

INVITATION TO TENDER

**06 Bn, CRPF**

**Dhirti Dharore, Post office : Kakrayal, Katra, Distt Reasi, (J&K) Pin code - 182320**

**(MHA, G.O.I.)**

**Tele /Fax No. 01991- 234581)**

**Email: [co6bn@crpf.gov.in](mailto:co6bn@crpf.gov.in)**

NO. L.VII-92 /2019-20-Q/6( Dheerthi) SRE

Dated, the Sep '2019

To  
Dear Sir,

On behalf of the President of India, I invite you to tender online bids for the supply of stores detailed in the schedule.

02. The conditions of contract which will govern any contract made are contained in pamphlet No.DGS&D-68 entitled "Conditions of contract governing contracts, placed by the Central Purchase Organizations of Government of India as amended up to 31/12/91 and those contained in the pamphlet No. DGS&D-229 containing various instructions to bidders quoting against the tender enquiry issued by the DGS&D read with the amendments enclosed with this tender enquiry. Any special conditions attached to this invitation to tender will also form part of the conditions.

03. The above pamphlets and the lists of corrections thereto can be obtained on payment from the under mentioned offices:-

- A) The Manager of Publications, Civil Lines, Delhi.
- B) The Superintendent, Government Printing & Stationary, Allahabad, U.P.
- C) The Superintendent, Government Printing & Stationary, Mumbai.
- D) The Superintendent, Government Printing, Gulzarbagh, Patna. Bihar.
- E) DGS&D, New Delhi and its Regional Offices at Mumbai, Chennai, Kolkata and Kanpur.
- F) Government of India Book Depot, 8 Hastings Street, Kolkata.

04. Regarding sources of supply of standard specification and drawing, refer Appendix-'A' of the Tender Notice.

05. If you are in a position to quote for supply in accordance with the requirements stated in the attached schedule to tender, all documents attached herewith should be fully filled in, signed and submitted through e-Procurement site <http://eprocure.gov.in/eprocure/app> under two bid system (i) Technical Bid and (ii) Price Bid to the Commandant-06 BN, CRPF. You must also furnish with your tender all the information called for as indicated in pamphlet No. DGS&D-229 mentioned in Para-1 above. Attached list of questionnaire should also be answered and submitted through e- Procurement site <http://eprocure.gov.in/eprocure/app> with your Bid failing which your tender will be liable to be ignored, and not considered. Further FAQs related to CRPF tenders may be seen at <http://crpf.nic.in> and also attached with the tender at e- procurement (CPPP) website and can be downloaded by the bidder free of cost.

6. This tender is not transferable.

Thanking You.

Yours faithfully,

Sd-19/09/2019

(Jitendra Kumar Gupta)

Comdt.06 BnCRPF

For and on behalf of the President of India.

INVITATION TO TENDER

**06 Bn, CRPF**  
**Dhirti Dharore, Kakaryal, Katra, Distt Reasi, (J&K) Pin- 182320**  
**(MHA, G.O.I.)**  
**Tele / Fax No. 01991- 234581)**  
**Email: [co6bn@crpf.gov.in](mailto:co6bn@crpf.gov.in)**

Schedule to Tender No : L.VII-92/2019-20-Q/06-(DHEERTI) SRE  
Time and date of receipt of tender online : **UPTO 1300 HRS. ON 18/10/2019**  
Time and date of opening of tender online : **ON OR AFTER 1330 ON 19/10/2019**  
Validity of offer : The tender shall remain open for acceptance till 180 days from the date of opening of Tender.

Bidders are advised to go through the Earnest Money, Payment terms, guarantee/warranty and firing test clause of this Tender Enquiry carefully before filling the Tender.

Tender No.	Description of stores	Estimated cost of tender.	EMD (Rs.)	Cost of Tender Documents (Non- refundable) (In Rs.)	Date of receipt & opening of tender
L.VII-92/2019-20-Q/6 (Dheerti) SRE	<b>Repair of False Ceiling of existing 03 Nos .P.F Huts size 16x32 feet, in block No-02, at unit (BCS) Hqr Dheerti Dharore, (J&amp;K).</b>	<b>Below Rs-160892/-</b>	Rs. 3000/- (Rupees three thousand) only EMD should valid upto 180 days from date of opening tender	Nil Tender documents can be downloaded from CRPF website <a href="http://www.crpf.nic.in">www.crpf.nic.in</a> or from C.P.P.portalhttp: // eprocure.gov.in/eprocure/app free of cost.	<b>a) Date &amp; Time of receipt of online tender up to 1300 Hs on 18/10/2019.</b> <b>b) Date &amp; Time of opening of tender online on or after 1330 Hrs on 19/10/2019</b>

