

From : Digcent (Pers)

No. D.I.4/2018-Pers-DA-8

Dtd 16/05/2018

U/C (.0 Filling up of one post of Deputy Director and one post of Assistant Director from Non-IPS officers in National Crime Records Bureau on deputation basis (.) The National Crime Records Bureau, Ministry of Home Affairs has called for nomination of willing and willing officers for subject deputation (.) The eligibility conditions for subject deputation are as under (.)

Sl.No.	Name of Post	Scale of Pay	No. of post	Eligibility Conditions
1	Deputy Director	Grade Pay Rs. 8900/-	01	i) Officer drawing Grade Pay of Rs. 8900/- (DIG level) or ii) Drawing grade pay of Rs. 8700/- with two years experience (Comdt level) or iii) Drawing grade pay of Rs. 7600/- with seven years of experience are eligible for the post (2IC level)
2	Assistasnt Director	Grade Pay Rs. 6600/-	01	i) Officer drawing grade pay of Rs. 6600/- (DC Level) or ii) Drawing grade pay of Rs. 5400/- with five years experience (AC level)
Note : Preference will be given to those officers who have experience in Administration, Training, Records and handling of IT related projects				
Maximum period of deputation is 03 years				

Request forward nomination of willing and eligible officers in the prescribed format attached as Annexure-II so as to reach this Dte by 20/05/2018 repeat 20/05/2018 positively (.) It may also be ensured that nominated officers must be free from vigilance angle and fulfills the eligibility conditions as laid down in deputation policy framed by MHA dated 22/11/2016.

Sd/- 16/05/2018  
Digcent (Pers)

Internal

All branches of Dte Genl CRPF

DC(IT) Dte Genl with the request to upload the message on official website of CRPF

## BIO-DATA PROFORMA

1.	Name and address (in Block letters)				:		
2.	Date of Birth (in Christian era)				:		
3.	Date of retirement under Central/State Govt. rules				:		
4.	Educational qualification				:		
5.	Whether educational and other qualifications required for the post are satisfied.(If any qualification has been treated as equivalent to those prescribed in the rules, state the authority for the same).						
					Qualifications/exp erience required	Qualification/experience possessed by the officer	
		Essential	1				
			2				
			3				
		Desirable	1				
			2				
			3				
6.	Please state clearly whether in the light of entries made by you above, you meet the requirement of the post				:		
7.	Details of employment in chronological order (enclose a separate sheet, duly authenticated by your signature, if the space below is insufficient).						
	Office /Instn	Post held	From	To	Scale of pay and classification (Group ) of Post	Whether held on regular/Adhoc basis	Nature of duties
8.	Nature of present employment i.e., i) Ad-hoc ii) Regular/on temporary basis iii) Pay in the Pay Band						

	iv) Grade pay drawn			
9	In case the present employment is held on deputation/contract basis, please state a) The date of initial appointment b) Period of appointment on deputation/contract c) Name of the parent office/organization to which you belong			
10	Additional details about present employment. Please state whether working under; a) Central Government b) State Government/Union Territory c) Autonomous organization d) Govt. Undertaking e) Universities			
11	Are you in Revised Pay structure? If yes, give the date from which the revision took place and also indicate the pre-revised scale.			
12	Total emoluments per month now drawn			
13	Additional information, if any, which you would like to mention in support of your suitability for the post. Enclose a separate sheet, if the space is insufficient			
14	Whether belong to SC/ST			
15	Remarks			

Signature of the candidate

Date : \_\_\_\_\_

Address \_\_\_\_\_

Countersigned with official seal by the authorized signatory of the parent office

(TO BE FILLED BY FORWARDING OFFICE)

Particulars mentioned above have been verified from the records and found correct. It is certified that no disciplinary proceedings or departmental enquiry are pending or contemplated against the officer and recommendations,(if any)

Date :

Signature of the Competent authority with Official seal

Certificate to be furnished by the employer/Head Of office/Forwarding authority

1. Certified that the particulars furnished by \_\_\_\_\_ are correct and he/she possesses educational qualifications and experience mentioned in the circular.

Also certified that :-

- i) There is no vigilance case pending/contemplated against him/her.
- ii) His complete CR dossiers/ACRs for the last 5 years duly attested (on each page) by an officer of the rank of Under secretary to the GOI or equivalent are enclosed.
- iii) His/Her integrity is beyond doubt.
- iv) No major/minor penalties has been imposed on him/her during the last 10 years/list of major/minor penalties imposed on him/her during the last 10 years is enclosed.
- v) Cadre clearance has been obtained  
(Strike out which is not applicable)

Signature

Name & designation of the Parent office (with seal)

Date :

Place :