



कार्यालय  
**OFFICE OF**  
 निदेशक / अपर महानिदेशक  
**THE DIRECTOR/ADG**  
 केरिपुबल अकादमी, गुरुग्राम (हरियाणा)  
**(Q.M. Branch) Tele/Fax No 0124 -2269602**



No. L-VII-27/2017-18-Q-ACDY

Dated, the 06 February'2018

**TENDER SET IS NOT TRANSFERABLE**

**LIMITED TENDER NOTICE**

Quotations are invited for awarding of comprehensive AMC from 01/04/2018 to 31/03/2019 of the following **Diesel Generator Sets** installed in CRPF Academy.

Tender Notice No.	: L.VII.1/2017-18-Q-Academy Dated 06 /02/2018
Time and Date of receipt of tender	: By 1100 Hrs on <b>12/03/2018</b>
Time and Date for opening of tender	: At 1200 Hrs on <b>12/03/2018</b>
Validity of offer	: The tender shall remain open for acceptance till 180 days from the date of opening of tender

Sl/ No	Particulars	Purpose	Qty	EMD (In Rs)	Cost of Tender Documents (Non refundable (in Rs)	Date & time of opening of Tender
1	DG Set 200 KVA Make & Type - Cummins, Model No 6CTAA8- 3G1 SL No - 25753938/ 06082796, Panel No. KVN/TV/212/08/06	For supply of power at DAGOs Hostel, Parade Ground, Golf Ground, Gate No.1, Haritima Lawns, Street Light, Indoor Sports Complex.	01 No	<b>Rs 18,000/-</b>  ( EMD should be valid for 225 days from the date of opening of tender)	<b>Rs.100/-</b>	Time and date of receipt of online tender and original documents :- <b>By 1100 hrs. on 12/03/2018</b> and date for online opening of tender : On or after <b>1200 Hrs. on 12/03/2018</b>
2	DG Set 200 KVA Make & Type - Cummins, Model No. 6CTAA8- 3G1 SL No- 25753898/ 06083407, Panel No KVN/TV/212/08/06 ( KAYJEE)	Office purpose complete Adm/Trg Block, Signal Centre, Quarter Guard	01 No			
3	DG Set 380 KVA Make & Type - Cummins, Model No IAI7184D SL No - 030538/ 06113026 Panel No KVN/RE/351- 1/12/06	For AC Plant	01 No.			

Tenderers are advised to go through the Earnest Money and Payment terms, clause of this Tender Enquiry carefully before filling the Tender.

All Tender documents attached with this invitation to tender including the specifications are SACROSANCT for considering any offer as complete offer. **It is therefore important that Tender Acceptance Letter which is a written undertaking that all the terms and condition of the tender are understood and accepted should be signed and submitted through e-Procurement site <https://eprocure.gov.in/eprocure/app>.**

All firms who are not specifically registered for tendered service completely as per specification of Tender Enquiry either with DGS&D or with NSIC, are required to submit Earnest Money as mentioned above along with their offer. Registration with any other organization will not exempt them from depositing Earnest Money. As per Government policy, PSUs are not exempted from depositing EMD.

1. Purchaser : The Director/ADG, CRPF Academy, Kadarapur, Gurugram.
2. Inspection Authority : Board of Officers detailed by the Director/ADG, CRPF Academy Gurugram
3. Inspection Officer : Board of Officers detailed by the Director/ADG, CRPF Academy Gurugram
4. Service required at : At CRPF Academy Kadarapur Gurugram (Haryana).
5. Service required : Within **7 Days** of placement of firm order/approval
6. Service Instructions : Services are required to be done at CRPF Academy Kadarapur, Gurugram (Haryana) at risk and cost of the supplier, Purchaser will not pay separately for transit insurance and supplier will be responsible till the entire service contracted for arrival of goods in good condition at the destination.
7. Payment Terms : Payment will be recouped after completion of Quarterly period through FVC bill PAO CRPF, New Delhi
8. Rate quoted by the firms should be on firm price basis.
9. Firms should quote rates, taxes, duties commercial bid.
10. **Tenderers should disclose the name and full address (along with telephone/ Fax No.) In case the firm is registered with NSIC for the subject service, they should clarify.**
11. **Purchaser reserves the right to cancel/reject or Scrap the tender without assigning any reason at any stage.**
12. **TENDER SAMPLE REQUIREMENT** : Tender samples not required but full details of service must be quoted also enclosed copy of Catalogue / Boucher with T E.

#### 13. Place of submission of off-line tender documents:

Offline Tender documents may be submitted to the **Commandant, CRPF Academy, Kadarapur Gurugram (HR). Original payment in respect of Tender fee/EMD, for refund of Earnest Money duly completed in all respect are to be submitted in the tender box kept at office of the Dy. Commandant(QM), CRPF Academy, Kadarapur , Gurugram (HR) before specified time and date mentioned in the Schedule to Tender. Late/ Delayed/ Non submission of originals would result in rejection of bid during online bid opening.**

#### 14. SECURITY DEPOSIT

- A) The successful firm shall have to deposit a Security Deposit of 10% of the contract value within 15 days of the placement of work/supply order. Failure at the part of the firm to deposit the security deposit within stipulated time, the purchaser reserves the right to cancel the A.T. (supply order).
- B) The Performance Security Deposit submitted by the supplier will remain valid at least for 60 days beyond the Guarantee/ warrantee period.
- C) If the supplier fails to provide service in a promised period and places a request for extension of time the supplier will submit an undertaking on Non Judicial Stamp Paper of Rs.10/- duly attested by the Notary PUBLIC STATING THAT THE Performance Security Deposit has already been extended for sixty days beyond the Guarantee/warrantee period.

## **15. General Requirement.**

(a) **Maintenance Support.** Post implementation, the bidders are required to provide onsite repair for D.G. Sets established in CRPF Academy for a period of 1 year from the date of signing on the AMC Agreement. The Tenderer shall be required to provide 24x7 Maintenance Support '**on Call**' basis for the duration of AMC. Such support to be provided within 2 hours of the call made/registered from **telephones No 0124-2269602**

(b) **Comprehensive AMC.** The Vendor is required to provide Comprehensive AMC on the equipment's for a period of 1 year from the date of signing on the AMC Agreement. During the period of AMC the Vendor is required to provide Maintenance services and support free of all costs.

