

AMENDMENT ORDER
(MUSKAAN – THE SMILE SCHEME)

SOP of "Muskaan-The Smile" scheme issued vide this office order No. W-V-34/2015-CWA-Wel-II dated 06/01/2016 & 07/04/2016 are amended as under:-

CRPF family Welfare Association (CWA) is working closely with the families of the gallant officers and men deployed across the length and breadth of the nation. Over a period of time, CWA has emerged as a strong forum to take care of the well-being of **Divyang personnel of CRPF**, family & wards of CRPF and empowering women by providing them vocational training/skills. One of the core areas of CWA has been to take care of well-being of **especially abled and physical Divyang children of CRPF personnel** and CWA provides emotional supports and succor to such wards of CRPF personnel.

2. To take care of such wards well, CRPF family Welfare Association (CWA) has launch a scheme during the year 2016, named **"MUSKAAN – THE SMILE"** to provide wheel chair to **especially abled and physical divyang children of CRPF personnel** from a deposit of Rs. 20 Lakh as FD and utilize the same further from its annual interest.

3. Therefore, following are hereby issued to implement the scheme:-

i) **NAME :-**

The scheme will be called as **"MUSKAAN –THE SMILE"**.

ii) **OBJECTIVE OF THE SCHEME :-**

To provide wheel chairs to the **CRPF Employees and their family members (i.e. sibling, parents, husband or wife) and disabled/especially abled children** for 50% or above disability in extreme need of **the CRPF employees & their families including Martyred, Deceased, Serving & Retired CRPF personnel** as per the availability of fund generated on interest of FD invested in nationalized bank.

iii) **GENERATE OF FUND :-**

Fixed Deposit of Rs. 20 Lacs (10 Lacs out of CWA fund and 10 Lacs received from DG, CRPF on 01/02/16) in one of the nationalized bank and utilized further from its reinvestment/ accruing interest. While utilizing the fund it is to be ensured that corpus Rs. 20 Lac remained unchanged and interest generated from it shall be used to provide wheel chairs to **the CRPF employees & their families including Martyred, Deceased, Serving & Retired CRPF personnel**.

iv) **MAINTENANCE OF RECORDS:-**

The account will be maintained through existing cash book of CWA and making a separate register in the name of scheme i.e. **"MUSKAAN – THE SMILE"** of CWA for its proper accounting.

(v) **ELIGIBILITY:-**

CRPF Employees and their family members (i.e. sibling, parents, husband or wife) and disabled & especially abled children for 50% or above disability in extreme need of are eligible to provide assistance from CWA in the form of wheel chair.

vi) **HOW TO APPLY:-**

Disabled CRPF Employees and parents of disabled/ especially abled children, family members of CRPF employees (i.e. d disabled/ especially abled sibling, parents, husband or wife) who needs the wheel chair may apply in writing to the President CWA through nearest or respective RCWA along with requisite/ necessary medical documents and certificate from the specialist of ailments alongwith type & Approximate Cost of required Wheel chair **(Simple or Modern wheel Chair)**.

Thereafter, **RCWA** will send the applications of eligible and genuine candidates through their respective GC/Institution firstly to **Medical Dte** after observing usual channel once in a year by **31st December**. The **Medical Dte** in turn scrutinize the cases and recommends to provide assistance from CWA in the form of wheel chair (Simple or Modern wheel Chair) in extreme urgency and submit to the President CWA by **31st January** of each year so that cases can be finalized by the Governing Body & CEC members of CWA before the **CWA Raising Day**. The pensioners may also apply similarly directly to their nearest GC/RCWA in time as prescribed during every year.

vii) **POWERS TO THE MANAGING COMMITTEE:-**

The Governing body of CWA consisting 6 members will decide the matter on top priority before the CWA Raising Day received from Medical. Powers to amend the rule rests with the Governing Body of CWA with approval of the President CWA.

viii) **PROCUREMENT:-**

CRPF Family Welfare Association (CWA) is a Non-Government Organisation (NGO). No Govt. funding either directly or indirectly being received by the Association. Therefore, efforts have been made to provide wheel chair in extreme need of the CRPF families. CWA will procure wheel chairs only Once in a year, **on receipt of recommended cases from respective Regional CWA Heads.**

ix) **PRESENTATION OF WHEEL CHAIR:-**

The wheel chair will be presented to the sufferer in befitting manner in an investiture ceremony by the Regional CWA Head or representative delegated by the Regional CWA head as deemed fit. The respective RCWA will ensure to send event based good quality (HD) photographs to CWA after presenting ceremony.

