

Central Recordkeeping Agency

Circular

Circular No.: CRA/PO&RI/Master/2014/015

December 16, 2014

Subject: Rejection of Subscriber Registration Forms

All Nodal Offices are hereby informed to ensure the discrepancies related to the rejection of Subscriber Registration Forms are resolved and that the rejected forms are resubmitted at the earliest. The details including the rejection reasons can be viewed on www.npscan-cra.com under the menu 'Views' > 'Rejection Memo' in their respective log-ins. The availability of the functionality was communicated earlier vide CRA's circular No. CRA/PO&RI/Master/2014/010 dated August 20, 2014.

A list of most frequently observed rejection reasons has been enclosed as **Annexure I**. The Nodal Offices are advised to ensure that such errors are eliminated so that rejections of Subscriber Registration Forms are minimized. The check points that the Nodal Offices need to adhere have been shared as **Annexure II**.

In case any further clarification is required in this regard, you may contact Mr. Sunny Gonsalves at 022-2499 4856 (E-mail ID -sunnyg@nsdl.co.in) or Mr. Avdhoot Shetye at 022-2499 4949 (E-mail ID -avdhoots@nsdl.co.in).

For and on behalf of

NSDL e-Governance Infrastructure Limited



Prasenjit Mukherjee

Asst. Vice President