(c) **System Performance.** The Vendor must ensure system performance of 100% during the AMC period including periodic servicing and maintenance and mechanical system. All the equipment's must be in working condition. Any break down must be attended by the Vendor promptly and every call be treat as most urgent.

(d) **Option Clause.** The Director CRPF Academy reserves the right to renew the AMC for one more year at the rates quoted at the time of placement of contract or during the currency of the contract.

## **16. Eligibility Terms & Conditions.**

(a) The bidders should have the previous experience for providing the AMC of Similar equipment's in Govt. organizations / other department / PSUs etc.

(b) The bidder should have its own qualified engineers in the firm for direct support of all kind of equipment's.

(c) The firm should be registered with Gurugram/Delhi Sales Tax/Service Tax department for works contract tax. Supporting evidence should be attached.

(d) Income Tax Clearance Certificate for the last years must be attached.

(e) Profile of the company.

(f) The awardees has to provide services at all three places on routine basis as and when required even on Saturday, Sunday on holiday also.

(g) The contract will be valid for a period of one year and the period of AMC shall be informed after finalization of the contract. The rate quoted shall remain in force for the full period of the Contract. No demand for revision of rates on any account shall be entertained during the contract period.

(h) The successful tenderer / firm will be required to furnish BG/BD/FD for an amount of 10% of contract value within 10 days from the date of AMC contract , which will be released on successfully completion of the contract.

(i) The Director CRPF Academy has the right to terminate the contract without assigning any reason at any time if the service of the firm is found unsatisfactory without making payment and the Bank Guarantee submitted will be en-cashed.

(j) It may also be noted that in case of contractor backing out in between without any explicit consent of this department, he will be liable to recovery at higher rates, viz-a-viz, those contracted with it, which may have to be incurred by this department on maintenance of Diesel Generator Sets for the balance period of contract through alternative means.

(k) Incomplete offers, offers not conforming fully to T/E requirements or with vague replies or without earnest money will not be considered.

(l) Firms claiming exemption from depositing **EARNEST MONEY** must enclose copy of their valid registration certificate along with all its amendments for the subject AMC otherwise offers received without these details and without **EARNEST MONEY** will **not be entertained**.

(m) The payment will be made **Quarterly period** after rendering satisfactory service. TDS, Service tax and any other applicable taxes as per prevailing rates, will be deducted before making the payment.

(n) Before finalizing the contract a Board Of Officer will be detailed to check and verify the infrastructure facility of the firm with its existing repairs facilities and staff and to judge the facts whether firm will be able to undertake the AMC or otherwise.

(o) Annual maintenance contract is on comprehensive basis.

(p) Adequate spares should be available with vendor for immediate repair. In case equipment is not repaired within one day, a standby should be provided on same day.

#### 18. **SLA Clause.**

(a) Firm should respond within 2 hours after attending the telephone calls from telephone number i.e. **0124-2269602**

(b) If, firm fails to repair the equipment within 12 hours or providing of replacement of faulty equipment within 12 hours failing which penalty for each equipment's will be calculated on the basis of total value of the AMC Charges of all equipment's & will be imposed as per details given below :-

SI No	No's of the Day's	Penalty calculated
(i)	01 to 10 days	0.1 % of the total value of the equipment
(ii)	11 to 20 days	0.25% of the total value of the equipment
(iii)	20 to 30 days	0.5 % of the total value of the equipment
(iv)	Beyond 30 days	1 % of the total value of the equipment

#### 19. **TWO BID SYSTEM**

All bidders are required to submit their offers in two covers as under:-

(a) **FIRST COVER** (Technical Bid) should contain the following: -

##### **1. Documents to be submitted in original manually and to be dropped in the tender box in a sealed envelop**

- i) Tender Cost (if applicable)
- ii) EMD (if applicable)
- iii) Appendix- C signed by tenderer and witness with seal.
- iv) Tender Acceptance letter.
- v) Any other relevant document which the firms wish to submit.

##### **2. Documents to be submitted online in Scanned Copy**

- i) Tender acceptance letter.
- ii) Earnest money deposit and Tender fee (If applicable).
- iii) Performance statement of last three years.
- iv) Form 7, Form 68(A) and list No. 1
- v) Appendix A,B,C.

- vi) Registration certificate of firm ( if applicable)
- vii) ITC certificate.
- viii) All tender Documents duly signed.
- ix) Any other relevant document which the firms wish to submit.

(b) **SECOND COVER** (Commercial / Price Bid) should contain the following

The composite bid i.e. rate indicated in the technical bid "OPENLY" SHALL BE IGNORED. Prices should be quoted for different sizes as per enclosed BOQ format provided along with the tender document at e-Procurement site <https://eprocure.gov.in/> e-procure/app.

**20.** Tender Documents are available at CPPF e-Procurement site <https://eprocure.gov.in/eprocure/app> as well as on CRPF website ([www.crfp.gov.in](http://www.crfp.gov.in)) which can be downloaded by interested firms . However bidders are required to submit Tender Fee /EMD as applicable, as per tender document while submitting the bids. The Demand Draft for Tender Fee /EMD should be drawn in favor of Commandant, CRPF Academy, Gurugram, Haryana payable at SBI CRPF Group Centre Kadarapur, Gurugram Bank Code 17940 and original should be submitted in the tender box kept at office of the Dy. Commandant(QM) CRPF Academy, Kadarapur, Gurugram (HR) before specified time and date mentioned in the Schedule to Tender.

**21. Performance Security.**

(a) The successful firm shall have to deposit a security deposit of 10% of the contract value within 10 days from the placement of supply order for due performance as per provisions contained in clause Rule No 171 of GFR-2017. Failure at the part of the firm to deposit the security deposit within stipulated time will make the supply order null and void.

(b) The performance security deposit submitted by the supplier will remain valid at least one year or the same period of AMC as agreed in the contract.

(c) If the supplier fails to deliver the stores in a promised period and places a request for extension of time he will submit an undertaking on non-judicial stamp paper of Rs. 10/- duly attested by notary public stating that the performance security deposit has already been extended for a six month further beyond the last date of supply promised in the request of extension of time of delivery.

