PPMS (Paperless Process Management System)

PPMS was launched in October 2020.PPMS eliminates paper-based processes for managing employee data like service records, leave, allowances, and pay.

Features:

- Instruction Management System (IMS): Generates, distributes, and manages orders electronically, including standing orders and circulars.
- Pay & Allowances Management System (Version 2.0): Processes pay, allowances, deductions, and leave encashment electronically. Authorized officials digitally sign all orders for validity.
- Order Management System: Allow generation of general orders like Office orders, Movement order, Reporting order etc

Benefits:

- Faster processing of employee data updates.
- Reduced paperwork and physical storage needs.
- Improved transparency with a digital audit trail through e-signatures.
- Easier access to information for employees through the Sambhav app integration.