



AUGUST 2022

CENTRAL RESERVE POLICE FORCE



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SPECIAL ARTICLE ON Procedure to be followed for execution of works Departmentally by CRPF



Group Centre Siliguri:

Initially established and started its functioning from 16/11/2004 at Mahananda Barrage project colony, Fulbari. Later it got shifted from old location to the present location i.e Kawakhali, Shushrutnagar, Distt. Darjeeling on 15/08/2006. various type of infrastructure raised subsequently as per the authorisation. It is maintaining professionally developed landscape with lush green lawns & plant species.

Achievements of GC:

- The GC has been adjudged as "Best cost effectiveness and financial discipline Trophy for the year of 2016 -17.

- The GC has been selected first position for the "Best Computer Savvy Group Centre" 2019 vide DIG(IT) Dte. signal No: C.VII-1/2020-selo-CompSavvy Dated: 11.03.2020.
- The GC has been selected second position for "Best Computer Savvy Group Centre" 2020 vide DIG(IT) Dte. signal No: C.VII-1/2021-selo-CompSavvy Dated: 12.03.2021.

- GC Siliguri has been selected as Best Group Centre for the year 2021 Vide DIG(Adm.) Dte. signal No: T.VIII.2/2022-Adm-II-DA-III Dated 10.03.2022
- The GC has been adjudged as "Best cost effectiveness and financial discipline Trophy for the year of 2019-20 of WB Sector vide Signal No: T.VIII-1/2021WBS-Adm-V Dated 24.02.2021.

Welcome to

Shri Vishnu Gautam (24th batch DAGO) joined on Promotion from 173 BN as DIG in Works Dte. on 23 rd August 2022.





Administrative Block



GO's Mess Bldg.



SO's Mess Bldg.



Admin. Block, Quarter Guard & Store Block



10 Bedded Hospital



The landscape

The GC has been adjudged as "Best cost effectiveness and financial discipline Trophy for the year of 2020-21 of WB Sector vide Signal No: T.VIII-1/2021WBS-Adm-V Dated 03.11.2021.

The available land area is 200 Acres & the date of purchase is 17 th March, 2005. Available infrastructure : a. Admin, Quarter Guard & Store Block. b. GO's Mess, c. SO's Mess, d. 240 Men barrack (5 nos), e. 10

10 bedded Hospital, f. FWC, Grain Godown & Primary School, g. 100m Firing range, h. Men's club with canteen. i. Bin type Magazine bldg. j. Badminton courts bldg. k. Type Quarters type II to Type VI (438 existing & 372 under construction.



New Type II(A)



240 Men Barrack Bdg.



Type II Qtrs.



The landscape



Barrack for 240 men



Quarter Guard

1. On 23.08.2022 visited GC Chandauli to review the ongoing construction works.



2. On 24.03.2022 visited GC & RTC Ameti to review the ongoing construction works.



1. Rule-130 GFR 2017 specifies original works as all new construction, site preparation, additions and alterations to existing works, special repairs to newly purchased or previously abandoned buildings or structures, including remodeling or replacement.

Minor Works mean works which add capital value to existing assets but do not create new assets.

Repair Works means works undertaken to maintain building and fixtures. Works will also include services or goods incidental or consequential to the original or repair works.

AR & MO Works generally includes painting, white washing, distemper etc.

2. It must be clearly understood no new work irrespective of cost can be sanctioned and executed under Minor works/ AR&MO. Under minor works repair / renovation of existing assets can be executed. Addition of any infrastructure to the existing building / assets should be covered under Original Works . To quote an example construction of a new toilet or additional room to the existing building or construction of a small stretch of a road near the existing road comes under original works and cannot be executed under Minor Works /AR&MO. Minor Works / AR&MO are primarily meant for

repair/renovation / maintenance of the existing assets.

Issue of Adm Approval & Expenditure Sanction :-

3. Following Competent Financial Authorities (CFAs) have been given powers to accord adm. approval & issue expenditure sanction once the Preliminary Estimates have been vetted by the Competent Engineer Authority (CEA):-

(A) Financial Power to accord adm approval & issue for job sanctions :

It is clarified that Officers of General duty Cadre, irrespective of their grade / rank/ academic qualification, cannot exercise power to Technical Works. As such Wing may execute Major works upto Rs. 15.00 Crore and Minor Works upto Rs. 1.00 Crore, as per the extant delegated financial power to the DsG vide MHA's order No. II-27012/24/CF-274157/2014-PF.1 dated 05.09.2017, subject to strict observance of CPWD Manual. Further power delegated to the Officers so appointed against the

Table - 1

Designation	Major Works		Minor Works			
	CPWD/PWOs	Dept.	CPWD/PWOs		Deptt.	
			Res.	Non Res.	Res.	Non Res
DG	15 Cr.	1 Cr.	1 Cr.	1 Cr.	30 Lakh	
SDG	2 Cr.	8 Lakh	30 Lakh	30 Lakh	20 Lakh	
ADG	1.5 Cr.	5 Lakh	15 Lakh	20 Lakh	20 Lakh	
IG	-	-	5 Lakh		15 Lakh	
	-	-	AR & MO (Full power delegated)			
DIGP	-	-	2 Lakh		10 Lakh	
	-	-	AR & MO (5 Lakh in each case)			
Comdt.	-	-	Dept. – 5 Lakh in each case up to ceiling of 7 Lakh P. A.			
	-	-	AR & MO – 1 Lakh in each case up to ceiling of 2 Lakh P.A.			