All Tender documents attached with this invitation to tender including the specifications are SACROSANCT for considering any offer as complete offer. It is therefore important that Acceptance Letter which is a written under taking that all the terms and condition of the tender are understood and accepted should be signed and submitted through **e-Procurement site**<http://eprocure.gov.in/eprocure/app> **under two bid system (i) Technical Bid and (ii) Price Bid to the Commandant-06 BN, CRPF.**

All firms who are not specifically registered for tendered stores as per specification of Tenders Enquiry either with MSME as MSE unit or with NSIC, are required to submit Earnest Money as mentioned above along with their offer. Registration with any other organization will not exempt them from depositing Earnest Money. As per Government policy, PSUs are not exe

**Schedule to Tender**

**OFFICE OF THE COMMANDANT-06BN,CRPF, DHIRTI DHARORE, KATRA, REASI ( J & K)**

Schedule to Tender No	:	No. L. VII -92/2019-20-Dheerthi (SRE)
Last date and time for receipt of Tender	:	<b>18/10/2019 AT 1300 HRS</b>
Date & Time of opening of tender	:	<b>19/10/2019 AT 1330 HRS</b>
Validity of tender	:	The tender shall remain open for acceptance till 180 days from the date of opening of tender

Tenderers are advised to go through the Earnest Money and Payment terms, of this Tender Enquiry carefully before filling the tender.

Sl. No	Ref. No	Nomenclature	Estimated cost of tender	Earnest Money deposit	Qty Required	Delivery/ Completion Period	Tender Cost
1	L.VII-92/2019 -20-Q/6 (Dheerti) SRE	<b>Repair of False Ceiling of existing 03 Nos .P.F Huts size 16x32 feet, in block No-02, at unit (BCS) Hqr Dheerti Dharore, (J&amp;K).</b>	Below Rs-160892/-	Rs. 3000/-	As per Appendix- "A"	Within 30 days from award of contract	<b>Rs-200/-</b>

**Specification** : **As per Appendix – ‘A’**  
**Consignee’s list** : **As per Appendix – ‘B’**

02. Bids will be accepted only online at e-procurement web site <http://eprocure.gov.in/eprocure/app> (CPPP) (Certain documents are required to be submitted in original as per SI No-07 of tender enquiry).

03. All relevant details including specification, terms & Condition etc are available on e-procurement website <http://eprocure.gov.in/eprocure/app> (CPPP), same may be downloaded by the bidders Details can also be seen at CRPF website <http://crpf.nic.in/tender> notices.htm.

**All Tender documents attached with this invitation to tender including the specifications are SACROSANCT for considering any offer as complete offer.** It is therefore important that Tender Acceptance Letter which is a written undertaking that all the terms and condition of the tender are understood and accepted should be signed and submitted along with all documents as required through **online at e-procurement web site <http://eprocure.gov.in/eprocure/app> (CPPP), Each page of the TENDER DOCUMENTS DULY COMPLETE D AND SIGNED are returned with your offer.**

All firms who are not specifically registered for required construction, repair /renovation as per specification of tender enquiry either with DGS&D or with NSIC, are required to submit Earnest Money as mentioned above along with their offer. Registration with any other organization will not exempt them from depositing Earnest Money. As per Government policy, PSUs are not exempted from depositing EMD. All relevant details, including specifications, terms and conditions etc. are available on CRPF web sites at [www.crfp.gov.in](http://www.crfp.gov.in). The same may be downloaded by the bidders.

EMD required as shown above should be valid for 180 days from the date of opening of tender.

For any changes in Tender Enquiry/Specifications etc. tenderers are requested to visit the CRPF website regularly.

Thanking you.

Yours faithfully,

**Sd-19/09/2019**

(Jitendra Kumar Gupta )

Commandant- 06 Bn CRPF

For and on behalf of the President of India

Signature of tenderer

1. Purchaser : The President of India.
2. Inspection Authority : The Commandant 06 Bn CRPF, Katra, Reasi ( J & K ).
3. Inspection Officer : Board of officers detailed by the Commandant 6 Bn CRPF Katra,
4. Construction required at : : FREE DELIVERY AT CONSIGNEES LOCATION (i.e. **BCS Dheerthi- Dharore, Katra, Reasi ( J & K )** Tenderers are required to quote rates on free delivery at Consignee's location basis only.
5. Work to be completed\_ : Within 30 days of placement of firm order.
6. Dispatch Instructions : construction work is required to be done at consignee's location at freight, risk and cost of the contractor/ supplier.
7. Payment Terms : Payment against Bill / Invoice shall be released as early as possible after receipt of stores/ completion or works. Payment will be made to the supplier through the Demand Draft/ ECS. No request for other mode of payment will be entertained.
8. Packing & Marking : As per relevant clause of Specification.
9. Rate quoted by the firms should be on firm price basis.
10. Firms should clearly indicate different taxes and duties, which they propose to charge as extra along with the present rates thereof. Offers with such stipulations like 'as applicable' will be treated as vague and are liable to be ignored.