**22. Payment.** The 100 % payment will be made on Quarterly payment basis after successfully completion of each Quarter.

**( Naresh Kumar Sharma)**  
**Commandant/Adm.**  
**CRPF Academy, Gurugram**  
**For and on behalf of the President of India**

**CONDITIONS REGARDING DEPOSIT OF EARNEST MONEY**

1. All firms who are not specifically registered with NSIC or DGS&D for the stores for which the offers are invited, are required to deposit Earnest money equivalent to the amount as mentioned in the Tender Schedule, failing which their offer will be summarily rejected.
2. For claiming exemption from depositing earnest money, the tenderers should be Registered with NSIC or DGS&D specifically for the stores with specification as mentioned in Tender schedule. **Firms which are not specifically registered for the stores with specification as mentioned in the Tender Schedule, either with DGS&D or with NSIC, shall be treated as unregistered and shall be required to deposit earnest money as above.**
3. Similarly firms who are specifically registered for the stores as per specified Specifications with DGS&D/ NSIC, but with a certain MONETARY LIMIT, will be treated as UNREGISTERED for their value exceeding their monetary limit of registration. Such firms shall be required to deposit proportionate earnest money over and above the monetary limit. In case such firms fail to deposit Earnest Money, their offer for the tender value exceeding their monetary limit is liable to be ignored.
4. The Earnest Money can be deposited in any of the following alternative forms:
  - (a) A crossed bank draft drawn in favor of **Commandant CRPF Academy, Gurugram, Payable at Gurugram.**
  - (b) An irrevocable Bank Guarantee of any nationalized/Schedules Bank or reputed commercial bank of the Tenderer's country (in case of imported stores) in the attached format.
  - (c) And any other form prescribed in DGS&D-68 (Revised) for submission of security deposit.
5. The Earnest Money shall be valid and remain deposited with the purchaser for the period of 180 days from the date of tender opening. If the validity of the tender is extended, the validity of the BG/or any other alternate document submitted in lieu of Earnest money will also be suitably extended by the tenderer, failing which their tender after the expiry of the aforesaid period shall not be considered by the purchaser.
6. No interest shall be payable by the purchaser on the Earnest Money deposited by the tenderer.
7. The Earnest Money deposited is liable to be forfeited if the tenderer withdraws or amends impairs or derogate from the tender in any respect within the period of validity of his tender.
8. The Earnest Money of the successful tenderer shall be returned after the security Deposit as required in terms of the contract is furnished by the tenderer.
9. If the successful tenderer fails to furnish the security deposit as required in the Contract within the stipulated period, the Earnest Money shall be liable to be forfeited by the purchaser.
10. Money of all the unsuccessful tenderers shall be returned by the purchaser as early as possible after the expiry of bids validity, but not later than 30 days after Placement of the contract. Tenderers are advised to send a pre receipt challan along with their bids so that refund of Earnest Money can be made in time.
11. Any tender, where the tenderers is required to deposit Earnest Money in terms of Conditions mentioned in preceding para, not accompanied with Earnest Money in any one of the approved forms acceptable to the purchaser, shall be rejected.

12. It is clarified that income tax clearance certificate shall also not be required for any other purposes such as registration or renewal of registration of contractors, renewal of import/export license renewal of post license and renewal of shipping licenses.

Sd/-06/02/2018  
( Naresh Kumar Sharma)  
Commandant /Adm.  
CRPF Academy, Gurgaon  
For and on behalf of the President of India

Tender No.....

Full name and address of the Tenderer :  
addition to post box No. if any should be  
quoted in all communication to this office

Tel. No.....

Fax No.....

From

.....  
.....

Dear Sir,

I/We hereby offer to supply the stores detailed in the schedule here to or such portion, thereof as you may specify in the acceptance of tender at the price given in the said schedule and agree to hold this offer open till..... I/We shall be bound by a communication of acceptance within the prescribed time.

2 I/We have understood the instructions to Tenderers in the booklet DGS&D-229 and conditions of contract in the Form No. 68-A(Revised) including in the pamphlet entitling conditions of contract governing contracts placed by the Central Purchases Organization of the Govt. of India read with the amendments annexed herewith and have thoroughly examined the specification drawing and or pattern quoted in the schedule hereto and am/are fully aware of the nature of the stores required and my/our offer is to supply stores strictly in accordance with the requirement.

**Signature of the Tenderer**

The following pages have been added to and form part of this tender

.....

Yours faithfully,

(Signature of the tenderer)

Address :

(Signature of the Witness)

Address :



## Instructions for Online Bid Submission

### Instructions to the Bidders to submit the bids online through' the Central Public Procurement Portal for e-Procurement at <https://eprocure.gov.in/eprocure/app>

- 1) Possession of valid Digital Signature Certificate (DSC) and enrollment/registration of the contractors/bidders on the e-procurement/e-tender portal is a prerequisite for e-tendering.
- 2) Bidder should do the enrollment in the e-Procurement site using the "Click here to Enroll" option available on the home page. Portal enrollment is generally free of charge. During enrollment/registration, the bidders should provide the correct/true information including valid email\_id. All the correspondence shall be made directly with the contractors/bidders through email\_id provided.
- 3) Bidder need to login to the site thro' their user ID/ password chosen during enrollment/registration.
- 4) Then the Digital Signature Certificate (Class II or Class III Certificates with signing key usage) issued by SIFY/TCS/n-Code/e-Mudra or any Certifying Authority recognized by CCA India on e-Token/Smart Card, should be registered.
- 5) The DSC that is registered only should be used by the bidder and should ensure safety of the same.
- 6) Contractor/Bidder may go through the tenders published on the site and download the required tender documents/schedules for the tenders he/she is interested.
- 7) After downloading / getting the tender document/schedules, the Bidder should go through' them carefully and then submit the documents as asked, otherwise bid will be rejected.
- 8) If there are any clarifications, this may be obtained online through the tender site, or thro' the contact details. Bidder should take into account the corrigendum published before submitting the bids online.
- 9) Bidder then logs in to the site through the secured log in by giving the user id/ password chosen during enrolment/registration and then by giving the password of the e-Token/Smart Card to access DSC.
- 10) Bidder selects the tender which he/she is interested in by using the search option & then moves it to the 'my tenders' folder.
- 11) From my tender folder, he selects the tender to view all the details indicated.
- 12) It is construed that the bidder has read all the terms and conditions before submitting their offer. Bidder should go through the tender schedules carefully and upload the documents as asked; otherwise, the bid will be rejected.
- 13) Bidder, in advance, should get ready the bid documents to be submitted as indicated in the tender document/schedule and generally, they can be in PDF/xls/rar/zip/dwf formats. If there is more than one document, they can be clubbed together and can be provided in the requested format. Each document to be uploaded through online for the tenders should be less than 2 MB. If any document is more than 2MB, it can be reduced through zip/rar and the same can be uploaded, if permitted. Bidders Bid documents may be scanned with 100 dpi with black and white option. However of the file size is less than 1 MB the transaction uploading time will be very fast.

