

INVITATION TO E-TENDER



OFFICE OF THE DY.INSP.GENL OF POLICE, GC, CRPF, KHATKHATI, P.O- GAUTAM BASTI, DIST- KARBI ANGLONG (ASSAM)-782480

E-MAIL:diggckkt@crpf.gov.in (Telephone No.03675-249056)

No.B.V-5/2019-20-GC K(Bldg)

Dated, the 03 April.' 2019.

The Deputy Inspector General of Police, Group Centre, CRPF, Khatkhati invites on line tenders on behalf of the president of India under two bid system consisting of technical bid and financial bid in respect of repairing work mentioned in the schedule to this tender enquiry from approved/registered and eligible firms/contractors those who are on appropriate list of CPWD, Railway, MES, Air Force, BSF, Telecom, State PWDs and Municipalities of Assam for Repairing of 1.6 MVA, 33KV/11KV Substation Transformer at GC, CRPF, Khatkhati (Assam). The description of job work, cost and time of completion mentioned below. Enquiry carefully before filing the tender.

**I) SCHEDULE TO TENDER
GROUP CENTRE, KHATKHATI
CENTRAL RESERVE POLICE FORCE
Post : GAUTAM BASTI, Dist –KARBI ANGLONG-782480
E-MAIL:diggckkt@crpf.gov.in (Telephone No.03675-249056)**

No.B.V-5/2019-20-GCK(Bldg)

Dated, the 03 April.' 2019.

Schedule to Tender No.

Last Date and time for receipt of tender	:	On 25/04/2019 at 1600 Hrs.
Date & Time of opening Technical Bid	:	On 26/04/2019 at 1600 Hrs.
Validity of offer	:	The tender shall remain open for acceptance till 60 days from the date of opening of tender.

SL, No	Tender No.	Name of work & location	Earnest Money
01	No.B.V-5/2019-20-GCK(Bldg)	Repairing of 1.6 MVA, 33KV/11KV Substation Transformer at GC, CRPF, Khatkhati (Assam) as per details shown in Appendix-“A”.	20,000/- (EMD should be valid for 90 days from the date of opening of tender)

All Tender documents attached with this invitation to tender including the specifications are SACROSANCT for considering any offer as complete offer. It is therefore important that Tender Acceptance Letter which is a written undertaking that all the terms and condition of the tender are understood and accepted should be signed and submitted through e-Procurement site <https://eprocure.gov.in/eprocure/app>. and in original. Envelope containing the tender quotations shall be super scribed as **“Repairing of 1.6 MVA, 33KV/11KV Substation Transformer**

Tender enquiry documents have to be submitted in the office of the undersigned i.e. Group Centre, CRPF, Khatkhati, Post-Gautam Basti, Dist-Karbi Anglong, Assam–782480 on or before the scheduled date and time prescribed in the tender enquiry. Tender enquiries received after expiry of due date and time will not be opened and returned to the bidder.