**B. Terms and conditions are as under:-**

1. Terms of Price	1.1 Rates quoted by the Contractor should be in Indian rupees both in figures as well as in words for complete units as per specifications. Any and every alteration in the rates should be signed in ink otherwise the offers will not be considered. 1.2 Contractor should clearly indicate different taxes and duties, which they propose to charge as extra along with the present rates thereof. Offers with such stipulations like 'as applicable' will be treated as vague and are liable to be ignored.
2. Payment Terms	2.1 Works are required to be executed on credit basis only and payment will be made after completion of work. 2.2 Payment in advance or immediately cannot be made. 2.3 Payment will be made on finished work . 2.4 After carrying out work firm may submit bill for further payment action. 2.5 The Payment will be made on production of the following documents :- a) Bill in triplicate. b) A Copy of award of work. c) A copy of Certificate issued by the Work Committee of BCS Dheerthi- Dharore, that contracted work for the period for which payment has been claimed, has carried out by the contractor satisfactory. 2.6 TDS , Labour Cess and other taxes will be deducted from the Bill of contractor as per norms.
3. Tender fee	Tender fee amounting to Rs.200/- should be enclosed in form of Demand Draft in favour of An FDR/CDR/Banker cheque drawn in favour of <b>Commandant-06 Bn, CRPF, Dhirti Dharore, Post office- Kakaryal , Katra, Distt Reasi , (J&amp;K) 182320 )</b> . Payable at SBI Branch – Katra, Distt Reasi, (Branch code 04223) and should be valid upto validity period of the offer

4. Earnest Money deposit	<p>4.1 All the contractors are required to deposit required earnest money along with the quotation, failing which their offers will be summarily rejected.</p> <p>4.2 The earnest money can be deposited through any of the following alternative forms:</p> <p>(a) <b>TDR/FDR</b> drawn in favour of <b>Commandant-06 Bn, CRPF, payable at SBI Branch – Katra, Distt Reasi, (Branch code 04223)</b> and should be valid upto validity period of the offer</p> <p>(b) An <b>irrevocable Bank Guarantee</b> of any nationalized, scheduled bank or reputed commercial bank in the attached format as at appendix.</p> <p>4.3 The earnest money shall remain valid and be deposited with the purchaser for a <b>period of 180 days from the date of tender opening</b>. If the validity of the tender is extended, the validity of the Bank Guarantee /or any other alternate document submitted in lieu of earnest money will also be suitably extended by the tenderer, failing which their tender after the expiry of the aforesaid period shall not be considered by the purchaser.</p> <p>4.4 <b>No interest</b> shall be payable on the earnest money deposited by the tenderer.</p> <p>4.5 The earnest money deposited <b>is liable to be forfeited</b> if the tenderer withdraws or amends impairs or derogates from the tender in any respect within the period of validity of his tender.</p> <p>4.6 The earnest money of the successful tenderer shall be returned after the security deposit as required in terms of the contract is furnished by the tenderer.</p> <p>4.7 If the successful tenderer fails to furnish the security deposit as required in the contract within the stipulated period, the earnest money shall be treated as performance security deposit for all practical purposes.</p> <p>4.8. Earnest money deposits of all the unsuccessful tenderers will be returned as early as possible after the expiry of bid's validity, but not later than 30 days after placement of contract. Tenderers are advised to send a pre receipt challan along with their bids so that refund of earnest money can be made in time.</p> <p>4.9. Any tender, where the tenderer is required to deposit earnest money in terms of conditions mentioned in preceding paras, not accompanied with earnest money in any one of the approved forms acceptable to the competent authority, shall be summarily rejected.</p>
5. Performance security deposit clause	<p>5.1. The successful contractor shall have to deposit a performance security <b>equivalent 2 % of the contracted value</b> of the work to be executed <b>within 10 days from the date of award of contract</b> for due performance. Failure on the part of the firm to deposit the security deposit within the stipulated time empowers the competent authority to cancel the contract.</p> <p>5.2. The performance security deposit submitted by the contractor will remain valid at least <b>for 90 days beyond the date of completion of work as well as all contractual obligations of the contractor including guarantee/ warrantee obligations.</b></p> <p>5.3. The performance security deposit can be deposited in any of the following alternative forms :</p> <p>(a) A <b>crossed Bank Draft/FDR/TDR drawn in favour of Commandant-06 Bn, CRPF, Dhirti Dharore, Post office- Kakaryal , Katra, Distt Reasi , (J&amp;K) 182320 ). Payable at SBI Branch – Katra, Distt Reasi, (Branch code 04223)</b></p> <p>5.4. If the contractor fails to start the work within the stipulated period and places and requests for extension of time, he shall submit an undertaking on Non Judicial stamp paper of Rs.10/- duly attested by the Notary public stating that the performance security deposit has already been extended for sixty days beyond the guarantee/warrantee period.</p> <p>5.5 The performance security deposit shall be withheld or forfeited in full or part in case the work order is not executed satisfactorily within the stipulated period or requisite standard within the guarantee period is not undertaken to the best satisfaction of the user.</p>