- 14) If there are any clarifications, this may be obtained through the site, or during the pre-bid meeting if any. Bidder should take into account the corrigendum published from time to time before submitting the online bids.
- 15) The Bidders can update well in advance, the documents such as certificates, annual report details etc. under My Space option and these can be selected as per tender requirements and then send along with 13 bid documents during bid submission. This will facilitate the bid submission process faster by reducing upload time of bids.
- 16) Bidder should submit the Tender Fee/ EMD as specified in the tender. The original should be posted/couriered/given in person to the Tender Inviting Authority, within the bid submission due date & time for the tender. Scanned copy of the instrument should be uploaded as part of the offer.
- 17) While submitting the bids online, the bidder reads the terms & conditions and accepts the same to proceed further to submit the bid packets.
- 18) The bidder has to select the payment option as offline to pay the Tender FEE/ EMD as applicable and enter details of the instruments.
- 19) The details of the DD/any other accepted instrument, physically sent, should tally with the details available in the scanned copy and the data entered during bid submission time. Otherwise submitted bid will not be acceptable.
- 20) The bidder has to digitally sign and upload the required bid documents one by one as indicated. Bidders to note that the very act of using DSC for downloading the bids and uploading their offers shall be deemed to be a confirmation that they have read all sections and pages of the bid document including General conditions of contract without any exception and have understood the entire document and are clear about the requirements of the tender requirements.
- 21) The bidder has to upload the relevant files required as indicated in the cover content. In case of any irrelevant files, the bid will be rejected.
- 22) If the price bid format is provided in a spread sheet file like BoQ xxxx.xls, the rates offered should be entered in the allotted space only and uploaded after filling the relevant columns. The Price Bid/BOQ template must not be modified/replaced by the bidder, else the bid submitted is liable to be rejected for this tender.
- 23) The bidders are requested to submit the bids through online e-tendering system to the Tender Inviting Authority(TIA) well before the bid submission end date & time (as per Server System Clock). The TIA will not be held responsible for any sort of delay or the difficulties faced during the submission of bids online by the bidders at the eleventh hour.
- 24) After the bid submission (i.e. after Clicking "Freeze Bid Submission" in the portal), the acknowledgement number, given by the system should be printed by the bidder and kept as a record of evidence for online submission of bid for the particular tender and will also act as an entry pass to participate in the bid opening date.
- 25) The time settings fixed in the server side & displayed at the top of the tender site, will be valid for all actions of requesting, bid submission, bid opening etc., in the e-tender system. The bidders should follow this time during bid submission.
- 26) All the data being entered by the bidders would be encrypted using PKI encryption techniques to ensure the secrecy of the data. The data entered will not be viewable by unauthorized persons during bid submission & not be viewable by any one until the time of bid opening.

27) Any bid document that is uploaded to the server is subjected to symmetric encryption using a system generated symmetric key. Further this key is subjected to asymmetric encryption using buyers/bid openers public keys. Overall, the uploaded tender documents become readable only after the tender opening by the authorized bid openers.

28) The confidentiality of the bids is maintained since the secured Socket Layer 128 bit encryption technology is used. Data storage encryption of sensitive fields is done.

29) For any queries regarding e-tendering process, the bidders are requested to contact as provided in the tender document. Parallely for any further queries, the bidders are asked to contact over phone : 0124 -2269602or send a mail over to – [cdpp-nic@nic.in](mailto:cdpp-nic@nic.in)

30) The bidder should logout of the tendering system using the normal logout option available at the top right hand corner and not by selecting the (X) exit option in the browser.

Sd/-06/02/2018  
( Naresh Kumar Sharma)  
Commandant /Adm.  
**CRPF Academy, Gurugram**  
**For and on behalf of the President of India**

**TENDER ACCEPTANCE LETTER**

(To be given on Company Letter Head)

Date:

To,

\_\_\_\_\_  
\_\_\_\_\_

**Sub: Acceptance of Terms**

**& Conditions of Tender.**

**Tender Reference No:** \_\_\_\_\_

**Name of Tender / Work :-**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Dear Sir,

1. I / We have downloaded / obtained the tender document(s) for the above mentioned 'Tender/Work' from the web site (s) namely :

\_\_\_\_\_

\_\_\_\_\_ as per your advertisement, given in the above mentioned website(s).

2. I / We hereby certify that I / we have read the entire terms and conditions of the tender documents from Page No. \_\_\_\_\_ to \_\_\_\_\_ (including all documents like annexure(s), schedule(s), etc .), which form part of the contract agreement and I / we shall abide hereby by the terms / conditions / clauses contained therein.

3. The corrigendum(s) issued from time to time by your department/ organization too have also been taken into consideration, while submitting this acceptance letter.

4. I / We hereby unconditionally accept the tender conditions of above mentioned tender document(s) /corrigendum(s) in its totality / entirety.

5. In case any provisions of this tender are found violated , then your department/ organization shall without prejudice to any other right or remedy be at liberty to reject this tender/bid including the forfeiture of the full said earnest money deposit absolutely.

Yours Faithfully,

(Signature of the Bidder, with Official Seal)

## IMPORTANT INSTRUCTIONS

### 1. OPTION CLAUSE:

The purchaser reserves the right to place order of the successful tenderer for additional qty. up to 25% of the quantity offered by them at the rates quoted at the time of placement contract or during the currency of the contract as per clause. 31 of form DGS&D.