II) TERMS AND CONDITION OF TENDER ENQUIRY

1. Terms of Price	<p>1.1. Rates quoted by the Contractor should be quoted in Indian rupees.</p> <p>1.2. Price should be quoted as per BOQ format provided along with tender document at e-procurement site http://eprocure.gov.in/e-procure/app.</p> <p>1.3 Firms should clearly indicate different taxes and duties, which they propose to charge as extra along with the present rates thereof. Offers with such stipulations like 'as applicable' will be treated as vague and are liable to be ignored.</p>
2. Payment Terms	<p>2.1. Works are required to be executed on CREDIT BASIS only and payment will be made after drawl of amount from RPAO Kolkata.</p> <p>2.2. Payment in advance or immediately on delivery cannot be made.</p> <p>2.4 TDS will be deducted from the Bill of contractor as per norms.</p>
3. Tender fee	Not Required.
4. Earnest Money deposit	<p>4.1 All the contractors are required to deposit required earnest money along with the quotation, failing which their offers will be summarily rejected.</p> <p>4.2 The earnest money can be deposited through any of the following alternative forms: (a) a TDR/FDR drawn in favour of Khatkhati, Post-Gautam Basti, Dist-Karbi Anglong, Assam-782480 at SBI, Khatkhati Branch, (Branch Code No.17219).</p> <p>(b) An irrevocable Bank Guarantee of any of the Commercial bank in the attached format as at appendix.</p> <p>4.3 The earnest money shall remain valid and be deposited with the purchaser for a period of 90 days from the date of tender opening. If the validity of the tender is extended, the validity of the BD/or any other alternate document submitted in lieu of earnest money will also be suitably extended by the tenderer, failing which their tender after the expiry of the aforesaid period shall not be considered by the purchaser.</p> <p>4.4 No interest shall be payable on the earnest money deposited by the tenderer.</p> <p>4.5 The earnest money deposited is liable to be forfeited if the tenderer withdraws or amends impairs or derogates from the tender in any respect within the period of validity of his tender.</p> <p>4.6 The earnest money of the successful tenderer shall be returned after the security deposit as required in terms of the contract is furnished by the tenderer.</p> <p>4.7 If the successful tenderer fails to furnish the security deposit as required in the contract within the stipulated period, the earnest money shall be treated as performance security deposit for all practical purposes.</p> <p>4.8. Earnest money deposits of all the unsuccessful tenderers will be returned as early as possible after the expiry of bid's validity, but not later than 30 days after placement of contract. Tenderers are advised to send a pre receipt challan along with their bids so that refund of earnest money can be made in time.</p> <p>4.9. Any tender, where the tenderer is required to deposit earnest money in terms of conditions mentioned in preceding paras, not accompanied with earnest money in any one of the approved forms acceptable to the competent authority, shall be summarily rejected.</p>

<p>5. Performance security deposit clause</p>	<p>5.1. The successful contractor shall have to deposit a performance security equivalent 5% of the contracted value of the work to be executed within 15 days from the date of award of contract for due performance. Failure on the part of the firm to deposit the security deposit within the stipulated time empowers the competent authority to cancel the contract.</p> <p>5.2. The performance security deposit submitted by the supplier will remain valid at least for 90 days beyond the date of completion of work as well as all contractual obligations of the supplier including guarantee/warranty obligations.</p> <p>5.3. The performance security deposit can be deposited in any of the following alternative forms :</p> <p>(a) a FDR/TDR drawn in favour of DIGP, GC, CRPF, Khatkhati payable at SBI Khatkhati. (Branch Code No.17219).</p> <p>(b) An irrevocable Bank Guarantee of any of the commercial bank in any other form prescribed.</p> <p>5.4. If the contractor fails to start the work within the stipulated period and places and requests for extension of time, he shall submit an undertaking on Non Judicial stamp paper of Rs.10/- duly attested by the Notary public stating that the performance security deposit has already been extended for sixty days beyond the guarantee/warranty period.</p> <p>5.5 The performance security deposit shall be withheld or forfeited in full or part in case the work order is not executed satisfactorily within the stipulated period or requisite standard within the guarantee period is not undertaken to the best satisfaction of the user.</p>
<p>6. Eligibility of Contractor</p>	<p>The Tenderer should be a Govt. Approved contractor registered/enlisted with CPWD, Railway, MES, Air Force, BSF, Telecom, State PWDs and Municipalities of Assam & Nagaland and also electricity board Assam & Nagaland for the subject work. The enlistment of the contractors should be valid on the last date of submission of tenders. In case only the last date of opening of tender is extended, the enlistment of contractor should be valid on the original date of opening of tenders. A copy of Registration Certificate/License issued by State/Central Govt and its related required document for the above work is mandatory to submit with the tender documents by the tenderer (s).</p>
<p>7. Two Bid System</p>	<p>1. Document to be submitted manually and to be dropped in the GC Khatkhati tender Box in sealed envelope super scribed as “Repairing of 1.6 MVA, 33KV/11KV Substation Transformer” with following documents:-</p> <p>I). The bidder/ tenderer will submit the tender documents completed and signed (all pages to be signed) with seal.</p> <p>II). Covering Letter in Firm Letter pad.</p> <p>III). Earnest money deposit</p> <p>IV). Tender acceptance letter signed by the tendered with seal.</p> <p>V). GST registration certificate</p> <p>VI). PAN Card</p> <p>VII). Previous performances/experience certificate</p> <p>VIII). Complete postal address of contractor/firm along with copy of valid I/Card/Voter I/D card etc.</p> <p>IX). Valid Govt./Central authorized registration certificate or registration details which specifies appropriate class of contractor</p> <p>X). Any other relevant documents which the firm wishes to submit.</p>