4. Accordingly, all concerned are requested to comply these orders.
5. This is issued with approval of President, CWA.

Sd/- 05/05/2025
(Dr. Anamika Singh)
President CWA

No.W.V-34/2025-CWA-Wel-II

Dated, the 05 May, 2025

Copy forwarded to:-

1. The Special DsG J&K Zone (Jammu), Central Zone (Kolkata), NE Zone, CRPF (Guwahati) and South Zone (Hyderabad).
2. Directors/IsG ISA Mount Abu/CRPF Academy, Kadarpur, Gurugram
3. All Sector IsG, CRPF including RAF/CoBRA/Trg/VS/Comn./Ops Sectors
4. All IsG/Medical Supdts, 100 bedded Composite Hospitals, CRPF.
5. All Range DIsG, CRPF including Ops Ranges.
6. All DIsG, GC/Training Institutions/CWS/PDG/RAF-I, II & III/Signal Range/Medical 50 bedded CH Hospital at location.
7. All Unit Commandants including RAF/CoBRA/Signal/SDG and Mahila Bns.
8. All Heads of RCWAs (through All Zone HQrs /All Sector HQrs/All Range offices/ Signal Bns/Trg. Inst./ GCs/CoBRA & RAF Bns)

Sd/- 05/05/2025
(Pauly P.P)
DIG (Welfare)
Cum-Secretary CWA

Internal:

All Branches of Dte, for information and necessary action.

CRPF FAMILY WELFARE ASSOCIATION C/O DIRECTORATE
GENERAL, CRPF, BLOCK NO.-1, CGO COMPLEX, LODHI ROAD, NEW
DELHI-110003

No.W.V-34/2015-CWA-Wel-II

Dated, the 06th January, 2016

OFFICE ORDER

CRPF family Welfare Association (CWA) is working closely with the families of the gallant officers and men deployed across the length and breadth of the nation. Over a period of time, CWA has emerged as a strong forum to take care of the well being of differently abled personnel of CRPF, family & wards of CRPF and empowering women by providing them vocational training/skills. One of the core areas of CWA has been to take care of well being of handicapped and mentally retarded children of CRPF personnel and CWA provides emotional supports and succor to such wards of CRPF personnel.

2. To take care of such wards well, on the day of closing ceremony of CRPF Annual Welfare Exhibition-2015, Governing Body of CWA proposed to launch a scheme named **"MUSKAAN – THE SMILE"** to provide wheel chair to differently abled ward of CRPF from a deposit of Rs. 10 Lacs as FD earned from income of AWE-2015 and utilize same further from its interest. Accordingly, the same was acceded to by the CEC members & President CWA on 17/10/2015 and decided to make it functional.

3. The aim and objects mentioned in booklet of CWA at Para-3(e) says "to raise funds for various welfare schemes affecting the well being of CRPF families, widows, handicapped and mentally retarded children and disabled personnel and families of retired personnel". Therefore, following are hereby issued to implement the scheme:-

i) **NAME :-**

The scheme will be called as **"MUSKAAN –THE SMILE"**.

ii) **OBJECT OF THE SCHEME :-**

To provide wheel chair to handicapped and mentally retarded children of CRPF families including retired personnel whose medical reimbursement is not covered under CS (MA) Rules/CGHS rules as per the availability of fund generated on interest of FD invested in nationalized bank.

iii) **GENERATE OF FUND :-**

Fixed Deposit of Rs. 10 Lacs out of CWA fund in one of the nationalized bank and utilized further from its reinvestment/ accruing interest. While utilizing the fund it is to be ensured that corpus Rs. 10 Lac remained unchanged and interest generated from it shall be used to provide wheel chairs to the handicapped and mentally, physically challenged children for 50% or above disability in extreme need of the CRPF families.

iv) **MAINTENANCE OF RECORDS:-**

The account will be maintained through existing cash book of CWA and making a separate register in the name of scheme i.e. **"MUSKAAN – THE SMILE"** of CWA for its proper accounting.