2. (a) **ADVANCE SAMPLE.** Not Required

(b) **REFERENCE SAMPLE ;** Not Required.

**(C) TENDER SAMPLE : Not Required as per schedule.**

### 4. GUARANTEE /WARRANTY

Except as otherwise provided in the invitation to the tender, the contractor hereby declares that the goods, stores, articles sold/supplied to the purchaser under this contract shall be of the best quality and workmanship and new in all respects and shall be strictly in accordance with the specification and particulars contained / mentioned in the contract. The contractor hereby guarantees that the said goods/stores/articles would continue to conform to the description and quality aforesaid for a period of twelve months, from the date of delivery of the said goods/stores/articles to the purchaser or 12 months from the date of shipment/dispatch from the contractor's works whichever is earlier and notwithstanding the fact that the purchaser (Inspector) may have inspected and/or approved the said goods/stores/articles. If during the aforesaid period of 12 months, the said stores/goods/articles be discovered not to conform to the description and quality aforesaid or not giving satisfactory performance or have deteriorated, the decision of the purchaser in that behalf shall be final and binding on the contractor and purchaser shall be entitled to call upon the contractor to rectify the goods stores/articles or such portion thereof as is found to be defective by the purchaser within a reasonable period or such specified period as may be allowed by the purchaser in his discretion on/an application made thereof by the contractor and in such an event, the above mentioned warranty period shall apply to the goods/articles/stores/rectified from the date of rectification thereof. In case of failure of the contractor to rectify or replace the goods etc. within specified time, the purchaser shall be entitled to recover the cost with all expenses from the contractor for such defective stores.

5. In the event of contract being cancelled for any breach committed and the purchaser affecting re-purchase of the stores at the risk and the cost of the contractor, the purchaser is not bound to accept the lower offer of Benami or allied or sister concern of the contractor.

6. Purchaser will not pay separately for transit insurance and the supplier will be responsible till the entire stores contracted for, arrive in good condition at the destination. The consignee, as soon as possible but not later than 30 days of the date of arrival of the stores at destination, notify to the contractor any loss or damages to the stores that may have occurred during the transit.

7. Those firms, who are not specifically registered for the items as per schedule to tender, should submit the following along with their quotation, failing which their offer will be ignored:

(a) Name and full address of the banker.

(b) Performance Statement and equipment and quality control statement in the prescribed form as enclosed (in triplicate).

8. Prices be quoted both in words as well as in figures.

9. Tenderers who are past suppliers of the item as per T/E Specification should submit their performance statement in enclosed Performa. In case, it is found that information furnished is incomplete or incorrect, their tender will be liable to be ignored.

10. Tenderers who are registered with DGS&D/NSIC for this particular item should submit the photocopy of registration certificate with all subsequent amendments .

11. Excise Duty Prices should be quoted as per BOQ format provided along with the tender document at e-Procurement site <https://eprocure.gov.in/eprocure/app>.

Signature of the Tenderer

---

Name in Block Letters

---

Capacity in which Tender signed

---

Full Address.

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**ANNEXURE – I**

1. The following amendments may be carried out in the pamphlet entitled conditions on contract governing the contracts placed by Central Purchase Organization of Government of India 1991 edition bearing Symbol DGS&D-39 Form No. DGS&D Form No. DGS&D-68 (Revised).

1.1 The definition of “Government” provided in clause 1 (f) page 2 of DGS&D Conditions of Contract may be amended as under :-

“Government” means the Central Government.

1.2 The definition of Secretary in clause 1(k) page 3 of DGS&D Conditions of Contract may be

modified as under: “Secretary” means Secretary of Min. of Home Affairs for the time being in administrative charge of the subject matter of contract and includes Additional Secretary, Special Secretary, Joint Secretary, or Director or Dy. Secy. In such Ministry, D.G., Addl. DG, IGP (Prov.) . DIG (Prov.),DIG(Proc), Dy. Comdt. (Proc) of CRPF and every other officer authorized for the time being to execute contracts relating to purchase and supply of stores on behalf of the President of India.

1.3 Under Clause 2 (c) page 5 of DGS&D conditions of contract, the word “Director General of

Supplies and Disposals or heads of his concerned regional offices” may be replaced by **Concern Office, CRPF.**

1.4 Clause 24 i.e. Arbitration:-

For: The existing entries.

Read: Arbitration.

In the event of any question, dispute or difference arising under these conditions or any special

Conditions of contract, or in connection with this contract (Except as to any matters, the decision of which is specifically provided for by these or the special conditions), the same shall be referred to the sole arbitration of an officer in the Min. of law, appointed to be arbitrator by Director General CRPF. It will be no objection that the arbitrator is a Government servant, that he had to deal with the matters to which the contract relates or that in the course of his duties as a government servant he has expressed views on all or any of the matters in dispute or difference. The award of the arbitrator shall be final and binding on the parties to this contract, it is term of this contract that :-

a. If the arbitrator be a person appointed by the DG CRPF :-

In the event of his dying, neglecting or refusing to act, or resigning or being unable to act, for any reason or his award being set aside by the court for any reason, it shall be lawful for Secretary, Min. of Home Affairs either to proceed with the reference himself or to appoint another person as Arbitrator in place of the outgoing Arbitrator in every such case, it shall be lawful for the DG CRPF in place of the outgoing Arbitrator, as the case may be to act on record of the proceeding as then taken in arbitration, or to commence the proceedings denovo as he may at his discretion decide.

b. It is further a term of this contract that no person other than the person appointed by him should act as Arbitrator and that if for any reason that is not possible, the matter is not to be referred to arbitration at all.

c. The arbitrator may with the consent of all the parties to the contract enlarge the time from time to time for making and publishing the award.

d. Upon every and any such reference, the assessment of the cost incidental to the reference and award respectively shall be in the discretion of the Arbitrator.

e. Subject as aforesaid, the Arbitration Act , 1940 and the rules there under and any statutory modification thereof for the time being in force shall be deemed to apply the arbitration proceedings under this clause.

f. The venue of arbitration shall be the place where the contract is concluded or such other place as the DG CRPF at his discretion may determine.

g. In this clause the expression the DG CRPF means the DG CRPF of the Ministry of Home Affairs for the time being and includes, if there be no DG, the Officer who is for the time being the administrative head of the CRPF, whether in addition to other functions or otherwise.