	<p>2. Documents to be submitted online in scanned copy:-</p> <p>I). Covering Letter. II). Earnest money deposit. III). Tender acceptance letter signed by the tendered with seal. IV). Complete postal address of contractor/firm along with copy of valid I/Card/Voter I/D card etc. V). GST registration certificate VI). PAN Card. VII). Previous performances/experience certificate VIII). Any other relevant documents which the firm wishes to submit.</p> <p>SECOND COVER (Commercial / Price Bid) should contain the following : The composite bid i.e. rate indicated in the technical bid “OPENLY” SHALL BE IGNORED. Prices should be quoted as per BOQ format provided along with the tender document at e-procurement site http://eprocure.gov.in/eprocure/app</p> <p>7.1: The technical bids are to be opened at the first instance and evaluated by the competent authority in the second stage, financial bids of only the technically acceptable offers will be opened for further evaluation and ranking before awarding the contract.</p> <p>7.2: The tender enquiries duly filled in all respects and having completed in all applicable formalities may be sent by ‘registered post/speed post duly stamped or by courier/by hand to THE DIGP, GROUP CENTRE CRPF, Khatkhati (Assam)-782480 so as to reach on or before the scheduled time and date as mentioned in the Schedule to the tender enquiry. Department is not responsible for any postal delay as well as technical problem at CPP Portal.</p>
<p>8. Liquidation charges clause.</p>	<p>8.1. If the firm fails to the work within the period fixed for such work or at anytime repudiates the contract before the expiry of such period, the purchaser may recover from the supplier as agreed liquidated damages including administrative expenses and not by way of penalty, a sum equivalent to 2% of the price of work which the supplier has failed to work within the period fixed for work in the schedule for each month or part of a month during which work thereof is accepted after expiry of the aforesaid period, provided that the total damages so claimed shall not exceed 10% of the total contract price.</p> <p>8.2 After the maximum limit of 10% of the value of the work is reached, the purchaser reserves the right to either extend further or cancel the contract.</p>

9. SITE VISIT AND COLLECTING LOCAL INFORMATION

Before tendering, the tenderer is advised to visit the place, availability of power supply, application of taxes, duties and levies as applicable, accommodations they may require etc & any other relevant information required by them to execute complete of work. The tenderer may obtain all necessary information as to risks, weather conditions, contingencies & other circumstances (insurgencies etc.) which may influence or affect their tender prices. Tenderer shall be deemed to have considered site conditions whether he has inspected it or not and to have satisfied himself in all respect before quoting his rates and no claim or extra charges whatsoever in this regard shall be entertained / payable by the GC, CRPF, Khatkhati at a later date.

10. VALIDITY OF TENDER

The tender for the works shall remain open for acceptance for a period **60** days from the date of opening of Price Bid of tenders. The earnest money will be forfeited without any prejudice to any right or remedy, in case the contractor withdraws his tender during the validity period or in case he changes his offer to his benefits which are not acceptable to GC, CRPF, Khatkhati. The validity period may be extended on mutual consent.

11. REJECT/CANCEL/SCRAPE

The Competent Authority has got the right to accept or reject/cancel/scrape the tender as whole or part of it and no claims what so ever will be entertained on this account. The competent authority has also reserves the right to increase/decrease/alter the place of work/ quantity of work etc. and no claims what so ever will also be entertained.

12. DIRECTION FOR WORKS

All works to be executed under the contract shall be executed under the direction and subject to approval in all respect of the DIGP, GC, CRPF, Khatkhati or his representative who shall be entitled to direct at what manner works are to be commenced and executed.