Signature of tenderer

<b>7. TWO BID SYSTEM</b>	<p>All bidders are required to submit their offers in two covers as under:-</p> <p><b>1). Documents to be submitted in original:-</b></p> <ul style="list-style-type: none"><li>i) Tender cost.</li><li>iii) Earnest money deposit. If applicable.</li></ul> <p><b>2). Documents to be submitted in photocopy:-</b></p> <ul style="list-style-type: none"><li>i) The Bidder/tenderer will submit the tender documents completed and signed (all pages to be signed) with seal.</li><li>ii) Copy of complete postal address of contractor/firms along with copy of valid I/Card/Voter I/D card etc.</li><li>iii). Copy of registration certificate/GST/TIN registration certificate/ PAN Card of the firm</li><li>iv) Copy of documents showing past performance.</li><li>v). Latest Income Tax return (ITR).</li><li>vi). Attested copy of registration of the contractor/firm in State Govt (pwd) or Central Govt (CPWD) or MSME.</li></ul>
	<p><b>SECOND COVER (Commercial / Price Bid) should contain the following :</b> The composite bid i.e. rate indicated in the technical bid “OPENLY” SHALL BE IGNORED.</p>
	<p>7.1: The technical bids are to be opened at the first instance and evaluated by the competent authority in the second stage, financial bids of only the technically acceptable offers will be opened for further evaluation and ranking before awarding the contract.</p> <p><b>7.2: The tender enquiries duly filled in all respects and having completed in all applicable formalities may be sent by ‘registered post/speed post/by hand duly stamped or by courier to Commandant-06 Bn, CRPF, Dhirti Dharore, Post office-Kakaryal , Katra, Distt Reasi ,(J&amp;K) 182320. so as to reach on or before 18/10/2019 1300 hrs to the tender enquiry. Department is not responsible for any postal delay as well as technical problem at CPP Portal</b></p>

### 11. VALIDITY OF TENDER

The tender for the works shall remain open for acceptance for a period **180** days from the date of opening of Price Bid of tenders. The earnest money will be forfeited without any prejudice to any right or remedy, in case the contractor withdraws his tender during the validity period or in case he changes his offer to his benefits which are not acceptable to the Commandant 06 Bn CRPF, Katra, Reasi ( J & K). The validity period may be extended on mutual consent.

### 12. REJECT/CANCEL/SCRAPE

The Competent Authority has the right to accept or reject/cancel/scrape the tender as whole or part of it and no claims what so ever will be entertained on this account. The competent authority has also reserves the right to increase/decrease/alter the place of work/ quantity of work etc. and no claims what so ever will also be entertained.

Signature of tenderer

13. Payment shall be made to contractor only after giving satisfactory completion of work. All measurement shall be recorded on standard measurement sheets which will be submitted to the **Commandant-06 Bn, CRPF, Dhirti Dharore, Post office- Kakaryal , Katra, Distt Reasi ,(J&K) 182320** for scrutiny and passing.

14.1 Work committee/SI (Civil) shall scrutinize and check the measurement records practically on ground on the based on the measurement sheet provided by contractor and final measurement sheet will be prepared by Engineer-in-charge of this office.

14.2 Dispute in mode of measurement: in case of dispute as to the mode of measurement not covered by the contract to be adopted for any item of work, mode of measurement as per latest Indian specification shall be followed.

14.3 Intending tenderer is eligible to submit the bid provided definite proof from the appropriate authority, which shall be to the satisfaction of the competent authority, of having satisfactorily completed similar works of magnitude specified.

**15 . The time allowed for carrying out the work will be done within 30 days from the date of work order.**

16. The site for the work is available OR the site for the work shall be made available in parts as specified above.

17. The contractor shall not be permitted to tender for works in the CRPF in which is near relative of CRPF is involve. If so, he shall also intimate the names of persons who are working with him in any capacity or are subsequently employed by him and who are near relatives to any CRPF officer/personnel.