1.5 Similarly, the reference to DGS&D wherever appearing may be suitably modified.

2. Following amendments may be carried out in the Pamphlet No. DGS&D-229 containing various instructions to tenderers.

FORM NO. DGS&D-230

Reference to DGS&D wherever appearing in clause No. 14, 33, 34, 35, 39 and 40 and Appendix A for Form No. DGS&D-96 may be amended to read as IGP (Prov.) CRPF.

**Signature of the Tenderer.**



**LIST NO-1**

TENDERERS SHOULD FURNISH SPECIFIC ANSWERS TO ALL THE QUESTIONS GIVEN BELOW. TENDERERS MAY PLEASE NOTE THAT IF THE ANSWER SO FURNISHED ARE NOT CLEAR AND / OR ARE EVASIVE, THE TENDER WILL BE LIABLE TO BE IGNORED.

1. Tender No. \_\_\_\_\_

2. Whether the stores offered fully conform to the technical particulars and specification drawings, specified by the purchaser in the schedule to tender. If not, mention here details of deviations :

3. Brand of store offered. :

4. Name and address of manufacturer. :

5. Station of manufacture :

6. Please confirm that you have offered packing :  
as per tender enquiry requirements.  
If not indicate deviations.

7. Gross weight of consignment :  
(Net weight of each item)

8. What is your permanent Income Tax A/C No. ? :

9. Status.

a) Indicate whether you are LSU or SSI :

b) Are you registered with DGS&D for the item :  
quoted ? If so, indicate whether there is any  
monetary limit on registration.

c) If you are a small scale unit registered with NSIC  
under Single Point Registration scheme, whether  
there is any monetary limit.

d) In case you are registered with NSIC under Single  
Point Registration Scheme for the item quoted,  
confirm whether you have attached a photocopy of  
the registration certificate indicating the items for  
which you are registered.

10. a) If you are not registered either with NSIC or with  
DGS&D, please state whether you are  
registered with Directorate of Industries of State Government concerned.

b) If so, confirm whether you have attached a copy of  
the certificate issued by Director of Industry. :

11. Please indicate name & full address of your banker:-

(i) Bank branch with Accounts No. (Core Bank account No.):

(ii) IFSC Code :

(iii) Whether bank branch is NEFT/RTGS enabled or not :

12. Business name and constitution of the firm.

Is the firm registered under :- :

i) The Indian Companies Act 1956,

ii) The Indian Partnership Act 1932 (Please also give name of partners)

iii) Any Act; if not, who are the owners. (Please give full names and address.)

13. Whether the tendering firm is/are:-

2. Manufacturer's :

3. Holders in stock of the stores tendered for. :

14. If stores offered are manufactured in India, please state whether all raw materials components etc. used in their manufacture are also produced in India. If not give details of materials components etc, that are imported and their break up of the indigenous and imported components together with their value and proportion it bears to the total value of the store.

15. State whether raw materials are held in stock sufficient for the manufacture of the stores. :

16. Please indicate the stock in hand at present time :-

1. Held by you against this enquiry. :

2. Held by M/s. \_\_\_\_\_ over which you have secured an option.

17. Do you agree to sole arbitration by an officer of Ministry of Law, appointed by the Secretary, Ministry of Home Affairs or by some other person appointed by him as provided in clause 24 of the general conditions of contract form DGS&D-68 (Revised). (Your acceptance or non-acceptance of this clause will not influence the decision of the tender. It should, however, be noted that an omission to answer the above question will be deemed as an acceptance of the clause.) :

18. For partnership firms state whether they are registered or not registered under Indian Partnership Act, 1932.

Should the answer to this question by a partnership firm be in the affirmative, please state further :

1. Whether by the partnership agreement, authority to refer disputes concerning the business of the partnership to arbitration has been conferred on the partner who has signed the tender. :

2. If the answer to (1) is in the negative, whether there is any general power of attorney executed by all the partners of the firm authorizing the partner who has signed the tender to refer disputes concerning business of the partnership to arbitration. :

3. If the answer to either (1) or (2) is in the affirmative furnish a copy of either the partnership agreement or the general power of attorney as the case may be. :

**N.B:**

1. Please attach to the tender a copy of either document on which reliance is placed for authority of partners of the partner signing the tender to refer disputes to arbitration. The copy should be attested by a Notary Public or its execution should be admitted by Affidavit on a properly stamped paper by all the partners.

2. Whether authority to refer disputes to arbitration has not been given to the partner signing the tender the tenders must be signed by every partner of the firm.

19. Here state specifically.

1. Whether the price tendered by you is to the best of your knowledge and belief, not more than the price usually charged by you for stores of same nature/class or description to any private purchaser either foreign or as well as Govt. purchaser. It not state the reasons thereof. If any, also indicate the margin of difference. :

2. In respect of indigenous items for which there is a controlled price fixed by law, the price quoted shall not be higher than the controlled price and if the price quoted exceeds the controlled price the reasons thereof should be stated. :

20. Are you:-

1. Holding valid Industrial License (s) Registration Certificate under the Industrial Development and Regulation Act, 1981. If so, please give particulars of Industrial income Registration Certificate.

