

**MEMORANDUM OF UNDERSTANDING (MOU)**  
**BETWEEN**  
**CENTRAL RESERVE POLICE FORCE (REPRESENTED BY PRESIDENT RCWA)**  
**AND**  
**KOTTAYAM INSTITUTE OF TECHNOLOGY & SCIENCE, PALLICKATHODU**  
**(REPRESENTED BY PRINCIPAL)**

1. **Parties.** The parties to this Memorandum of Understanding (MoU) are the **Group Centre, CRPF Pallipuram (RCWA)** represented by its **President** (hereinafter Called **RCWA**) having its address **GC CRPF Pallipuram, Thiruvananthapuram-695316** and the Institution represented by the **Principal** having its address **Kottayam Institute of Technology & Science, Pallickathodu (hereinafter called KITS)** Chengaiaam East, Kottayam, Kerala , Pin code- 686585. These entitles are collectively referred to as the "Parties" and individually as a "Party" as the case may be.
2. **Objectives.** This Memorandum of Understanding (MoU) is aimed to:-
  - a. Provide a formal basis for initiating interaction between RCWA and Institution.
  - b. Welfare of wards of personnel through RCWA by offering various Programmes to their family members/Wards. RCWA is a non-profit organization run for the serving and retired CRPF families including that of the martyrs, Injured, Gallantry Medal Awardees and deceased Central Reserve Police Force personnel.
3. **Plan.** It is envisaged that RCWA and Institution shall collaborate through following:-
  - a. Visits by faculty, students and researchers of institution to establishments/Units of CRPF for initiation and undertaking joint projects on mutually agreed terms.
  - b. Conduct of various Programmes for Wards / families of CRPF personnel.
4. **Agreement for Collaboration.** This MoU shall serve as an aegis for carrying out interaction in the areas of mutual interest with RCWA and offer various Programme for wards/ families of CRPF personnel (through RCWA). The signing of this documents does not entail any financial or legal obligation on either party. Essentially, this MoU is a framework within which subsequent agreements, replete with financial implications and relevant details can be signed, for carrying out specific research and undertaking focused studies for resolving a particular technical issue or alleviating a technical problem. The terms and conditions of any such MoU/ Agreement/ Addendum etc. subsequent to this MoU, shall be exchanged and discussed in detail by the representatives of both the parties prior signing or executing.
5. **Administration.** This will be in two tiers as mentioned below:-
  - a. **Joint Manager:-** Each party will be represented by one person to act as the Joint Manager of this MoU. Secretary RCWA will act as Joint manager for RCWA while professor-in-Charge (External Relations) will act as the Joint Manager for Institution.
  - b. **Managers:-** Each Joint Manager may nominate appropriate personnel to manage the details of activities related to execution of individual programmes signed under this master agreement.

**Conduct of various Programmes:-**

B.Tech Courses in Civil Engineering, Mechanical Engineering, Electrical & Electronics Engineering, Electronics & Communication Engineering, Automobile Engineering



6. **Salient Features various Programme.** The Various programmes have following salient features:-

- a. Families of CRPF personnel through CRPF Welfare Association (RCWA) will be offered Courses by Institution. The programme will be in various disciplines run under Institution.
- b. It will be open to wards/ families of martyrs, injured, Deceased, Gallantry medal awardees and serving/retired CRPF personnel.
- c. Each candidate should have qualified 12 th Standard or Equivalent in respective stream from a recognized Education Board.
- d. Admission will be provided on seat, subject to fulfilling the eligibility criteria and all other academic regulations of Institution.

7. **Administration of Conduct of various Programme.**

- a. **Financial Provisions.** The candidates selected for Graduate Programmes, following seats shall be under reserved quota and scholarship opportunities for the wards of CRPF Martyrs, Injured, deceased, Gallantry Medal awardees and serving/retired personnel:-

Sl. No	Details of Course	Reserved seat	Details of free/discount in admission/tuition fee etc.
1	Civil Engineering	2 SEATS	The candidates selected for Professional Educational programme shall not pay the Tuition fee, Hostel rent and pay any other charges due in accordance with extant rules of KITS.
2	Mechanical Engineering	2 SEATS	
3	Electrical & Electronics Engineering	2 SEATS	
4	Electronics & Communication Engineering	2 SEATS	
5	Automobile Engineering	2 SEATS	

- b. **Boarding and Lodging.** The institution will provide free Hostel accommodation to the students who desire to avail the facility and will be charged for messing facility.

8. **Internship Project.** RCWA recognises that Institution, by virtue of its focus in the field of current technologies, is an institute having "State of the Art" infrastructure and a highly accomplished and reputed faculty. In order to harness technical expertise and provide an opportunity for various programme for internship projects on mutually beneficial areas would be worked out on case to case basis.