**18. Department will not be responsible for any kind of incident involving the labour during or after the work. The contractor must ensure the workers against all contingencies and be responsible for their safety.**

**19. Tin No. or/and Service Tax No. and Contractor's Regn No. must be printed in the bill which submitted for recoupment/payment action .**

20. The tender for the works shall remain open for acceptance for a period of 180 (One Hundred Eighty ) Days from the date of opening of tenders. If any tenderer withdraws his tender before the said period or issue of letter of acceptance, whichever is earlier, or makes any modifications in the terms and conditions of the tender which are not acceptable to the department, then the Government shall, without prejudice to any other right or remedy, be at liberty to forfeit the said earnest money as aforesaid. Further the tenderer shall not be allowed to participate in the retendering process of the work.

21. The contractor shall bear cost of **Liquidated Damage** for Delay in completion of work within the stipulated time @ of **2%** of contracted value not exceeding the 10% of contracted value in whole.

22. This Notice Inviting Tender shall form a part of the contract document.

23. Hard copies as submitted physically in the office of **Commandant-06 Bn, CRPF, Dhirti Dharore, Post office- Kakaryal , Katra, Distt Reasi ,(J&K) 182320** shall be only valid document for evaluation of technical specification . **Commandant-06 Bn, CRPF, Dhirti Dharore, Post office- Kakaryal , Katra, Distt Reasi ,(J&K) 182320** has all rights to break contact at any time without assigning any reason.

**24. The Tenderer are requested to return a copy of this Tender duly signed on each page along with other relevant documents as required with the tender for evaluation purpose. If tenderer is failed to return a copy of this Tender duly signed, his offer will not be considered and it will be rejected.**

25. The tenderer shall be responsible for arranging and maintaining at his own cost all materials, tools & plants, water, electricity access, facilities for executing work and all other services required for executing the work.

**26. FINAL INSPECTION:** - After completion of work as per specification the whole work will be subject to a final inspection to ensure that job has been completed as per requirement. If any defects noticed in the work are attributable to Contractor, these shall be attended by the Contractor at his own cost, as and when they are brought to his notice by the Owner. The Owner shall have the right to have these defects rectified at the risk and cost of the contractor if he fails to attend to these defects immediately.

27. No part of the CONTRACT nor any share or interest therein shall in any manner or degree be transferred, assigned or sublet by the CONTRACTOR directly or indirectly to any person, firm or corporation whatsoever without the consent in writing of the COMMANDANT 06 BN CRPF, Katra, Reasi, J & K.

Sd-19/09/2019

(Jitendra Kumar Gupta )

Commandant-06 Bn, CRPF,

For and on behalf of the President of India

**1**

Signature of tenderer



## **SPECIAL CONDITIONS FOR CIVIL WORKS**

1. The contractor will have to work according to the programme of work, as decided by the Commandant 06 Bn CRPF Katra, Reasi, (J & K) for the purpose of which the contractor should submit a tentative programme of the work within one months from the date of award of the work.
2. All the material to be used on works shall bear ISI certification mark unless otherwise the make is specified in the term or special conditions appended with this tender document. In case ISI mark materials of the materials mentioned in the tender documents are not available, as per opinion of the Commandant 06 Bn CRPF Katra, Reasi, (J & K) specifications applicable in this tender or IS code. In such the Commandant 06 Bn CRPF Katra, Reasi, (J & K) shall satisfy himself about the quality of such work and give his approval in writing. Only articles classified as first quality by the manufacturers shall be used unless otherwise specified. All material not having ISI mark shall be tested as per relevant ISI specifications. The Commandant 06 Bn CRPF Katra, Reasi, (J & K) may relax the condition regarding testing if the quantity of the materials required for the work is small. In all cases of use of ISI marked materials proper proof of procurement of materials from authentic manufacturers shall be provided by the contractor to the entire satisfaction of the Commandant 06 Bn CRPF Katra, Reasi, (J & K).
3. All materials equivalent to the one specified should be got approved by the Commandant 06 Bn CRPF Katra, Reasi, (J & K) before using the said materials in the work.
4. The contractor shall be responsible for the protection of whole work during period of surface fixing against pilferage and breakage during that period of fixing and thereafter until the work completion.
5. Any damage to work resulting from rains or from any other cause until the work is taken over by the Department after completion of work shall be made good by the contractor, at his own cost.
6. The contractor shall comply with the provision of any Government acts which relate to the work and to the regulations and laws of any local authorities.
7. Tendered rates are inclusive of all taxes and levies payable under the respective statutes.
8. Rates quoted shall be inclusive of the GST/Turn over tax leviable by the State Government on the transfer of property in goods involved in the execution of works contract and nothing extra will be payable on that account.

Signature of tenderer

....10.....