2. Exempted from the licensing provisions of the Act, for the manufacture of item quoted against this tender. If so, please quote relevant orders and explain your position. :

3. Whether you possess the requisite license for manufacture of the stores and/or for the procurement of raw materials belonging to any controlled category required for the manufacture of the store? In the absence of any reply it would be assumed that no license is required for the purpose of raw materials and/or that you possess the required license. :

**21. State whether business dealings with you have been banned by Min/Deptt. Of Supply/Min. of Home Affairs. :**

22. Please confirm that you have read all the instructions carefully and have complied with accordingly.

**Signature of Witness.** \_\_\_\_\_

**Signature of Tenderer**

\_\_\_\_\_  
Full name and address of witness

Full name and address of the (in Block Letters) persons signing (in Black Letters) whether signing as proprietor/

Partner/constituted attorney/ duly  
Authorized by the company

**FORM-7****PROFORMA FOR EQUIPMENT AND QUALITY CONTROL**

1. Tender No. & Date \_\_\_\_\_ for the supply of  
\_\_\_\_\_

2. Name and Address of the firm :

3. I) Telephone No. Fax/Office/Factory/Works:

II) Telegraphic address:

4. Location of manufacturing works/Factory. Factories owned by you (Documentary). In case you do not own the factory but utilize the factory of some other firm for the manufacture/ fabrication of the stores for which you apply for registration on lease or other base you should furnish a valid legal agreement of the factory of

\_\_\_\_\_ (Here indicate the name of the firm whose factory is being utilized) has been put at your disposal for the manufacture/ fabrication of the stores for which registration has been applied for.

5. Brief description of the factory (e.g. area covered accommodation, departments into which it is divided, laboratory etc.)

6. Details of plant and machinery erected and functioning in each department (Monograms and descriptive pamphlets should be supplied if available).

7. Whether the process of manufacture in factory is carried out with the aid of power or without it.

8. Details and stocks or raw material held (state whether imported or indigenous) against each item.

Production capacity of each item with the existing plant and machinery:

a) Normal \_\_\_\_\_

b) Maximum \_\_\_\_\_

09. Details of arrangements for quality control of products such as laboratory etc.

10. (a) Details of Technical/supervisory staff incharge of production and quality control.

(b) Skilled labour employed.

(c) Unskilled labour employed.

(d) Maximum no. of workers (skilled and unskilled) employed on any day during the 18 months preceding the date of application.

11. Whether stores were tested to any standard specification, if so copies of original test certificate should be submitted in triplicate .

**Place** \_\_\_\_\_

**Date** \_\_\_\_\_

**Signature and designation of the**

**Tenderer**

**N.B.:** Details under column 6 to 11 inclusive need to be restricted to the extent they pertain to the item(s) under reference.

**PROFORMA FOR BANK GUARANTEE FOR SUBMITTING EARNEST MONEY**  
(ON BANKS LETTER HEAD WITH ADHESIVE STAMP)

To

THE DY. INSPECTOR GENERAL OF POLICE  
CRPF ACADEMY, Kadarpur Gurgaon (HR)

Dear Sir,

In accordance with your invitation to Tender No

\_\_\_\_\_ M/s. \_\_\_\_\_

\_\_\_\_\_ here in after called the Tenderer with the following Directors on their Board of Directors/Partners of the firm.

1. \_\_\_\_\_ 2. \_\_\_\_\_  
3. \_\_\_\_\_ 4. \_\_\_\_\_

\_\_\_\_\_ wish to participate in the said tender enquiry for the supply of \_\_\_\_\_ as a bank guarantee against Earnest Money for a sum of Rs. \_\_\_\_\_ (in words)

Valid for 225 days from the date of tender opening viz. up to \_\_\_\_\_ is required

to be submitted by the Tenderer as condition for the participation, this bank hereby guarantees and

undertakes during the above said period of 225 days, to immediately pay on demand by \_\_\_\_\_ in the amount of without any reservation and recourse if,

1. The Tenderer after submitting his tender, modifies the rates or any of the terms and conditions thereof, except with the previous written consent of the purchaser.
2. The Tenderer withdraws the said tender within 180 days after opening of tenders OR
3. The Tenderer having not withdrawn the tender, fails to furnish the contract security deposit imposed for due performance of the contract within the period provided in the general conditions of the contracts.

The guarantee shall be irrevocable and shall remain valid up to \_\_\_\_\_ if

further extension to this guarantee is required, the same shall be extended to such period on

receiving instructions from the tenderer on whose behalf this guarantee is issued.

This guarantee will remain in force up to and including 45 days after the period of tender validity

and any demand in respect thereof should reach the Bank not later than the above date.

Date. \_\_\_\_\_ Signature. \_\_\_\_\_

Place \_\_\_\_\_

Name. \_\_\_\_\_ Witness \_\_\_\_\_ (Designation) \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_ Printed (Banker's Common Seal) \_\_\_\_\_

## **Performance statement for last three years**

Name of Firm/ Organization to whom supply made :

---

1. Contract Nos. :
2. Description of Stores :
3. Quantity on order :
4. Value :
5. Original D.P. :
6. Qty. supplied within original D.P. :
7. Final Ext. D.P. :
8. Last supply position. :
9. Reasons for Delay in supplies :  
(if any)

**Signature of Tenderer**

## Check list for tenderers

(Tenderers should check following requirements for compliance before submission of the tender documents)

Sl.No.	Requirements to be checked by the tenderers before submission of the tender.	Compliance (To be indicated by the tenderer with “YES” after compliance of the requirements)
1.	Tenderers should mention quantity for which they have quoted. This should be mentioned in the covering/forwarding letter head of the technical bid.	
2.	Tenderers should ensure deposit of required Earnest Money Deposit if the tenderers are not registered with DGS&D or NSIC for the store(s) quoted for the governing specification as per Tender Enquiry.	
3.	Tenderers should ensure that their registration with DGS&D and NSIC is valid if they are registered with DGS&D/NSIC and not depositing Earnest Money. They should enclose the latest DGS&D/NSIC registration certificate.	
4.	Tenderers should confirm that their equipment/ products conform to the governing specifications of the quoted stores as per Tender Enquiry.	
5.	Tenderers should mention their monthly manufacturing /supplying capacity.	
6.	Tenderers should mention in the Tender Enquiry that they accept our delivery terms i.e. they agree to supply stores at consignees’ locations at freight, risk and cost of the tenderers.	
7.	Tenderers should mention that their offer is valid up to 180 days from the date of opening of the tender.	
8.	Tenderers should mention their Delivery Period clearly.	
9.	Tenderers should mention that they agree to the Tolerance Clause of the Tender Enquiry.	
10.	Tenderers should give their past performance in the specified format given in the Tender documents.	
11.	Tenderers should mention that they agree to the Arbitration clause of the Tender Enquiry.	
12.	Tenderers should mention whether it is a manufacturer of the store(s) or not.	
13	Tenderers should mention that they agree to accept the conditions of the contract contained in DGS&D-68(Revised) amended up to 31.12.91 and those contained in Pamphlet No.DGS&D-229 read with Annexure attached.	