(v) **ELIGIBILITY:-**

The handicapped and mentally / physically retarded ward for 50% or above disability only in respect of serving, retired and deceased CRPF personnel are eligible to provide assistance from CWA in the form of wheel chair. CRPF Family Welfare Association (CWA) is a NGO Society. No Govt. funding either directly or indirectly are received by the Association. Therefore, efforts have been made to provide wheel chair in extreme need of the CRPF families.

vi) **HOW TO APPLY:-**

The parents of eligible child who needs the wheel chair may apply in writing to the President CWA through **respective RCWA** along with requisite/necessary medical documents and certificate from the specialist of ailments. Thereafter, **RCWA will send the applications of eligible and genuine candidates through their respective GC/Institution firstly to Medical Dte after observing usual channel once in a year by 31st July.** The Medical Dte in turn scrutinize the cases and recommends to provide assistance from CWA in the form of wheel chair in bare minimum cases due to paucity of fund in extreme urgency and submit to the President CWA by 31st August of each year so that cases can be finalized by the Governing Body before the Annual Welfare Exhibition of CRPF. **The pensioners may also apply similarly directly to their nearest GC/RCWA in time as prescribed during every year.**

vii) **POWERS TO THE MANAGING COMMITTEE:-**

The Governing body of CWA consisting 6 members will decide the matter on top priority before the Annual Welfare Exhibition received from Medical Dte and ensure its subsequent ratification in General Council meeting held annually in calendar year or to hold such special meeting by the President CWA. Powers to amend the rule rests with the governing council of CWA with approval of the President CWA.

viii) **PROCUREMENT:-**

The purchase formalities of wheel chair will be made under the responsibility of respective RCWA in accordance with provisions contained in GFR-2005.

ix) **PRESENTATION OF WHEEL CHAIR:-**

The wheel chair will be presented to the sufferer in befitting manner in an investiture ceremony by the President CWA or respective RCWA/representative delegated by the President CWA as deemed fit. The respective RCWA / GC will ensure to send event based photographs to CWA after presenting ceremony.

4. Accordingly, all concerned are requested to comply these orders.
5. This is issued with approval of President, CWA.

Sd/- 06/01/2016
(B. P. Singh)
DIG (Welfare)
Cum-Secretary CWA

No.W.V-34/2015-CWA-Wel-II

Dated, the 06th January, 2016

Copy forwarded to :-

1. The Special DG, J&K Zone Jammu, Central Zone Kolkata, NE Zone Guwahati, CRPF.
2. The Addl. DG, South Zone, CRPF, Hyderabad.
3. The IsG NWS / SS / MP / WS / ES / BS / NS / NES / CoBRA / CS / M&N Sector / Srinagar Sector / Jammu Sector / Tripura Sector / RAF Sector / RS / WBS / Orissa Sector / Jharkhand Sector / Chattishgarh Sector / OPS Kashmir Sector / OPS Jorhat Sector, CRPF.
4. The IG/Principal, ISA Mount Abu / CRPF Academy Kadarpur, CRPF.
5. The IsG / DIsG of all Composite Hospitals, CRPF.
6. The DIsG of all Ranges including OPS/Signal/Training Institutions / PDG, CRPF.
7. The DIsG of all GCs / CWS, CRPF.
8. The Commandants of all units including Signal/RAF/CoBRA/SDG / PDG Bns, CRPF.

Sd/- 06/01/2016
(B. P. Singh)
DIG (Welfare)
Cum-Secretary CWA

Internal

SO & Sr. PS to DG

Sr. PS to ADG(Trg), ADG(HQr), ADG (OPS & Works)

AC/PS to FA/IG (Pers/OPS/Adm/Works, Comn/Estt/Prov/Trg/Int/Spl Trg/Director(Med)/Consultant (int/Trg)

DIsG (We/Works/Law/OPS-1/2/Pers/CR & Vig/Estt/Org/Rectt/Trg-1/2/3/Sports/Tech/IT/ Eqpt/Comn/Prov/MT & Ord/Int/Dy FA/ PRO Comdt. (Int/Works/Proc/Ops)

All branches of Dte Genl.

CRPF FAMILY WELFARE ASSOCIATION C/O DIRECTORATE
GENERAL, CRPF, BLOCK NO.-1, CGO COMPLEX, LODHI ROAD, NEW
DELHI-110 003

No.W.V-34/2015-CWA-Wel-II

Dated, the 07 April, 2016

ADDENDUM TO OFFICE ORDER

Subject: - REGARDING FUND

Following modification/addendum is hereby made in the office order No.W.V-34/2015-CWA-Wel-II dated 06/01/16 wherein CRPF family Welfare Association launched a scheme named **"MUSKAAN – THE SMILE"** to provide wheel chair to differently abled ward of CRPF:-

PARA	FOR	READ
3 (iii)	Fixed Deposit of Rs. 10 Lacs out of CWA fund in one of the nationalized bank and utilized further from its reinvestment/ accruing interest. While utilizing the fund it is to be ensured that corpus Rs. 10 Lac remained unchanged and interest generated from it shall be used to provide wheel chairs to the handicapped and mentally, physically challenged children for 50% or above disability in extreme need of the CRPF families.	Fixed Deposit of Rs. 20 Lacs (10 Lacs out of CWA fund and 10 Lacs received from DG, CRPF on 01/02/16) in one of the nationalized bank and utilized further from its reinvestment/ accruing interest. While utilizing the fund it is to be ensured that corpus Rs. 20 Lac remained unchanged and interest generated from it shall be used to provide wheel chairs to the handicapped and mentally, physically challenged children for 50% or above disability in extreme need of the CRPF families.