Note:- It must be noted that MHA sanctioned posts of Engineering Wing of CAPFs, AR and NSG.

vide its order no. II.27012/22/2018-PF.I (CF No.-3424149) dated 11/05/2018 has authorized only the technical officer to exercise above financial power who have appointed against the sanction posts of Engineer with requisite technical qualifications/ experience as provided in respective Recruitment Rules.

4. Vetting of PEs:-

1. PEs prepared by SI(Civil) or any other authorized person of Battalions / GCs are to be countersigned by the Estate officer.
2. PEs should include calculation / measurement sheet.

(B) Financial Power to vet PEs, issue NIT & Technical sanction and acceptance of Tender:-

Table - 2

Name of Powers	Designation of Officers as per CPWD Manual	Equivalent rank of CAPF Engg. Wing	Technical power, AR & NSG Officers for original works and maintenance
(i) Technical sanction:- Accord of technical sanction to detailed estimates and issue of NIT/ Composite NIT	AA/AEE	AC(Engr.)	Rs. 6.00 Lakh
	EE	2-IC(Engr.)/ DC(Engr)	Rs. 1.00 Crore
	SE	Comdt (Engr.)	Rs. 8.00 Crore
	CE/ CPM/ PM	DIG(Engr.)	Rs. 10.00 Crore
(ii) Tender Acceptance :- Acceptance of lowest tender after call of the tenders with or without negotiations	AA/AEE	AC(Engr.)	Rs. 6.00 Lakh
	EE	2-IC(Engr.)/ DC(Engr)	Rs. 1.00 Crore
	SE	Comdt (Engr.)	Rs. 8.00 Crore
	CE/ CPM/ PM	DIG(Engr.)	Rs. 10.00 Crore
(iii) Single Tender:- Acceptance of single bid / tender against open tender with or without negotiations	AA/AEE	IG(Engr.)	Rs. 30.00 Crore
	EE	AC(Engr.)	Rs. 2.00 Lakh
	SE	2-IC(Engr.)/ DC(Engr)	Rs. 25.00 Lakh
	CE/ CPM/ PM	Comdt (Engr.)	Rs. 3.00 Crore
		DIG(Engr.)	Rs. 5.00 Crore
		IG(Engr.)	Rs. 15.00 Crore

3. Details of last repair and sanction in same building must be enclosed.

4. PEs prepared by CPWD do not require vetting and the Minor Work may be sanctioned by the Competent Financial Authority on whose Financial Power it falls (Refer to Table A).

5 Procedure to be followed once the adm approval & expenditure sanction has been issued by CFA.:-

1. The tenders will be prepared as per GFR-2017 and CPWD norms by the concerned Estate Officer.

2. NITs are to be issued by CEA as per Table B.

3. Technical Sanctions will be issued by the CEA before uploading the Tender on the CPP Portal.

4. The Tenders should be uploaded

in CPP (Central Public Procurement) Portal.

The Tenders will be forwarded to the concerned CEA for approval of Technical Evaluation once they have been evaluated by the Tender Evaluation Committee at Estate Officer level. On approval of Tenders evaluation by the CEA the price bid will be opened to ascertain the lowest bidder amongst the technically evaluated tenderer. Estate Officer will prepare the comparative statement and enclose the reason ability / justification of rates for the lowest Tenderer duly signed and forward to the CEA for acceptance. All the formalities related to checking of documents,earnest money, security deposit performance guarantee etc. will be checked, ensured and

completed by the respective Estate Officer where the works is to be executed.

5. In case the rates quoted by the lowest bidders are high/not justified the same shall be forwarded to this Directorate duly recommended by the Estate Officer for re-tendering. On approval by this office, the process of re-tendering will commence.

6. Engineer – In – Charge will be appointed by the CEA who will be responsible to monitor and supervise the work. Engineer – In – Charge will be detailed by name by the CEA who will issue the operational work order to the Contractor. It is a formal order to Contractor to commence the work.

7. Payment to Contractor
Depending on the progress of work, payment will be made to the Contractor by the Engineer – In – Charge after carrying out the measurement of work in Measurement Book (MB) and preparation of Running Account (RA) Bill.

8. Completion of Work: On successful completion of work a Completion Certificate will be issued by the Engineer – In – Charge. It will be ensured that no over payment has been made to the Contractor and work is financially closed.

9. Handing/Taking over of Assets: A Board of Officers will be detailed to check the asset created and take over the same after preparation of the inventory.

A multi-purpose sports complex was inaugurated by Sh. M.S. Bhatia, IG at 180 Bn CRPF on 28.07. 2022. The complex would facilitate recreational, sports & fitness activities for the Unit personnel.

Glimpse of New Works



Inauguration of Sports Complex of 180 Bn on 28/07/2022

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Celebrating the 76th Independence Day, the Tricolour was hoisted at CRPF Directorate General, New Delhi.

