commits itself to take all measures necessary to Prevent corruption and to observe the following principles:

No employee of the Principal/Owner, personally or through any of his/ her family members, will in connection with the Tender, or the execution of the Contract, demand, take a promise for or accept, for self or third person, any material or immaterial benefit which the person is not legally entitled to.

The Principal/Owner will, during the Tender process, treat all Bidder(s) with equity and reason. The Principal/Owner will, in particular, before and during the Tender process, provide to all Bidder(s) the same information and will not provide to any Bidder(s) confidential/ additional information through which the Bidder(s) could obtain an advantage in relation to the Tender processor the Contract execution.

The Principal/Owner shall endeavour to exclude from the Tender process any person, whose conduct in the past has been of biased nature.

If the Principal/Owner obtains information on the conduct of any of its employees which is a criminal offence under the Indian Penal code (IPC)/ Prevention of Corruption Act,1988 (PC Act) or is in violation of the principles here in mentioned or if there be a substantive suspicion in this regard, the Principal/Owner will inform the Chief Vigilance Officer and in addition can also initiate disciplinary actions as per its internal laid down policies and procedures.

Article2: Commitment of the Bidder(s)/ Contractor(s)

It is required that each Bidder/ Contractor (including their respective officers, employees and agents) adhere to the high esthetical standards, and report to the Government/ Department all suspected acts of fraud or corruption or Coercion or Collusion of which it has knowledge or becomes aware, during the tendering process and throughout the negotiation or award of a contract.

The Bidder(s)/ Contractor(s) commit himself to take all measures necessary to prevent corruption. He commits himself to observe the following principles during his participation in the Tender process and during the Contract execution:

The Bidder(s)/ Contractor(s) will not, directly or through any other person or firm, offer, promise or give to any of the Principal/ Owner's employees involved in the Tender process or execution of the Contract or to any third person any material or other benefit which he/she is not legally entitled to, in order to obtain in exchange any advantage of any kind whatsoever during the Tender process or during the execution of the Contract.

The Bidder(s)/ Contractor(s) will not enter with other Bidder(s) into any undisclosed agreement or understanding, whether formal or informal. This applies in particular to prices, specifications, certifications, subsidiary contracts, submission or non-submission of bids or any other actions to restrict competitive or to cartelize in the bidding process. Competitiveness or to cartelize in the bidding process.

The Bidder(s)/ Contractor(s) will not commit any offence under the relevant IPC/PC Act. Further the Bidder(s)/ Contractor(s) will not use improperly, (for the purpose of competition or personal gain), or pass on to others, any information or documents provided by the Principal/ Owner as part of the business relationship, regarding plans, technical proposals and business details, including information contained or transmitted electronically.

The Bidder(s)/ Contractor(s) of foreign origin shall disclose the names and addresses of agents/ representatives in India, if any. Similarly, Bidder(s)/ Contractor(s) of Indian Nationality shall disclose names and addresses of foreign agents/ representatives, if any. Either the Indian agent on behalf of the foreign principal or the foreign principal directly could bid in a tender but not both. Further, in cases where an agent participates in a tender on behalf of one manufacturer, he shall not be allowed to quote on behalf of another manufacturer along with the first manufacturer in a subsequent/ parallel tender for the same item.

The Bidder(s)/ Contractor(s) will, when presenting his bid, disclose any and all payments he has made, is committed to or intends to make to agents, brokers or any other intermediaries in connection with the award of the Contract.

The Bidder(s)/ Contractor(s) will not instigate third persons to commit offences outlined above or be an accessory to such offences.

The Bidder(s)/ Contractor(s) will not, directly or through any other person or firm indulge in fraudulent practice means a wilful misrepresentation or omission of facts or submission of fake/ forged documents in order to induce public official to act in reliance thereof, with the purpose of obtaining unjust advantage by or causing damage to justified interest of others and/ or to influence the procurement process to the detriment of the Government interests.

The Bidder(s)/ Contractor(s) will not, directly or through any other person or firm use Coercive Practices (means the act of obtaining something, compelling an action or influencing a decision through intimidation, threat or the use of force directly or indirectly, where potential or actual injury may befall upon a person, his/ her reputation or property to influence their participation in the tendering process).

Article 3: Consequences of Breach

Without prejudice to any rights that may be available to the Principal/ Owner under law or the Contractor its established policies and laid down procedures, the Principal/ Owner shall have the following rights in case of breach of this Integrity Pact by the Bidder(s)/ Contractor(s) and the Bidder/ Contractor accepts and undertakes to respect and uphold the Principal/ Owner's absolute right:

If the Bidder(s)/ Contractor(s), either before award or during execution of Contract has committed a transgression through a violation of Article 2 above or in any other form, such as to put his reliability or credibility in question, the Principal/ Owner after giving 14 days' notice to the contractor shall have powers to disqualify the Bidder(s)/ Contractor(s) from the Tender process or terminate/ determine the Contract, if already executed or exclude the Bidder/ Contractor from future contract award processes. The imposition and duration of the exclusion will be determined by the severity of transgression and determined by the Principal/ Owner. Such exclusion may be forever or for a limited period as decided by the Principal/Owner.