14	Tenderers should ensure that they have duly filled up Equipment and Quality Control Performa given in the Tender documents.	
15	Tenderers should mention that Business dealing with their firms has not been banned by any govt/ private agencies	
16	Tenderers should ensure that witness has signed at appropriate places of the Tender documents and full name and address of the witness have been mentioned clearly.	
17	Tenderer should ensure to sign each page of the Tender documents with name, designation, seal and address of the signatory.	
18	If the tenderers want to mention any specific condition, it should be mentioned on the covering/forwarding letter only which will be placed on the first page of the technical bid. Such condition mentioned in any other document hall not be given any consideration.	
19	Tenderers should mention their address for communication with Telephone and Fax Number.	

**Signature of the tenderer**



## OTHER DETAILS

SI.No.	Requirement	( Firm should correctly fill following column.)	
1	Whether Regd with NSIC		
	Monetary limit / ATO NSIC		
	Validity of registration		
2	Whether Regd. with DGS&D		
	Monetary limit/ATO		
	Validity of registration		
3	Tender Cost Rs. 100/- deposited or not		
4	Whether EMD enclosed should be valid up to 225 days)		
	Validity of EMD expires on		
5	Whether specification Confirmed or not		
6	Quantity offered		
7	Whether SSI or LSU Unit		
8	Production Capacity (Certificate issued by competent authority should be attached)		
9	Whether firm agrees to accept conditions of contractas contained in DGS&D-68 (Revised) amended up to 31.12.91 and those contained in Pamphlet No. DGS&D-29 read with Annexure attached (As asked in clause 9 of Questionnaire of TE)		
10	Terms of Delivery (Our requirement is free delivery at Consignees locations)		
11	Validity of offer (Our requirement is 180 days from the date of opening)		
12	Delivery period (Our requirement is within 60 days from the day of placement of supply order.		
13	Monthly rate of Supply		
14	Tolerance Clause accepted or not		
15	Past Performance (attached or not)		
16	Arbitration Clause (agreed or not)		
17	Warranty Clause (agreed or not )		
18	Liquidated damage clause (agreed or not)		
19	Manufacturer or not		
20	Partnership agreement (attached or not)		
21	Name & Add of Bankers		

22	Equipment and Quality control Performa (Form No. 7) duly filled or not		
23	Whether business dealing banned		
24	Whether witness have signed in list No. 1 and form-68-A or not		
25	Whether tender signed properly		
26	Whether any Specific condition stipulated		

**Signature of tenderer**

**Date**



9. Acceptance to conditions of contract as contained in DGS&D-68 (Revised)

amended upto 31.12.91 and those contained in Pamphlet No. DGS&D-229 read with Annexure attached.

YES

NO

10. Have you enclosed required EM

YES

NO

11. Do you accept tolerance clause.

YES

NO

12. Do you agree to liquidated damage clause

YES

NO

13. Do you accept Guarantee/warrantee clause

YES

NO

Signature of the Tenderer\_\_\_\_\_

Name in Block Letters\_\_\_\_\_

Capacity in which Tender signed\_\_\_\_\_

Full Address.\_\_\_\_\_

**Schedule to tender**  
**OFFICE OF THE DIRECTOR/ ADG, CRPF ACADEMY , KADARPUR, GURUGRAM (HR)**  
**Tele./Fax No.0124 -2269602**

( TENDER ARE INVITED FROM THE DG GEN. SET SERVICE COMPANY OR DG GEN SET SERVICE PROVIDER FIRM ONLY )

**NO.L.VII-27/2017-18-Q-ACDY Dated, the 06 /February'2018 CRPF Academy Kadarapur Gurugram (HR)** for and on behalf of the President of India invites online tenders under two bid system( Technical and Commercial bid) on the prescribed form for AMC of the following DG Gen Set of the purchase of following stores as per details given below :-

SI/ No	Particulars	Purpose	Qty.	EMD (In Rs)	Cost of Tender Documents (Non refundable (in Rs)	Date& time of opening of Tender
1	DG Set 200 KVA Make & Type - Cummins, Model No 6CTAA8- 3G1 SL No - 25753938/ 06082796, Panel No. KVN/TV/212/08/06	For supply of power at DAGOs Hostel, Parade Ground, Golf Ground, Gate No.1, Haritima Lawns, Street Light, Indoor Sports Complex.	01 No	<b>Rs 18,000/-</b>  ( EMD should be valid for 225 days from the date of opening of tender)	<b>Rs.100/-</b>	Time and date of receipt of online tender and original documents :- <b>By 1100 hrs. on 12/03/2018</b> and date for online opening of tender : On or after <b>1200 Hrs. on 12/03/2018</b>
2	DG Set 200 KVA Make & Type - Cummins, Model No. 6CTAA8- 3G1 SL No- 25753898/ 06083407, Panel No KVN/TV/212/08/06 ( KAYJEE)	Office purpose complete Adm/Trg Block, Signal Centre, Quarter Guard	01 No			
3	DG Set 380 KVA Make & Type - Cummins, Model No IAI7184D SL No - 030538/ 06113026 Panel No KVN/RE/351-1/12/06	For AC Plant	01 No.			

1. Date pf availability of tender on CPPP: **/02/2018.**
2. Bids will be accepted only online at e-Procurement website <https://eprocure.gov.in/eprocure/app> (CPPP).(documents to be submitted in original as per clause 20 schedule to tender).
3. All relevant details, including specification, terms & conditions etc are available on E-Procurement web site <https://eprocure.gov.in/eprocure/app> (CPPP) as well as on CRPF web site [www.crpf.gov.in](http://www.crpf.gov.in). The same may be downloaded by the bidders.
4. For any changes in Tender Enquiry/specifications etc, tenderers are requested to visit the CPPP/ CRPF web sites regularly.
5. In case of any problem please contact on No. 0124 -2269602

Yours faithfully,

Sd/-06/02/2018

( Naresh Kumar Sharma)

Commandant/Adm.

**CRPF Academy, Gurugram**

**For and on behalf of the President of India**