9. **Sharing of Facilities.** Both RCWA and Institution shall allow sharing of facilities as per the following arrangements:-

- a. Visits by faculty, students and researchers of Institution to CRPF through RCWA for initiating and undertaking joint projects (if feasible) by mutually agreed terms.
- b. RCWA and Institution shall make provisions to share their respective facilities on case to case basis and mutually agreeable terms in order to promote academic and research interaction in the areas of cooperation.

10. **Confidentiality.**

- a. Classified / confidential information means information or material, regardless of its form, that in accordance with the laws, regulations or policies of a Party requires protection in the interest of national security and has been so designated with a security classification.
- b. If any personnel comes in possession or knowledge of information which is confidential in nature, the same shall not be disclosed. In case of termination or completion of tenure of MoU, all the relevant/ sensitive information exchanged between the parties will be returned to the respective party or the parties in writing to ensure the security of such information.
- c. During the tenure of this MoU, both parties agree to maintain strict confidentiality of any information that other Party has identified as confidential and will not disclose the same to any third party till such information falls into the public domain without negligence on the part of the recipient Party.
- d. In case of termination or completion of tenure of MoU, all the relevant/sensitive information exchanged between the parties will be returned to the respective party or the parties in writing to ensure the security of such information.

11. **Validity.** The MoU will be effective from the date is signed by both the parties and shall be valid for a period of five (05) years thereafter. The requirement for and duration of the renewal shall be reviewed on completion of the first tenure. The Joint managers may be mutual agreement, at any time and subject to written ratification by the appropriate authorities of each party, modify the scope and the arrangements under this MoU. Such modifications/ amendments shall come into force from the day of signing of such modification.

12. **Intellectual Property Rights (IPR).** Any Intellectual Property Rights (IPR) for work done as part of research under this program shall be jointly owned by RCWA and Institution. The rights may be subsequently transferred to CRPF through RCWA on mutually agreeable terms on case to case basis.



  
 PRESIDENT  
 RCWA  
 Dr. B. S. Choudhary, Director  
 CRPF, Patna

13. **Dispute Resolution.** In Case of any dispute/ claim arises between the parties w.r.t. the MoU, including academic cooperation, validity, interpretation, implementation or alleged breach of any of its provision or regarding a question, including the questions as to whether the termination of this MoU by one party hereto has been legitimate, the parties here to shall endeavor to settle such dispute amicably through mutual discussions between the higher officer of the organization. The amicable settlement shall be undertaken by the higher offices of the parties in order to undertake “genuine and good faith settlement” to resolve the dispute.
14. **Termination.** Either party may, on giving ‘Six months’ notice in writing, propose to foreclose this MoU or renegotiate its conditions. In such cases, the admission taken by the CRPF family wards and the team that has commenced project under this MoU should be allowed to complete the studies/work adhering to the applicable conditions.
15. **Miscellaneous.**
- a. **Notices.** All Notices given pursuant to this MoU shall be in writing and shall be delivered to the Parties at respective addresses as stated herein above in the MoU or to the respective email IDs as provided herein below:
    - i. Email ID of RCWA - gcppm@crpf.gov.in
    - ii. Email ID of KITS – hrkits2024@gmail.com
  - b. This MoU is not intended to provide any basis for investment or partnership decision at the present or in the future by and between the parties, outside the scope of this MoU”.
  - c. Neither party may, nor cause any other party to, engage in any form of corruption or illegal or unethical act to obtain and maintain a business; including but not limited to; offering or paying a bribe or giving a gift or anything else of value to any official to improperly influence anyone in connection with their obligations hereunder. Neither party shall engage in or tolerate any kind of bribery and shall not promise, offer, provide, or authorize anything of value; including without limitations; payments, gifts, travel, meals, entertainment, political contributions, and contributions of any kind of nature, such as donations and sponsorships or favours, to any Government official to improperly influence any act or decision making in violation of applicable law. Neither party shall request, authorize, or tolerate any kind of bribery or any other kind of illegal or unethical action from others on behalf of the other party, in the other party’s name, or in any other way related to the services.
  - d. This MoU constitutes the entire understanding between the Parties and supersedes any and all prior or contemporaneous understandings and agreements whether written or oral between the parties wrt the subject matter thereof.
16. This MoU is signed in duplicate with each copy being an official version and having equal legal validity.

17 The Parties, hereby agree to the foregoing MoU, which shall be effective immediately upon full execution by the signatories listed below.

- (a) RCWA CRPF
- (b) KITS Pallickathodu

For and on behalf of Kottayam Institute of Technology & Science, Pallickathodu

For and on behalf of CWA CRPF

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(Principal)  
Kottayam Institute of Technology & Science, Pallickathodu

(Mini Vinod)  
President  
RCWA, GC CRPF Pallipuram

Date: ..... June, 2024  
Place:- Thiruvananthapuram

KITS  
KOTTAYAM INSTITUTE OF TECHNOLOGY AND SCIENCE  
PALICKATHODU, THIRUVANANTHAPURAM

RCWA  
GC CRPF, Pallipuram