13. DEFECT LIABILITY PERIOD

i) 24 Months from the date of Completion as certified by the DIGP, GC, CRPF, Khatkhati/Officer commanding of Building Branch / Work Committee.

ii) The contractor shall stand guarantee for materials and workmanship. During the defect liability period , if any defect is observed due to workmanship or from any act or omission of the contractor, the contractor shall execute all such work of rectification and making good of defects, as may be required of him by competent authority at his own cost and within the time stipulated by competent authority. If the contractor shall fail to do any such work as required by the competent authority, the contractor shall make himself liable to be blacklisted.

14. UNDERTAKING CERTIFICATE

The successful bidding firm should furnish an undertaking on valid stamp papers clearly undertaking/stating that the so repaired transformer shall render at least two years of service. In the event of any defect/breakdown during this period the firm shall repair the same immediately at their own cost.

15. INSPECTION & TEST: - The authorized representatives of GC CRPF KKT shall have the right to inspect the raw materials during the process of repairing at your works. You are required to offer for stage inspection & final testing after repair of the transformers .The stage inspection & final testing will be carried out by the authorized officers of GC CRPF KKT. The routine tests as applicable to the new transformers shall be conducted by the firm on the repaired transformers .

16. Payment shall be made to contractor only after giving satisfactory completion of work. certificate which will be submitted to the DIGP GC CRPF Khatkhati (Assam) for scrutiny and passing.

17. DIGP, GC, CRPF, Khatkhati/Work committee/Officer commanding of Building/Engineer-incharge shall scrutinize and check the practically/on ground on the based on the certificate provided by contractor and final work will be prepared by Engineer in-charge of this office.

18. Intending tenderer is eligible to submit the bid provided he has definite proof from the appropriate authority, which shall be to the satisfaction of the competent authority, of having satisfactorily completed similar works of magnitude specified.
19. The time allowed for carrying out the work will be within **45** days from the date of work order.
20. The contractor shall not be permitted to tender for works in the CRPF in which is near relative of CRPF is involve. If so, he shall also intimate the names of persons who are working with him in any capacity or are subsequently employed by him and who are near relatives to any CRPF officer/personnel.
21. Department will not be responsible for any kind of incident involving the labour during or after the work. The contractor must insure the workers against all contingencies and be responsible for their safety.
22. GST Tin No. or/and Service Tax No. and Contractor's Regn No. must be printed in the bill which submitted for recoupment/payment action .
23. The tender for the works shall remain open for acceptance for a period of **60** Days from the date of opening of tenders. If any tenderer withdraws his tender before the said period or issue of letter of acceptance, whichever is earlier, or makes any modifications in the terms and conditions of the tender which are not acceptable to the department, then the Government shall, without prejudice to any other right or remedy, be at liberty to forfeit the said earnest money as aforesaid. Further the tenderer shall not be allowed to participate in the retendering process of the work.
24. Hard copies as submitted physically in the office of DIGP, GC, CRPF, Khatkhati, shall be only valid document for evaluation of technical specification. The DIGP, GC, CRPF, Khatkhati has all rights to break contact at any time without assigning any reason.
- 25. The Tenderer are requested to return a copy of this Tender duly signed on each page alongwith other relevant documents as required with the tender for evaluation purpose. If tenderer is failed to return a copy of this Tender duly signed, his offer will not be considered and it will be rejected.**
26. The contractor shall not sub-let the works without the written consent of the DIGP, GC, CRPF, Khatkhati
27. This Notice Inviting Tender shall form a part of the contract document.
28. The tenderer shall be responsible for arranging and maintaining at his own cost all materials for executing work and all other services required for executing the work.