**Appendix "A"**

**SCHEDULE / NAME OF WORK :- .**

Sl.No	Nomenclature
<b>1.</b>	<b>Repair of False Ceiling of existing 03 Nos .P.F Huts size 16x32 feet, in block No-02, at unit Hqr (BCS) Dheerti Dharore, (J&amp;K).</b>

Sd-19/09/2019  
(Jitendra Kumar Gupta )  
Commandant- 06 Bn CRPF  
For and on behalf of the President of India

Signature of tenderer

Appendix "A"

SCHEDULE / NAME OF WORK :- .

Sl.No	Nomenclature
1.	<b>Repair of False Ceiling of existing 03 Nos .P.F Huts size 16x32 feet, in block No-02, at unit Hqr(BCS) Dheerti Dharore, (J&amp;K).</b>

Scope of Work:-

The following provisions has been made in this estimate:-

SI. No	Description	Qty	Unit
01.	<b>Providing and fixing false ceiling at all height including providing and fixing of frame work made of special sections, power pressed from M.S sheets and galvanized with zinc coating of all as per manufacturer's specification and also including the cost of grills , diffusers, cutouts made with frame of perimeter channels suitably fixed, all complete as per drawings, specification and direction. 12.5 mm thick tapered edge gypsum fire resistant board.</b>	142.44	Sqm

Sd/05/09/2019  
Technical Officer  
To Executive Engineer  
Mechanical Division, Jammu

Sd/04/09/2019  
SI/JE(Civil) Mintu singh  
O/O IGP Jammu Sector

Sd/ 07/09/2019  
(Jitendra Kumar Gupta )  
Commandant- 06 Bn CRPF  
For and on behalf of the President of India

Signature of tenderer

**NAME OF CONSIGNEES :-**

<b>Sl.No</b>	<b>Name and address of consignees.</b>
<b>01</b>	The Commandant 06 Bn, CRPF, Vill: Dhirti Dharore, Post office: Kakaryal, Katra, Distt Reasi (J & K). Pin Code: 182320

Sd-19/09/2019  
(Jitendra Kumar Gupta)  
Commandant- 06 Bn CRPF  
For and on behalf of the President of India

**Signature of the tenderer**

**PROFORMA FOR BANK GUARANTEE FOR SUBMITTING EARNEST MONEY**  
**(ON BANKS LETTER HEAD WITH ADHESIVE STAMP)**

To

The Commandant 06 Bn, CRPF,  
Vill: Dhirti Dharore, Post office: Kakaryal,  
Katra, Distt Reasi, ( Jammu & Kashmir)  
Pin code-182320.

Dear Sir,

In accordance with your invitation to Tender No \_\_\_\_\_  
M/s. \_\_\_\_\_ the following Directors on their Board of Directors  
/ Partners of the firm.

1. \_\_\_\_\_ 2. \_\_\_\_\_  
3. \_\_\_\_\_ 4. \_\_\_\_\_

wish to participate in the said tender enquiry for the supply of \_\_\_\_\_ as a bank  
guarantee against Earnest Money for a sum of Rs. \_\_\_\_\_ (in  
words) \_\_\_\_\_ Valid for 180 days from the date of tender opening viz. up to  
\_\_\_\_\_ is required to be submitted by the Tenderer as condition for the participation,  
this bank hereby guarantees and undertakes during the above said period of 180 days, to immediately  
pay on demand by \_\_\_\_\_ in the amount of without any reservation and recourse if,

1. The Tenderer after submitting his tender, modifies the rates or any of the terms and conditions thereof, except with the previous written consent of the purchaser.
2. The Tenderer withdraws the said tender within 180 days after opening of tenders OR
3. The Tenderer having not withdrawn the tender, fails to furnish the contract security deposit imposed for due performance of the contract within the period provided in the general conditions of the contracts.

The guarantee shall be irrevocable and shall remain valid up to \_\_\_\_\_ if further extension to this guarantee is required, the same shall be extended to such period on receiving instructions from the tenderer on whose behalf this guarantee is issued.

This guarantee will remain in force up to and including 60 days after the period of tender validity and any demand in respect thereof should reach the Bank not later than the above date.

Date. \_\_\_\_\_ Signature. \_\_\_\_\_  
Place \_\_\_\_\_ Printed Name. \_\_\_\_\_  
Witness \_\_\_\_\_ (Designation) \_\_\_\_\_

(Banker's Common Seal)

Signature of Tenderer

**PROFORMA OF BANK GUARANTEE FOR FURNISHING  
PERFORMANCE SECURITY DEPOSIT**

To  
The President of India,

WHEREAS M/S-----

(name and address of the supplier) (hereinafter called "the supplier") has undertaken, in pursuance of contract no.....dated.....for **Repair of False Ceiling of existing 03 Nos .P.F Huts size 16x32 feet, in block No-02, at unit Hqr (BCS) Dheerti Dharore, (J&K)**. AND WHEREAS it has been stipulated by you in the said contract that the supplier shall furnish you with a bank guarantee by a nationalized or scheduled commercial bank of good repute and record recognized by you for the sum specified therein as security for compliance with its obligations in

accordance with the contract:

AND WHEREAS we have agreed to give the contractor such a bank guarantee:

NOW THEREFORE we hereby affirm that we are the guarantors and responsible to you, on behalf of the supplier/contractor, up to a total of

.....  
(amount of the guarantee in words and figures), and we undertake to pay you, upon your first written demand declaring the supplier to be in default under the contract and without cavil or argument, any sum or sums within the limits of (amount of guarantee) as aforesaid, without your needing to prove or to show grounds or reasons for your demand or the sum specified therein.

We hereby waive the necessity of your demanding the said debt from the supplier before presenting us with the demand.

We further agree that no change or addition to or other modification of the terms of the contract to be performed there under or of any of the contract documents which may be made between you and the supplier/contractor shall in any way release us from any liability under this guarantee and we hereby waive notice of any such change, addition or modification.

This guarantee shall be valid until the..... day of .....20\_\_\_\_.

*Signature of the Tenderer*

**(Sig. of the authorized officer of the Bank)**

**Name and designation of the officer .....**

**Name and address of the Bank .....**

.....

*Signature of the Tenderer*

**Banker's common seal**

**PERFORMANCE STATEMENT FOR LAST THREE YEARS FOR SUBJECT WORK**

Name of Firm:

M/S \_\_\_\_\_

1. Contract Nos. :

2. Description of Works :

3. Quantity on order :

4. Value :

5. Original Date of completion of work:

6. Work done within the stipulated time limit:

7. Extension of period for completion of work:

8. Reason for delay in completion of work :

9. LD charges so paid for delay in completion of work:

(If any)

Signature of tenderer

LIST NO-1

**TENDERERS SHOULD FURNISH SPECIFIC ANSWERS TO ALL THE QUESTIONS GIVEN BELOW. TENDERERS MAY PLEASE NOTE THAT IF THE ANSWER SO FURNISHED ARE NOT CLEAR AND / OR ARE EVASIVE, THE TENDER WILL BE LIABLE TO BE IGNORED.**

1. Tender No. \_\_\_\_\_
2. Name and address of firm/contractor :
3. What is your permanent Income Tax A/C No. :
4. Status.
  - a) Indicate whether you are Govt. registered or Central or others:
  - b) TIN No. :
5. Please indicate name & full address of your banker in the following format:-
  - a) Bank Name, Branch and Bank Account No. (Core bank account):
  - b) IFSC Code :
  - c) Whether bank branch is NEFT/RTGS enables or not :
6. State whether your firm with you have been banned by any Govt. /Central authority? :
7. Please confirm that you have read all the instructions carefully and have complied with accordingly. :

**Signature of Witness \_\_\_\_\_  
(Full name and address of the persons  
Signing in Block Letters)**

**Signature of Tenderer \_\_\_\_\_  
(Full name and address of the persons  
signing in Block Letters)**

Whether signing as Proprietor/Partner/Constituted  
Attorney/duly  
authorized by the Company

Signature of tenderer



**Questionnaire/Check List (must be filled in all respect)**

1	Whether firm/Contractor is registered for the tendered work or not	
2	Registration No. and Date	
3	Registration issued by	
4	Registration valid upto	
5	Copy of Registration submitted or not	
6	GST registration No	
7	Whether Copy of GST registration certificate submitted or not with tender	
8	PAN No.	
9	Whether Copy of PAN No submitted or not with tender	
10	Whether EMD enclosed, if yes details of EMD	
11	Whether offer is valid upto <b>180</b> days or otherwise.	
12	Complete details of Banker with IFSC code, Account No. Name of Bank, Name of Branch, Bank Code, Swift code etc.	
13	Whether past performance Performa submitted alongwith copies of award of contracts or not	
14	Whether tender specification / work scope accepted by the firm/contractor or not	
15	Whether all pages of tender has been signed by the authorized signatory or not and returned with offer of not.	
16	Whether all the terms and condition of the Tender Enquiry including payment terms are acceptable or not	
17	Any other specific condition of the firm/contractor	

Signature \_\_\_\_\_  
(Name of the firm/Contractor)  
With seal/stamp

Signature of tenderer

TENDER ACCEPTANCE LETTER  
(To be given on Company Letter Head)

Date:

To,

\_\_\_\_\_

Sub: Acceptance of Terms & Conditions of Tender.

Tender Reference No: \_\_\_\_\_

Name of Tender / Work:- \_\_\_\_\_

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Dear Sir,

1. I/ We have downloaded / obtained the tender document(s) for the above mentioned 'Tender/Work' from the web site(s) namely:

\_\_\_\_\_

as per your advertisement, given in the above mentioned website(s).