Sd/- 07/04/16

(B. P. Singh)
DIG (Welfare)
Cum-Secretary CWA

No.W.V-34/2015-CWA-Wel-II

Dated, the April, 2016

Copy forwarded to:-

1. The Special DG, J&K Zone Jammu, Central Zone Kolkata, NE Zone Guwahati, CRPF.
2. The Addl. DG, South Zone, CRPF, Hyderabad.
3. The IsG NWS / SS / MP / WS / ES / BS / NS / NES / CoBRA / CS / M&N Sector / Srinagar Sector / Jammu Sector / Tripura Sector / RAF Sector / RS / WBS / Orissa Sector / Jharkhand Sector / Chattishgarh Sector / OPS Kashmir Sector / OPS Jorhat Sector, CRPF.
4. The IG/Principal, ISA Mount Abu / CRPF Academy Kadarapur, CRPF.
5. The IsG / DIsG of all Composite Hospitals, CRPF.
6. The DIsG of all Ranges including OPS/Signal/Training Institutions / PDG, CRPF.
7. The DIsG of all GCs / CWS, CRPF.
8. The Commandants of all units including Signal/RAF/CoBRA/SDG / PDG Bns, CRPF.

Sd/- 07/04/16

(B. P. Singh)
DIG (Welfare)
Cum-Secretary CWA

Internal

SO & Sr. PS to DG

Sr. PS to ADG(Trg), ADG(HQr), ADG (OPS & Works)

AC/PS to FA/IG (Pers/OPS/Adm/Works, Comn/Estt/Prov/Trg/Int/Spl

Trg/Director(Med)/Consultant (int/Trg)

DIsG (We/Works/Law/OPS-1/2/Pers/CR & Vig/Estt/Org/Rectt/Trg-

1/2/3/Sports/Tech/IT/ Eqpt/Comn/Prov/MT & Ord/Int/Dy FA/ PRO

Comdt. (Int/Works/Proc/Ops)

All branches of Dte Genl.

**CRPF FAMILY WELFARE ASSOCIATION C/O DIRECTORATE
GENERAL, CRPF, BLOCK NO.-1, CGO COMPLEX, LODHI ROAD,
NEW DELHI-110 003**

No.W.V-34/2015-CWA-Wel-II

Dated, the 30 April, 2021

ADDENDUM TO OFFICE ORDER

In continuation to this office order of even no. dated 06/01/2016 and 07/04/2016.

Following modification/addendum is hereby made in the office order No.W.V-34/2015-CWA-Wel-II dated 06/01/16 wherein CRPF family Welfare Association launched a scheme named "**MUSKAAN – THE SMILE**" to provide wheel chair to differently abled ward of CRPF:-

PARA	FOR	READ
3 (ii)	<u>OBJECT OF THE SCHEME :-</u> To provide wheel chair to handicapped and mentally retarded children of CRPF families including retired personnel whose medical reimbursement is not covered under CS (MA) Rules/CGHS rules as per the availability of fund generated on interest of FD invested in nationalized bank.	<u>OBJECT OF THE SCHEME :-</u> To provide wheel chair to handicapped and specially abled children for 50% or above disability in extreme need of the CRPF families including retired personnel as per the availability of fund generated on interest of FD invested in nationalized bank.

Sd/- 30/04/2021
(Pankaj Kumar)
DIG (Welfare)
Cum-Secretary CWA

No.W.V-34/2015-CWA-Wel-II

Dated, the 30 April, 2021

Copy forwarded to:-

1. The Special DG, J&K Zone Jammu, Central Zone Kolkata, NE Zone Guwahati, CRPF and South Zone, CRPF, Hyderabad.
2. The IsG all Sector Hqr
4. The IsG/Principals, all Training Institutions.
5. The IsG / DIsG of all Composite Hospitals, CRPF.
6. The DIsG of all Ranges
7. The DIsG of all GCs / CWS, CRPF.
8. The Commandants of all units.

Sd/- 30/04/2021

(Pankaj Kumar)

DIG (Welfare)

Cum-Secretary CWA

Internal

All branches of Dte Genl.