Sd/-03/04/2019
(Shahnawaz Khan)
DIG, GC, CRPF, Khatkhati
For and on behalf of the President of India

**Repairing of Avera Make 1.6 MVA, 33 KV/11KV Substation Transformer at
GC, CRPF,
Khatkhati (Assam).**

Sl.No.	Item Code	Description of items	Qty.	Unit
1	01	"Repairing of Avera Make 1.6 MVA, 33KV/11KV Transformer". Description of Job:- Repairing of Avera Make 1.6 MVA, 33/11 KV, outdoor oil type distribution transformer by dismantling of transformer core & winding etc. and cleaning all parts , making new HV and LV coils, re-assembling, supplying & filling fresh transformer oil, silica gel, painting of transformer including testing , commissioning and trail run i/c transportation, loading & unloading to and from workshop , credit for old damaged winding etc. Note:- Warranty Period minimum two years after completion of above Job.	01	Job

Note :- For any queries doubt regarding repair of transformer / e-tendering process, the bidders are requested to contact as provided in the tender document. Parallel for any further queries, the bidders as asked to contact over phone: 03675-249056, or send a mail over to Email :- **diggekkt@crpf.gov.in**

Sd/-03/04/2019
(Shahnawaz Khan)
DIG, GC, CRPF, Khatkhati
For and on behalf of the President of India

PROFORMA FOR BANK GUARANTEE FOR SUBMITTING EARNEST MONEY
(ON BANKS LETTER HEAD WITH ADHESIVE STAMP)

To,

The DIGP,
Group Center, CRPF,
Khatkhati, Distt-Karbi Anglong (Assam)-782480.

Dear Sir,

In accordance with your invitation to Tender No.B.V-5/2019-20-GCK(Bldg) Dated, the _____ March.' 2019.
M/S _____ here in after called the Tenderer with the following
Directors on their Board of Directors / Partners of the firm.

1. _____ 2. _____
3. _____ 4. _____

wish to participate in the said tender enquiry for the supply of _____ as a bank guarantee against Earnest Money for a sum of Rs. _____ (in words) _____ valid for 90 days from the date of tender opening viz up to _____ is required to be submitted by the Tenderer as condition for the participation, this bank hereby guarantees and undertakes during the above said period of 90 days to immediately pay on demand by _____ in the amount of _____ without any reservation and recourse if,

1. The tenderer after submitting his tender, modifies the rates or any of the terms and conditions thereof, except with the previous written consent of the purchaser.
2. The Tenderer withdraws the said tender within 90 days after opening of tenders OR
3. The Tenderer having not withdrawn the tender, fails to furnish the contract security deposit imposed for due performance of the contract within the period provided in the general conditions of the contracts.

The guarantee shall be irrevocable and shall remain valid up to _____ if further extension to this guarantee is required, the same shall be extended to such period on receiving instructions from the tenderer on whose behalf this guarantee is issued.

This guarantee will remain in force up to and including 90 days after the period of tender validity and any demand in respect thereof should reach the Bank not later than the above date.

Date _____
Place _____
Witness _____

Signature _____
Printed Name _____
(Designation) _____

Banker's Common Seal.

**PROFORMA OF BANK GUARANTEE FOR FURNISHING
PERFORMANCE SECURITY DEPOSIT**

To

The President of India,

WHEREAS M/S _____ (name and address of the supplier) (hereinafter called “the supplier”) has undertaken, in pursuance of contract no.....dated..... to supply (Repairing of Avera Make 1.6 MVA, 33KV/11KV Transformer of GC CRPF, Khatkhathi) (description of works and services) (hereinafter called “the contract”)

AND WHEREAS it has been stipulated by you in the said contract that the supplier shall furnish you with a bank guarantee by a nationalized or scheduled commercial bank of good repute and record recognized by you for the sum specified therein as security for compliance with its obligations in accordance with the contract:

AND WHEREAS we have agreed to give the contractor such a bank guarantee:

NOW THEREFORE we hereby affirm that we are the guarantors and responsible to you, on behalf of the supplier/contractor, up to a total of (amount of the guarantee in words and figures), and we undertake to pay you, upon your first written demand declaring the supplier to be in default under the contract and without cavil or argument, any sum or sums within the limits of (amount of guarantee) as aforesaid, without your needing to prove or to show grounds or reasons for your demand or the sum specified therein. We hereby waive the necessity of your demanding the said debt from the supplier before presenting us with the demand.

We further agree that no change or addition to or other modification of the terms of the contract to be performed there under or of any of the contract documents which may be made between you and the supplier/contractor shall in any way release us from any liability under this guarantee and we hereby waive notice of any such change, addition or modification.