2. I / We hereby certify that I / we have read the entire terms and conditions of the tender documents from Page No. \_\_\_\_\_ to \_\_\_\_\_ (including all documents like annexure(s), schedule(s), etc .), which form part of the contract agreement and I / we shall abide hereby by the terms / conditions / clauses contained therein.

3. The corrigendum(s) issued from time to time by your department/ organization too have also been taken into consideration, while submitting this acceptance letter.

4. I / We hereby unconditionally accept the tender conditions of above mentioned tender document(s) / corrigendum(s) in its totality / entirety.

5. In case any provisions of this tender are found violated , then your department/ organization shall without prejudice to any other right or remedy be at liberty to reject this tender/bid including the forfeiture of the full said earnest money deposit absolutely.

Yours Faithfully,

(Signature of the Bidder, with Official Seal

Signature of tenderer

**Check list for Tenderers**

(Tenderers should check following requirements for compliance before submission of the tender documents)

SL. No.	Requirements to be checked by the Tenderers before submission of the tender.	Compliance (To be indicated by the tenderer with “YES” after compliance of the requirements)
1.	Tenderers should mention quantity for which they have quoted. This should be mention in the covering/ forwarding letter head of the technical bid.	
2.	Tenderers should ensure deposit of required Earnest Money Deposit if the Tenderers are not registered with DGS&D or NSIC for the store(s) quoted for the governing specification as per Tender Enquiry.	
3.	Tenderers should ensure that their registration with DGS&D and NSIC is valid if they are registered with DGS&D/NSIC and not depositing Earnest Money. They should enclose the latest DGS&D / NSIC registration certificate.	
4.	Tenderers should confirm that their equipment/ products conform to the governing specifications of the quoted stores as per Tender Enquiry.	
5.	Tenderers should mention whether it is an SSI Unit or not.	
6.	Tenderers should mention their monthly manufacturing / supplying capacity.	
7.	Tenderers should mention in the Tender Enquiry that they accept our delivery terms i.e. they agree to supply stores at consignees’ locations at freight, risk and cost of the tenders.	
8.	Tenderers should mention that their offer is valid up to 180 days from the date of opening of the tender.	
9.	Tenderers should mention their Delivery Period clearly	
10.	Tenderers should mention that they agree to the Tolerance Clause of the Tender Enquiry.	
11.	Tenderers should give their past performance in the specified format given in the Tender documents.	
12.	Tenderers should mention that they agree to the Arbitration clause of the Tender Enquiry.	
13.	Tenderers should mention that they agree to accept the conditions of the contract contained in DGS&D-68(Revised) amended up to 31.12.91 and those contained in Pamphlet No. DGS&D-229 read with Annexure attached.	
14.	Tenderers should ensure that they have duly filed up Equipment and	
15.	Tenderers should mention that Business dealing with their firms has not been banned by any Govt./ private agencies.	
16.	Tenderers should ensure that witness has signed at appropriate places of the Tender documents and full name and address of the witness have been mentioned clearly.	

17.	Tenderers should ensure to sign each page of the Tender documents with name, designation, seal and address of the signatory.	
18.	If the Tenderers want to mention any specific condition, it should be mentioned on the covering/ forwarding letter only which will be placed on the first page of the technical bid. Such condition mentioned in any other document shall not be given any consideration.	
19.	Tenderers should mention their address for communication with Telephone and Fax Number.	

Signature of Tenderer

**Form 68-A**

**TenderNo.** \_\_\_\_\_

Full name and address of the Tenderer in addition to Post Box No. if any, should be quoted in all communication to this office.	Contractor's Telegraphic address-----
	Telephone No.-----
	Fax No-----

**From,**

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**Dear Sir,**

1. I/We hereby offer to supply the stores detailed in the schedule here to or such portion thereof as you may specify in the acceptance of tender at the price given in the said schedule and agree to hold this offer open till\_\_\_\_\_I/we shall be bound by a communication of acceptance within the prescribed time.

2. I/We have understood the instructions to Bidders in the booklet DGS&D-229 and conditions of contract in the Form No-68 (Revised) including in the pamphlet entitling conditions of contract governing contracts placed by the Central Purchases Organization of the Government of India read with the amendments annexed herewith and have thoroughly examined the specification drawing and/or pattern quoted in the schedule hereto and am/are fully aware of the nature of the stores required and my/our offer is to supply stores strictly in accordance with the requirements. The following pages have been added to and form part of this tender\_\_\_\_\_

Here paste coupon in case where coupons are supplied to contractors on payment	Yours faithfully
	(Signature of the Tenderer)
	Address_____
	(Signature of the Witness)
	Address_____