2. Forfeiture of EMD/ Performance Guarantee/ Security Deposit: If the Principal/ Owner has disqualified the Bidder(s) from the Tender process prior to the award of the Contractor terminated/ determined the Contractor has accrued the right to terminate/ determine the Contract according to Article 3(1), the Principal/ Owner apart from exercising any legal rights that may have accrued to the Principal / Owner, may in its considered opinion forfeit the entire amount of Earnest Money Deposit, Performance Guarantee and Security Deposit of the Bidder/ Contractor.

Criminal Liability: If the Principal/Owner obtains knowledge of conduct of a Bidder or Contractor, or of an employee or a representative or an associate of a Bidder or Contractor which constitutes corruption within the meaning of IPC Act, or if the Principal/Owner has substantive suspicion in this regard, the Principal/Owner will inform the same to law enforcing agencies for further investigation.

Article 4: Previous Transgression

The Bidder declares that no previous transgressions occurred in the last 5 years with any other Company in any country confirming to the anticorruption approach or with Central Government or State Government or any other Central/State Public Sector Enterprises in India that could justify his exclusion from the Tender process.

If the Bidder makes incorrect statement on this subject, he can be disqualified from the Tender process or action can be taken for banning of business dealings/ holiday listing of the Bidder/Contractor as deemed fit by the Principal/ Owner.

If the Bidder/Contractor can prove that he has resorted / recouped the damage caused by him and has installed a suitable corruption prevention system, the Principal/Owner may, at its own discretion, revoke the exclusion prematurely.

Article 5: Equal Treatment of all Bidders/Contractors/Subcontractors

The Bidder(s)/Contractor(s) undertake(s) to demand from all sub-contractors a commitment in conformity with this Integrity Pact. The Bidder/Contractor shall be responsible for any violation(s) of the principles laid down in this agreement/Pact by any of its Subcontractors/sub-vendors.

The Principal/Owner will enter into Pacts on identical terms as this one with all Bidders and Contractors.

The Principal/Owner will disqualify Bidders, who do not submit, the duly Signed Pact between the Principal/Owner and the bidder, along with the Tender or violate its provisions at any stage of the Tender process, from the Tender process.

Article 6-Duration of the Pact

This Pact begins when both the parties have legally signed it. It expires for the Contractor/Vendor 30 Days after the completion of work under the contract or till the continuation of defect liability period, whichever is more and for all other bidders, till the Contract has been awarded

If any claim is made/lodged during the time, the same shall be binding and continue to be valid despite the lapse of this Pacts as specified above, unless it is discharged/determined by the Competent Authority, CRPF.

Article 7-Other Provisions

This Pact is subject to Indian Law, place of performance and Jurisdiction is the Headquarters of the Division of the Principal/Owner, who has floated the Tender.

Changes and supplements need to be made in writing. Side agreements have not been made.

If the Contractor is a partnership or a consortium, this Pact must be signed by all the partners or by one or more partner holding power of attorney signed by all partners and consortium members. In case of a Company, the Pact must be signed by a representative duly authorized by board resolution.

Should one or several provisions of this Pact turnout to be in valid the remainder of this Pact remains valid. In this case, the parties will strive to come to an agreement to their original intensions.

It is agreed term and condition that any dispute or difference arising between the parties with regard to the terms of this Integrity Agreement / Pact, any action taken by the Owner/Principal in accordance with this Integrity Agreement/ Pact or interpretation thereof shall not be subject to arbitration.

Article 8-LEGAL AND PRIOR RIGHTS

All rights and remedies of the parties hereto shall be in addition to all the other legal rights and remedies belonging to such parties under the Contract and/or law and the same shall be deemed to be cumulative and not alternative to such legal rights and remedies aforesaid. For the sake of brevity, both the Parties agree that this Integrity Pact will have precedence over the Tender/Contract documents with regard any of the provisions covered under this Integrity Pact.

IN WITNESS WHEREOF the parties have signed and executed this Integrity Pact at the place and date first above mentioned in the presence of following witnesses:

(For and on behalf of Principal/ Owner)

(For and on behalf of Bidder/ Contractor)

Place:

Dated:

WITNESSES:

1.....

(signature, name and address)

2.....

(signature, name and address)

Schedule of quantity

Tender Inquiry No.: No: B.V-1/2024-25-SS-Minor Works (NIT-02) Dated-20/11/2024

Name of work:- Annual Maintenance Contract of 01 No. passengers Lift at Sothern Sector Hqr. CRPF, jubilee Hills Hyderabad, Telangana-500033

Sl.No	DESCRIPTION OF ITEMS	UNIT	QTY
1	AMC of passengers lift -01 No.	Per Month	12
a	Repair Controller, Motor Board, Contractors, Relays & Other PCBs.		
b	Floor Position Display and Arrows.		
c	Car & CWT Shoe Liners, Gate Locks, Rollers & Gate gibs.		
d	Limit Switches, Rail Oil & Gear Oil.		
e	Greasing of motors and all moving parts as per requirement.		

[_____] Signature of the Contractor
(With official seal)