This guarantee shall be valid until the..... day of2019

(Sig. of the authorized officer of the Bank)

Name and designation of the officer

Name and address of the Bank

.....

**Banker’s
common seal**

Performance Statement

Name of Firm :- _____

1. Contract Nos. :
2. Description of Works :
3. Quantity on order :
4. Value :
5. Original Date of completion of work :
6. Work done within the stipulated time limit :
7. Extension of period for completion of work :
8. Reason for delay in completion of work :
9. LD charges so paid for delay in completion of work :
(If any)

Signature of the Tenderer.

LIST NO-1

TENDERERS SHOULD FURNISH SPECIFIC ANSWERS TO ALL THE QUESTIONS GIVEN BELOW. TENDERERS MAY PLEASE NOTE THAT IF THE ANSWER SO FURNISHED ARE NOT CLEAR AND / OR ARE EVASIVE, THE TENDER WILL BE LIABLE TO BE IGNORED.

1. Tender No. _____
2. Name and address of firm/contractor :
3. What is your permanent Income Tax A/C No. :
4. Status.
 - a) Indicate whether you are Govt. registered or not :
 - b) GST No. :
5. Please indicate name & full address of your banker in the following format -
 - a) Bank Name, Branch and Bank Account No. (Core bank account)
 - b) IFSC Code :
 - c) Whether bank branch is NEFT/RTGS enables or not :
6. State whether your firm with you have been banned by any Govt. /CPWD authority? :
7. Please confirm that you have read all the instructions carefully and have complied with accordingly. :

Signature of Witness _____
(Full Name and address of witness in Block letters)

Signature of Tenderer _____
(Full Name and address of the persons signing in Block letters)

Whether signing as
Proprietor/Partner/Constituted Attorney/duly
authorized by the Company

Questionnaire/Check List (must be filled in all respect)

01	Whether firm/Contractor is registered for the tendered work or not	
02	Registration No. and Date	
03	Registration issued by	
04	Registration valid upto	
05	Copy of Registration submitted or not	
06	GST registration No	
07	Whether Copy of GST registration certificate submitted or not with tender	
08	PAN No.	
09	Whether Copy of PAN No submitted or not with tender	
10	Whether Copy of replacement Warranty period of new fittings enclosed or not	
11	Whether EMD enclosed, if yes details of EMD	
12	Whether offer is valid upto 60 days or otherwise.	
13	Complete details of Banker with IFSC code, Account No. Name of Bank, Name of Branch, Bank Code, Swift code etc.	
14	Whether past performance Performa submitted alongwith copies of award of contracts or not	
15	Whether tender specification / work scope accepted by the firm/contractor or not	
16	Whether all pages of tender has been signed by the authorized signatory or not and returned with offer of not.	
17	Whether all the terms and condition of the Tender Enquiry including payment terms are acceptable or not	
18	Any other specific condition of the firm/contractor	

Signature _____
(Name of the firm/Contractor)
With seal/stamp

TENDER ACCEPTANCE LETTER

Date:

To,

Sub: Acceptance of Terms & Conditions of Tender.

Tender Reference No: _____

Name of Tender / Work:

Dear Sir,

1. I/ We have downloaded / obtained the tender document(s) for the above mentioned ‘Tender/Work’ from the web site(s) namely:

as per your advertisement, given in the above mentioned website(s).

2. I / We hereby certify that I / we have read the entire terms and conditions of the tender documents from Page No. _____ to _____ (including all documents like annexure(s), schedule(s), etc ..), which form part of the contract agreement and I / we shall abide hereby by the terms / conditions / clauses contained therein.

3. The corrigendum(s) issued from time to time by your department/ organization too have also been taken into consideration, while submitting this acceptance letter.

4. I / We hereby unconditionally accept the tender conditions of above mentioned tender document(s) / corrigendum(s) in its totality / entirety.

5. In case any provisions of this tender are found violated , then your department/ organization shall without prejudice to any other right or remedy be at liberty to reject this tender/bid including the forfeiture of the full said earnest money deposit absolutely.

Yours Faithfully,

(Signature of the Bidder, with Official Seal)